

St Austell Town Council



Finance and General Purposes Committee

To: All Members of the Finance and General Purposes Committee

Councillors: Brown, Bishop, Cohen, French, Jones, Lanxon, Oxenham, Palmer, Rees, Styles and Walker.

Dear Councillor

You are summoned to attend a **Meeting of the Finance and General Purposes Committee** to be held in the **The Stable Block, Pondhu House, Penwinnick Road, St Austell, Cornwall, PL25 5DP** on **Monday 13th November 2017 at 6pm.**

Coffee, tea and biscuits will be available before the meeting.

David Pooley
Town Clerk

7th November 2017

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AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**

(Purpose: To receive declarations of disclosable pecuniary and other non-registerable interests in respect of items on this agenda).

- 3. Dispensations**

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

(Purpose: To receive requests for dispensations under the Code of Conduct).

4. Minutes of meeting held on the 11th September 2017

**Pages
1 - 4**

(Purpose: To agree that the minutes of the above meeting be signed as a correct record).

5. Matters to Note

A verbal update from the Town Clerk on the actions taken since the last meeting.

Note: No decision may be made under this agenda item.

6. Public participation (15 minutes maximum)

The Chairman will invite members of the public to address the meeting in relation to the business to be carried out at the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

7. St Austell Healthcare

(Purpose: To receive an update from representatives of St Austell Healthcare).

8. St Austell Library

**Pages
5 - 10**

(Purpose: To provide Members with an update on the activities of St Austell Library). (Report attached).

9. Budgets 2017/18 and 2018/19

**Pages
11 - 34**

(Purpose: To receive an update on budget preparation). (Report attached).

10. Delegation Scheme

**Pages
35 - 46**

(Purpose: To review and amend the Scheme of Delegation operated by the Town Council in the light of its expansion in recent months).

11. Budget Monitoring Report

**Pages
47 - 58**

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(Purpose: To provide Members with an update on expenditure and income to the 30th September and 31st October 2017). (Reports attached).

12. General Data Protection Regulations (GDPR)

**Pages
59 - 62**

(Purpose: To update Members on changes to legislation affecting Data Protection). (Report attached).

13. Approved Direct Debits

**Pages
63 - 66**

(Purpose: To consider and approve the Town Council's Direct Debit arrangements). (Report attached).

14. Internal Audit

**Pages
67 - 72**

(Purpose: To receive details of the audit undertaken recently by the independent internal auditor). (Audit Reports attached).

15. External Audit Report

**Pages
73 - 82**

(Purpose: To receive the External Audit Report for 2016/17). (Report Attached).

16. The House

(Purpose: To consider a potential future use of The House under the Council's devolution programme). (Verbal report).

17. Cornwall Council – Positive Parking Review

**Pages
83 - 84**

(Purpose: To consider a response to Cornwall Council's letter dated 3rd November 2017 in relation to their Positive Parking initiative). (Correspondence attached).

18. Priory Car Park, St Austell

(Purpose: To receive an update on Priory Car Park). (Verbal report).

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19. Public Conveniences

(Purpose: To receive an update on the public conveniences at Priory Car Park). (Verbal report).

20. Dates of Next Meeting

(Purpose: To confirm future dates of the Council's Finance and General Purposes Committee – Monday 26th February 2018 and Monday 16th April 2018).

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