

Action Plan 2026-2027 showing origins and budget

Action	Responsible Officer/Committee	Deadline	Progress	Origin	Budget	September RAG
1.Explore the potential to upgrade the skateboard park in Poltair Park	Town Clerk/Operations Manager Community Committee	December 2026	Presentation to Members in June/July.	Community feedback from Pump Track project.	£30,000	
2. Apply for CIL funding to approve accessibility in the Meadows, Poltair and Woodland Road parks	Town Clerk Community Committee	February 2026	Action complete Request rejected	Officer inspection	£10,000	
3. Obtain funding and instal new CCTV cameras	Town Clerk Council	March 2026	Consultation commenced	Feedback from the community, Young People Cornwall and the Leisure Centre concerned about ASB.	£25,000	
4. Implement winter maintenance programme	Operations Manager Community Committee	April 2026	Nearing completion.	Good routines.	£20,000	

5. Organise a Climate Awareness Event at the Library	Deputy Town Clerk/Library Manager Climate & Environment Committee	May 2026	Dates being reviewed.	Lobbying from community group Climate Action St. Austell.	£500	
6. Achieve LCAS Quality Status	Town Clerk/Deputy Town Clerk Council	September 2026	Work commenced on Gold status.	Town Clerk	£300	
7. Review funding arrangements for security personnel	Town Clerk Council	March 2026	OPCC have confirmed 6 month extension to 09/26.	Good routines.	£30,000	

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8. Investigate cost and potential location for a wheelchair swing	Operations Manager Community Committee	April 2026	Consultation being progressed.	Councillor request	£0	
9. Acquire the freehold of the Library	Town Clerk Council	March 2026	Negotiations commenced.	Community feedback demonstrates clear support for the Library and its service and a wish to safeguard it.	£26,500	
10. Secure a freehold or long leasehold interest in The House Youth Centre	Town Clerk Council	March 2026	Negotiations commenced.	Consultant identified	£1,500	
11. Produce a design for a second phase of the piazza at the Holy Trinity Church	Town Clerk Regeneration Officer Council	February 2026	Draft design for Phase 2 complete.	Town Centre Revitalisation project	Grant funded	
12. Re-surfacing section of Priory Car Park	Operations Manager Finance & General Purposes Committee	March 2027	To be progressed.	Good routines and thorough customer feedback.	£10,000	

13. Delivery of improvements to Landrew Road Park and The Meadows utilising CIL Funding.	Town Clerk/Operations Manager Council	March 2025	Complete	Councillor priority	CIL funding	
14. Design and implement a programme of events across the Parish.	Deputy Town Clerk/Library Manager Community Committee	May 2026	Being progressed.	Councillor priority	£20,000	
15. Support "Eat Festival" in St Austell Town Centre	Deputy Town Clerk Community Committee	May 2026	Jointly funded with BID.	Councillor priority	£2,500	
16. Arrange Mayor Making event	Deputy Town Clerk Finance & General Purposes Committee	27.05.26	Being progressed.	Good routines	£3,000	

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17. Arrange external decoration of Library	Deputy Town Clerk Operations Manager Finance & General Purposes Committee	September 2026	Outstanding works being negotiated with CC.	Officer priority	£5,000	
18. Support the Children's Literary Festival for St Austell	Deputy Town Clerk/Library Manager Community Committee	June 2026	Library supporting.	Feedback from Community Committee	£1,000	
19. Review Members Allowances Scheme	Town Clerk/Deputy Town Clerk Council	May 2026	To be progressed.	Councillor priority	£1,500	
20. Introduce additional planting to "green" Priory Car Park entrance, Trinity Street and Vicarage Place	Operations Manager/Regeneration Officer Community Committee	February 2026	Complete.	Officer priority	£2,500	
21. Upgrade Priory toilet doors/locking systems	Operations Manager Finance & General Purposes Committee	March 2027	Being monitored	Good routines.	£200	
22. Review Town Council Climate Change Action Plan	Town Clerk Deputy Town Clerk Operations Manager Climate & Environment Committee	December 2026	Reviewed regularly.	Community Committee	£0	

23. Contribute to development plans for Penwinnick Road site	Town Clerk Deputy Town Clerk Planning and Regeneration Committee	July 2026	Awaiting planning approval and detailed application.	Planning and Regeneration Committee	£0	
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24. Help to attract funding and delivery of phase 2 of Holy Trinity Church grounds improvement	Town Clerk Regeneration Officer Council	October 2026	Design work complete.	Town Centre Revitalisation Project	£ Grant dependent	
25. Implement a programme of engagement with young people	Town Clerk/Senior Projects Officer	May 2026	Youth Council being set up.	Councillor priority	£1,000	
26. Undertake annual review of staffing structure and remuneration	Town Clerk Deputy Town Clerk Operations Manager Staffing Committee	September 2026	To be progressed.	Good routines.	£0	
27. Secure the future operational base of St Austell Town Council beyond the lease termination	Town Clerk Council	December 2026	Lease at Stable Block renewed. Alternatives being explored.	Councillor priority	£ t.b.c.	
28. Replace the Helter Skelter and Dino Swing at Poltair Park	Operations Manager Community Committee	April 2026	Consultation being progressed.	Officer priority	£140,000	
29. Consider a programme of vehicle replacements	Town Clerk/Operations Manager Council	August 2026	Budget approved.	Good routines.	£20,000 p. a.	

30. Consider programme of play equipment replacements at Poltair Park	Operations Manager Community Committee	August 2026	Being progressed.	Officer priority	£ t. b. c.	

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31. Investigate improvement options for the MUGA and fitness equipment at Truro Road Park	Operations Manager Finance & General Purposes Committee	March 2027	To be progressed.	Officer priority	£0	
32. Arrange Remembrance Day Parade and Service	Deputy Town Clerk/Admin Assistant Finance & General Purposes Committee	November 2026	Work will commence July/August 2026	Councillor priority and high positive levels of community feedback	£2,000	
33. Review the effectiveness of the ASB joint working arrangements	Town Clerk Deputy Town Clerk Council	December 2026	Waiting for partners	Councillor priority and high levels of community feedback	£0	
34. Review effectiveness and management of CCTV system	Town Clerk Council	December 2026	Waiting for partners	Councillor priority and high levels of community feedback	£100,000	
35. Lobby Cornwall Council to improve IT facilities in the library	Town Clerk Deputy Town Clerk Finance and General Purposes Committee	December 2026	Representations made to Cornwall Council	Following customer feedback about slow	£1,000	

				connection and processing speeds.		
36. Engage with consultation re Blantyre site to achieve a good extra care scheme	Town Clerk Council	December 2026	Presentation from Cornwall Council on 02.03.26	Town Centre Revitalisation Project	£0	
37. Support the White River Project and identify ways in which it might benefit St Austell parish	Town Clerk Council	December 2026	Early engagement stage	Planning and Regeneration Committee	£ t. b. c.	

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38. Review Parking charges and signage	Town Clerk Operations Manager and Council	December 2026	Report written September 2026	Good routines.	£250,000 income target	
39. Negotiate the replacement of the library boiler	Town Clerk Deputy Town Clerk Finance and General Purposes Committee	February 2026	Work complete.	Officer priority	Cornwall Council paying	
40. Implement a programme of community events in the Library	Deputy Town Clerk/Library Manager Finance and General Purposes Committee	April 2026	Working with SALSA to deliver	Community group request	£3,000	
41. Complete new lease with St Austell Bowls Club	Town Clerk/Senior Projects Officer Council	June 2026	Contact made with the Bowls Club.	Good routines.	£0	
42. Monitor and identify funding opportunities for further economic investment in the town	Town Clerk Council	Ongoing	Ongoing discussions with CC regarding vacant retail units.	Good routines.	£0	
43. Monitor and identify funding opportunities generally	Town Clerk Council	Ongoing	Funding sources	Good routines.	£0	

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44. Monitor changes to national planning guidance and respond to significant further consultations and seek maximum involvement in work relating to the Cornwall local plan drawing from experience on the original plan and the spatial development plan strategy.	Town Clerk/Senior Projects Officer Planning and Regeneration Committee	Ongoing	Government guidance and consultation from CC awaited. Projects Officer recruited.	Central government	£10,000	
45. Review and update the Council's Communication Strategy in light of progress made and planned.	Deputy Town Clerk Finance and General Purposes Committee	September 2026	To be progressed	Finance and General Purposes Committee	£0	
46. To identify a suitable supplier and instal solar panels on the Priory Car park toilets	Operations Manager/ Senior Projects Officer Climate and Environment Committee	September 2026	To be progressed	Lobbying from community group Climate	£10,000	

				Action St. Austell.		
47. To monitor proposals from the Government and Cornwall Council on the restructuring of local government and structures which affect Cornwall and respond accordingly.	Town Clerk Council	Ongoing	Monitoring negotiations	Counsellor priority	£0	
48. Arrange Mayor's Charity Dinner	Deputy Town Clerk Council	March 2026	Complete	Councillor priority	£0	
49. Arrange official Pump Track opening event and consider creating friends group	Operations Manager/Senior Projects Officer Community Committee	Complete	Event planning underway for 28.05.26	Community request post consultation exercise	£3,500	

Action	Responsible Officer/Committee	Deadline	Progress	Origin	Budget	September RAG
50. Improve the accessibility and content of the Town Council's website	Town Clerk/Senior Projects Officer Finance and General Purposes Committee	March 2026	Work commenced	Good routines	£0	
51. Engage with the Market House directors to develop a vision and seek funding for improvements to enhance the historic quarter	Town Clerk/Senior Projects Officer Community Committee	September 2026	Meetings commenced	Officer priority	£5,000	
52. Recruit an apprentice Grounds Maintenance Operative	Operations Officer Staffing Committee	May 2026	To be progressed	Staffing Committee	£20,000	
53. Monitor and review events in light of the Martyn's Law.	Town Clerk Community Committee	December 2026	Watching legislative changes.	Officer priority	£0	

To be reviewed March 2027