



ST AUSTELL TOWN COUNCIL

2018/19 BUDGET BOOK

ST AUSTELL TOWN COUNCIL
SUMMARY BUDGET PROJECTIONS

	2017/18 £	2018/19 £	2019/20 £	Notes
Income				
Car Park Income	315,000	315,000	315,000	
Council Tax Grant	36,832	29,782	25,000	
Interest Income	2,950	2,500	2,500	
Other Grants and Contributions	25,700	0	0	
Other Income	15,885	12,730	12,740	
Precept Payments	462,576	591,500	645,000	
Public Convenience Charges	5,220	5,220	5,220	
Rent Received	690	1,450	1,450	
Total Income	864,853	958,182	1,006,910	
Gross Income	864,853	958,182	1,006,910	
Less Operating Expenses				
Employee Expenses				
Recruitment	840	850	850	
Salaries / Wages	342,321	482,185	516,490	
Training	4,250	6,750	6,750	
Total Employee Expenses	347,411	489,785	524,090	
Premises Expenses				
Cleaning & Domestic Supplies	5,775	5,950	5,950	
Electricity	2,520	4,120	4,120	
Grounds Maintenance Supplies	18,450	16,100	16,100	
Play Equipment	35,000	40,000	40,000	
Rates	81,270	88,365	88,820	
Rent / Room Hire	5,230	5,330	5,330	
Repairs / Maintenance Premises	33,400	45,200	38,200	
Water	1,700	4,000	4,000	
Total Premises Expenses	183,345	209,065	202,520	
Supplies and Services				
Books and Publications	150	200	200	
Contract Payments	145,995	148,112	149,568	
Election Expenses	23,000	0	0	
Grants and Subscriptions	61,700	41,700	41,700	
Insurances	5,455	6,500	6,500	
IT / Communications	18,060	13,100	13,100	
Mayors Allowances	900	1,000	1,000	
Members Allowance	250	250	250	
Miscellaneous Expenses	54,820	49,300	21,300	
Office Supplies	2,000	3,500	3,500	
Printing and Stationery	3,820	3,700	3,750	
Protective Clothing	2,000	2,000	2,000	
Publicity	500	500	1,000	
Small Grants Scheme	8,000	8,000	8,000	
Total Supplies and Services	326,650	277,862	251,868	
Transport Related Expenses				
Contract Hire and Operating Leases	12,300	12,300	12,300	
Fuel	4,750	5,750	5,750	

Other Transport/plant expenses	13,800	2,900	2,900	
Repairs/ Maintenance-Vehicles/Plant	1,170	750	3,650	
Road Fund / Taxes	600	600	600	
Transport Insurance	3,245	3,400	3,500	
Travel and Subsistence	800	850	850	
Total Transport Related Expenses	36,665	26,550	29,550	
Total Operating Expenses	894,071	1,003,262	1,008,028	
Net Surplus/ Deficit (-)	-29,218	-45,080	-1,118	
Contributions to Reserves	0	0	0	1
Contributions from Reserves	40,776	43,861	0	2
Adjusted Surplus/Deficit (-)	11,558	-1,220	-1,118	
Balances C/Fwd				
General Fund	221,560	220,340	219,223	
Election Reserve	22,500	22,500	22,500	3
Projects Reserve	35,661	1,800	1,800	4
Devolution Reserve	10,000	0	0	5
Service Improvement Reserve	50,000	50,000	50,000	6
Repairs and renewals reserve	30,000	30,000	30,000	7
Total	369,721	324,641	323,523	
Precept	462,576	591,500	645,000	
Council Tax Base	5,833.98	6,051.13	6,250.00	
Council Tax	79.29	97.75	103.20	
Increase £ per annum	2.31	18.46	5.45	
Increase £ per week	0.04	0.36	0.10	
Increase %	3.00%	23.28%	5.58%	

Notes:

1. No contributions to reserves
2. Use of Projects and Devolution Reserves
3. Reserve to help fund elections
4. Projects Reserve - MCTI and Feast income only c/fwd
5. Devolution Reserve all applied.
6. Service improvement reserve to fund the House, Pondhu House, GDPR etc
7. Repairs and renewals for vehicle replacements

Consider:

Pondhu House
The House
Poltair Park toilets/kiosk
Stable - Other kit/garages/parking/disabled toilets
Truro Road bandstand
Mount Charles roundabout
GDPR
Project support

ST AUSTELL TOWN COUNCIL
SUMMARY BUDGET PROJECTIONS

	2017/18	2018/19	2019/20	Notes
	£	£	£	
Community Committee:				
Allotments	40	50	0	
CCTV	-48045	-45100	-45800	
Misc. Projects and Grants	-52900	-56000	-28000	
Parks and Open Spaces	-220584	-264924	-285283	
Public Conveniences	-21650	-22741	-23200	
Public Rights of Way	-230	-320	-310	
The House/Youth Services	-22000	-20000	-20000	
Sub Total	-365369	-409035	-402593	
Finance and Gen. Purposes Committee				
Civic Expenses	-26065	-3200	-3200	
General Admin.	-202392	-238572	-243052	
Library	-84705	-171669	-174760	
Priory Car Park	204000	199590	196090	
Stable Block/Pondhu House	-18805	-16330	-16330	
Transport and Plant	-33965	-25300	-25400	
Tregonissey Lane End Car Park	-1325	-1846	-1873	
Sub Total	-163257	-257327	-268525	
	-528626	-666362	-671118	
Contributions to Reserves	0	0	0	
Contributions from Reserves	40,776	43,861	0	
	-487,850	-622,502	-671,118	
Council Tax Grant	36,832	29,782	25,000	
Precept	462,576	591,500	645,000	
Net Surplus/Deficit(-)	11,558	-1,220	-1,118	

Allotments

	2017/18	2018/19	2019/20	Notes
	£	£	£	
Income				
Other Income				
Rent Received	90	250	250	
Total Income	90	250	250	
<hr/>				
Gross Income	90	250	250	
<hr/>				
Less Operating Expenses				
Premises Expenses				
Repairs / Maintenance Premises	0	200	200	
Water	0	0	0	
Total Premises Expenses	0	200	200	
<hr/>				
Supplies and Services				
Miscellaneous Expenses	0	0	0	
Printing and Stationery	50	0	50	
Total Supplies and Services	50	0	50	
<hr/>				
Total Operating Expenses	50	200	250	
<hr/>				
Net Surplus/Deficit(-)	40	50	0	
<hr/>				

Committee
Budget Officer

Community Committee
SG/SS

CCTV

	2017/18	2018/19	2019/20	Notes
	£	£	£	
Income				
Other Grants and Contributions	10000	0	0	1
Other Income	0	0	0	
Total Income	10000	0	0	
Gross Income	10000	0	0	
Less Operating Expenses				
Employee Expenses				
Training				
Total Employee Expenses	0	0	0	
Premises Expenses				
Electricity	0	0	0	
Repairs / Maintenance Premises	100	500	500	
Total Premises Expenses	100	500	500	
Supplies and Services				
Contract Payments	37975	38500	39200	
IT / Communications	1100	1100	1100	
Miscellaneous Expenses	18870	5000	5000	2
Total Supplies and Services	57945	44600	45300	
Transport Related Expenses				
Repairs/ Maintenance-Vehicles/Plant	0	0	0	
Total Transport Related Expenses	0	0	0	
Total Operating Expenses	58045	45100	45800	
Net Surplus/Deficit(-)	-48045	-45100	-45800	

1. CC contribution to new cameras Truro Road
2. Camera upgrades £5000 per annum.

Committee
Budget Officer

Community Committee
DP

Civic Ceremonial/Members

	2017/18	2018/19	2019/20	Notes
	£	£	£	
Income				
Other Grants and Contributions	0	0	0	
Other Income	335	300	300	
Total Income	335	300	300	
Gross Income	335	300	300	
Less Operating Expenses				
Employee Expenses				
Training	150	250	250	
Total Employee Expenses	150	250	250	
Premises Expenses				
Rent / Room Hire	0	0	0	
Total Premises Expenses	0	0	0	
Supplies and Services				
Election Expenses	23000	0	0	
Mayors Allowances	900	1000	1000	
Members Allowance	250	250	250	
Miscellaneous Expenses	1750	1750	1750	
Printing and Stationery	350	250	250	
Total Supplies and Services	26250	3250	3250	
Transport Related Expenses				
Other Transport/plant expenses	0	0	0	
Total Transport Related Expenses	0	0	0	
Total Operating Expenses	26400	3500	3500	
Net Surplus/Deficit(-)	-26065	-3200	-3200	

Committee
Budget Officer

F & GP Committee
SG

General Administration

	2017/18	2018/19	2019/20	Notes
	£	£	£	
Income				
Interest Income	2950	2500	2500	
Other Grants and Contributions	0	0	0	
Other Income	500	0	0	
Rent Received	0	0	0	
Total Income	3450	2500	2500	
Gross Income	3450	2500	2500	
Less Operating Expenses				
Employee Expenses				
Recruitment	840	350	350	
Salaries / Wages	164832	203072	207552	
Training	1000	2000	2000	
Total Employee Expenses	166672	205422	209902	
Premises Expenses				
Cleaning & Domestic Supplies	0	0	0	
Grounds Maintenance Supplies	0	0	0	
Rent / Room Hire	50	150	150	
Total Premises Expenses	50	150	150	
Supplies and Services				
Books and Publications	150	200	200	
Contract Payments	1905	1850	1850	1
Subscriptions	6700	6700	6700	2
Insurances	5455	6500	6500	
IT / Communications	16960	12000	12000	3 4
Miscellaneous Expenses	3200	2000	2000	
Office Supplies	1500	3000	3000	
Printing and Stationery	2000	2000	2000	
Protective Clothing	0	0	0	
Publicity	500	500	500	
Total Supplies and Services	38370	34750	34750	
Transport Related Expenses				
Travel and Subsistence	750	750	750	
Total Transport Related Expenses	750	750	750	
Total Operating Expenses	205842	241072	245552	
Net Surplus/Deficit(-)	-202392	-238572	-243052	

1. Audit and payroll
2. CALC, SWC, SLCC, Ellis Whittam
3. 2017/18 includes 5500 for new photocopier
4. New laptop

Committee
Budget Officer

F & GP Committee
SG

Library

	2017/18	2018/19	2019/20	Notes
	£	£	£	
Income				
Other Grants and Contributions	14700	0	0	4
Other Income	6900	12000	12000	
Rent Received	600	1200	1200	
Total Income	22200	13200	13200	
Gross Income	22200	13200	13200	
Less Operating Expenses				
Employee Expenses				
Recruitment	0	500	500	
Salaries / Wages	75525	144309	153775	
Training	1200	2000	2000	
Total Employee Expenses	76725	146809	156275	
Premises Expenses				
Cleaning & Domestic Supplies	150	300	300	
Electricity/Gas	1900	3500	3500	
Grounds Maintenance Supplies	0	0	0	
Rates	6530	13560	13935	
Repairs / Maintenance Premises	5300	8500	1500	1
Water	500	800	800	
Total Premises Expenses	14380	26660	20035	
Supplies and Services				
Books and Publications	0	0	0	
Contract Payments	5000	10250	10500	2
IT / Communications	0	0	0	
Miscellaneous Expenses	10000	300	300	3
Office Supplies	500	500	500	
Printing and Stationery	250	250	250	
Protective Clothing	0	0	0	
Publicity	0	0	0	
Total Supplies and Services	15750	11300	11550	
Transport Related Expenses				
Travel and Subsistence	50	100	100	
Total Transport Related Expenses	50	100	100	
Total Operating Expenses	106905	184869	187960	
Net Surplus/Deficit(-)	-84705	-171669	-174760	

1. Door

7000

2. Contracts

Cleaning

7612

Security

750

Litter

445

Recycling/waste

900

9707

3. inc 2500 legal expenses furniture notice board etc

4. CC External painting + transition fund

Committee
Budget Officer

F & GP Committee
SG

Library

	2017/18	2018/19	2019/20	Notes
	£	£	£	
Income				
Other Grants and Contributions	14700	0	0	4
Other Income	6900	12000	12000	
Rent Received	600	1200	1200	
Total Income	22200	13200	13200	
Gross Income	22200	13200	13200	
Less Operating Expenses				
Employee Expenses				
Recruitment	0	500	500	
Salaries / Wages	75525	144309	153775	
Training	1200	2000	2000	
Total Employee Expenses	76725	146809	156275	
Premises Expenses				
Cleaning & Domestic Supplies	150	300	300	
Electricity/Gas	1900	3500	3500	
Grounds Maintenance Supplies	0	0	0	
Rates	6530	13560	13935	
Repairs / Maintenance Premises	5300	8500	1500	1
Water	500	800	800	
Total Premises Expenses	14380	26660	20035	
Supplies and Services				
Books and Publications	0	0	0	
Contract Payments	5000	10250	10500	2
IT / Communications	0	0	0	
Miscellaneous Expenses	10000	300	300	3
Office Supplies	500	500	500	
Printing and Stationery	250	250	250	
Protective Clothing	0	0	0	
Publicity	0	0	0	
Total Supplies and Services	15750	11300	11550	
Transport Related Expenses				
Travel and Subsistence	50	100	100	
Total Transport Related Expenses	50	100	100	
Total Operating Expenses	106905	184869	187960	
Net Surplus/Deficit(-)	-84705	-171669	-174760	

1. Door 7000

2. Contracts

Cleaning 7612
 Security 750
 Litter 445
 Recycling/waste 900
 9707

3. inc 2500 legal expenses furniture notice board etc

4. CC External painting + transition fund

Committee
 Budget Officer

F & GP Committee
 SG

Misc. projects and grants

	2017/18	2018/19	2019/20	Notes
	£	£	£	
Income				
Other Grants and Contributions	0	0	0	1
Other Income	0	0	0	2
Total Income	0	0	0	
Gross Income	0	0	0	
Less Operating Expenses				
Supplies and Services				
Grants and Subscriptions	35000	15000	15000	3
Miscellaneous Expenses	9900	33000	5000	4
Small Grants Scheme	8000	8000	8000	
Total Supplies and Services	52900	56000	28000	
Total Operating Expenses	52900	56000	28000	
Net Surplus/Deficit(-)	-52900	-56000	-28000	

3. Carnival 3000 BID 5276 Church 275 Sea Cadets 10000
Wheal Martyn 5000 Restormel Arts 1000 Cricket Club 1000
Whitegold 2500 Festival of Fun 1000

4. Discovery maps 2000 In Bloom 1000 THI 25000 contingency 5000

Committee
Budget Officer

Community Committee
SG

Parks And Open Spaces

	2017/18	2018/19	2019/20	Notes
	£	£	£	
Income				
Other Grants and Contributions	1000	0	0	1
Other Income	7000	0	0	2
Rent Received	0	0	0	
Total Income	8000	0	0	
Gross Income	8000	0	0	
Less Operating Expenses				
Employee Expenses				
Recruitment	0	0	0	
Salaries / Wages	101964	134804	155163	
Training	1900	2500	2500	
Total Employee Expenses	103864	137304	157663	
Premises Expenses				
Cleaning & Domestic Supplies	0	0	0	
Electricity	120	120	120	
Grounds Maintenance Supplies	17500	15000	15000	
Play Equipment	35000	40000	40000	3
Repairs / Maintenance Premises	20000	24500	24500	4
Water	0	2000	2000	
Total Premises Expenses	72620	81620	81620	
Supplies and Services				
Contract Payments	43000	38000	38000	5
Miscellaneous Expenses	6600	5600	5600	6
Protective Clothing	2000	2000	2000	
Total Supplies and Services	51600	45600	45600	
Transport Related Expenses				
Other Transport/plant expenses	500	400	400	
Repairs/ Maintenance-Vehicles/Plant	0	0	0	
Total Transport Related Expenses	500	400	400	
Total Operating Expenses	228584	264924	285283	
Net Profit	-220584	-264924	-285283	

NB includes Poltair Park and Truro Road Park

1. Tesco Bags of Help - Meadows
2. CC Sandy Hill cont.
3. 25000 provision for upgrade projects
4. Includes fences at Sandy Hill Truro Road and Poltair Park and lights in 2018/19.
- 5 weeds 10230, CC waste 18944, Biffa + Andy Inglefield
6. cemetery maintenance

Committee
Budget Officer

Community Committee
SS

Priory Car Park

	2017/18 £	2018/19 £	2019/20 £	Notes
Income				
Car Park Income	315000	315000	315000	
Other Grants and Contributions	0	0	0	
Other Income	0	0	0	
Rent Received	0	0	0	
Total Income	315000	315000	315000	
Gross Income				
Less Operating Expenses				
Employee Expenses				
Training	0	0	0	
Total Employee Expenses	0	0	0	
Premises Expenses				
Electricity	0	0	0	
Grounds Maintenance Supplies	300	350	350	
Rates	70860	70860	70860	
Repairs / Maintenance Premises	500	5000	5000	
Water	0	0	0	
Total Premises Expenses	71660	76210	76210	
Supplies and Services				
Books and Publications	0	0	0	
Contract Payments	36000	37500	37600	1
IT / Communications	0	0	0	
Miscellaneous Expenses	1500	500	500	2
Printing and Stationery	1170	1200	1200	3
Total Supplies and Services	38670	39200	39800	
Transport Related Expenses				
Repairs/ Maintenance-Vehicles/Plant	670	0	2900	4
Total Transport Related Expenses	670	0	2900	
Total Operating Expenses	111000	115410	118910	
Net Surplus/Deficit	204000	199590	196090	

1. Contract payments

Cale Briparc - maintenance	2000	2000	2000
Cale Briparc - sim cards	1344	1344	1344
G4S Cash Collection	12735	14040	14040
Waste Management	9510	9700	9894
CC Enforcement	10000	10310	10310
	35589	37394	37588

2. Includes £970 legal expenses in 2017/18

3. Tickets

4. Includes covers for machines and reprogramming of tariff changes plus allowance for 1 new machine.

Committee
Budget Officer

F & GP Committee
DP

Public Conveniences

	2017/18	2018/19	2019/20	Notes
	£	£	£	
Income				
Other Income	0	0	0	
Public Convenience Charges	5220	5220	5220	
Total Income	5220	5220	5220	
Gross Income	5220	5220	5220	
Less Operating Expenses				
Premises Expenses				
Cleaning & Domestic Supplies	0	0	0	
Electricity	500	500	500	
Rates	3365	3420	3485	
Repairs / Maintenance Premises	2500	3000	3000	
Water	1200	1200	1200	
Total Premises Expenses	7565	8120	8185	
Supplies and Services				
Contract Payments	19305	19691	20085	1
Miscellaneous Expenses	0	150	150	
Total Supplies and Services	19305	19841	20235	
Total Operating Expenses	26870	27961	28420	
Net Surplus/Deficit(-)	-21650	-22741	-23200	

1. Cleaning contract

Committee
Budget Officer

Community Committee
SS

Public Rights of Way

	2017/18	2018/19	2019/20	Notes
	£	£	£	
Income				
Other Grants and Contributions	0	0	0	
Other Income	420	430	440	
Total Income	420	430	440	
Gross Income	420	430	440	
Less Operating Expenses				
Supplies and Services				
Contract Payments	650	750	750	
Total Supplies and Services	650	750	750	
Total Operating Expenses	650	750	750	
Net Surplus/Deficit(-)	-230	-320	-310	

Committee
Budget Officer

Community Committee
SS

Stable Block

	2017/18	2018/19	2019/20	Notes
	£	£	£	
Income				
Other Grants and Contributions	0	0	0	
Other Income	0	0	0	
Rent Received	0	0	0	
Total Income	0	0	0	
Gross Income	0	0	0	
Less Operating Expenses				
Premises Expenses				
Cleaning & Domestic Supplies	5625	5650	5650	
Electricity	0	0	0	
Grounds Maintenance Supplies	400	500	500	
Rates	0	0	0	
Rent / Room Hire	5180	5180	5180	
Repairs / Maintenance Premises	5000	3000	3000	
Water	0	0	0	
Total Premises Expenses	16205	14330	14330	
Supplies and Services				
Contract Payments	1600	1000	1000	
Miscellaneous Expenses	1000	1000	1000	
Total Supplies and Services	2600	2000	2000	
Total Operating Expenses	18805	16330	16330	
Net Surplus/Deficit(-)	-18805	-16330	-16330	

1. Consider Pondhu House

Committee
Budget Officer

F & GP Committee
DP

The House/Youth Services

	2017/18	2018/19	2019/20	Notes
	£	£	£	
Income				
Other Grants and Contributions	0	0	0	
Other income	0	0	0	
Rent Received	0	0	0	
Total Income	0	0	0	
Gross Income	0	0	0	
Less Operating Expenses				
Premises Expenses				
Cleaning & Domestic Supplies				
Electricity				
Grounds Maintenance Supplies				
Rates				
Rent / Room Hire				
Repairs / Maintenance Premises				
Water				
Total Premises Expenses	0	0	0	
Supplies and Services				
Contract Payments				
Grants and Subscriptions	20000	20000	20000	
Insurances				
IT / Communications				
Miscellaneous Expenses	2000	0	0	
Total Supplies and Services	22000	20000	20000	
Total Operating Expenses	22000	20000	20000	
Net Surplus/Deficit	-22000	-20000	-20000	

The House - consider impact of assuming responsibility

Committee
Budget Officer

Council
SG

Transport and Plant

	2017/18	2018/19	2019/20	Notes
	£	£	£	
Income				
Other Grants and Contributions				
Other Income	730	0	0	1
Total Income	730	0	0	
Gross Income	730	0	0	
Less Operating Expenses				
Supplies and Services				
Miscellaneous Expenses	0	0	0	
Total Supplies and Services	0	0	0	
Transport Related Expenses				
Contract Hire and Operating Leases	12300	12300	12300	
Fuel	4750	5750	5750	
Other Transport/plant expenses	13300	2500	2500	2
Repairs/ Maintenance-Vehicles/Plant	500	750	750	
Road Fund / Taxes	600	600	600	
Transport Insurance	3245	3400	3500	
Travel and Subsistence	0	0	0	
Total Transport Related Expenses	34695	25300	25400	
Total Operating Expenses	34695	25300	25400	
Net Surplus/Deficit (-)	-33965	-25300	-25400	

1. Sale of strimmer 730
2. Include brush cutter 970 + New Van 10000

Committee
Budget Officer

F & GP Committee
SS

Tregonissey Lane End Car Park

	2017/18	2018/19	2019/20	Notes
	£	£	£	
Income				
Car Park Income	0	0	0	
Other Income	0	0	0	
Total Income	0	0	0	
Gross Income	0	0	0	
Less Operating Expenses				
Premises Expenses				
Electricity	0	0	0	
Grounds Maintenance Supplies	250	250	250	
Rates	515	525	540	
Repairs / Maintenance Premises	0	500	500	
Water	0	0	0	
Total Premises Expenses	765	1275	1290	
Supplies and Services				
Contract Payments	560	571	583	
Miscellaneous Expenses	0	0	0	
Total Supplies and Services	560	571	583	
Total Operating Expenses	1325	1846	1873	
Net Surplus/Deficit (-)	-1325	-1846	-1873	

Committee
Budget Officer

F & GP Committee
SS

Library charges 2017-18



Overdue charges for books and free DVD loans:

Adult members – 25p per open day to maximum of £8.00
Access, Concessionary and Young Adult members – 15p per open day to a maximum of £4.00
Child members (under 16) – No charge

Lost or damaged items:

Full replacement or rebinding cost (no charge for picture books borrowed by children under 5 years old)

Replacement membership cards:

Adult - £1.50
Concessions, Access, Young Adult - £1.00
Under 16s – 50p

Hire Charges:

DVDs – from 50p to £3.00 per week; free to Access member limited to 2 at a time; non-fiction free
CDs – £1.00 per disc; free to Access members
Computer games (where available) - £3.00 per week
Audiobook CDs per 3 week loan – Adults £2.00; children 50p; Free to Access members, housebound members and looked after children

Performing Arts collection:

Vocal and Orchestral sets – no charge

Vocal and orchestral sets requested from outside Cornwall

Vocal scores – 60p per score per six months
Orchestral sets - £10.00 per set per three months
Postage charge of £7.00 per 20 copies (please note this charge may vary, ask staff for details)
Reservation charge £6.00 from library authorities inside South West Region (non-refundable)
Reservation charge £12.05 from library authorities outside South West Region (non-refundable)
Renewals will be charged at the rates and time periods as listed above
Late returns charge £10.00 applies
Missing part charged at cost plus £5.00 administration fee, unless a new copy is supplied by customer

Room hire:

Minimum of £10.00 per hour when library open, dependent upon size of room available; negotiable rates for out of hours and community use

Commission rates:

30% - requires signed agreement in place between artist and Cornwall Council

Reservations:

Adults and Concessionary users - £1.00 per item if placed by library staff at staffed sites and mobile libraries; Free online self-reservations (limit of 6 in process at any one time)
Access and Housebound members – free
Under 18s – free (limit of 6 in process at any one time)
Reader's groups free for items provided from the reading group sets (items outstanding for over 1 month will be charged as lost)
Books on Prescription – free

Out of County Inter Library Loan Requests:

Adults - £6.85
Concessions, Young Adults - £5.85
Children - £4.00
British Library book loan request - £10.00
British Library periodical request - £7.00
British Library Loan Renewal - £4.50 per 3 week renewal period

Please note that persons owing more than £5.00 in library charges may be prevented from borrowing until the balance is reduced. Please speak to a member of staff for advice.

Use of public computers (subject to availability):

Cornwall library members free for two hours

Other library members(English and Welsh Library authorities on production of library card) free for one hour

Non-members free for 30 minutes – no extension

Access to Wi-Fi – free

Extension of time after the free period is dependent on availability and at the discretion of the library supervisor

Please note that persons owing more than £5.00 in library charges will be regarded as non-members for computer charging purposes

Printing from any source:

Monochrome 10p; colour 50p per sheet

High gloss colour printing on customer's own paper £1.00; on library paper £1.25 per sheet

Photocopying:

1-29 sheets

A4 monochrome 10p per sheet (colour 50p where offered)

A3 monochrome 20p per sheet (colour £1.00 where offered)

30 plus sheets

A4 monochrome 8p per sheet (colour 40p where offered)

A3 monochrome 16p per sheet (colour 80p where offered)

Disc repair:

£2.50 per disc

Amazon purchasing service:

Amazon charges plus £2.00 administration charge

CAR PARK CHARGES

PRIORY CAR PARK

Monday to Saturday 9.00am - 8.00pm change to 7.00pm end

	Current £	Proposed £
Up to 1 hour	1.00	1.00
Up to 2 hours	1.60	1.60
Up to 3 hours	3.20	3.00
Up to 4 hours	5.20	4.80
24 hours	9.00	9.00
After 4.00pm	1.00	1.00
Coaches		
Per hour	1.50	1.50
24 hours	10.00	10.00

