

# St Austell Town Council



## To: All Members of the Staffing Committee

Dear Councillor

You are summoned to attend a **Remote Meeting of the Staffing Committee** to be held using **Zoom** on **Friday 22<sup>nd</sup> January 2021** at **9.30am**.

*\*\*Due to the confidential nature of the business to be transacted, Members of the public are entitled to join the meeting for items 1 – 6 only\*\**

David Pooley  
**Town Clerk**

18<sup>th</sup> January 2021

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## AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**

(Purpose: To receive declarations of disclosable pecuniary and other non-registerable interests in respect of items on this agenda).

- 3. Minutes of meeting held on 7<sup>th</sup> August 2020**

(Purpose: To agree that the minutes of the above meeting be signed as a correct record).

**Pages  
1 to 6**

**4. Matters to note**

A verbal update from the Town Clerk on the actions taken since the last meeting.

Note: No decision may be made under this agenda item.

**5. National Pay Negotiations**

(Purpose: To receive an update on the national pay negotiations for the year commencing 1<sup>st</sup> April 2021). (Verbal update).

**6. Rural Market Towns Group (RMTG)**

**Pages  
7 to 10**

(Purpose: To consider appointing the Town Clerk to an Officer Steering Group of the Rural Market Towns Group).

**7. To consider excluding the press and public.**

*Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified for the following item:*

Items 8-9 are confidential because they contain sensitive staffing information.

**8. Update on Staffing Matters**

**Pages  
11 to 16**

(Purpose: To update members on a number of staffing matters and changes since the last meeting). (Report attached).

**9. Staff Sickness Absence**

**Pages  
17 to 18**

(Purpose: To provide Members with details of staff sickness absences for the period 1<sup>st</sup> April 2020 to 18 January 2021). (Report attached).

**10. Date of Next Meeting**

To be confirmed.