

St Austell Town Council

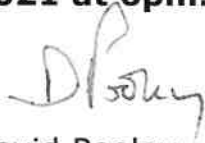


Community Committee

To: All Members of the Community Committee (Councillors: Cohen, Double, Fox, George, Guest, Nott, Pearce, Pears, Rowse, Thompson and Young).

Dear Councillor

You are summoned to attend a **Meeting** of the **Community Committee** to be held at the Council Chamber, St Austell Information Centre, Penwinnick Road, St Austell, Cornwall, PL25 5DR on **Monday 7th June 2021 at 6pm.**



David Pooley
Town Clerk

1st June 2021

Tel: 01726 829859
e-mail: david.pooley@staustell-tc.gov.uk
Website: www.staustell-tc.gov.uk

AGENDA

1. **Election of Chair**
2. **Election of Vice-Chair**
3. **Apologies for absence**

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

4. Declarations of Interest

(Purpose: To receive declarations of disclosable pecuniary and other non-registerable interests in respect of items on this agenda).

5. Dispensations

(Purpose: To receive requests for dispensations under the Code of Conduct).

6. Minutes of meeting held 29th March 2021

**Pages
1 to 6**

(Purpose: To agree that the minutes of the above meeting be signed as a correct record).

7. Matters to Note

A verbal update from the Town Clerk on the actions taken since the last meeting.

Note: No decision may be made under this agenda item.

8. Public participation (15 minutes maximum)

The Chairman will invite members of the public to address the meeting in relation to the business to be carried out at the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

9. Anti-social Behaviour Case Worker

**Pages
7 to 10**

(Purpose: To consider a proposal from Cornwall Council to fund an Anti-social behaviour Case Worker dedicated to the St Austell Police Sector Area). (Report attached).

British Telecom - Payphone Removal Consultation

10. (Purpose: To consider the removal of the following payphones).

- Carclaze Road/Agar Road – PL25 3AD

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- Polkyth/Slades Road - PL25 4HQ
- Holmbush Shopping Centre - PL25 3HT
- Daniels Lane/Bucklers Lane - PL25 3JN

11. Small Grants Scheme

**Pages
11 to 32**

- **Cornwall Pride**
- **St Blazey Amateur Operatic Society**
- **Go! St Austell Shop Mobility**

(Purpose: To consider grant applications under the Town Council's Small Grants Scheme).

12. Tour of Britain

(Purpose: To receive an update on the arrangements so far for the Tour of Britain passing through St Austell). (Verbal update).

13. Projects Update

(Purpose: To receive a verbal report from the Town Clerk on the projects currently being worked on). (Verbal update).

14. To consider excluding the press and public.

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified for the following item:

Item 15 is confidential because it contains sensitive commercial information.

15. Former Toilets at Poltair Park, St Austell

(Purpose: To approve the demolition of the redundant toilets at Poltair Park). (Report attached).

16. Dates of Meetings

(Purpose: To confirm date of forthcoming meeting – Monday 13th September 2021 and 29th November 2021).

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MINUTES of a REMOTE MEETING of ST AUSTELL TOWN COUNCIL COMMUNITY COMMITTEE held on MONDAY 29th MARCH 2021 at 6pm.

Present: Councillors: Brown, Bull, Cohen, Hanlon, Heyward, Pearce (Chair), Pears, Rees, Styles (Mayor) and Thompson.

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

CC/19/108) Apologies for absence

Apologies for absence were received from Councillor Jones.

CC/19/109) Declarations of Interest

None.

CC/19/110) Dispensations

There were no requests for dispensations received.

CC/19/111) Minutes of the Meeting held on 1st March 2021

It was **RESOLVED** that the minutes of the meeting held on the 1st March 2021 be approved and signed as a correct record.

CC/19/112) Matters to note

The Clerk advised that the Parks and Open Spaces Strategy was approved at the last Council meeting and has been placed on the Town Council's website. He added that the actions contained within the document will be taken forward and reviewed periodically by the new Council.

CC/19/113) Public Participation

The Chair welcomed Mrs Burroughs, a representative of CASA, to the meeting.

Mrs Burroughs referred to the draft Environmental Policy and raised the following points/suggestions:

- A preference for the title of the document to be called **Climate** and Environmental Policy;
- Aims
 - Add a bullet point: "to mitigate climate change"
- Policies
 - Emphasise the need to be carbon neutral by 2030

- Awareness, lobbying and partnerships
 - Add climate crisis awareness/education

Mrs Burroughs felt that the switch to renewable energy and carbon accounting could be done now and that timescales could be added to the document.

The Mayor thanked Mrs Burroughs for her comments.

CC/19/114) Nick Smith, Chief Executive, Young People Cornwall

The Mayor welcomed Nick Smith, Chief Executive of Young People Cornwall to the meeting.

Mr Smith advised that Young People Cornwall were established in 1974 and continue to provide youth services for young people aged between 8-25 across the county with their Head Office operating out of The House in St Austell.

All services became digitally operated in the first week of the national lockdown in March 2020 consisting of web-chat, Teams, Zoom, WhatsApp and on-line youth clubs. The digital offer includes mindfulness videos, online cognitive behaviour therapy, book clubs, music lessons, quizzes and cookery courses with an average of 240 individual young people being support through digital interventions per week. In addition, Covid secure face to face work has been carried out for vulnerable young people who cannot engage online and mobile youth work has been undertaken in villages and towns across Cornwall. Food and welfare packs have been delivered to 81 young people and their families in St Austell and outreach teams have engaged with an average of 60 young people per week in Gover, Sandy Hill Park and Poltair Park. Over 600 young people from the St Austell area have accessed support via The House both in person and online during 2020/21.

Mr Smith advised that there has been an exponential rise in safeguarding concerns across the whole organisation and described the type of issues that young people are facing and the progress made against the "star outcome" reports.

Mr Smith thanked the Town Council for their continued support and advised that the Town Council's funding has helped to draw in an additional £40,000 for youth work in St Austell.

The Mayor and Members thanked Mr Smith for his very interesting and thought provoking presentation.

CC/19/115) Small Grants Scheme

There were no Small Grant applications to consider.

CC/19/116) Environmental Policy

The Deputy Town Clerk advised that the policy is loosely based on a template produced by Cornwall Council and adapted to St Austell Town Council's current practices and aspirations.

She responded to Mrs Burrough's points and some additional comments submitted by Mrs Earl.

The Deputy Town Clerk advised that to pledge to be carbon neutral by 2030 might restrict expansion of the Town Council and that the Local Planning Policy does not go as far as insisting that all developments are carbon neutral. She added that the Town Council's energy contracts cannot be switched immediately due to contractual commitments and that timescales are generally not placed within policy documents.

During discussion, Members raised the following issues/points:

- Broad agreement that the title should be changed to "Climate and Environment Policy"
- That the Council should "work to be carbon neutral by 2030"
- The need to link the policy to the Parks and Open Spaces Strategy and other relevant policies/strategies.

The Clerk advised that there are now carbon audit methodologies suitable for Town and Parish Councils which Members might wish to consider in the near future.

It was **RECOMMENDED** that the Environmental Policy be approved subject to:

1. The title to read "Climate and Environmental Policy"
2. Links to other relevant policies placed within the document
3. Under "climate change" the first line of the first paragraph to read "The Town Council has declared a climate emergency and will work to be carbon neutral by 2030."
4. Under "climate change" amend the second to last bullet point to read "a carbon accounting audit to assess the Council's current emissions."

Councillor Heyward arrived at the meeting and apologised for her lateness

Councillors Thompson and Rees abstained from voting on this item

CC/19/117) Town Heritage Scheme

The Clerk explained that the Town Heritage Scheme is progressing well and outlined the works progressing, the grant offers made and the applications

being progressed. There are some schemes being developed, subject to funding and ongoing complimentary initiatives such as skills training and the Discover St Austell app.

Members generally expressed their support for the scheme, although a concern was expressed with regard to the accessibility information within the Discover St Austell app.

CC/19/118) Projects Update

The Clerk and Deputy Clerk provided an update on the following:

CCTV

All 20 cameras are working across the town and discussions are ongoing with regard to the re-deployable camera in Bethel. Extra CCTV hours are being paid for by Cornwall Council to assist their Environmental Team.

Grass Cutting

The new foreman has been in post for a couple of weeks and the two apprentices have started, 4 days practical work and 1 day at college. Grass cutting has started in key areas with full time grass cutting due to commence in early April.

Bethel Park

The Operations Manager is pricing up options for the replacement of the set of swings and safety surfacing in Bethel Park which are both nearing end of life.

Boat

The Town Council has been gifted a boat which it is hoped can be placed on the grass area on Edgcumbe Road and filled with flowers. This area will be within the Town Council's area with effect from 1st April 2021.

Weed Treatment

An environmentally friendly foam based weed treatment system has been trialled in Poltair Park the results of which are encouraging, particularly with regard to the treatment of moss. Further trials will take place later in the year.

Poltair Café

The existing tenants have confirmed that they would like to open the café up as a takeaway service with effect from the 12th April.

Allotments

The community garden at Landrew Road is progressing well. It is anticipated that Edible St Austell will approach the Town Council for a formal lease of the garden once they are fully constituted. All the useable allotments at Alexandra Road have been let.

Public Conveniences

The cleaning contract for the public conveniences has been reviewed and will be placed before the next Finance & General Purposes for consideration. All the toilets will be open with effect from the 1st April to coincide with the re-commencement of car park charges.

Eden to Heligan Trail

The Clerk advised that Cornwall Council are working on cycle routes through St Austell a draft of which should be available soon. He added that the Town Centre Revitalization Partnership has identified the improvement of cycle trails in the area as a potential project.

Anti-social behaviour

The Town Clerk is due to meet with Cornwall Council shortly with regard to the funding of a dedicated ASB caseworker for St Austell. The commitment from Cornwall Council to reduce the number of people in emergency accommodation in St Austell is being monitored and an update on progress, including the production of a cross service Action Plan will be sought in June/July.

Safe Work Stream

The Clerk advised that he sits on a Cornwall Council Safe Work Stream Cell which focuses on Covid19 issues and solutions. The Kestrel Guards, focussing on business Covid19 compliance will remain in situ until June and the Information Officers, co-ordinated by the BID have also received an extension of funding until June.

Tour of Britain

Once the Covid19 restrictions are lifted in June, discussions will resume with community groups about organising events in the Town Council's parks which are on the route to celebrate the tour passing through the town.

CC/19/119) Dates of Next Meeting

It was noted that the next meeting of the Community Committee is scheduled for Monday 7th June 2021.

The meeting closed at 7.05pm.

ST AUSTELL TOWN COUNCIL
COMMUNITY COMMITTEE – 7th JUNE 2021
ANTI SOCIAL BEHAVIOUR CASEWORKER

1. PURPOSE OF REPORT

To consider a proposal from Cornwall Council for funding an Anti-Social Behaviour Caseworker.

2. LEGAL AND RISK MANAGEMENT ISSUES

All tiers of local government have a responsibility to consider crime and disorder issues and the Town Council has said that addressing anti-social behaviour is one of its top priorities. The Town Council works closely with Cornwall Council, the police and other agencies in relation to community safety through the Safer Cornwall and Safer St Austell partnerships and has organised a number of local ASB summits.

3. RESOURCE ISSUES

The Town Council budgeted £10,000 as a contribution towards the cost of anti-social behaviour measures in the 2021/22 financial year. Cornwall Council is requesting a contribution of £10,000 in the current financial year, increasing to in the order of £32,000 in the following financial year.

4. EQUALITIES ISSUES

Cornwall Council has equalities policies and would be required to comply with those policies in the recruitment and employment of an Anti-Social Behaviour Caseworker.

5. ENVIRONMENTAL ISSUES

None directly.

6. RECOMMENDATIONS

Members are asked to consider whether they wish to fund an Anti-Social Behaviour Caseworker, based upon the terms and conditions

outlined in the main body of this report.

Background

Penzance Town Council has for some time funded the majority of the cost of an Anti-Social Behaviour Caseworker and as a result has received more hours of support from the officer in Penzance town centre. Penzance like other towns has issues with homelessness and ASB and the arrangement in Penzance is deemed to be good practice although the success of the initiative has been variable.

When St Austell Town Council set its budget in January 2021, Members were keen to purchase more ASB caseworker resource from Cornwall Council to help address ASB issues in the town. At the same time, pressure was applied to Cornwall Council to reduce the number of people with complex needs placed in St Austell and European funding was obtained for Information/Security Officers in the town centre in conjunction with St Austell BID. The Information/Security Officers are employed 9am to 5pm, 5 days a week and have been well received by the public and businesses who have welcomed their daily presence in the town centre and their approach to moving on individuals/advising those causing ASB and gathering intelligence to support the Safer St Austell Partnership.

Proposal from Cornwall Council

Officers from Cornwall Council's Safer Cornwall team have approached the Town Council and offered a Service Level Agreement for additional ASB Caseworker hours in return for a financial contribution from the Town Council. The Service Level Agreement provides for:

- Cornwall Council to recruit, train and manage a full time ASB Caseworker;
- Core hours of the ASB caseworker to be 37 hours per week, Monday to Friday with an additional Saturday shift every six weeks;
- The ASB caseworker would be required to carry out a minimum of 10 hours on patrol per week with the patrols predominantly to take place in St Austell town centre;
- Cornwall Council would provide a uniform and Personal Protective Equipment (PPE);
- The ASB Caseworker would report to each of the Town Council meetings providing an update on key performance indicators;
- The Caseworker's line manager would undertake a contractual review with the Town Clerk on a two monthly interval during

the agreement

- The employment of an Anti-Social Behaviour Caseworker, based at home or at St Austell Police Station who would work within the St Austell Police Sector (ie St Austell, Fowey, Lostwithel, St Stephens, Mevagissey, Gorran Haven, Stenalees, Bugle, St Dennis and Roche)

For the first year, the Town Council is asked to pay £10,000. In the second and subsequent years a contribution of approximately £30,000 to £32,000 would be required in line with the arrangement at Penzance.

A draft service level agreement has been provided by Cornwall Council but needs more work to make it acceptable. Changes are being negotiated.

Separate discussions have taken place with Cornwall Council housing officers about reducing the number of people with complex needs being placed in unsupervised temporary accommodation in St Austell. If Members are supportive of allocating resource to fund an ASB Caseworker they might wish to consider linking the funding to targets for reducing temporary accommodation in St Austell.

Recently the Town Council has been successful in obtaining European funding to employ two security personnel in the town centre for 5 days a week in conjunction with the St Austell BID. This appears to have reduced ASB in the town centre, has helped with the gathering of intelligence and has proven popular with businesses and residents. Security/information Officers might be another option for the Council's funding.

Members views and instructions are requested.

DAVID POOLEY
TOWN CLERK

ST AUSTELL TOWN COUNCIL

COMMUNITY COMMITTEE – 7th JUNE 2021

SMALL GRANTS SCHEME - APPLICATIONS RECEIVED

1. PURPOSE OF REPORT

To consider funding requests received under the Town Council's Small Grants Scheme.

2. LEGAL AND RISK MANAGEMENT ISSUES

The Council has the legal power to grant funding under the General Power of Competence which was formally re-adopted by the Town Council on the 17th May 2021.

3. RESOURCE ISSUES

The Council has earmarked the sum of £8,000 for the small grants scheme in the 2021-22 financial year. To date £65 has been awarded leaving a balance of £7,935.

4. EQUALITIES ISSUES

The Small Grants application form asks organisations to demonstrate their commitment to equal opportunities.

5. ENVIRONMENTAL ISSUES

The environmental impact for proposed projects will vary for each grant application received.

6. RECOMMENDATIONS

It is recommended that Members:

- (i) Consider and determine whether they wish to support the grant applications received.

Background

The application forms for the funding requested are reproduced with this report. Supporting information for the grant applications (including financial) can be viewed upon request prior to this meeting.

1. Cornwall Pride

A request has been received from Cornwall Pride for funding towards their Cornwall Pride Bus Tour.

2. St Blazey Amateur Operatic Society

A request has been received for funding towards the 2022 production "Cinderella"

3. Go! St Austell Shopmobility

A request has been received for funding towards the servicing of the mobility equipment.

SARA GWILLIAMS
DEPUTY TOWN CLERK

Communication of thanks received:

St Austell Town Council



Small Grants Scheme

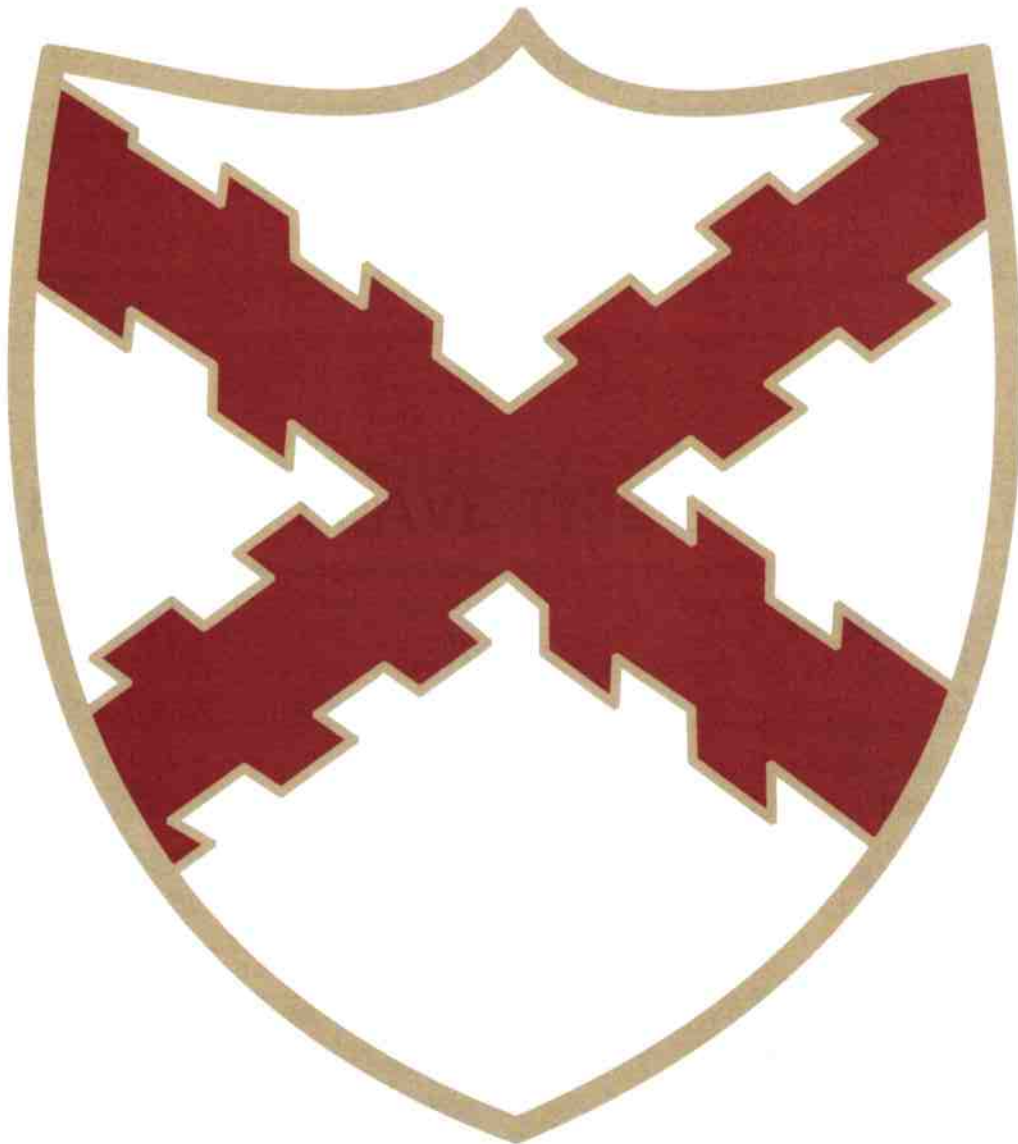
Application Form

PART B

1. Your organisation

Name of Organisation	Cornwall Pride CIC
Charity/company number (if applicable)	Not for profit CIC 10592872
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	No
What are the aims and objectives of your organisation?	The objects of the Cornwall Pride are to carry on activities which benefit the community and in particular (without limitation) to provide various types of support services for, but not limited to the benefit of the Lesbian, Gay, Bisexual and Transgender (LGBT) community in Cornwall.
Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)	Yes

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2. Purpose for which the grant is sought

Project title:	Come Out For Cornwall Pride
Description of project (please continue on a separate sheet if necessary):	<p>Cornwall Pride are celebrating Pride Month 2021 in a unique, fun and exciting way!</p> <p>With support from First Kernow we are to take two Buses across all of Cornwall over TWO days to celebrate Pride within every town we can! Sharing our simple message:</p> <p>#LoveWhoYouWantToLove, #BeWhoYouWantToBe</p> <p>Joining us on the bus will be entertainment from local acts, local not for profits, national organisations and LGBTQ+ organisations educating and supporting the LGBTQ+ community and other marginalised groups, within each of the towns.</p> <p>Local artists (local to each location stop) and travelling artists who are on the bus, will perform and support within the town centre.</p> <p>Supporting Cornwall Pride and ultimately having the best visual ability to get out into the Cornwall community to share your support and our communities in Cornwall.</p> <p>The Journey will be aired across Cornwall Pride's social media and marketing will generate in excess of a 1million people reach.</p> <p>25th June start and finish in Truro, 26th June start and finish in St Austell</p> <p>With St Austell on the 26th June</p>
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	<p>There is a huge positive impact on people who attend the events. From new art forms they have not been exposed to before, to perhaps their first social interaction with other like-minded in their entire life.</p> <p>The work continues through social media, the legacy out lives the event through the stories which are re lived and documented. The event is filmed from start to finish and this is documented and also used as an archive.</p> <p>To confirm, we are wanting to deliver this as part of the mental health and wellbeing recovery of the LGBTQ+ community and other marginalised communities here in Cornwall. As there is no dedicated provision for the LGBTQ+ community in Cornwall.</p> <p>We will have many charities which support groups across (domestic violence, sexual health, homelessness, vulnerable people, young people, older people, disability, other marginalised groups) to outreach to people in the community, where many people haven't had access to these</p>

	services before / a very long time.
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	<p>We have stakeholders on board the bus which offer support and full safeguarding of all vulnerable people.</p> <p>example, YAY Cornwall youth group , Intercom Trust</p>

3. Finance

Item or activity	Cost
Talent	£2,000
Staff Costs	£500
Production Team Crew	£1,000
Covid Social Distance, PPE	£500
Catering for Crew & Volunteers	£500
Security	£500
Police/First Aid/Fire	£200
Stage	£2,000
PA Sound Systems	£1,300
Power Generators, Mains	£500
Décor	£500
Radios	£200
Fire Extinguishers	£200
Internet	£200
Marketing	£500
Filming	£1,000
Editing and Broadcast of event	£1,000
License for event	£500
Employers Liability	£500
Public Liability Insurance	£500
H&S Docs/Officer	£400
Bus Hire	£4,000
Total	£18,500

What is the total cost of the project?	£ 18,500
Amount of grant applied for (Up to £250) *	£ 500 For Covid Social Distance, PPE
Have you previously received a grant from St Austell Town Council?	No
If “Yes” please indicate: a) When b) Amount received c) For what purpose	

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Other sources	Amount	Awaiting confirmation	Successful
BID Truro	£1000	YES	
BID Falmouth	£500	YES	
BID St Austell	£1000	YES	
BID St Ives	£500	YES	
Falmouth, Town Council	£500	YES	
Helston Town Council	£500	YES	
Porthlevel Town Council	£500	YES	
Penzance Town Council	£500	YES	
St Ives Town Council	£500	YES	
Hayle Town Council	£500	YES	
Camborne Town Council	£500	YES	
Redruth Town Council	£500	YES	
Truro City Council	£500	YES	
Padstow Town Council	£500	YES	
Wadebridge Town Council	£500	YES	
Bodmin Town Council	£500	YES	
Launceston Town Council	£500	YES	
Callington Town Council	£500	YES	
Saltash Town Council	£500	YES	
Liskeard Town Council	£500	YES	
Lostwithiel Town Council	£500	YES	
St Austell Town Council	£500	YES	
Police Federation	£500	YES	YES
Cornwall Council	£1,000	YES	
Kernow by Cornwall bus	£4000	YES	YES
FEAST CORNWALL	£1,000	YES	YES
TOTAL	£18,500		

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	
A copy of your constitution (or similar document showing the organisation's status)	
A copy of your organisation's latest set of accounting statements (if any exist)	

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

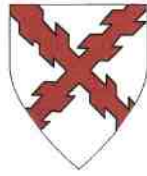
We have huge marketing for this campaign as it is the only Pride on tour in the World, St Austell Town and St Austell Town Council will be promoted by destination and shared across all literature as a financial partner.

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk

St Austell Town Council



Small Grants Scheme

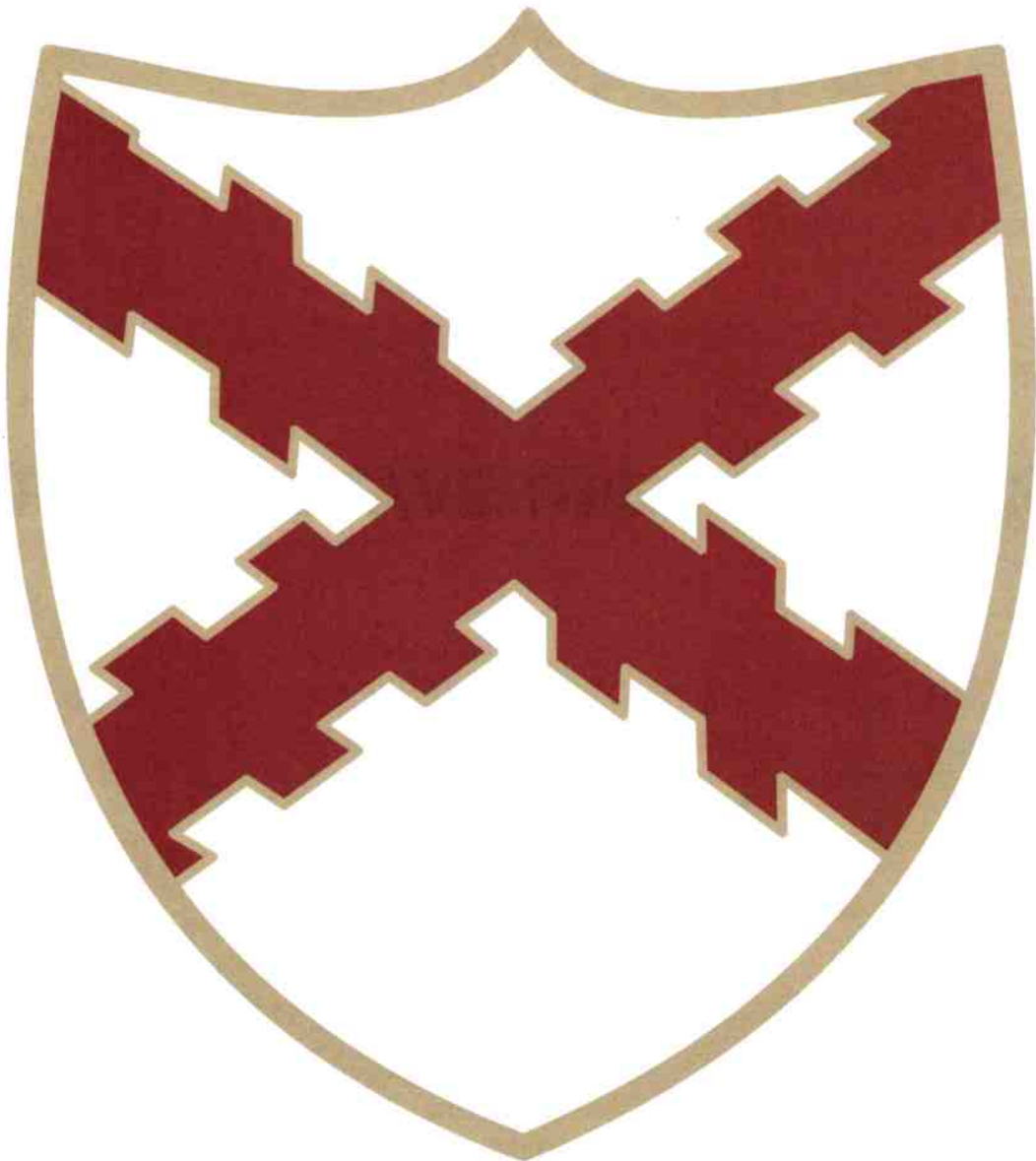
Application Form

PART B

1. Your organisation

Name of Organisation	St Blazey Amateur Operatic Society
Charity/company number (if applicable)	Charity No: 1089885 Company No:
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	NO
What are the aims and objectives of your organisation?	The objects of the Society are to educate the public in the dramatic and operatic arts, and to further the development of public appreciation and taste in the said arts.
Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)	This Society does not discriminate on the grounds of, race, ethnic or national origins, gender, marital status, sexual orientation, age, disability, religious or political beliefs or socio-economic status. Copy of Policy in your possession

PLEASE LEAVE THIS PAGE BLANK



2. Purpose for which the grant is sought

Project title:	Production of pantomime "Cinderella"
Description of project (please continue on a separate sheet if necessary):	Rehearsals with Director Choreographer and Musical Director start at the beginning of September and include the teaching of acting, singing, dancing and comedy skills and leading to a professional standard production in January
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	Although this Society is called St. Blazey Amateur Operatic Society its rehearsals take place at Carclaze Community Primary School and the finished production takes place at The Keay Theatre, Tregonissey Road, St. Austell. Its membership is drawn mainly from St Austell and its surrounding areas although there are some members from further afield for example: Newquay, Bodmin, and Lostwithiel to name but a few.
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	This Society has a Child Protection Policy together with Child Protection Procedures. Each parent is given a medical consent form to complete and there is a code of conduct between the child, parent/guardian and the Society. Copies of each of these documents in your possession This Society also has GDPR Policies in place for children/parents, members and supporters, suppliers patrons and Trustees

3. Finance

What is the total cost of the project?	Our 2020 production total expenditure was £31651.90, as per our annual audited accounts, copy of which is attached. There was no production in 2021 due to Covid restrictions. Whilst we hope that our expenditure will be reasonable for our 2022 production, we cannot rely on this. Scenery and lighting costs escalate annually and so does the cost of the technicians who operate these systems. Some costumes are already in our own store, we will also make many others. However. we will have to hire specialist Dame costumes plus one or two special effects for the transformation scenes. We will also need to hire in approx. 20 radio mics together with their necessary
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	<p>battery packs and batteries, all of which are extremely expensive.</p> <p>Our Director once again will write our script thus saving on Royalties. Programmes however saw a small loss.</p> <p>As stated in grant request last year we were also looking to improve our store facility as it is pretty damp, not conducive to keeping costumes and props. This has not happened due to covid restrictions. What we do not yet know is how much the Keay will charge us and what caveats it will put in place, if any, because of the Covid 19 situation. It will not be any less than last year. We will still need to hire rehearsal rooms.</p>
<p>Amount of grant applied for</p> <p>(Up to £250) *</p>	<p>£</p> <p>Whilst a grant of £250.00 would be nice, the most recent grant you kindly awarded us was £750.00 for which we were most grateful.</p> <p>A similar figure would be wonderful to help with our 72nd Production.</p>
<p>Have you previously received a grant from St Austell Town Council?</p>	<p>Yes</p>
<p>If “Yes” please indicate:</p> <p>a) When b) Amount received c) For what purpose</p>	<p>a) 2014, 2015, 2016, 2017, 2018, 2019 and 2020 b) £750 in each year c) To help with cost of rehearsal rooms.</p>

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
Cornwall Council	Whatever Councillors feel they can offer.	✓	
Par Garden Centre	Par Garden Centre	✓	Overdue payment. Should have been paid in January/February 2020 but was only Received £360.00

			May 2021
Tesco	Up to £4000.00	Applied September 2018	Received £1000.00 May 2021

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	✓
A copy of your constitution (or similar document showing the organisation's status)	Already in your possession
A copy of your organisation's latest set of accounting statements (if any exists)	✓ I am enclosing audited accounts to 31 st March 2020. The accounts for year ended 31 st March are currently with the auditor and I will forward these as soon as possible

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

All sponsors will have their logos displayed on all our publicity material and will be mentioned in various press releases and through all other media platforms. It will also be included in our programmes.

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk

ST BLAZEY AMATEUR OPERATIC SOCIETY

President – Mr. K. Clemes LMPA, LBIPP, LRPS, LSWPP

Hon Chairman
Mr. Paul Pearce

Hon. Treasurer
Miss Christine Heaman

Hon Secretary
Mrs. Angela Moon

Registered Charity No: 1089885



www.stblazeyaos.co.uk

18th May 2021

Sara Gwilliams
Deputy Town Clerk

Dear Councillor

Application for Small Grant consideration for January 2022 production of “Cinderella” at the Keay Theatre

First please let me thank you all on behalf of St. Blazey Amateur Operatic Society for your support in recent years. It is much appreciated.

Next, we need to let you know we were delighted that St Blazey Amateur Operatic Society's 71st production in January 2020 of “Robin Hood and the Babes in the Wood” was extremely well-received by audiences at each performance. We were fortunate in being able to perform that year because shortly before Lockdown came into force. The Society hopes to continue to charm and entertain audiences well into the future. We were equally delighted that most of the Councillors came to support us. We hope that we can look forward to seeing them again in 2022

With that in mind plans for the 2022 production of “Cinderella” are already underway. Production Meetings have taken place over the last few months with the Director and the Musical Director. The story is written, we now need to turn it into a viable script to include all the usual characters plus a few extras. Tentative steps have been taken with scenery and costume hire. Some props have already been made. Auditions will take place at the beginning of September followed by a rigid rehearsal schedule on Thursday evenings and on Sundays.

Once again, the Society is planning to surprise audiences with spectacle, laughter in abundance, musical delights and more fun than you can shake a stick at. As you will appreciate, spectacle such as the transformation of Cinderella's coach plus other equally spectacular tricks of light and sound involve a large amount of finance including cost of rehearsal space and the hire of the Keay Theatre, so we are hoping that you will be able to support us once again.

You will see from our current bank statement that we were fortunate enough to receive a grant from the Tesco Groundwork Team of £1000.00. Tesco was generous in that during the Covid

restrictions they had to stop using the blue disc Bags of Help Scheme but still managed to make grants to their chosen charity.

The Council will also see that we received £360.00 in May 2021 for supplying Father Christmas to the store in December 2019. Due to the Company selling off the branch to Par Garden Centre and to the various restrictions in place at the time, it has taken a rather prolonged time to actually receive the money in our bank.

Most of the Councillors will already know that St Blazey AOS is a Registered Body of Persons with Cornwall Council and has Chaperones inspected and approved by the Representative of Cornwall Council. It is also a registered Charity.

The Society has members who come from all sorts of backgrounds and from areas surrounding St Austell including St Blazey, Tywardreath, Par and Fowey as well as some from the Clay Villages. The majority of our cast are children and therefore for these children, full time students, OAP's and those who are less well-off there is a concessionary membership.

We believe that rehearsals and performance encourage people from all backgrounds and helps to build confidence in performance on and off stage and helps develop friendships and other social attributes. A further objective is to introduce live theatre to people of all ages, to promote audience participation and enjoyment. Pantomime is probably the first live theatre that children see. As some of you probably already know several of our members have gone on to extremely successful careers in film, theatre (all aspects), and other media services.

There is a large team backstage to support all the people on stage and these include wardrobe, make up, sound engineers, lighting engineers, theatre technicians, scenery manufacture, publicity, box office, stage crew, chaperones, child protection officer and front of house.

In addition to our Constitution and in accordance with Government Directive this Society has drawn up an implemented GDPR Policies as follows:

- Policy for Trustees
- Policy for Members and Supporters
- Policy for Patrons
- Policy for Suppliers
- Policy for Children

Members of this Society normally hold various fundraising events throughout the year. Over the past year these have ceased to happen due to the covid restrictions. However, we hope that these will soon be reinstated and that there will once again be a fundraising Cream Tea event together with the ever-present raffle. The Society also envisages several other fundraising events, such as quiz nights, a duck race, Bingo evenings, Karaoke Evenings, etc., although Government Guidelines will have to be followed where necessary. There will also be other events yet to be discussed

The Society entertains approximately 2000 members of audience, some of whom come from as far as Tintagel and it still has a contingent of Cub Scouts from Plymouth which has regularly supported this Society every year since the 1960's. It even has some people who come from further afield in Devon. It cares for in the region of 80 members

The Society runs 4 matinees, one on each Saturday and 2 on Sunday, in order to try to cater for the vast number of families, schools and Church Groups who support the production each year.

We will continue to make our Tuesday performance a soft performance for such groups as The Gateway Club of St Blazey, Doubletrees and other groups who have members with special needs. This has been received extremely well with several groups and was much appreciated by those who attended.

We are hoping to be able to keep our ticket prices the same as in 2020 i.e. £12. per adult and £8.00 per child and the family ticket will still be £34.00 (a family of 2 adults and 2 children would see a saving of £6.00). For groups of 20 or more there is a reduction of £1.00 per ticket whether it be adult or child. There are also concessions for children's groups, such as Rainbows, Beavers, Cubs and Brownies etc. and also for school parties. As we have not had our AGM these prices are not set in stone and we may have to make some adjustment depending on the cost of the hire of the Keay and the cost of rehearsal rooms.

Our tickets are sold through CRBO with the exception of those groups who have historically booked through a dedicated Ticket Officer. Some of these groups are older people who like the personal touch and sometimes need to change their requirements. This facility will still be available for people to obtain their tickets direct from the Society.

I have forwarded a copy of our Income and Expenditure for year ending 31st March 2020. The one for the year ending 31st March 2021 is currently with the auditor and I will let you have a copy when we get it back. However, as you can see from the bank statement, not much movement has taken place on this account because of the Covid Restrictions in place. Sadly, we were unable to put on a production in January 2020. Our Constitution remains the same as that ratified at the AGM 2017 and is already in possession of Sara Gwilliams, Lisa Grigg and Nikki Drewett.

We do hope that you are able to view our application favourably and look forward to hearing from you in the not-too-distant future. However, should you require any further information please do not hesitate to contact me either by email: publicity@stblazeyaos.org.uk or by phone 01326 571111 or 01326 571112 or at the address below.

Meanwhile we look forward to hearing from you in the near future.

Yours sincerely

Meg Prater
Hon. Publicity Officer
St. Blazey AOS

St Austell Town Council



Small Grants Scheme

Application Form

PART B

1. Your organisation

Name of Organisation	Go! ST AUSTELL SHOPMOBILITY
Charity/company number (if applicable)	Charity No: 1138033 Company No:
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	NO
What are the aims and objectives of your organisation?	TO PROVIDE MOBILITY EQUIPMENT TO DISABLED PEOPLE WHO WISH TO USE OUR TOWN OR DISABLED VISITORS ON HOLIDAY IN THE COUNTY.
Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)	OUR CHARITY HELPS PEOPLE OF ALL AGES WITH A RANGE OF DISABILITIES - ALL OUR VOLUNTEERS HAVE MENTAL HEALTH ISSUES OR PHYSICAL DISABILITIES

2. Purpose for which the grant is sought

Project title:	SAFE EQUIPMENT
Description of project (please continue on a separate sheet if necessary):	OUR EQUIPMENT MUST BE REGULARLY SERVICED AND MAINTAINED BY QUALIFIED PROFESSIONALS TO ENSURE THE UPMOST SAFETY FOR OUR USERS
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	THE USERS OF OUR EQUIPMENT ARE LOCAL PEOPLE AND VISITORS TO OUR TOWN
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	

3. Finance

What is the total cost of the project?	£ 2,500
Amount of grant applied for (Up to £250) *	£ 250.00
Have you previously received a grant from St Austell Town Council?	Yes/No
If "Yes" please indicate: a) When b) Amount received c) For what purpose	a) 2019 b) £250 c) SERVICING AND MAINTAINANCE OF EQUIPMENT

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	/
A copy of your constitution (or similar document showing the organisation's status)	
A copy of your organisation's latest set of accounting statements (if any exist)	

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

THE TOWN COUNCIL'S LOGO APPEARS ON ALL OUR PUBLICITY AND SCOOTERS USED FOR TOWN CENTRE SHOPPING

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk

