

St Austell Town Council



To: All Members of the Staffing Committee

Dear Councillor

You are summoned to attend a meeting of **the Staffing Committee** to be held on **Friday 5th November 2021** at **9am** at The Stable Block, Pondhu House, Penwinnick Road, St Austell, Cornwall, PL25 5DP.

Due to the confidential nature of the business to be transacted, Members of the public are entitled to join the meeting for items 1 to 5

David Pooley
Town Clerk

1st November 2021

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AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**

(Purpose: To receive declarations of disclosable pecuniary and other non-registerable interests in respect of items on this agenda).

- 3. Minutes of meeting held on 22nd January 2021**

(Purpose: To agree that the minutes of the above meeting be signed as a correct record).

**Pages
1 - 4**

4. Matters to note

A verbal update from the Town Clerk on the actions taken since the last meeting.

Note: No decision may be made under this agenda item.

5. National Pay Negotiations

(Purpose: To receive an update on the national pay negotiations for the year commencing 1st April 2022). (Verbal update).

6. To consider excluding the press and public.

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified for the following item:

Items 7-11 are confidential because they contain sensitive staffing information.

7. Update on staffing matters

**Pages
5 - 10**

(Purpose: To receive an update on general staffing matters). (Report attached).

8. Regeneration Officer

**Pages
11 - 34**

(Purpose: To consider the details of the appointment of a Regeneration Officer). (Report attached).

9. Staff Sickness Absence

**Pages
35 - 38**

(Purpose: To provide Members with details of staff sickness absences for the period 1st April 2021 to 1st November 2021). (Report attached).

10. Staff Development Reviews

**Pages
39 - 58**

(Purpose: To note the latest staff development reviews of the Town Clerk, Deputy Town Clerk and Operations Manager) (Reviews attached).

11. Date of Next Meeting

To be confirmed.