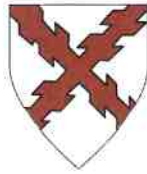


St Austell Town Council



Community Committee

To: All Members of the Community Committee (Councillors: Clemo, Cohen, Double, Fox, George, Guest, Nott, Pearce, Pears, Rowse, Stephens, Thompson and Young).

Dear Councillor

You are summoned to attend a **Meeting** of the **Community Committee** to be held at the Council Chamber, St Austell Information Centre, Penwinnick Road, St Austell, Cornwall, PL25 5DR on **Monday 28th March 2022 at 6pm.**



David Pooley,
Town Clerk

22nd March 2022

Tel: 01726 829859
e-mail: david.pooley@staustell-tc.gov.uk
Website: www.staustell-tc.gov.uk

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**

(Purpose: To receive declarations of disclosable pecuniary and other non-registerable interests in respect of items on this agenda).

- 3. Dispensations**

(Purpose: To receive requests for dispensations under the Code of Conduct).

4. Minutes of meeting held 28th February 2022

**Pages
1 to 8**

(Purpose: To agree that the minutes of the above meeting be signed as a correct record).

5. Matters to Note

A verbal update from the Town Clerk on the actions taken since the last meeting.

Note: No decision may be made under this agenda item.

6. Public participation (15 minutes maximum)

The Chairman will invite members of the public to address the meeting in relation to the business to be carried out at the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

7. Small Grants Scheme

**Pages
9 to 34**

- Cornwall Pride
- Daisy Dukes
- St Austell Running Club
- St Piran's Day Event

8. Grounds Maintenance update

**Pages
35 to 38**

(Purpose: To receive an update on the Grounds Maintenance Service). (Report attached).

9. Queen's Platinum Jubilee – Bench

**Pages
39 to 40**

(Purpose: To consider the purchase and location for a Queen's Platinum Jubilee Bench). (Verbal report).

10. Projects Update

(Purpose: To receive a verbal report from the Town Clerk on the projects currently being worked on). (Verbal update).

11. Dates of Meetings

(Purpose: To confirm date of forthcoming meeting – Monday 6th June 2022.

MINUTES of ST AUSTELL TOWN COUNCIL COMMUNITY COMMITTEE held on MONDAY 28th FEBRUARY 2022 in the Council Chamber, Cornwall Council Information Centre, 39 Penwinnick Road, St Austell, Cornwall, PL25 5DR.

Present: Councillors: Clemo, Cohen, Double, Fox, George, Guest, Nott, Stephens, Thompson (Chair) and Young.

Also Present: Councillor Hamilton.

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

Also in attendance: Annie Etheridge, Communication Support Services (accompanying Councillor Nott).

CC/21/46) Apologies for absence

Apologies for absence were received from Councillors Pearce, Pears and Rowse.

CC/21/47) Declarations of Interest

Councillor Fox advised that St Austell BID is a sponsor of the St Piran's Day Parade that she is helping to organise.

CC/21/48) Dispensations

There were no requests for dispensations received.

CC/21/49) Minutes of the Meeting held on the 29th November 2021

It was **RESOLVED** that the minutes of the meeting held on the 29th November 2021 be approved and signed as a correct record.

CC/21/50) Matters to note

The Deputy Town Clerk advised that further to minute CC/21/39 the ABC Residents Association did not take up the grant awarded as their Christmas event was cancelled due to Covid concerns. In relation to minute CC/21/41 an agreement has been signed by Bosum Buddies for the location of a re-cycling bin in Priory Car Park.

The Deputy Town Clerk further advised that a letter had been received from the Chairman of the St Austell Street Pastors advising that at their Extraordinary Meeting on 10th February 2022 they had taken the decision to disband the St Austell Street Pastors Group.

CC/21/51) Public Participation

None.

Councillor Deborah George arrived during the next item

CC/21/52) Helen Toms, Community Safety Officer (Mid Cornwall) and Catherine Kemp, Anti-Social Behaviour Caseworker (St Austell and Liskeard Sector)

The Chair welcomed Helen Toms and Catherine Kemp to the meeting.

Mrs Toms explained the membership of the Safer St Austell Partnership and outlined the five priorities detailed in the Safer St Austell Delivery Plan:

- Public Confidence
- Anti-social behaviour
- Young People and youth crime
- Drugs and alcohol
- Domestic abuse and sexual violence

She advised that on Friday the partnership had hosted a community safety engagement event in the town centre and that they have plans for another community event at Chapel Field in April. An environmental visual audit targeting areas to address community safety concerns such as poor lighting, CCTV coverage, overgrown hedges and graffiti is also being planned.

With regard to anti-social behaviour, Mrs Toms advised that Catherine is now patrolling the town centre with partner agencies and is focussing on issues associated with young people. She expressed her delight that the Probation Service has confirmed that they will erect the new PSPO signage across Cornwall, including St Austell which has been outstanding for a long time.

Mrs Toms advised that there is a general issue with young people causing anti-social behaviour across the County, but stressed that compared to other towns, the current problems in St Austell are not too serious. Young People Cornwall and Action 4 Children are both fully engaged with Safer St Austell and are concentrating their efforts in the surrounding villages where most of the issues seem to be taking place.

Mrs Toms advised that reports of drink spiking are on the increase in Cornwall, but all tests carried out so far have been negative. Drink aware campaigns continue, and Safer St Austell works closely with We Are With You.

Training is being offered to help people understand/identify sexual violence and domestic abuse. Town Councillors are welcome to attend these sessions.

Catherine Kemp outlined to Members her previous role as a Senior Parking Officer and advised that her patch as an Anti-Social Behaviour Caseworker covers St Austell (including the Clays and St Blazey) and Liskeard. She advised that she has started to go out on patrols with the Police and that in the main it is the under 18 age group that is causing most concern. She advised that 7 Stage 1 warnings have been issued recently; 5 for St Austell and 2 for St Blazey. With regard to over 18's, 3 Stage 1 warnings have been issued; 1 for St Austell, 1 for St Blazey and 1 for Roche.

Arising from a question, she advised that a Stage 1 warning lasts for 3 months and if the behaviour has not changed in that time scale a Stage 2 is issued and then finally, if appropriate, a Criminal Behaviour Order (CBO). Mrs Toms advised that of all the Stage 1 warnings issued, on average 80% of people are not seen again and only 20% are escalated up to a Stage 2 warning and beyond.

Mrs Toms advised that they have a good relationship with schools and that she is due to meet with Cornwall College shortly following concerns about anti-social behaviour both inside and outside of the campus.

The Chair thanked Mrs Toms and Ms Kemp for their interesting presentation.

CC/21/53) Small Grants Scheme

The Deputy Town Clerk advised that the Small Grants Scheme budget was set at £8,000 for the 2021/22 financial year and that there is approximately £4,000 left for the year ended 31st March 2022. She advised that 6 applications have been received for consideration, although at the suggestion of the Chair, the SALSA application would be considered with the other Jubilee Grants.

St Austell BID – Security PPE

The Deputy Clerk outlined the importance of the security guards to the town and the benefits of adding a stab vest to their existing PPE, particularly as they are patrolling areas outside of the town centre at the request of the Town Council. The BID suggested that the cost of the vests could be split three ways between the BID, Town Council and Councillor Double's Community Chest. Members noted that £300 has been secured from Councillor Double's Community Chest.

It was **RESOLVED** to award St Austell BID £257.12 towards the cost of two stab vests for the BID and Town Council funded security guards.

St Austell BID – Christmas Lights

The Deputy Clerk advised that the electrical wiring and boxes for the town centre Christmas lights are old and in desperate need of replacement. She advised that the Town Council contributes towards the cost of leasing the Christmas lights in the sum of £5,000 per annum.

Arising from a question, the Town Clerk confirmed that the Town Council is in a good position nearing the year end and could afford up to £5,000 if Members wished.

It was **RESOLVED** to award St Austell BID up to 50% of the costs involved, up to a maximum of £5,000.

Cornwall Air Ambulance

It was **RESOLVED** to award Cornwall Air Ambulance £250 towards paramedic training.

Cornwall International Male Choral Festival

It was **RESOLVED** to award the Cornwall International Male Choral Festival £250 towards the Festival due to take place in April at St Austell Brewery and St John's Church.

St Austell Choral Society

It was **RESOLVED** to award St Austell Choral Society £250 towards their Spring concert in May 2022.

CC/21/54) Community Platinum Jubilee Grant Request

The Deputy Town Clerk advised that £2,000 has been set aside for the community to apply for funding to hold street parties etc to celebrate the Queen's Platinum Jubilee.

She explained that in order to encourage lots of community activities she would like to make the process of applying for a grant as easy as possible for residents and avoid lots of form filling and bureaucracy. She advised that a jubilee poster inviting communities to apply is on social media and a few grant application forms have been sent out to interested parties, three of which were due for consideration at the meeting. She added that the Town Council normally provide grants for constituted bodies only but felt that an exception should be made for the jubilee grants as it is likely that individuals rather than organisations would be organising jubilee parties and the restriction to organisations only might limit the number of parties that can take place. The Deputy Clerk suggested that in order to safeguard any funding provided to individuals/organisations the following conditions could be applied:

- Receipts to show that the money has been used to purchase Jubilee items
- Submission of pictures of the event to go onto social media

The Deputy Clerk advised that as time draws closer to the Jubilee weekend in June, there will probably be more interest and applications received for funding nearer to that time and that a cautious approach should be taken now to ensure that funding is still available nearer to June. She also suggested that in anticipation of an influx of grant applications and the need to turn them around quickly, it might be prudent to put a process in place where they can be reviewed and approved by the Clerk in consultation with the Chair and Vice-Chair of the Committee.

The Deputy Clerk concluded by advising that she had approached Stepping Stones, Young People Cornwall and the Friends of Truro Road Park to see if they would be interested in putting on a Jubilee event in the Council's parks but to date no response had been received.

During discussion, the following issues were raised:

- The need to be cautious to ensure that there is enough budget available nearer to the Jubilee weekend when it is anticipated that an influx of applications will be submitted;
- The need to ask for receipts for items purchased;
- Make it a condition that alcohol cannot be purchased using Town Council funds.

Residents of Glen-Dale Crescent and Glen-Dale Close

It was **RESOLVED** to award the residents of Glen-Dale Crescent and Glen-Dale Close £50 towards their proposed Platinum Jubilee Street Party.

Poltair Residents' Association

A proposal was put forward to award Poltair Residents Association £250 towards their Jubilee Party at Lostwood Gardens.

An amendment was also put forward to award Poltair Residents Association £200 towards their Jubilee Party at Lostwood Gardens which was carried 7 votes to 1.

It was **RESOLVED** to award Poltair Residents Association £200 towards their Jubilee Party at Lostwood Gardens.

St Austell Library Support Association

The Deputy Town Clerk outlined the proposed events that SALSA are hoping to organise for the Queen's Jubilee as follows:

- Photography exhibition
 - Queen's reign over her seven decades
 - Photos depicting events taken place locally to celebrate the various jubilees throughout her reign
 - Photographs and memories archived for prosperity
- Photography masterclasses
- Tea dance prior to the Jubilee

It was **RESOLVED** to award St Austell Library Support Association £250 towards their Queen's Jubilee Jamboree.

Residents of Brookside/Parkway

Members reviewed the application but felt that they needed a bit more information to decide on the appropriate level of funding.

It was **RESOLVED** that the Clerk should ask the residents of Brookside/Parkway for more details to enable a decision on the appropriate level of funding.

It was **FURTHER RESOLVED** that the Clerk, in consultation with the Chair and Vice Chair of the Committee be authorised to determine future Queen's Jubilee Grant Applications.

CC/21/55) St Austell Townscape Heritage Scheme

The Town Clerk outlined the progress to date of the Townscape Heritage Scheme the first phase of which is drawing to a close. He advised that one of the properties agreed for improvement had fallen through and other properties were being identified to take its place. The Clerk advised that works to the Old Sunday School, Café Tengo and the Holy Trinity Church drinking fountain are still ongoing.

During discussion, Members expressed their full support for the Scheme and felt strongly that additional funding should be found to allow a Phase 2.

CC/21/56) Projects Update

The Deputy Town Clerk provided the following update:

CCTV

Out of the 20 cameras in the town centre, one is not working due to the change of ownership of the building that it is attached to and failed attempts at trying to contact the owners. It is anticipated that an alternative will now have to be found on the advice of the Police and CCTV suite.

Grounds Maintenance

The two apprentices are due to qualify in May/June and the recently installed polytunnel is proving to be a valuable part of their training. The grass cutting will, weather permitting, start towards the end of March at which time it is hoped that most of the winter maintenance jobs will be finished. The recent recruitment process for two grounds maintenance posts has unfortunately not been successful and will be the subject of a staffing report shortly. The Town Council fared quite well during the recent storm with no major damage within the Town Council's ownership. The most notable items of damage being a damaged fence at Poltair Park and a wall collapse at Woodland Close Park.

Woodland Road Park

The Town Council's Working Group is due to meet with Mount Charles School tomorrow evening to discuss a revised proposal for their acquisition of part of the park. A full report will be submitted to full Council in due course once the Working Group has worked up a recommendation.

Bethel Park

The goal posts for Bethel Park will be installed shortly and resource permitting the park will be the subject of a future refurbishment.

Week Treatment

The foam spray treatment has recently been used to clean the play equipment and surfacing at Poltair Park and treatment of all parks utilising this method will be started soon. Complete Weed Control still spray the highways and pavements.

Poltair Park

The toilet block cannot be demolished until a further bat survey has been undertaken in May. The goal posts have been installed.

Café

Meetings have been held with two ladies who are very interested in running the café. They are however concerned about the layout of the café – particularly the lack of space for indoor seating. The Operations Manager is awaiting a quotation from a local builder for improvement of the layout.

Allotments

Edible St Austell are still running the Landrew Road Community Garden and once constituted, hope to formally lease the land from the Town Council to enable them to obtain grant funding. The Alexandra Road allotments are all let, although one tenant had just handed her notice in. There is a waiting list of approximately 25 people.

Public conveniences

The cleaning contract for Priory toilets is working very well.

Car Park

Repairs to the surfacing in the car park next to St John's Church are due to be undertaken shortly. G4S are performing well, and the car park income is slightly better than budget but significantly below 2019/20 levels. The sale of season tickets is steady. The Falmouth University mobile telephone payment system "Pay 2 Park" is trialling very well and may result in the Phone and Pay mobile telephone app system being dropped in due course.

Youth Services

A good outreach service is still carried out by Young People Cornwall with youth workers currently keeping an eye on Poltair Park and Thornpark Road following concerns about youths gathering in these areas.

Eden to Heligan Trail

Cornwall Council has this week advertised a tender for an e-bike trial for a number of locations in Cornwall including St Austell. All being well, the trial should start in May/June.

Anti-Social Behaviour

The security guards which are jointly funded by the BID and the Town Council are working really well and have recently been praised by the Sector Inspector and his Sergeant for the excellent work that they are doing which has helped them immensely by alleviating them from some of the day to day issues. The complex needs figures recently released by Cornwall Council are disappointing and will be followed up shortly.

Communications

As suggested at the recent Finance and General Purposes Committee a short survey of users of the library is being undertaken over the next three weeks, starting tomorrow to assess the location, mode of transport and parking data of the existing users of the library.

CC/21/57) Dates of Meetings

It was noted that the next meeting of the Community Committee is scheduled for Monday 28th March 2022.

The meeting closed at 7.20pm.

ST AUSTELL TOWN COUNCIL

COMMUNITY COMMITTEE – 28th MARCH 2022

SMALL GRANTS SCHEME - APPLICATIONS RECEIVED

1. PURPOSE OF REPORT

To consider funding requests received under the Town Council's Small Grants Scheme.

2. LEGAL AND RISK MANAGEMENT ISSUES

The Council has the legal power to grant funding under the General Power of Competence which was formally re-adopted by the Town Council on the 17th May 2021.

3. RESOURCE ISSUES

The Council has earmarked the sum of £8,000 for the small grants scheme in the 2021-22 financial year. To date £4,890 has been awarded leaving a balance of £3,110.

4. EQUALITIES ISSUES

The Small Grants application form asks organisations to demonstrate their commitment to equal opportunities.

5. ENVIRONMENTAL ISSUES

The environmental impact for proposed projects will vary for each grant application received.

6. RECOMMENDATIONS

It is recommended that Members:

- (i) Consider and determine whether they wish to support the grant applications received.

Background

The application forms for the funding requested are reproduced with this report. Supporting information for the grant applications (including financial) can be viewed upon request prior to this meeting.

1. Cornwall Pride

A request has been received from Cornwall Pride for funding towards their St Austell Pride celebrations.

2. Daisy Dukes

A request has been received from Daisy Dukes for funding towards their St Austell Community Larder.

3. St Austell Running Club

A request has been received from St Austell Running Club for funding towards their Imerys Trail Marathon.

4. St Austell St Piran's Event

A request has been received from the organisers of the St Austell St Piran's Event for funding towards the 2023 St Piran's Day event in St Austell town centre.

SARA GWILLIAMS
DEPUTY TOWN CLERK

St Austell Town Council



Small Grants Scheme

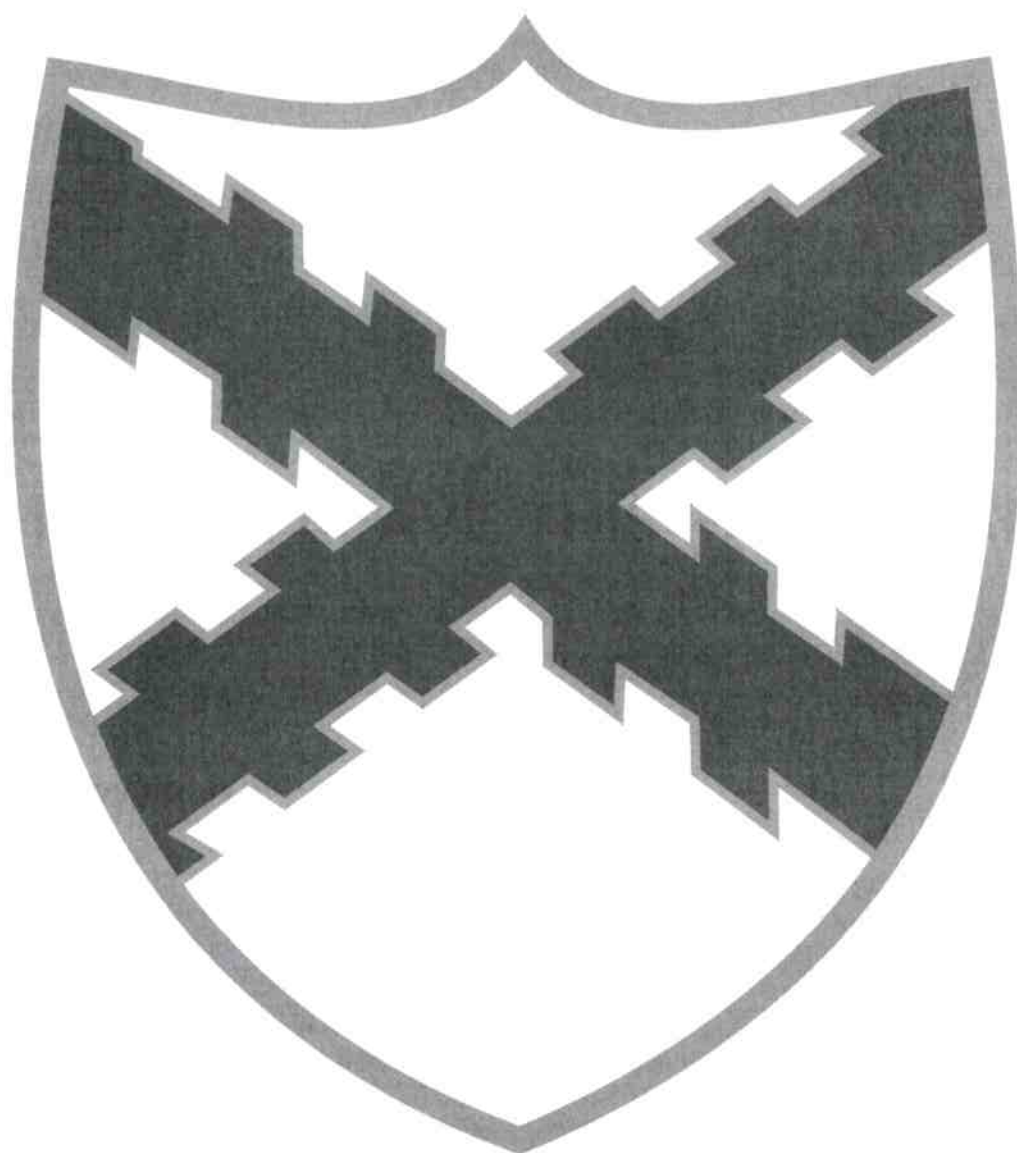
Application Form

PART B

1. Your organisation

Name of Organisation	Cornwall Pride
Charity/company number (if applicable)	CHARITY 1191003
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	No
What are the aims and objectives of your organisation?	To promote and support equality and diversity; advance education, elimination of discrimination and support mental health. On the grounds of sexual orientation, gender identity and romantic orientation. For residents of and visitors to Cornwall, (the area of benefit) and where relevant nationally & internationally in such ways as are charitable at law.

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2. Purpose for which the grant is sought

Project title:	Cornwall Pride ST AUSTELL
Description of project (please continue on a separate sheet if necessary):	<p>We are looking for financial support to help supply a professional production to deliver the free community event safely on July 9th as part of our UK Pride 50 celebrations. With walking parade through the town centre and Pride event with local performers on in the town centre.</p> <p>Cornwall Pride are celebrating UK Pride 50 and Cornwall Pride 15, by bringing a community Pride to the town we will facilitate the local community to bring together the local LGBTQ+ & marginalised communities.</p> <p>With the existing support of the community here in Cornwall we want to connect, engage and inspire communities to build healthy relationships and support community integration.</p> <p>With support from existing partners and volunteers we are able to bring the subject matter experts and support services for the LGBTQ+ & marginalised communities across all of Cornwall over May, June and July to celebrate Pride within every town we can! Sharing our values:</p> <p>#LoveWhoYouWantToLove, #BeWhoYouWantToBe</p> <p>Pride 50 will start in Falmouth and then come to, Newquay, Penzance, Saltash, St Ives, Truro, Bude, Camborne, St Austell, Bodmin, & Redruth.</p> <p>With themes, Pride 50, Human Rights, Alternative, Young Persons Education, Adult Persons Education, History, Creative, Climate Action, Wellbeing, Sports, Intersectional, Respect & Celtic.</p> <p>Joining us on at the Pride events will be entertainment from local acts, local not for profits, national organisations and LGBTQ+ organisations educating and supporting the LGBTQ+ community and other marginised groups, within each of the towns.</p> <p>Supporting Cornwall Pride and ultimately having the best visual ability to get out into the Cornwall community to share your support LGBTQ+ and marginalised communities in Cornwall.</p> <p>The Journey will be aired across legacy media and social media, through a huge community interest as community Prides across a region in this description has never been achieved before globally. Marketing package will generate in excess of a 2 million people in reach.</p>
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	<p>There is a huge positive impact on people who attend the events. From new art forms they have not experienced before, to perhaps their first social interaction with other like-minded in their entire life.</p> <p>The work continues through social media, the legacy out lives the event through the stories which are re lived and documented. The event is filmed from start to</p>

Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)

Yes

	<p>finish and this is documented and also used as an archive.</p> <p>To confirm, we are wanting to deliver this as part of the mental health and wellbeing recovery of the LGBTQ+ community and other marginalised communities here in Cornwall. As there is no dedicated provision for the LGBTQ+ community in Cornwall. We will have many charities which support groups across (domestic violence, sexual health, homelessness, vulnerable people, young people, older people, disability, other marginalised groups) to outreach to people in the community, where many people haven't had access to these services before in a face-to-face space.</p> <p>It is much more than "just an event" it can be the only safe place in which likeminded people can safely come together.</p>
<p>What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).</p>	<p>Cornwall Pride Management team has Enhanced DBS with supervision policy, safeguarding lead and deputy safeguarding lead in place within its Trustee Board.</p> <p>However currently does not have 1-2-1 access with children or vulnerable people as defined within safeguarding.</p> <p>As Cornwall Pride is a new charity, we have plans to ensure that all our volunteers have safeguarding training in time, but at present we have Annie Kenton as our safeguarding lead and CEO Matthew Kenworthy Gomes ensuring any supervision required will be put in place. At events police and other organisations are in place that we can refer to as soon as any safeguarding matter arise.</p>

3. Finance

	Cost	EVENT with iNKIND
STAGE		
Talent	£1,000	£1,000
Production Team Crew	£1,000	£1,000
Crew Catering and Volunteers	£500	CHAOS
Security	£500	£500
Stage	£1,000	£1,000
PA & Lighting	£1,000	£1,000
Power Generators, Mains	£500	£500
Filming and edit of Pride	£1,000	CHAOS
Décor	£5,000	PRIDE
Décor (banners and more)	£500	£500
SUB TOTAL	£12,000	£5,500
FIELD		
Staff Costs	£1,000	£1,000

Volunteers Training & Welfare	£500	PRIDE
Stewards	£300	£300
Police/First Aid/Fire	£500	£500
Event Structures	£1,000	£1,000
Fencing (Heras, Ped)	£500	£500
Picnic Tables / Deck Chairs	£0	£0
Disability Access/Ramp etc	£500	PRIDE
Radios	£500	PRIDE
Fire Extinguishers	£500	PRIDE
Internet	£200	PRIDE
Marketing	£2,000	PRIDE
Printed Magazine	£200	PRIDE
Stickers / Prints	£50	PRIDE
Toilets	£400	£400
Waste	£500	BIFFA
Cancellation Insurance	£300	£300
Licence copyright	£48	Council
License for event	£48	Council
Employers Liability	£50	£50
Public Liability Insurance	£250	£250
H&S Docs/Officer	£200	£200
SUB TOTAL	£9,546	£4,500

EXTRA

Project Manager / Admin	£1,000	£1,000
Buffer	£1,000	£1,000
SUB TOTAL	£2,000	£2,000

Total Costs	£23,546	£12,000
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What is the total cost of the project?	£ 12,000
Amount of grant applied for (Up to £250) *	£ 2,000 to help supply a professional production to deliver the free community event safely
Have you previously received a grant from St Austell Town Council?	YES
If "Yes" please indicate: a) When b) Amount received	June 2021 £250 Cornwall Pride Bus Tour

c) For what purpose

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

OTHER SOURCES OF FUNDING	Amount	Awaiting Confirmation	Successful
ST Austell Town Council	£2,000	Yes	
ST AUSTELL BID	£2,000	Yes	
Watson Marlow	£1,500	Yes	
NHS Cornwall	£1,500	Yes	
CMP	£1,000	Yes	
Falmouth / Exeter University	£1,000	Yes	
Devon & Cornwall Polices	£100	Yes	
GWR	£500	Yes	
Stalls	£900	Yes	
Traders Kick Back	£1,000	Yes	
Bucket Collections	£500	Yes	
TOTAL	£12,000		

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	
A copy of your constitution (or similar document showing the organisation's status)	<input checked="" type="checkbox"/>
A copy of your organisation's latest set of accounting statements (if any exist)	<input checked="" type="checkbox"/>

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

We have huge marketing for this campaign as it is the only Pride on tour in the World, St Austell Town and St Austell Town Council will be promoted by destination and shared across all literature as a financial partner.

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk

St Austell Town Council



Small Grants Scheme

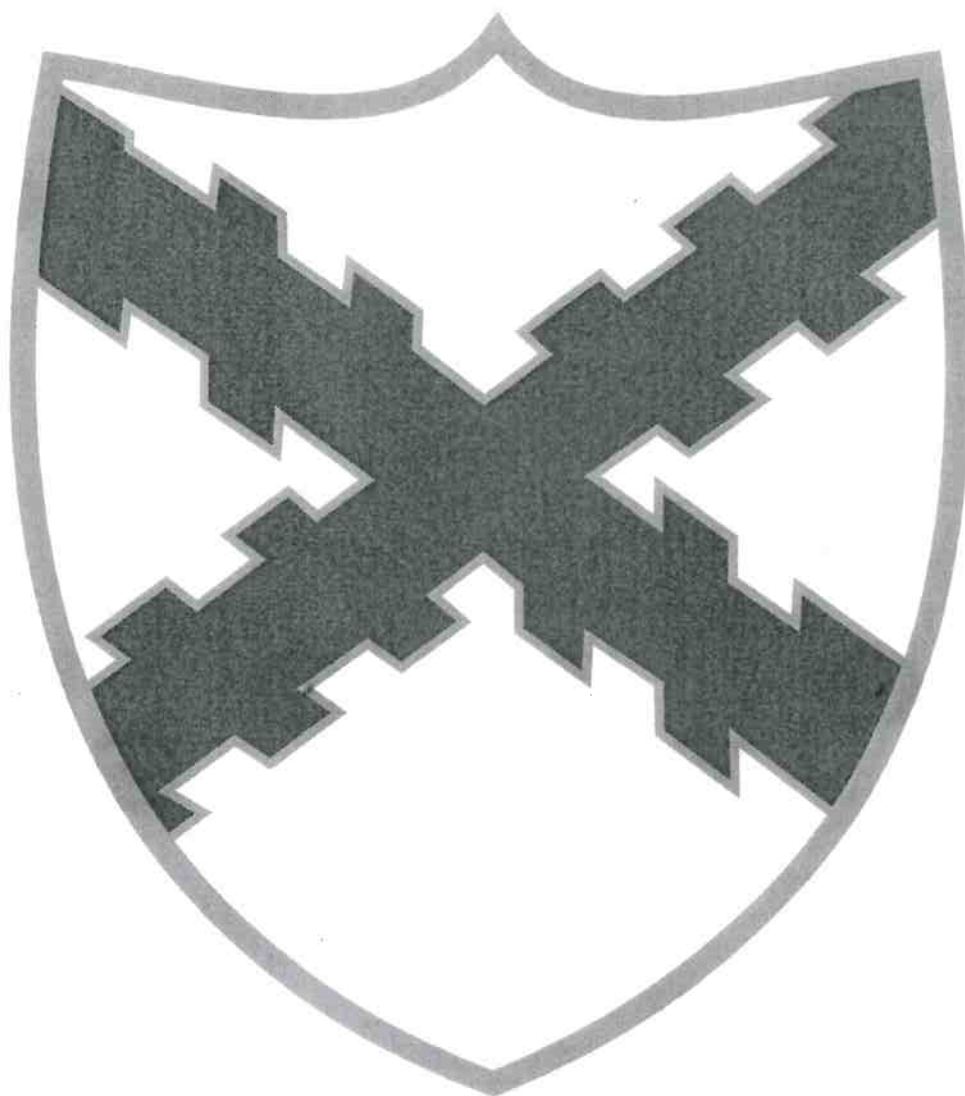
Application Form

PART B

1. Your organisation

Name of Organisation	Daisy Dukes C.I.C
Charity/company number (if applicable)	Charity No: Company No: 12476904
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	NO
What are the aims and objectives of your organisation?	To provide goods at low or free to people on a low income
Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)	

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2. Purpose for which the grant is sought

Project title:	St Austell Community Larder
Description of project (please continue on a separate sheet if necessary):	Provide food to people in the community, And open a Low cost Furniture shop.
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	We need tinned food as our stock has nearly ran dry. We need to redecorate our showroom for the furniture we sell/give away
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	

3. Finance

What is the total cost of the project?	£ 4822-20
Amount of grant applied for (Up to £250) *	£ 3000
Have you previously received a grant from St Austell Town Council?	Yes/No Yes
If "Yes" please indicate: a) When b) Amount received c) For what purpose	Dec 2020. £ 500 set christmas dinners

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
Arnold clark	£1500	£2000	£1,500

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	✓
A copy of your constitution (or similar document showing the organisation's status)	✓
A copy of your organisation's latest set of accounting statements (if any exist)	✓

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

<p>We will display in store and on our Facebook page.</p>

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk

St Austell Town Council



Small Grants Scheme

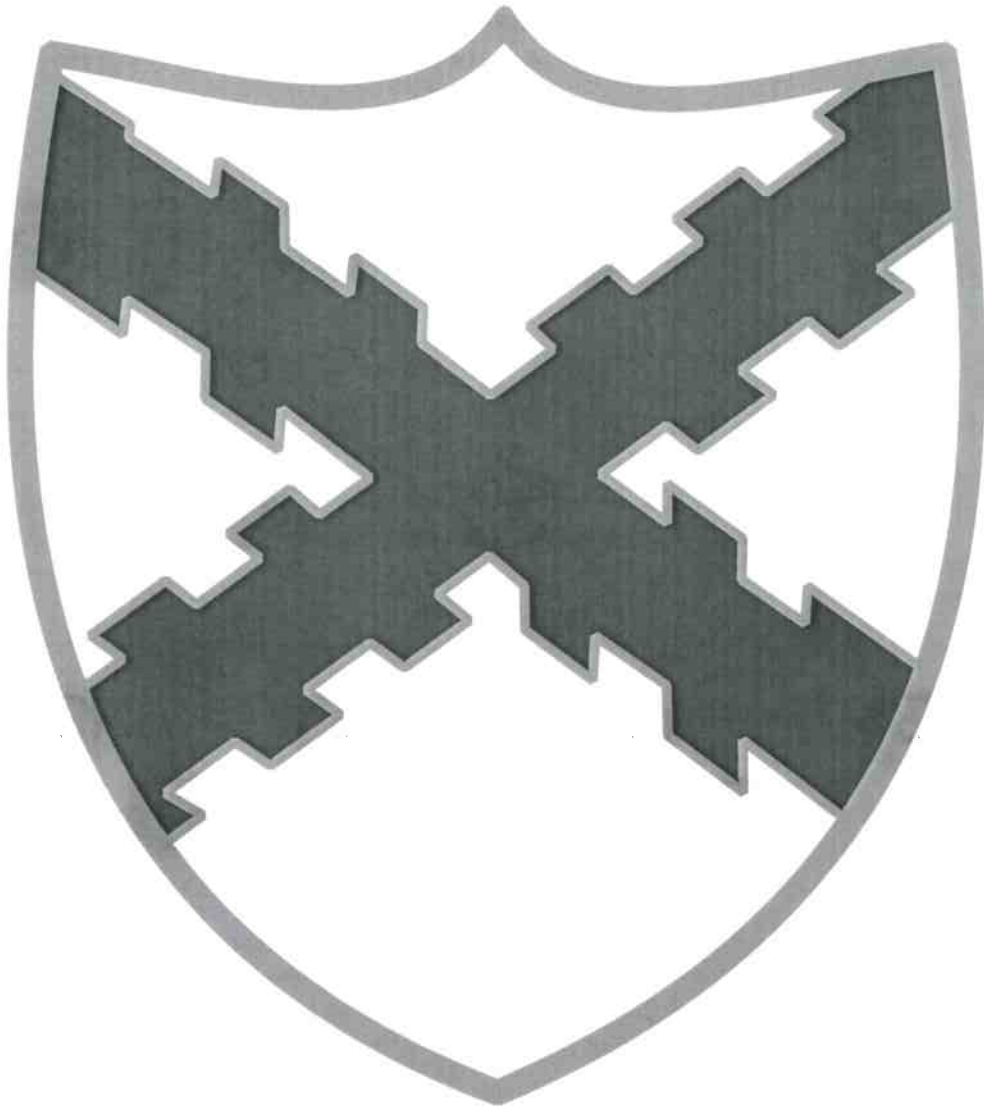
Application Form

PART B

1. Your organisation

Name of Organisation	St. Austell Running Club
Charity/company number (if applicable)	Charity No: N/A Company No: N/A
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	No
What are the aims and objectives of your organisation?	To facilitate participation in and promotion of recreational and competitive running in the St. Austell area, amongst the community and related sporting & social activities.

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<p>Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)</p>	<p>St Austell Running Club is committed to providing opportunities that are safe, inclusive, accessible, and equitable, regardless of gender, age, ability, race, ethnicity, religious belief, sexuality, or social/economic status.</p> <p>The club ensures that everyone is treated fairly and with respect and that these standards are applied throughout the club.</p> <p>Our aim is to provide an environment where everyone feels welcome, represented, able to participate, safe and free from discrimination, bullying and harassment. The club will not tolerate discrimination, harassment, bullying or victimisation. The club will deal with any discriminatory behaviour seriously according to club disciplinary procedures.</p>
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2. Purpose for which the grant is sought

Project title:	Cornish Imerys Trail Marathon
Description of project (please continue on a separate sheet if necessary):	We're organising the Cornish Imerys Trail Marathon, Half Marathon and Children's 1 Mile Fun Run, which is taking place on 15 th May. This local race attracts over 450 runners.
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	A proportion of people taking part in this event are from the St. Austell area. The event supports the local community by promoting both physical and mental well-being; training, working towards and achieving a running goal. It also promotes physical activity in children who can take part in the Children's Fun Run prior to the main event. It's a family day out where all family members can take part in the event.
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	We have safeguarding measures in place for the fun run, which includes parents being able to run with their children. We also have marshals who will be placed throughout the course, in addition to a tail runner who will ensure all runners reach the finish line safely. We also have medics and first aiders on hand during the event.

3. Finance

What is the total cost of the project?	£3,480
Amount of grant applied for (Up to £250) *	£250
Have you previously received a grant from St Austell Town Council?	Yes
If "Yes" please indicate: a) When b) Amount received c) For what purpose	a) 2019 b) £250 c) Cornish Imerys Marathon

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
N/A	N/A	N/A	N/A

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	✓
A copy of your constitution (or similar document showing the organisation's status)	✓
A copy of your organisation's latest set of accounting statements (if any exist)	✓

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

<p>We will put a post on our race website and our race Facebook page, which has reaches has an audience of 1,000 people.</p>

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk

St Austell Town Council



Small Grants Scheme

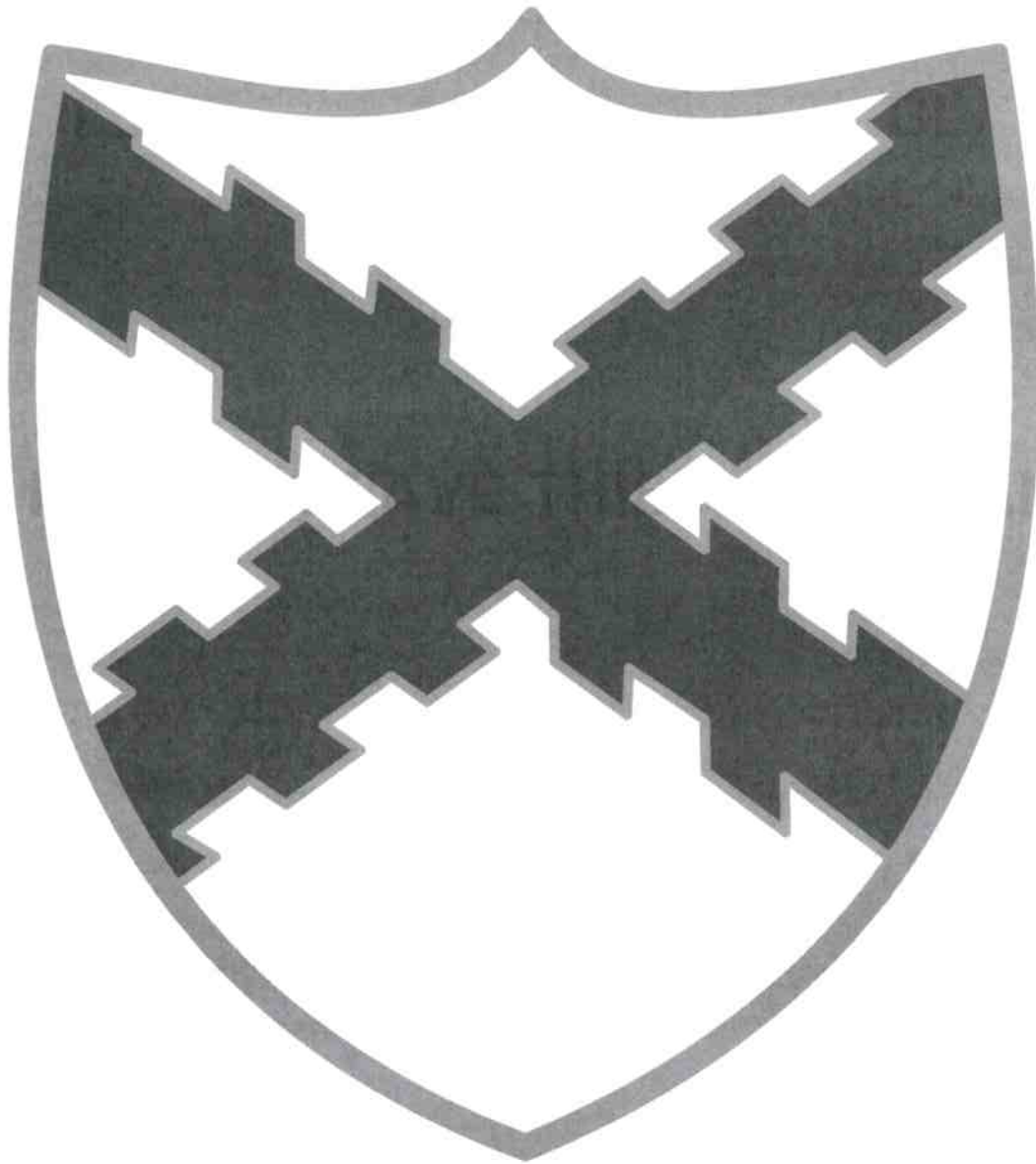
Application Form

PART B

1. Your organisation

Name of Organisation	St Austell St Piran's Event
Charity/company number (if applicable)	Charity No: N/A Company No:
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	Yes Julie Fox
What are the aims and objectives of your organisation?	<ul style="list-style-type: none">- to celebrate St.Piran's Day in the St.Austell area- to encourage the goodwill and involvement of the wider community.- to foster community spirit and encourage civic pride.

PLEASE LEAVE THIS PAGE BLANK



<p>Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)</p>	<p>We will promote the health and wellbeing of the residents of the area and to work together as residents irrespective of age, sex, ethnicity, ability, religion or political view.</p> <p>We will work with groups of a similar nature and exchange information, advice and knowledge with them, including cooperation with other voluntary bodies, charities, statutory and non-statutory organisations.</p> <p>We will involve volunteers (who shall not be members of the Management Committee) as are necessary to conduct activities to meet the objectives. We will be inclusive at all times.</p>
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2. Purpose for which the grant is sought

Project title:	St Austell St Piran's day event
Description of project (please continue on a separate sheet if necessary):	<p>This is a one-day community event for the whole of St Austell and outlying areas which has grown into a yearly event. St Austell is a large town that has not had a St Piran's event like other large towns. We want to bring the people together to have pride in their community and to be able to support the town centre trade. This is a free event for people to attend and experience Cornish culture in its music, history and language.</p> <p>As part of the event we have craft stalls which will generate £10 per stall. We also hold a raffle on the day. All funds will go into helping to fund next year's event. St Austell BID have previously funded the event insurance as part of their annual series of events in St Austell town centre. White River Place kindly give us event space for free. The St Austell St Piran's event is not for profit.</p> <p>On the day there is: a craft fair, Cornish cultural/heritage stalls, a raffle, performances by local musicians and theatre groups and a parade around the town centre. At this year's event there was a Cornish cultural conference in Holy Trinity Church which enhanced the event as it generated a lot of interest. We utilise the whole town centre as much as possible so that it brings people into St Austell which will benefit local traders.</p>
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	<p>The grant would benefit the people of St Austell as it will enable us to hire a suitable venue to stage the cultural/ heritage element of the event.</p> <p>It will also enable us to hire local musicians and a local theatre group for the performances.</p> <p>A £500 grant will enable the St Piran's event to grow bigger and better. This will help to foster community spirit in St Austell and educate the people of St Austell about Cornish culture/ music.</p>

What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	<p>All children that attend the event are under adult supervision.</p> <p>We also have 4 volunteers that are DBS checked who are marshals.</p>

3. Finance

What is the total cost of the project?	£800
Amount of grant applied for (Up to £250) *	£500
Have you previously received a grant from St Austell Town Council?	No
If “Yes” please indicate: a) When b) Amount received c) For what purpose	

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
Cornwall Councillor Community chest	£250	✓	✓

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	✓

A copy of your constitution (or similar document showing the organisation's status)	✓
A copy of your organisation's latest set of accounting statements (if any exist)	N/A

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

The Town Council logo will be on the event poster PNG which will be promoted on: Facebook, on the St Austell St Piran's event social media page, what's on Cornwall 365 website and on printed leaflets/ posters that are put in local shops as well as handed out on the day.

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk

ST AUSTELL TOWN COUNCIL
COMMUNITY COMMITTEE – 28TH MARCH 2022
GROUNDS MAINTENANCE UPDATE

1. PURPOSE OF REPORT

To update members on the work carried out on the Parks and Open Spaces over the winter.

2. LEGAL AND RISK MANAGEMENT ISSUES

The annual independent play area inspections by RoSPA inspectors were carried out in January this year and have identified a number of age-related faults with some items of equipment.

Replacement of the rubber safety surfacing around items of play equipment at Poltair Park has been completed in the last 2 weeks by the contractor TK Play Ltd.

The Operations Manager has identified a section of the surface of Priory Car Park which is deteriorating and starting to break up, and has organised for this section to be re-surfaced during March 2022.

In November 2020, the Operations Manager undertook an annual review of all risk assessments, including the fire risk assessments for the office premises and St Austell Library. No issues were identified during the review.

3. RESOURCE ISSUES

All power tools, grass cutting machinery and trailers have been serviced over the winter by Vincent Tractors, ahead of what will undoubtedly be another busy grass cutting season.

The annual RoSPA play reports carried out on the parks and open spaces recommended that replacement parts are required on some items of equipment, and the Operations Manager is currently speaking with the manufacturers to obtain quotes.

Over the winter, 3 sets of goalposts were purchased for the parks and installed by the grounds maintenance team.

4. EQUALITIES ISSUES

None.

5. ENVIRONMENTAL ISSUES

In November 2021, roughly 5,000 winter bedding plants and shrubs for the horticultural displays in the parks were delivered by Hay Nurseries. Approximately 100 small trees have recently been planted with the help of the Rotary Club and a further 20 larger trees have been planted including one at the library for the Queen's jubilee.

6. RECOMMENDATIONS

It is recommended that members note the contents of the Operations Managers report.

Winter 2021/22

The Operations Manager continues to carry out routine visual inspections of the parks and open spaces on a weekly basis, backed up with more in-depth quarterly operational inspections. Following the annual independent inspections by RoSPA, a total of 7 items of play equipment at Poltair Park, Sandy Hill Park, Truro Road Park and Bethel Park were identified as needing replacement parts or maintenance, in order to make sure the equipment is compliant with the BS EN1176 Standard for Children's Playgrounds.

During January of this year, the remaining 4 sections of safety surfacing at Poltair Park have been replaced by the chosen contractor, TK Play. This has been a phased-project over the last 3 winters due to the cost and complexity of replacing 13 separate rubber-surfaced sections. With the new surfacing, the contractor has also added coloured sections to make each area more vibrant and attractive. It is estimated that this work has extended the life-expectancy of the play area by another 4-5 years.

During the winter months, the grounds maintenance team have been carrying out extensive maintenance and improvement works to the parks and open spaces. From November through to the start of

March, some of the larger jobs that the team have carried out include;

- New 5-a-side goalposts installed at Poltair Park, Bethel Park, and The Meadows
- Tree pruning and wood-chipping along A390 bypass, Chapel Field Park, The Meadows
- 100 trees planted in partnership with The Rotary Club of St Austell, at Woodland Road Park, Poltair Park, The Meadows, Penmere Road Open Space, and Jubilee Meadows.
- 20 large trees planted.
- Removal of a dangerous tree and replacement planting at Penmere Road
- Storm-damage repairs to boundary fencing at Poltair Park and Linear Park, along with safety works to several wind-blown trees at Linear Park, Polmarth Close, Poltair Park, and The Meadows
- Annual weed and prune of Mount Charles roundabout, including adding 10 tonnes of mulch chippings around the planted areas
- Installation of pedestrian barriers at Poltair Park
- Planting of 5,000 winter bedding plants around the town
- Play equipment repairs at Sandy Hill Park and Poltair Park
- Boundary encroachment works at Polmarth Close and The Meadows
- Removal of large bamboo that was causing structural damage to footpath at Poltair Park
- Establishment of a tree and shrub nursery at the Stable Block. This will allow the grounds team to bring on shrubs from seedlings, store and re-use bulbs and plants, and nurture young trees until they are strong enough to be planted in the parks

- Comprehensive pruning of roadside shrubbery at Eliot Road, to improve visibility at the junction and access for pedestrians along the pavement

Spring/Summer 2022

The grounds team are now working to complete the remaining winter jobs, ahead of the grass cutting season which is due to start around the beginning of April.

As in previous years, the team are very conscious of the wildflowers growing in the parks, open spaces and verges at this time of year and will endeavour to leave small areas where they find wildflowers until they have died-off or gone to seed.

It is expected that the team will complete the usual 7-8 cuts this summer, despite being slightly under-staffed at the moment.

STEVE SKINNER
OPERATIONS MANAGER

Option 1: Wood-effect bench made from 100% recycled materials, with official Platinum Jubilee emblem affixed to top rail (roughly 100x60mm)

Cost: £700-800



