

# St Austell Town Council

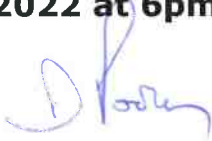


## Community Committee

**To: All Members of the Community Committee** (Councillors: Clemo, Cohen, Double, Fox, George, Guest, Nott, Pearce, Pears, Rowse, Stephens, Thompson and Young).

Dear Councillor

You are summoned to attend a **Meeting** of the **Community Committee** to be held at the Council Chamber, St Austell Information Centre, Penwinnick Road, St Austell, Cornwall, PL25 5DR on **Monday 6<sup>th</sup> June 2022 at 6pm.**



David Pooley  
**Town Clerk**

31<sup>st</sup> May 2022

Tel: 01726 829859  
e-mail: [david.pooley@staustell-tc.gov.uk](mailto:david.pooley@staustell-tc.gov.uk)  
Website: [www.staustell-tc.gov.uk](http://www.staustell-tc.gov.uk)

---

### AGENDA

1. **Election of Chair**
2. **Election of Vice-Chair**
3. **Apologies for absence**
4. **Declarations of Interest**

(Purpose: To receive declarations of disclosable pecuniary and other non-registerable interests in respect of items on this agenda).

## **5. Dispensations**

(Purpose: To receive requests for dispensations under the Code of Conduct).

## **6. Minutes of meeting held 28<sup>th</sup> March 2022**

**Pages  
1 - 4**

(Purpose: To agree that the minutes of the above meeting be signed as a correct record).

## **7. Matters to Note**

A verbal update from the Town Clerk on the actions taken since the last meeting.

Note: No decision may be made under this agenda item.

## **8. Public participation (15 minutes maximum)**

The Chairman will invite members of the public to address the meeting in relation to the business to be carried out at the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

## **9. St John's Methodist Church – Defibrillator**

**Pages  
5 – 6**

(Purpose: To consider a request for a change to the funding agreed for a defibrillator in Priory Car Park). (Report attached).

## **10. Daisy Dukes CIC**

**Pages  
7 - 10**

(Purpose: To consider a request for funding towards the community larder/furniture shop). (Application attached).

## **11. Small Grants Scheme**

**Pages  
11 - 28**

- St John's Ambulance
- Friends of St Austell Station
- Stepping Stones

## **12. SABEF Artwork**

**Pages  
29 – 40**

(Purpose: To consider a request from SABEF to adopt the "Earthly Delights (There's No Place Like Home)" artwork in the town centre. (Correspondence attached).

**13. Harry Billinge MBE**

**Pages  
41 - 42**

(Purpose: To consider correspondence from Steve Double MP).  
(Correspondence attached).

**14. Projects Update**

(Purpose: To receive a verbal report from the Town Clerk on the projects currently being worked on). (Verbal update).

**15. Dates of Meetings**

(Purpose: To confirm date of forthcoming meeting – 12<sup>th</sup> September 2022).



**MINUTES of ST AUSTELL TOWN COUNCIL COMMUNITY COMMITTEE held on MONDAY 28<sup>th</sup> MARCH 2022 in the Council Chamber, Cornwall Council Information Centre, 39 Penwinnick Road, St Austell, Cornwall, PL25 5DR.**

**Present:** Councillors: Clemo, Cohen, Double, Fox, Guest, Pearce, Pears, Rowse, Stephens, Thompson and Young.

**Also Present:** Councillor Styles.

**In attendance:** David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

**CC/21/58) Apologies for absence**

Apologies for absence were received from Councillors George and Nott.

**CC/21/59) Declarations of Interest**

Councillor Fox declared an interest in the grant application for a St Piran's Day Event as one of the organisers of the event.

**CC/21/60) Dispensations**

There were no requests for dispensations received.

*\*\* Councillor Clemo arrived \*\**

**CC/21/61) Minutes of the Meeting held on the 28<sup>th</sup> February 2022**

It was noted that the word "Week" on page 6 of the minutes should read "Weed".

It was **RESOLVED** that, subject to the above amendment, the minutes of the meeting held on the 28<sup>th</sup> February 2022 be approved and signed as a correct record.

**CC/21/62) Matters to note**

The Deputy Town Clerk advised that further to minute CC/21/54 the residents of Brookside/Parkway had provided more details and a grant of £100 had been awarded under the delegated procedure approved.

**CC/21/63) Public Participation**

None.

*\*\* Councillor Pearce arrived \*\**

**CC/21/64) Small Grants Scheme**

*Cornwall Pride*

It was **RESOLVED** to award Cornwall Pride £250 towards their St Austell Pride celebrations.

### *Daisy Dukes*

Members felt that the grant application lacked sufficient detail to support a grant of the scale requested and suggested that more detail and representation from the applicant at a future meeting would help Members to make a decision.

It was **RESOLVED** to defer a decision on this application and to request that the applicant provides more details to support the application and attends a future meeting to answer any questions that Members have.

### *St Austell Running Club*

It was **RESOLVED** to award St Austell Running Club £250 towards their Imerys Trail Marathon.

### *St Austell St Piran's Day Event*

Councillor Fox explained the plans to make the St Austell St Piran's Day Event a sustainable annual event and left the meeting.

It was **RESOLVED** to award the organisers of the St Austell St Piran's Day Event £500 towards the 2023 St Piran's Day event in St Austell town centre.

*\*\* Councillor Fox returned to the meeting \*\**

### **CC/21/65) Grounds Maintenance update**

The Deputy Town Clerk advised that the Operations Manager could not attend this evening and introduced his report setting out a summary of the winter maintenance undertaken this year. She explained that grass cutting would start this week but that the Council had two vacancies following an unsuccessful recruitment process and that temporary arrangements were being put in place to cover some of the shortfall of resource while remuneration and recruitment issues were being addressed.

She explained that the Enabling Agreement with Cornwall Council for highways verge, flower bed and roundabout maintenance etc is due to be renegotiated later this week.

Councillor Double thanked the grounds maintenance team for the prompt erection of barriers at Poltair Park.

In response to questions the Deputy Town Clerk confirmed that the grounds maintenance team had been affected by Covid and that she would provide Councillor Fox with the contact details for Edible St Austell.

### **CC/21/66) Queen's Platinum Jubilee – Bench**

The Deputy Town Clerk advised that a suitable bench made from recycled plastic had been identified by the Operations Manager which could be purchased with the Queen's Platinum Jubilee 2022 emblem at a cost of £700-800. It was suggested that one could be acquired for each of the three wards.

A debate took place and a suggestion was put forward to invest in trees for the jubilee rather than purchase benches. The Clerk confirmed that the purchase of 3 benches could be funded from the grounds maintenance budget.

A proposal to order 3 benches and ask the Operations Manager to determine the appropriate location for each received 5 votes for and 5 votes against. The motion was passed on the casting vote of the Chair.

It was **RESOLVED** that the Operations Manager should acquire 3 benches for the Platinum Jubilee and determine suitable locations for each.

### **CC/21/67) Projects Update**

The Deputy Town Clerk provided the following update:

#### *CCTV*

An alternative location is being explored for one of the town centre cameras due to a change of ownership of the building that it is attached to and a further camera has recently been obscured due to building works in the vicinity. Both issues will hopefully be resolved shortly. The cameras are being monitored very comprehensively on their winter hours and will revert to almost 24/7 monitoring during the summer months.

#### *Mount Charles Park*

The Woodland Road Park Working Group met on the 1<sup>st</sup> March and it was agreed to meet again in April at which time it is hoped that the Community Education Learning Trust (CELT) will have some further information to enable the Working Group to make a recommendation to full Council.

#### *Poltair Park/Poltair Cafe*

The safety surfacing has been renewed in the small children's area at Poltair Park and building works are due to take place at the café shortly to make it a more usable space. It is hoped that the interested tenants will open it in May on a trial basis.

#### *Priory Car Park*

The surface repairs to the area next to St John's have been done with further sections of the car park due to take place next year. On the whole, the car park is in good repair. The G4S contract is working reasonably well, but one cash collection was missed recently. The car park income is slightly better than budget but significantly down on previous years. The season tickets sales are steady and the Falmouth University mobile phone payment system trial (Pay 2 Park) is still going well.

#### *Youth Services*

Young People Cornwall are continuing to provide outreach work in the town with Lostwood Gardens recently added to the areas currently being targeted due to complaints about youths gathering in the area. Poltair Park, Thornpark Road and Linear Park are also on their patrol list.

#### *Anti Social Behaviour*

A potential funding stream for security personnel has been identified through the Safer Streets Fund, which if successful, would provide more funding to add to the

hours currently funded by the BID and the Town Council. The finer weather has brought out some street drinkers which the Police and Security Guards are aware of. The Deputy Clerk clarified that the Public Spaces Protection Order in the town centre does not ban drinking but enables a Police Officer to confiscate alcohol.

#### *Library Statistics*

The Deputy Clerk advised that a full report with regard to the Library will go to the Finance and General Purposes Committee next week.

#### *Agency Agreement*

The Clerk and Operations Manager are due to meet with Cornwall Council later in the week to agree the terms of a new Agency Agreement as the current one is due to expire at the end of the month. She explained that the agreement is between Cornwall Council and the Town Council and outlines the responsibilities and standards for grass cutting, maintenance of roundabouts, shrubberies, floral displays and benches.

#### *Bethel Park improvements*

The Deputy Clerk advised that the Operations Manager is engaged with the National Lottery with regard to an improvement scheme for Bethel Park but is finding it difficult to evidence engagement with a variety of minority groups and asked the Councillors for their thoughts.

Arising from the above, Councillor Rowse advised that the Leader at Cornwall Council has been in talks with the National Lottery about the demographic of Cornwall compared to major cities and the need to tailor demographic evidence accordingly. Councillor Rowse will update the Clerk on any developments. Praise was expressed for the Town Council's CCTV partnership with Newquay Town Council and reference was made to the Tolvaddon Partnership which does not have the comprehensive hours of monitoring that the towns Newquay and St Austell enjoy.

#### **CC/21/68) Dates of Meetings**

It was noted that the next meeting of the Community Committee is scheduled for Monday 6<sup>th</sup> June 2022.

The meeting closed at 6.55pm.



**ST JOHN'S METHODIST CHURCH, BODMIN RD, ST AUSTELL PL25 5AE**

**PROPOSAL FOR FURTHER/MODIFIED FUNDING FOR A DEFIBRILLATOR IN PRIORY CAR PARK**

1. At its meeting on 13 September 2021, the St Austell Town Council Community Committee “resolved to support St John’s Methodist Church in their efforts to install a defibrillator at St John’s Church and provide a grant in the sum of £250 towards the costs involved. The Committee further resolved that if St John’s Methodist Church have a shortfall in the required funding, they should be invited back to the Town Council to discuss the shortfall and request a further grant from the Town Council to enable the installation of the defibrillator to go ahead.”
2. When St John’s made the application for grant funding last September, the model of defibrillator and its exact cost was not known. Following further work, St John’s has now chosen to install a ‘monitored cabinet package’, consisting of a cabinet, a Heartsine 500P semiautomatic defibrillator, pads, lights etc, supplied and fitted by Duchy Defibrillators of Roche, at a cost of £3,210.00, including installation costs and training. The cabinet will contain the logos of all the organisations who contribute to the funding to acknowledge their support. One of the great advantages of this model is that the defibrillator is not only supplied but monitored by Duchy Defibrillators, who keep supplies replenished and fresh, the software up to date, monitors its use and condition, which neither the staff of the Church or the Town Council are competent to do.
3. Age UK (Cornwall) have agreed to provide half the installation costs, as the defibrillator is likely to be of direct use to them on the midweek days when they run a day-care centre, being situated just outside the back entrance to St John’s hall, in Priory Car Park, which is the main entrance used by their clients. The Town Council has already agreed to contribute £250, and St John’s Church will meet the rest of the cost (partly using a legacy from an individual). It may be that some VAT can be reclaimed, but some additional ancillary electrical work may need to be done to provide a suitable power connection.
4. In addition to the installation costs above, there is an annual service charge of £190 for the monitoring and updating of the defibrillator, which Duchy Defibrillators say is often taken on by the local authority of the area in which the machine is situated – they have a number of such arrangements already in Cornwall. As the defibrillator will be sited within the Priory Car Park, now the responsibility of St Austell Town Council, and be available to the public, St John’s Methodist Church would like to ask the Town Council to take on the monitoring cost of the defibrillator (£190 pa) allowing unlimited access to the monitoring portal for unlimited users, and covering the cost of replacement pads and upon expiry. It might be that the Town Council could regard this annual cost as part of the running costs of the Priory Car Park.

John Keast, Lay Pastor, St John’s Methodist Church  
27 May 2022



## St Austell Town Council



### Small Grants Scheme

### Application Form

### PART B

#### 1. Your organisation

<b>Name of Organisation</b>	Daisy Dukes C.I.C
<b>Charity/company number</b> (if applicable)	Charity No: Company No: 12476904
<b>Are there any Members of St Austell Town Council on your Committee?</b> (if so, please list them)	NO
<b>What are the aims and objectives of your organisation?</b>	To provide goods at low or free to people on a low income
<b>Please demonstrate your organisation's commitment to equal opportunities</b> (please enclose any relevant policies)	

## 2. Purpose for which the grant is sought

<b>Project title:</b>	st Austell Community larder
<b>Description of project</b> (please continue on a separate sheet if necessary):	Provide food to people in the community, And open a Low cost furniture shop.
<b>How would this grant be of benefit to the community in St Austell?</b> (please continue on a separate sheet if necessary):	We need tinned food as our stock has nearly ran dry. We need to redecorate our showroom for the furniture we sell/give away
<b>What arrangements do you have in place to ensure safeguarding of children and young people</b> (applicable only if your project involves working with this client group).	

## 3. Finance

<b>What is the total cost of the project?</b>	£ 4822-20
<b>Amount of grant applied for</b> (Up to £250) *	£ 3000
<b>Have you previously received a grant from St Austell Town Council?</b>	Yes/No <b>Yes</b>
<b>If "Yes" please indicate:</b> a) When b) Amount received c) For what purpose	Dec 2020 £ 500 set christmas dinners

\* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
Arnold Clark	£1500	£2000	£1,500

#### 4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	✓
A copy of your constitution (or similar document showing the organisation's status)	✓
A copy of your organisation's latest set of accounting statements (if any exist)	✓

#### 5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

<p>We will display in store and on our Facebook page.</p>
---

Please return your completed form to:

Sara Gwilliams  
Deputy Town Clerk  
The Stable Block  
Pondhu House  
Penwinnick Road, St Austell, PL25 5DP

E-mail: [sara.gwilliams@staustell-tc.gov.uk](mailto:sara.gwilliams@staustell-tc.gov.uk)



**ST AUSTELL TOWN COUNCIL**

**COMMUNITY COMMITTEE – 6<sup>th</sup> JUNE 2022**

**SMALL GRANTS SCHEME - APPLICATIONS RECEIVED**

**1. PURPOSE OF REPORT**

To consider funding requests received under the Town Council's Small Grants Scheme.

**2. LEGAL AND RISK MANAGEMENT ISSUES**

The Council has the legal power to grant funding under the General Power of Competence which was formally re-adopted by the Town Council on the 17<sup>th</sup> May 2021.

**3. RESOURCE ISSUES**

The Council has earmarked the sum of £8,000 for the small grants scheme in the 2022-23 financial year. To date £0 has been awarded leaving a balance of £8,000.

**4. EQUALITIES ISSUES**

The Small Grants application form asks organisations to demonstrate their commitment to equal opportunities.

**5. ENVIRONMENTAL ISSUES**

The environmental impact for proposed projects will vary for each grant application received.

**6. RECOMMENDATIONS**

It is recommended that Members:

- (i) Consider and determine whether they wish to support the grant applications received.

-----

## **Background**

The application forms for the funding requested are reproduced with this report. Supporting information for the grant applications (including financial) can be viewed upon request prior to this meeting.

### **1. St John Ambulance**

A request has been received from St John Ambulance for funding towards the cost of a defibrillator which will be installed on the outside of their building.

### **2. Friends of St Austell Station**

A request has been received for funding to help provide and maintain floral displays in St Austell Station.

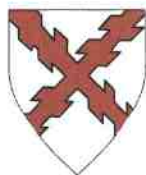
### **3. Stepping Stones**

A grant application is anticipated from Stepping Stones.

SARA GWILLIAMS  
DEPUTY TOWN CLERK



# St Austell Town Council



## Small Grants Scheme

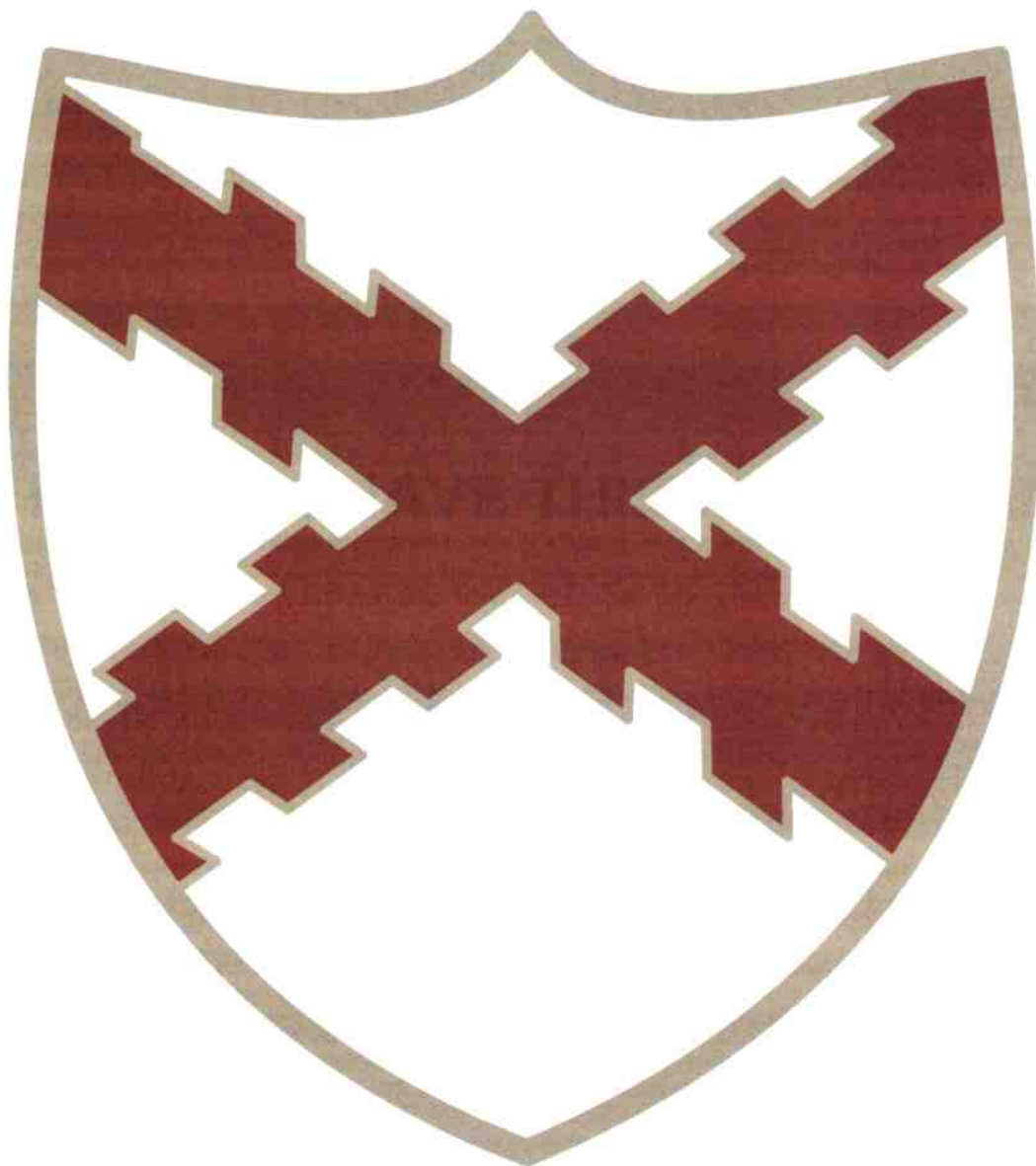
### Application Form

#### PART B

##### 1. Your organisation

<b>Name of Organisation</b>	ST JOHN AMBULANCE
<b>Charity/company number</b> (if applicable)	Charity No:1077265-1  Company No:
<b>Are there any Members of St Austell Town Council on your Committee?</b> (if so, please list them)	NO
<b>What are the aims and objectives of your organisation?</b>	OUR AIM IS TO CREATE THE FUTURE OF MEDICINE AND OFFER SUPPORT AND WELLBEING TO OUR LOCAL COMMUNITY
<b>Please demonstrate your organisation's commitment to equal opportunities</b> (please enclose any relevant policies)	ST JOHN AMBULANCE IS A MULTICULTURAL ORGANISATION AND WE TREAT EVERYONE WITH RESPECT AND DIGNITY.

**PLEASE LEAVE THIS PAGE BLANK**



## 2. Purpose for which the grant is sought

<b>Project title:</b>	DEFIBRILLATOR ON THE OUTSIDE OF OUR BUILDING
<b>Description of project</b> (please continue on a separate sheet if necessary):	WE ARE PLANNING TO RAISE MONEY TO INSTALL A DEFIBRILLATOR ON THE OUTSIDE OF OUR BUILDING IN STENNACK ROAD ST AUSTELL TO BE ACCESSABLE TO OUR WIDER COMMUNITY. THIS IS A PRIME LOCATION TO BE EASILY ACCESSABLE AS WE HAVE NO PARKING RESTICTIONS AND WILL BE AVAILABLE 24 HOURS A day.
<b>How would this grant be of benefit to the community in St Austell?</b> (please continue on a separate sheet if necessary):	WE HAVE LOTS OF COMPANIES AND SUPERMARKETS IN OUR LOCAL VICINITY AND THIS WOULD BENEFIT EMPLOYEES AND CUSTOMERS ALIKE. THIS IS LIFESAVING EQUIPMENT AND THE DIFFERENCE BETWEEN LIFE AND DEATH.
<b>What arrangements do you have in place to ensure safeguarding of children and young people</b> (applicable only if your project involves working with this client group).	ALL OUR ADULTS HAVE ACHIEVED SAFEGUARDING CERTIFICATES AND OUR CADETS ARE OUR UTMOST PRIORITY.

## 3. Finance

<b>What is the total cost of the project?</b>	£3000+
<b>Amount of grant applied for</b> (Up to £250) *	£250 BUT WOULD LIKE MORE!
<b>Have you previously received a grant from St Austell Town Council?</b>	NO

<p><b>If "Yes" please indicate:</b></p> <p>a) When b) Amount received c) For what purpose</p>	
---	--

\* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

*Please list any applications you have made for funding from other organisations.*

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
COUNCILLOR JORDAN ROWSE	1000		VERBALLY 29/03/22

#### 4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	
A copy of your constitution (or similar document showing the organisation's status)	
A copy of your organisation's latest set of accounting statements (if any exist)	

#### 5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

CLLR ROWSE IS ATTENDING OUR FUN DAY WE ARE HOLDING TO RAISE MONEY FOR THIS ON 16<sup>TH</sup> APRIL AT OUR UNIT AND WILL BE PRESENTING US A CHEQUE AND WE WILL HAVE LOCAL PRESS TO REPORT ON THIS SO WE ARE HOPING TO RECEIVE YOUR CONTRIBUTIONS AT THE SAME TIME.

Please return your completed form to:

Sara Gwilliams  
Deputy Town Clerk  
The Stable Block  
Pondhu House  
Penwinnick Road, St Austell, PL25 5DP

# St Austell Town Council



## Small Grants Scheme

### Application Form

#### PART B

##### 1. Your organisation

<b>Name of Organisation</b>	Friends of St Austell Station
<b>Charity/company number (if applicable)</b>	Charity No: Company No:
<b>Are there any Members of St Austell Town Council on your Committee? (if so, please list them)</b>	<del>Bill Jackie Durr</del>
<b>What are the aims and objectives of your organisation?</b>	To improve and beautify our station
<b>Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)</b>	N/A

## 2. Purpose for which the grant is sought

<b>Project title:</b>	Summer planting for 2022
<b>Description of project</b> (please continue on a separate sheet if necessary):	Finally in 2021 new planters were provided thanks to the GWR Community Fund. The grant also provided for the plantings for one year. These were supplied by Hays Nursery and are the same as in town. Remaining funds are insufficient for this year's plantings..
<b>How would this grant be of benefit to the community in St Austell?</b> (please continue on a separate sheet if necessary):	A beautiful, colourful welcome to the Station and to the town.
<b>What arrangements do you have in place to ensure safeguarding of children and young people</b> (applicable only if your project involves working with this client group).	N/A

## 3. Finance

<b>What is the total cost of the project?</b>	£1,000
<b>Amount of grant applied for</b> (Up to £250) *	£1,000
<b>Have you previously received a grant from St Austell Town Council?</b>	Yes/No
<b>If "Yes" please indicate:</b> a) When b) Amount received c) For what purpose	

--	--

\* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

*Please list any applications you have made for funding from other organisations.*

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)

#### 4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) <b>(mandatory)</b>	
A copy of your constitution (or similar document showing the organisation's status)	
A copy of your organisation's latest set of accounting statements (if any exist)	

#### 5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

--

Please return your completed form to:

Sara Gwilliams  
Deputy Town Clerk  
The Stable Block  
Pondhu House  
Penwinnick Road, St Austell, PL25 5DP

E-mail: [sara.gwilliams@staustell-tc.gov.uk](mailto:sara.gwilliams@staustell-tc.gov.uk)





**From:** Chris Crowle  
**Sent:** 17 May 2022 10:52  
**To:** Bill Holland; St Austell BID; Wendy Earl; David Pooley  
**Subject:** Railway Station Planters

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good Morning Everyone.

I am gradually working my way through what is proving to be a very challenging season and next on the list is the Railway Station planters.

I think the best way forward would be to give you all 2 options so that you may consider which is the most suitable for both finances and practicality.

Option 1.

I supply the plants and materials for the friends group as was done in the Autumn. I will clear one planter and plant up as a template so the group can just duplicate it. The friends group fill the water tanks once a week as per last year. This saves on the cost of labour particularly on the watering and provided the friends group is happy to take the job on works out as the cheapest option. The resulting display would be identical to that if I have to do all the planting and watering. I will clear the bagged up waste same way as it was done in Autumn.

Estimated Cost of Plants and Materials :- £24 per planter x 17 planters

Total:- £408

Option 2.

I clear and replant all the planters and take on the watering.

This could be a bit of a problem as although the planting is easy enough it is the time issue with me already being committed to the Town centre. Watering could also be a problem as the amount required may need a further trip to bring in sufficient water to complete both town commitment and the station. The vehicle has a weight limit of 1 ton/1000 litres. With the town going all out with nearly double the amount of baskets I am already committed to doing 2 rounds to maintain the watering in the town adding a third could cause a problem.

Estimated Costs of Planting :- £35.20 per planter x 17 planters = £598.40

Watering for 16 weeks:- £400

Total:- £947.40

As a group you can decide which option is best for the Town however it is imperative the watering is carried out without fail every week regardless of weather conditions as some planters are under canopies. The planters will last 7 days but on the 7<sup>th</sup> day must be refilled.

Having kept an eye on the planters last year and through the Winter the friends group have done a very good job in keeping them watered and as I already stated the Autumn planting is identical to what I would do anyway so provided the friends group has enough volunteers Option 1 is the best way forward. Should there be a problem with watering I can step in if required. As always I am more than happy to support the Town when necessary.

Regards

Chris.

Hay Nurseries.

Sent from [Mail](#) for Windows



# St Austell Town Council



## Small Grants Scheme

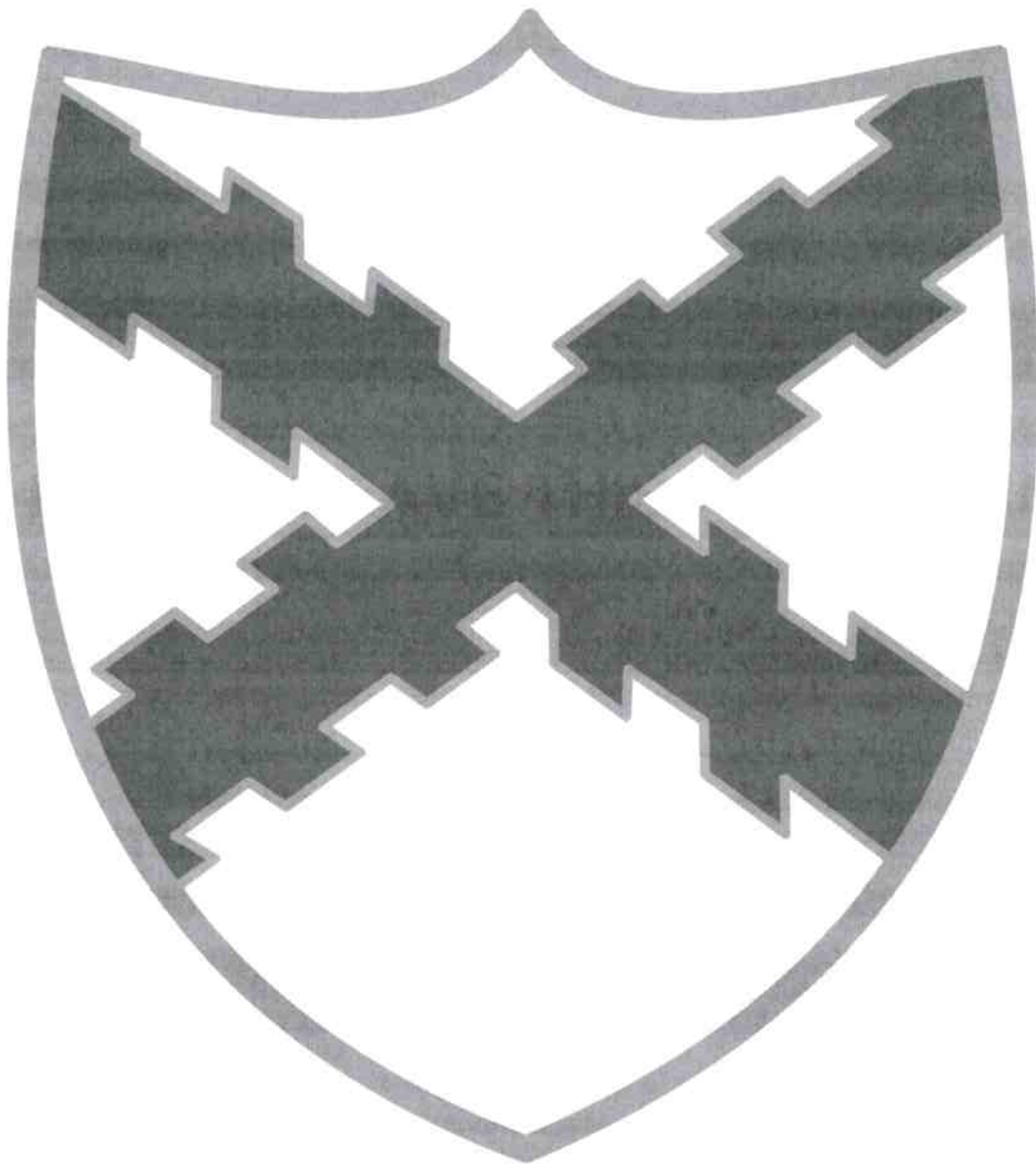
### Application Form

#### PART B

##### 1. Your organisation

<b>Name of Organisation</b>	Stepping Stepping Stones Childcare (Cornwall)
<b>Charity</b> (if applicable)	Charity No: 1154205
<b>Are there any Members of St Austell Town Council on your Committee?</b> (if so, please list them)	No

**PLEASE LEAVE THIS PAGE BLANK**



<p><b>What are the aims and objectives of your organisation?</b></p>	<p style="text-align: center;"><b>Vision Statement</b></p> <p>Stepping Stones childcare provides a happy, healthy and homely environment where children play and learn.</p> <p>The objects of the charity are to enhance the development and education of children by encouraging parents/carers to understand and provide for the needs of their children through community groups by:</p> <ul style="list-style-type: none"> <li>(a) offering appropriate play, education and care facilities, family learning and extended hours groups.</li> <li>(b) offering parents/carers the opportunity to become involved in the activities of such groups.</li> <li>(c) ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.</li> <li>(d) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area.</li> <li>(e) instigating, adhering to and furthering the aims and objects of the Early Years Alliance.</li> </ul>
<p><b>Please demonstrate your organisation's commitment to equal opportunities</b> (please enclose any relevant policies)</p>	<p>Our Equal Opportunities policy is attached.</p>

## 2. Purpose for which the grant is sought

<p><b>Project title:</b></p>	<p>Is it too hot or is it too cold?</p>
<p><b>Description of project</b> (please continue on a separate sheet if necessary):</p>	<p>Our project is to replace white goods at our Mount Charles premises.</p> <p>We have a very large larder fridge in which we store the children's milk and packed lunch boxes. This was purchased some time ago and is in need of replacement as it is starting to show signs that it is not maintaining its temperature efficiently. We require replacement before this becomes a health and safety issue.</p>

	Our kitchen is small with no space for a full sized oven and hob. We previously used a table top mini oven and hob but it recently failed safety checks. We would like to replace it so we can provide hot food at snack time and resume cooking activities such as baking buns and making pizza with the children.
<b>How would this grant be of benefit to the community in St Austell?</b> (please continue on a separate sheet if necessary):	Stepping Stones has been providing affordable childcare to the St Austell community since 1991. We are the only remaining charity provider in the area and it is increasingly difficult to make ends meet. This grant will enable us to replace essential equipment. As a direct result, we will be able to use funds raised at community events such as our annual Party in the Park to enhance the children's experiences with exciting new equipment, craft resources and trips.
<b>What arrangements do you have in place to ensure safeguarding of children and young people</b> (applicable only if your project involves working with this client group).	We have a full safeguarding policy in place which I have enclosed and a full risk assessment.

### 3. Finance

<b>What is the total cost of the project?</b>	<b>£99.99 + £430.00 = £529.99</b>
<b>Amount of grant applied for</b> (Up to £250) *	<b>£250.00 but if this can be stretched it would be very much appreciated.</b>
<b>Have you previously received a grant from St Austell Town Council?</b>	<b>Yes</b>
<b>If "Yes" please indicate:</b>  a) When b) Amount received c) For what purpose	<b>2017 £228.98 'A Shed Load of fun'</b>

\* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

*Please list any applications you have made for funding from other organisations.*

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)

#### 4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) <b>(mandatory)</b>	√
A copy of your constitution (or similar document showing the organisation's status)	√
A copy of your organisation's latest set of accounting statements (if any exist)	√

#### 5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

With your permission we would announce it on our Facebook pages and publicly thank the Town Council in our newsletter.

Please return your completed form to:

Sara Gwilliams  
Deputy Town Clerk  
The Stable Block  
Pondhu House  
Penwinnick Road, St Austell, PL25 5DP

E-mail: [sara.gwilliams@staustell-tc.gov.uk](mailto:sara.gwilliams@staustell-tc.gov.uk)





## David Pooley

---

**From:** Alex Murdin [redacted] whitegold.org.uk  
**Sent:** 10 May 2022 11:08  
**To:** David Pooley  
**Cc:** James Staughton; Nikki Hotchin  
**Subject:** There's No Place Like Home artwork  
**Attachments:** TNPLH Install\_Maint.zip; Agreement SACIC - ACORN DEV 20.4.22.pdf; EARTHLY DELIGHTS 100522.pdf

Hi David

Hope all is well with you.

James has asked me to write to ask if the Town Council would be willing to adopt one more work of art - the piece by David Mach "Earthly Delights (There's No Place Like Home)" which has just been installed on the side wall of 4 East Hill ? Its a great work made up of "ceramic memories" contributions from people around St Austell and from as far away as China - in memory of a discovery on the beach, a favourite mug or of loved ones now gone.

You might remember this piece was originally planned for Chandos Place however the building owner changed their mind. East Hill however is a more prominent visually and the building owners kindly gave permission. SABEF were originally thinking of looking after this work however we have had to have a rethink as grant income for the SACIC is up and down so there are likely to be issues paying insurance and any maintenance in the future.

As usual we have tried to make it as bomb proof as possible. It is made of long lasting, waterproof materials with a 25 year life span. Sited high on the wall it is out of reach of most people. Maintenance is minimal with a clean of the ceramic and resin surface as needed and a some paint around the edges every few years/as needed.

I attach a summary of the piece, details of construction and maintenance and a draft agreement with the building owners which covers responsibilities and insurances which could be adapted/changed for the council as necessary.

Please let me know what you think and if you need any further information at this stage. I would of course be happy to present to the council in whatever way is appropriate.

Thanks as always for your help and support.

All best

Alex

--

Alex Murdin PhD

[redacted] alex@whitegold.org.uk

[redacted] 07885409750

Curator

Austell Project - Whitegold

[www.staustell.co.uk/austell-project/ceramic/](http://www.staustell.co.uk/austell-project/ceramic/)

THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO

**Austell Project Public Space Projects & Commissions**

**Ownership and Maintenance Agreement**

**Artwork:** Earthly Delights by

**Artist:** David Mach

**Property:** 4 East Hill, St Austell, PL25 4TW

**Property Owner:** . (trading as "Acorn Developments), Higher Coney House, Sydenham Damerel, Tavistock, Devon, PL19 8PU

**Commissioner:** St Austell Bay Community Interest Company

**Project Partners:** *Commissioned by not-for-profit St Austell Bay CIC for St Austell Bay Economic Forum with Cornwall Council, St Austell Town Council and SABID. Funded by the Coastal Communities Fund.*

**Date:** 20 April 2022

**Attachments:** Artists Proposal

THIS AGREEMENT is made between:

The Commissioner: St Austell Bay Community Interest Company  
c/o 9 Tregarne Terrace, St Austell PL25 4DD

The Property Owner:  
(trading as "Acorn Developments")  
Higher Coney House,  
Sydenham Damerel,  
Tavistock, Devon, PL19 8PU

#### WHEREAS

The Commissioner has agreed with the Property Owner to locate the Artwork: "Earthly Delights" at 4 East Hill, St Austell, PL25 4TW (see attached Artists Proposal for details).

#### IT IS AGREED AS FOLLOWS:

1. The Commissioner has commissioned Artist David Mach to design make and install the artwork "Earthly Delights" by Artist David Mach at 4 East Hill, St Austell. This artwork, its design and its precise location at the Property is described in the Artists Proposal (attached).
  - a. The Artwork will be installed at a time to be mutually agreed by the Commissioner, Property Owner and Artist.
  - b. The Commissioner shall be responsible for the design and installation of the Artwork and its compliance with all relevant Health and Safety legislation.
  - c. The Commissioner will ensure that the Artist will install the Artwork with due care and diligence with regard for the safety of the public and the building with method statements and risk assessments.
  - d. The Property Owner agrees to allow the Commissioner and Artist access to the car park for the installation, inspections and maintenance of the Artwork.
  - e. The Commissioner shall be responsible for provision of access equipment such as scaffolding, mobile platform and the like required for the installation and subsequent inspections and maintenance of the Artwork.
2. The Commissioner shall be liable for and shall indemnify and hold harmless the Property Owner against and from:
  - a. any claim, damage, loss or expense due to or resulting from any negligence, breach of duty, omission or default or on the part of the Commissioner, the Artist, his employees or agents
  - b. any expense, liability, loss, claim or proceedings whatsoever in respect of any personal injury to or death of any person whomsoever arising out of or in the course of or caused by the design or installation of the Artwork
  - c. any expense, liability, loss, claim or proceedings in respect of any loss, injury or damage whatsoever to any property real or personal, including the works, arising out of or in the course of or caused by the carrying out of the design or installation of the Artwork.
3. Without prejudice to his obligation to indemnify the Property Owner under Clause 2, the Commissioner will ensure that an appropriate insurance policy in respect of any claims arising out of the liability referred to in Clause 2 is taken out and maintained by the Commissioner and/or the Artist
4. The Commissioner, or its successors or assigns, will own and hold the artwork in trust for the benefit of the public and the people of St Austell.
5. The Artwork has a predicted lifespan of 25 years but is made of highly durable materials and could last much longer with proper maintenance. This 25-year lifespan is the expected period for the Artwork to be located at the Site.

6. The Commissioner shall be responsible for the regular maintenance of the Artwork which consists of:
  - a. Cleaning off any dirt using a suitable detergent and water once a year as part of the annual inspection of the artwork.
  - b. Repainting the tricoya mdf frame with a paint for exterior wood every three years.
7. The Property Owner shall notify its building insurance provider of the Artwork. The insurance cover to be provided in respect of the Artwork, other than Public Liability as part of the Property, will be limited to Fire Lightning Aircraft and Earthquake only. The Commissioner will arrange for appropriate insurance against all other risks and pay for any and all insurance costs arising due to the artwork.
8. The Commissioner shall reimburse the Property Owner the amount of any additional premium charged by the provider of the building insurance in respect of the Artwork,
9. The Property Owner will alert the Commissioner to any significant damage that occurs to the artwork so that it can be addressed by the Commissioner in a timely fashion.
10. The Commissioner will organise for the repair of any significant damage to the Artwork within 6 months of notification by the Property Owner, or remove the Artwork if unrepairable, and pay for any uninsured costs involved in repairs and/or removal of the Artwork from the site.
11. At any time after the first year of the artwork being installed the Commissioner or the Property Owner may give 6 month's notice to the other for the removal of the artwork from the Site.
12. Removal of the artwork will be undertaken by the Commissioner, or its assigns, at its expense. Such removal shall include making good the structure.
13. The Property Owner will use its best endeavours to pass on the obligations responsibilities set out in this agreement to any new owners of the property and will notify the Commissioner immediately if unsuccessful.
14. The appended document(s) as listed form part of this agreement.

Signed on behalf of the Commissioner	Signed on behalf of the Property Owner
<u>James Staughton, Director SACIC</u>	<u>Andy Davis</u>
Witness:	Witness:
<u>Alex Murdin, Curator Ceramic, SACIC</u>	
Date:	Date:



<b>METHOD STATEMENT</b> <b>Dated:</b> <b>11/04/2022</b>	Produced by: David Mach 2010 Ltd David Mach	For: St Austell Bay Community Interest / Whitegold Project
Prepared for the installation of an artwork commissioned by St Austell Bay Community and mounted on a wall at: 4 East Hill, Saint Austell PL25 4TW	Install Date: 21 <sup>st</sup> to 25 <sup>th</sup> of April 2022	To be installed by David Mach / David Mach 2010 Limited Company Reg Number: 7374864

The artwork is composed of 4 individual panels and is 5 metre high X 2.3m wide (at its widest)

1. A hard board template for all wall fixings will be used to mark where the holes for the fixings on the wall will be placed. The template will have already been made in the artist studio and will be brought to the site.
2. The holes will be drilled according to the template. The holes will be 110mm deep to accommodate the M10 stainless steel rods used to fix the structure (the 4 panels) to the wall.
3. The holes will be cleaned with a brush and blower to get rid of the debris/dust.
4. A Chemical resin will be injected into the holes on the wall.
5. The stainless steel rods will be placed in the holes and the chemical resin will be left to cure according to manufacture recommendations.
6. When the chemical resin is cured and the stainless steel rods are firmly secured into the wall, each panel will be secured and bolted onto the wall using locking nuts. The bottom panel will be bolted first, then the second above the first, the third and lastly the fourth which will be the top panel.
7. The first frame (Tricoya) around the artwork will then be screwed onto the 4 panels using wood screws. This first frame will allow the 4 panels to be bound and secured together.
8. Joints between the 4 panels will then be attended by securing and gluing the individual fragments of ceramics at the joint lines (3 joint lines). This is for cosmetic reasons. It is not structural.
9. The gap between the ceramic pieces at the joint lines will then be grouted to match the rest of the artwork surface.
10. The second frame (Tricoya) will then be added and will sit on top of the first frame to overlap and reinforce the entire structure. The second frame will be secured using wood screws countersunk and filled with polythene wood filler.
11. The frame will then be sanded to achieve a smooth surface.
12. The gaps between the frames and the panels will be filled using waterproof grout.
13. The entire frame will then be sealed using outdoor and waterproof paint.
14. The surface of the artwork will be lightly cleaned with a sponge with soap and water

Signed for and on behalf of David Mach / David Mach 2010 Limited:

Dated: 11/04/2022

35

## Artwork Synopsis:

**STRUCTURE:** The artwork's structure is made up of 6 separate units, two of which will be joined together in the studio making a total of 4 panels to be fitted on site.

The top and bottom panels are the smallest and measuring 50cm H x 100cm wide; the other 4 panels are 100cm tall each and up to 2.3 metre width at their widest.

The skeleton of the structure is made out of Marine Plywood, lightweight but extremely durable marine grade materials with a life span of 50 years. The Marine Ply will be used to create the internal ribs of the structure and will be used as a guide for the initial convex shape of the work. Put together, the 6 panels will constitute the main structure.

Lightweight polystyrene is inserted within each panel, solidifying the form between each panel and allowing the ceramic fragments to be fixed firmly on top. The Tricoya MDF is used for the frame around the work. It will also secure the individual panels in place and provide a finished and smooth overall look.

We have received an interesting and very varied selection of ceramic fragments. They come in different sizes, shapes, density and thicknesses. Each individual piece of pottery is fixed to the surface with a waterproof and flexible tile adhesive and the whole, made up of hundreds of pieces of pottery, grouted to create one finished surface. The grout will not just provide a finish. It will make the sculpture waterproof and increase its structural integrity.

It is anticipated that the overall weight of the work will be 500kg to 600Kg with a projection from the wall from 12cm to 20cm depending on the ceramic fragments used. This is an equivalent average load of around 100kg/m ( 1kN/m) which, in terms of design vertical load resistance of a masonry wall, is negligible.

Because of the nature of the wall, which is an older wall, it might be possible to encounter some soft spots – places where the wall is not as strong (commonly seen on random coursed stone walls and of lesser quality than the modern engineered walls). Being aware of this eventuality, The strategy would then be to stick to the template initially created and mark where the holes for the fixings should be. If, when drilling, a soft spot is encountered, then the hole will be filled with mortar to avoid any water penetration and a new hole will be made to the left or to the right or to the top or to the bottom of the initial hole to accommodate the fixing and to ensure a safe and strong hold.

David Mach, 2022



<b>MAINTENANCE &amp; DE-INSTALL STATEMENT</b> <b>Dated: 26/04/2022</b>	Produced by: David Mach 2010 Ltd David Mach	For: St Austell Bay Community Interest / Whitegold Project
For a public artwork – No Place Like Home - commissioned by St Austell Bay Community and mounted on a wall at: 4 East Hill, Saint Austell PL25 4TW	Install Sign Off date 25/04/2022 By Alex Murdin	Installed by David Mach / David Mach 2010 Limited Company Reg Number: 7374864

## MAINTENANCE

Visual inspection 6 months\* after installation recommended and every year thereafter to check for wear & tear\*\*.

1. We anticipate that the wooden frame should be repainted every year with a similar outdoor satin black paint (BEDEC Paint was used) but it might be longer.

The aim of the black frame is for presentation and to enhance the coloured fragments of ceramics used for the artwork. Freshening the paint work when needed will keep the artwork looking at its best.

2. Check for loose grout and re-grout if necessary.  
Grout reference: Mapei Ultracolor Plus White (100) Wall & Floor Grout
3. Light wash with wet sponge or light water jet starting from the top to get rid of dirt and debris if necessary.

Access to the artwork should be made securely using an appropriate method. Work height is up to 8.5 metres. We used a scissor lift to install the artwork and paint the frame but a lightweight scaffolding tower seems equally safe. Local contractors will be able to advise on the safest way to proceed.

\*The 6 months mark is suggested as advised - not necessary - following the logic that, as a new installation, although everything has been considered in the building and installing of the artwork, there might be other factors which we didn't envisage i.e. individuals going out of their way to vandalise for example or seagulls liking the work too much! As you know, we placed the artwork really high to prevent such an eventuality and we added humane bird deterrents at the top of the frame. We feel that the measures taken are more than adequate but we are being extra cautious.

\*\*Check for wear and tear or damages which can be due to weather conditions or other factors e.g. wild life, vandalism, pollution, etc .... That includes but not limited to dirt (due to wildlife, CO2 emissions, dust, blown debris from adjacent properties, etc ...) missing fragments of ceramics, loose fragments, cracks, loose grout, missing grout, soiled panels, peeling or dulling of the paint on the frame.

## DE-INSTALL

Access to the artwork should be made securely using an appropriate method. Work height is up to 8.5 metre. We used a scissor lift to install the artwork and paint the frame but a lightweight scaffolding tower seems equally safe. Local contractors will be able to advise on the safest way to proceed.

As directed by the client, the two layers of the frame have not been glued together but they have been screwed tight. In order to take the work down, the following steps have to be taken:

1. Light sand the fascia of the black frame to reveal where the wood screws are. (screws holes have initially been filled with 2 pack wood filler) and dig them out to enable to take the first layer of the

frame out. The frame is made of 4 parts – Tricoya MDF (Top left/top right/bottom left/bottom right).

2. When the first layer of the frame has been removed (Fig.1 & Fig.2 on page 3), the nuts securing the artwork to the wall will be accessible. BUT before undoing the nuts, it is essential to do the following:
3. Remove the ceramic fragments on the line of the horizontal joints where each panel meets one another. From the top, the first joint is 1.5m down; the second joint is 2.5m down; the third joint is 3.5m down. If possible retain the ceramic fragments for repositioning at a later stage.
4. For strength and security during install, the 4 panels have been screwed together where they meet one another (marine ply only). In order to separate the panels the screws will have to be cut off using an angle grinder (5in cutting disc) running the cutting disc horizontally down the middle



Fig.3

of the joined panels (From the top, the first joint is 1.5m down; the second joint is 2.5m down; the third joint is 3.5m down). The cutting disc will inevitably dig into the wooden marine ply structure. This is a delicate but necessary procedure to detach the panels.

This procedure will not compromise the stability or strength of the artwork on the wall (See Fig.3 re joints positions and where to cut)

5. When the panels are free from one another, then the top panel should be removed FIRST by undoing the nuts. Once the nuts are loosen, ensure that the panel won't tip over by keeping it upright exercising pressure on the face of the panel. The top panel weigh approximately 120kg.

A minimum of 3 people are needed (two to lift and one to secure and control balance). It might be easier to use the ledge of the panel below to rest the top panel while lifting although the threaded bars might be in the way.

Note: we screwed wooden blocs on either sides of the panels (on the face) for extra grip during install (Fig.4)



Fig.4

6. When the top panel has been removed, then the second one down should be removed in the same way (2). The second panel weigh approximately 95kg. When the second panel has been removed, then the third panel should be removed in the same way (3). The third panel weigh approximately 95kg. Finally the fourth and last panel should be removed in the same way (4). The fourth panel weigh approximately 120kg.
7. When all four panels have been removed, the threaded bars set in the wall will stick out and be visible. As they have been set with a chemical resin, it will be impossible to remove them. We suggest that the bars are left in the wall and that the protruding extremities are cut flush with the wall using an angle grinder. The bars left in the wall should then be painted using an anti-rust

paint (Hammerite or equivalent) to protect the newly cut bars. When dry, they should be painted the colour of the wall for cosmetic reasons.

After de-install, the artwork will need to be checked by a qualified art technician and we strongly recommend that you contact David Mach, the artist, who will be able to assess the potential damages to the artwork after de-install who will give his advice on the best way to install the artwork elsewhere or to store it safely.

Signed for and on behalf of David Mach / David Mach 2010 Limited:

26<sup>th</sup> April 2022







# Steve Double MP

## St Austell and Newquay



Office of Steve Double MP  
Unit 1, Bucklers Lane, Holmbush  
St Austell, Cornwall, PL25 3JN

Mr D Pooley  
Town Clerk St Austell Town Council  
The Stable Block  
Pondhu House  
Penwinnick Road  
St Austell  
Cornwall

29<sup>th</sup> April 2022  
SDD/ARD/billing

Dear Mr Pooley

I am sure we have all been moved by the response to the passing of Harry Billinge MBE. There is no doubt that Harry touched the lives of many people both locally and across our country.

Although Harry's life and achievements have been recognised nationally by Her Majesty the Queen, in the Honours List, and in naming a GWR train after him, I know many people in St Austell feel that we would like to honour his life locally. Whilst he gained national recognition for his work on behalf of the Normandy Memorial Trust, he was very much a local St Austell man.

Therefore, I am writing to ask whether the Town Council would consider naming a road, in St Austell, in Harry's memory. I believe this would be a simple and fitting way to honour and remember his life.

I know the council is often consulted on naming a new road in housing developments and I am also aware the government is consulting on making it easier to rename local roads. I am sure there would be an opportunity to do this in the coming months.

I would be grateful if you could raise this with the council and I look forward to hearing from you.

I look forward to hearing from you.

Kind regards



Steve

