

# St Austell Town Council



## Finance and General Purposes Committee

### To: All Members of the Finance and General Purposes Committee

(Councillors: Brown, Bull, Clemo, French, George, Lanxon, Nott, Pearce, Pears, Rowse and Young).

Dear Councillor

You are summoned to attend a **Meeting of the Finance and General Purposes Committee** to be held in **The Council Chamber, Penwinnick Road, St Austell, Cornwall, PL25 5DR** on **Monday 4<sup>th</sup> April 2022 2022 at 6pm**

David Pooley  
**Town Clerk**

29<sup>th</sup> March 2022

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### AGENDA

<b>1.</b>	<b>Apologies for absence</b>	
<b>2.</b>	<b>Declarations of Interest</b>  (Purpose: To receive declarations of disclosable pecuniary and other non-registerable interests in respect of items on this agenda).	

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

<b>3.</b>	<b>Dispensations</b>  (Purpose: To receive requests for dispensations under the Code of Conduct).	
<b>4.</b>	<b>Minutes of meeting held on the 21<sup>st</sup> February 2022</b>  (Purpose: To agree that the minutes of the above meeting be signed as a correct record). (Attached).	<b>Pages 1 - 4</b>
<b>5.</b>	<b>Matters to Note</b>  A verbal update from the Town Clerk on the actions taken since the last meeting. Note: No decision may be made under this agenda item.	
<b>6.</b>	<b>Public participation (15 minutes maximum)</b>  The Chairman will invite members of the public to address the meeting in relation to the business to be carried out at the meeting.  15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.	
<b>7.</b>	<b>Risk Management</b>  (Purpose: To consider six additional risks identified by the Finance and General Purposes Committee at their meeting dated 21 <sup>st</sup> February 2022).(Report attached)	<b>Pages 5 - 6</b>
<b>8.</b>	<b>Budget Monitoring Report</b>  (Purpose: To review the Town Council's budget monitoring report for the period 1 <sup>st</sup> April 2021 to 28 <sup>th</sup> February 2022). (Report attached).	<b>Pages 11 -12</b>
<b>9.</b>	<b>Asset Register</b>  (Purpose: To approve the Asset Register as at 31 <sup>st</sup> March 2022). (Report attached).	<b>Pages 13 - 22</b>
<b>10.</b>	<b>Internal Audit</b>  (Purpose: To note the Internal Audit carried out by the Chair and Vice-Chair). (Report attached).	<b>Pages 23 - 32</b>

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<b>11.</b>	<b>Bus Shelter Grants</b>  (Purpose: To consider applying for a bus shelter grant from Cornwall Council).(Verbal update).	
<b>12.</b>	<b>To consider excluding the press and public.</b>  Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified for the following item:  Item 13 is confidential because it contains commercially sensitive information.	
<b>13.</b>	<b>St Austell Library/Cornwall Council Services</b>  (Purpose: To receive an update with regard to Cornwall Council's plans to move services to the town centre). (Report attached).	<b>Pages 33 - 37</b>
<b>14.</b>	<b>Dates of Next Meetings</b>  (Purpose: To note the date of next meeting – 27 <sup>th</sup> June 2022).	

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