

St Austell Town Council



To: All Members of the Staffing Committee

Dear Councillor

You are summoned to attend a meeting of **the Staffing Committee** to be held on **Tuesday 19th April 2022** at **6pm** at The Stable Block, Pondhu House, Penwinnick Road, St Austell, Cornwall, PL25 5DP.

Due to the confidential nature of the business to be transacted, Members of the public are entitled to join the meeting for items 1 to 4

David Pooley
Town Clerk

11th April 2022

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AGENDA

1. Apologies for Absence

2. Declarations of Interest

(Purpose: To receive declarations of disclosable pecuniary and other non-registerable interests in respect of items on this agenda).

3. Minutes of meeting held on 5th November 2021

(Purpose: To agree that the minutes of the above meeting be signed as a correct record).

**Pages
1 to 4**

4. Matters to note

A verbal update from the Town Clerk on the actions taken since the last meeting.

Note: No decision may be made under this agenda item.

5. To consider excluding the press and public.

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified for the following item:

Items 6 and 7 are confidential because they contain sensitive staffing information.

6. Review of Staffing

**Pages
5 to 14**

(Purpose: To provide Members with a review of the Council's staffing structure and an update on a number of staffing changes/issues since the last meeting).

7. Staff Sickness Absence

**Pages
15 to 16**

(Purpose: To provide Members with details of staff sickness absences for the period 1st April 2021 to 31st March 2022). (Report attached).

8. Date of Next Meeting

To be confirmed.