

St Austell Town Council



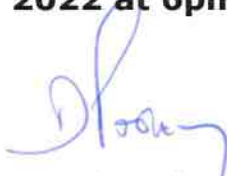
Finance and General Purposes Committee

To: All Members of the Finance and General Purposes Committee

(Councillors: Brown, Bull, Clemo, French, George, Lanxon, Nott, Pearce, Rowse and Young).

Dear Councillor

You are summoned to attend a **Meeting of the Finance and General Purposes Committee** to be held in **The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD** on **Monday 7th November 2022 at 6pm.**



David Pooley
Town Clerk

Please note the change of venue

1st November 2022

Tel: 01726 829859
E.mail: david.pooley@staustell-tc.gov.uk
Website: www.staustell-tc.gov.uk

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**

(Purpose: To receive declarations of disclosable pecuniary and other non-registerable interests in respect of items on this agenda).

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

3. Dispensations

(Purpose: To receive requests for dispensations under the Code of Conduct).

4. Minutes of meeting held on the 3rd October 2022

**Pages
1 - 4**

(Purpose: To agree that the minutes of the above meeting be signed as a correct record). (Attached).

5. Matters to Note

A verbal update from the Town Clerk on the actions taken since the last meeting. Note: No decision may be made under this agenda item.

6. Public participation (15 minutes maximum)

The Chairman will invite members of the public to address the meeting in relation to the business to be carried out at the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

7. Budget update

**Pages
5 - 32**

(Purpose: To consider a report on the budget projections for 2023/24 and future years). (Report attached).

8. Budget Monitoring Report

**Pages
33 - 38**

(Purpose: To review the Town Council's budget monitoring report for the period 1st April 2022 to 30th September 2022). (Report attached). (Report attached).

9. Community Network Panels

**Pages
39 - 50**

(Purpose: To consider proposals for amending Community Network Panels). (Correspondence attached).

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10. St Austell Library

**Pages
51 - 52**

(Purpose: To provide Members with an update on the operational activities of St Austell Library and the future of the Home Library Service). (Correspondence attached).

11. St Austell BID

(Purpose: To authorise the Clerk to vote on behalf of the Council to support the renewal of the BID). (Verbal report).

12. Dates of Next Meetings

(Purpose: To note the date of next meeting – 20th February 2023).

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MINUTES of a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held on MONDAY 3rd OCTOBER 2022 in the Council Chamber, 39 Penwinnick Road, St Austell, PL25 5DR (Cornwall Council Offices) at 6pm.

Present: Councillors: Brown, French (Chair), George, Lanxon, Nott, Pearce and Rowse,

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

F/22/16) Apologies for absence

Apologies of absence were received from Councillors: Bull, Clemo and Young.

F/22/17) Declarations of Interest

Councillor French declared an interest in Agenda Item 8 (St Austell BID) by virtue of being a BID Director.

F/22/18) Dispensations

None.

F/22/19) Minutes of meeting held on 27th June 2022

It was **RESOLVED** that the minutes of the meeting held on the 27th June 2022 be approved and signed as a correct record.

F/22/20) Matters to Note

The Clerk advised that at the last Community Network Panel meeting it was reported that ASB in the St Austell area has decreased over the last year by 30.7% whilst other towns in Cornwall have seen an increase. He added that the Truro BID is impressed with St Austell's town centre security guards and are due to meet with Annette Miller shortly to see if they can do something similar in Truro.

The Clerk advised that Edible St Austell has been provided with a draft lease for approval.

Arising from a question, the Clerk agreed to speak to Simon Mould about attending a future Town Council meeting to update members on the cuts made earlier in the year to the localism service and the ongoing review of the Community Network Panels.

F/22/21) Public participation

There were no members of the public present.

F/22/22) Scheme of Members' Allowances

Members noted the response from Cornwall Council advising that an independent review of the Members Allowances Scheme is unlikely to take place in the near future.

The Clerk suggested that in the light of this response, Members should defer making any decisions with regard to Members' Allowances for the time being, except perhaps for a small allowance for the Mayor to cover unreceipted expenditure.

During discussion Members on balance felt that it would be prudent not to make any decision without an independent review but that the Mayor should be provided with an allowance to cover ad hoc expenditure that cannot be receipted.

It was **RESOLVED** to note the correspondence and for the Clerk to liaise with the Mayor to assess the level of unreceipted expenditure incurred during the year and bring back a recommendation for a suitable allowance to a future meeting of the Finance and General Purposes Committee.

Councillor French reiterated his interest in the next item

The Vice-Chair took the Chair and Councillor French took no part in the ensuing discussion

F/22/23) St Austell BID

The Clerk advised that the BID is in the process of organising events in the town centre for each of the four Saturday's leading up to Christmas and has asked if the Town Council would be prepared to make the car park free on each of these Saturdays to encourage people into the town centre.

It was **RESOLVED** that Priory Car Park should be made free all day on Saturday 26th November 2022, Saturday 3rd December 2022, Saturday 10th December 2022 and Saturday 17th December 2022 to coincide with the Christmas lights switch on and town centre Christmas events.

Councillor French re-assumed the Chair

F/22/24) Budget process 2023/24

The Clerk advised that he would like to talk to Members informally about priorities and budgets during October and two informal meeting dates of Monday 10th October 2022 and Tuesday 25th October 2022 have been identified. He added that the impending pay award, fuel/energy price increases, significant insurance increases and the upward cost of materials will all have an impact on next year's budgets. He added that once priorities have been identified he would produce a report and budget for the Finance and General Purposes Committee to consider and make a recommendation to full Council in December.

It was **RESOLVED** to approve the budget timetable as set out in the report.

F/22/25) Budget Monitoring Report

The Clerk provided the background to the variances highlighted in the budget monitoring report and assured the Committee that the Town Council remains in a healthy financial position.

It was **RESOLVED** to note the report.

F/22/26) External Audit report

The Clerk referred to the External Audit report and advised that the External Auditor had given the Town Council a clean bill of health for the 2021/22 financial year.

It was **RESOLVED** to note the report.

F/22/27) Members Internal Audit

It was **RESOLVED** to note the internal audit report undertaken by the Chair and Vice Chair of the Committee.

F/22/28) Car Park Fees

The Clerk advised that if Members would like to review the car park charges, he would be happy to facilitate a working group, to include representatives of the BID and Chamber of Commerce, to undertake a review and make a recommendation to full Council.

During discussion, there was some appetite to review the one hour charge and Sunday free parking, but overall Members felt that in the light of the economic crisis it would be prudent to keep the car park charges at the same level for the time being.

It was **RESOLVED** that the Car Park Fees for the 2023/24 financial year should remain as per the 2022/23 charges.

Councillor Lanxon abstained from voting on this item

F/22/29) St Austell Library

Members expressed their gratitude to the Library Manager and staff for their continued good work and excellent performance of St Austell Library. Particular thanks was made to the Library Manager for her excellent report and to the Deputy Clerk for her contribution towards the overall management of the library.

It was **RESOLVED** to note the report.

F/22/30) To consider excluding the press and public.

It was **RESOLVED** that under Section 1 (ii) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the remainder of the business of the meeting in view of the commercially sensitive nature of the business to be transacted.

F/22/31) Safety Surfacing – The Meadows

It was **RESOLVED** to authorise:

1. The Town Clerk to waive the financial regulations to appoint the Town Council's preferred contractor, TK Play, to undertake works to replace and repair the safety surfacing at The Meadows on the basis of the quotation received and;

2. The Operations Manager be asked to obtain quotations for two additional pieces of play equipment for installation on the two areas at the Meadows that currently have no play equipment.

F/22/32) Dates of next meeting

It was noted that the next meeting of the Finance and General Purposes Committee is due to take place on 7th November 2022.

The meeting closed at 6.54pm.

ST AUSTELL TOWN COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE
7th NOVEMBER 2022
BUDGETS 2022/23 AND 2023/24

1. PURPOSE OF REPORT

To update Members on work in relation to the revised budget for 2022/23 and the original draft budget for the 2023/24 financial year and issues which may affect these budgets.

2. LEGAL AND RISK MANAGEMENT ISSUES

Cornwall Council requires Town and Parish Councils to submit precept details for the 2023/24 financial year by the 31st December 2022.

An informal meeting of the Council took place on 10th October 2022 to review the progress made by the Council and discuss a direction and strategy for budget setting for next year. The budget will be formally set by the Town Council on the 12th December 2022.

3. RESOURCE ISSUES

The budget will set the resource level available to the Council and determine the extent and speed with which projects and initiatives can be delivered and improvements made. The Council is heavily reliant on car park revenue. The Coronavirus pandemic and changing retail patterns have had a serious impact on town centre footfall which has reduced the car park revenue which can be expected. The extent to which the town centre will ultimately recover is still uncertain. Rising energy costs and general inflation are increasing the Council's running costs.

4. EQUALITIES ISSUES

None directly.

5. ENVIRONMENTAL ISSUES

Provision has been made for climate emergency measures in the budget together with many ongoing functions and services which contribute positively to the climate change agenda.

6. RECOMMENDATIONS

It is recommended that Members note the attached report and recommend the proposed budget and Council Tax increase (subject to updates) to the full Council.

Background

The Town Council is required to set its budget and to notify Cornwall Council, as the billing authority, of its precept requirements for the 2023/24 financial year by 31st December 2022. The precept is the total amount of council tax income required by the Town Council.

The Town Council owns and manages 17 parks and open spaces, it leases and manages two car parks, The House youth centre, the Library and the Stable Block and it maintains grass verges, roundabouts, cemeteries, footpaths and a number of parcels of land under an agency agreement for Cornwall Council. The Town Council is very lean with 22 (17 FTE) staff currently employed and contractors employed to provide specialist support services. The Council employs local contractors and procures locally where possible and has an annual turnover of in excess of £1.3 million.

Government policy for Council Tax setting

It is not known yet how much the council tax elements for Cornwall Council and Devon and Cornwall Police will increase next year. These together will account for over 93% of the council tax payable by householders.

The Secretary of State has the power to insist that Parish and Town Councils should hold a referendum before increasing their council tax by more than a certain percentage. Exercising this power in a fair and practical way across all parishes would be complicated and difficult. To date this power has not been invoked by the Secretary of State and it is your officer's view that referendum principles are very unlikely to be introduced for Parish and Town Councils in the foreseeable future as they would severely curtail the localism agenda.

Notwithstanding this, prudent and responsible budgeting is essential in these difficult times in order to maintain services in an efficient, cost effective and accountable manner.

Council Tax Base

The Billing Authority, Cornwall Council, has yet to advise Town and Parish Councils of the Council Tax Base for the 2023/24 financial year. It is anticipated that an announcement will be made during November.

The Tax Base for 2022/23 was 6,385.45 Band D equivalent properties. It is estimated that the council tax base for St Austell parish will be approximately 6,450.00 year. A more accurate figure will be available shortly and will be used in the report to the full Council in December.

Council Tax Support Grant

In 2013/14 the Government changed the methodology used for funding Council Tax Benefit and calculating the Council Tax Base. In relation to this it introduced a Council Tax Support Grant which was paid to principal councils and passed on to Parish and Town Councils. This grant has gradually been phased out and no further grants will be received after 2022/23.

Budget preparation

The calculations and projections for the detailed budgets for 2022/23 and 2023/24 are progressing well. Key assumptions which are being built into the budget projections are as follows:

- Pay awards – assumed that the nationally agreed award for April 2022 will be £1,925 increase to all grades and the awards in the following years will be a 5.0% increase to ensure the Council remains a National Living Wage employer;
- Allowance has been made for the changes to National Insurance rates announced by the Government from November 2022 (it is assumed the recent announcement will be honoured);
- General inflation will continue at similar rates for 12 months – 9-12% and then start to reduce;
- Fuel inflation will slow slightly;
- Pension contribution rates will remain at the current level (more should be known in November);
- Insurance cost – above inflation increases;

- Office and staffing provision – little change; a Community Projects Officer or a Regeneration Officer to be employed;
- The existing agency agreements for public rights of way, grass verges, closed cemeteries, and weed treatment to continue on similar terms;
- The allotments at Landrew Road to be retained as a community garden, but otherwise allotments and parks management arrangements to stay largely as at present;
- Car Parks fees to remain substantially the same across the budget period;
- Library management and staffing arrangements will remain largely unchanged but more community events anticipated;
- Poltair Park café pilot operation to continue with little input from the Council;
- No other significant devolution of services in 2023/24 unless self-funding or funded from reserves;
- Small grants provision to continue at £8,000;
- A Climate Change budget of approximately £10,000 per annum will be set for future years and reviewed periodically;
- Security Officer provision remaining at £17,000.

Members' views on these assumptions would be very much appreciated.

The staffing budgets as shown assume the continuation of the existing staffing structure with provision for a part-time community projects officer or a regeneration officer and a small allowance for overtime in case it is needed. The budget assumes no significant increases in workload. The budget allows for steady progress and improvement but not for major changes or increased services or liabilities. The triennial review of the Cornwall Pension Fund was completed in 2022 and the results are due to be announced on the 28th November 2023. It is hoped that pension costs will not increase significantly from the levels set at the previous triennial review but it is not yet clear how the pandemic and economic changes will impact on investment returns. The announced changes in Employers' National Insurance rates has been reflected in the budget projections.

Members have identified the control of anti-social behaviour across the town as a very high priority. Members earmarked £17,000 for security personnel in 2022/23. This is assumed to be an annual commitment.

Election costs are significant particularly in the year when the whole Council is elected. No allowance has been made for by-elections. A by-election could cost £4,000 - £6,000.

The next full election for the Town Council will be in 2025. The cost of this election will depend on whether other elections are held in tandem. A cost of £20,000 has been assumed.

A provision of £10,500 has been made for climate emergency initiatives and £2,500 is included to support events linked to the coronation.

The latest draft budgets reflecting the above assumptions are attached. Work will continue to refine these figures and they may change before the Council approves the formal budget but are unlikely to change significantly.

Reserves

Provision has been made for minor repairs of play equipment and for the replacement of small areas of safety surfacing each year. It was hoped to make a contribution to a reserve for the replacement of aging play equipment each year to save up for the major bills which are inevitable in a few years' time. An exercise has been completed which demonstrates that a significant proportion of the Council's play equipment will need replacement in the next 5 years and it is important to save up (in the order of £1,000,000) for this eventuality. Currently the Play Equipment Reserve has a balance of £379,676.50. If opportunities arise further sums should be saved into this reserve.

It is anticipated that total reserves will reduce in the current financial year from £1,004,283 to £841,583 as the Council completes the town centre planning exercise. Within the latter figure the Council's earmarked reserves which are set aside for known liabilities including elections and play equipment amount to £482,754. The Council's general fund or working balance is approximately £360,000 which equates to about 3 months expenditure. There is very little available for any unforeseen circumstances/emergencies. The level of reserves held by the Council is adequate but less than many comparable councils.

Town Centre Revitalisation Project

The town centre revitalisation project received £140,000 grant funding from Cornwall Council for consultancy support to create an improvement plan for the town centre and £25,000 towards the cost of a Regeneration Officer to support a Town Centre Partnership and help to manage and co-ordinate the project. The improvement plan will be completed by December 2022 and the contract of the Regeneration Officer is due to end at a similar time.

The plan itself will not deliver any change. It is essential that the projects identified are prioritised and worked up to delivery stage and then delivered in a phased manner as funding can be found. In order to do this resource will be needed. Funding applications are being prepared to try to get additional resource but it may be necessary for the Town Council to fund or pump prime some of the project delivery.

Conclusion

The Council's costs are increasing with inflation. This budget allows no growth and Members may wish to be more ambitious, but this will require further resource. It is important to maintain services during this difficult economic time and to help maintain the health and well-being of residents. The latest projections suggest that the Council Tax for 2023/24 needs to increase by in the region of £12.95 per annum or 9.13% which is in line with RPI and will require a Council Tax of in the region of £154.76 for a Band D Property. Most residents in St Austell are in Band A or Band B. A Band B property would pay £10 extra a year. Those entitled to council tax support would pay less.

The average Parish Council Band D council tax in Cornwall in 2022/23 is £145.22. The Town Council's council tax is currently £141.81. The Council is therefore starting from a low base and is spending below the county average. A summary of the council tax and precepts of other town councils is attached at Appendix 2 for information. It is anticipated that even after the increase proposed the Council's tax level will be below the average for Cornwall.

Members are asked to note these budget projections and recommend them to the Council subject to amending the tax base and other provisions when better information is received.

DAVID POOLEY
TOWN CLERK

ST AUSTELL TOWN COUNCIL
SUMMARY BUDGET PROJECTIONS

	2021/22 Actual £	2022/23 Original £	Actual to 30.09.22	2022/23 Revised	2023/24 Original £	2024/25 Projected £	2025/26 Projected £	Notes
Income								
Car Park Income	243,984	220,000	131,451	255,650	245,000	245,000	245,000	
Council Tax Grant	30,200	15,238	15,239	15,240	0	0	0	
Interest Income	3,450	3,150	3,419	7,480	7,000	7,000	7,000	
Library Income	5,918	5,000	3,329	6,600	6,600	6,600	6,600	
Other Grants and Contributions	255,472	158,750	160	160	0	0	0	
Other Income	11,565	1,665	3,511	3,510	2,025	2,050	2,075	
Precept Payments	795,350	905,520	905,520	905,520	998,220	1,036,320	1,088,020	
Public Convenience Charges	2,992	3,650	1,226	3,000	3,000	3,000	3,000	
Rent Received	10,581	10,396	2,850	10,350	10,896	10,896	10,895	
Total Income	1,359,510	1,323,369	1,066,705	1,207,510	1,272,741	1,310,866	1,362,590	
Gross Income	1,359,510	1,323,369	1,066,705	1,207,510	1,272,741	1,310,866	1,362,590	
Less Operating Expenses								
Employee Expenses								
Recruitment	348	1,750	265	950	1,100	1,100	1,100	
Salaries / Wages	502,422	606,145	265,708	635,507	681,255	719,970	743,750	
Training	2,447	6,900	560	3,500	4,400	4,400	4,400	
Total Employee Expenses	505,218	614,795	266,533	639,957	686,755	725,470	749,250	
Premises Expenses								
Cleaning & Domestic Supplies	7,565	8,170	4,256	8,400	8,400	8,400	8,400	
Electricity/Gas	10,361	11,895	2,124	12,590	13,900	15,195	16,250	
Grounds Maintenance Supplies	23,923	21,850	11,433	22,450	22,700	22,700	22,700	
Play Equipment	45,746	50,000	986	50,000	50,000	50,000	50,000	
Rates	73,340	80,535	38,403	76,746	77,845	79,160	80,995	
Rent / Room Hire	6,487	5,690	2,790	5,690	6,240	6,240	6,240	
Repairs / Maintenance Premises	33,549	33,700	16,925	51,850	31,450	31,950	32,450	
Water	2,220	2,600	-2,819	2,400	2,550	2,550	2,550	
Total Premises Expenses	203,192	214,440	74,099	230,126	213,085	216,195	219,585	
Supplies and Services								
Books and Publications	0	150	132	135	150	150	150	
Contract Payments	148,896	298,650	124,751	291,810	158,515	161,950	165,500	
Election Expenses	5,282	0	0	0	0	0	20,000	
Grants	57,171	40,000	26,034	47,000	50,000	50,000	50,000	
Subscriptions	7,362	7,280	6,988	7,370	7,400	7,400	7,400	
Insurances	5,945	6,300	17,981	17,980	18,500	18,900	19,500	
IT / Communications	20,041	22,135	10,101	28,100	21,700	21,700	21,700	
Mayors Allowances	59	750	133	750	750	750	750	
Members Allowance	0	150	15	100	150	150	150	
Miscellaneous Expenses	22,479	49,900	10,541	33,650	39,550	37,150	37,250	
Office Supplies	2,706	3,250	1,119	2,800	2,800	2,800	2,800	
Printing and Stationery	2,527	3,075	1,280	3,200	3,200	3,200	3,200	
Protective Clothing	2,803	2,750	1,726	2,550	2,550	2,550	2,550	
Publicity	1,488	1,900	0	1,500	1,550	1,600	1,650	
Small Grants Scheme	5,890	8,000	2,408	8,000	8,000	8,000	8,000	
Total Supplies and Services	282,649	444,290	203,208	444,945	314,815	316,300	340,600	
Transport Related Expenses								
Contract Hire and Operating Leases	12,111	12,075	5,138	11,250	6,945	6,945	6,945	
Fuel	6,679	6,800	4,926	8,000	8,100	8,150	8,250	
Other Transport/plant expenses	3,044	1,250	803	24,250	3,250	3,250	3,250	
Repairs/ Maintenance-Vehicles/Plant	3,821	5,200	3,606	5,350	5,350	5,350	5,350	
Road Fund / Taxes	1,062	1,060	293	1,060	1,060	1,060	1,060	
Transport Insurance	3,035	3,150	2,773	2,775	2,900	3,100	3,300	
Travel and Subsistence	389	870	124	500	550	550	550	
Total Transport Related Expenses	30,141	30,405	17,664	53,185	28,155	28,405	28,705	
Total Operating Expenses	1,021,199	1,303,930	561,504	1,368,213	1,242,810	1,286,370	1,338,140	
Contingency	5,000	25,000		12,000	30,000	25,000	25,000	
Net Surplus/ Deficit (-)	333,311	-5,561	505,201	-172,703	-69	-504	-550	
Contributions to Reserves	339,706	2,500		5,000	0	0	10,000	
Contributions from Reserves	16,683	10,000		175,000	0	0	10,000	

Adjusted Surplus/Deficit (-)	10,288	1,939	505,201	-2,703	-69	-504	-550
Precept	795,350	905,520		905,520	998,220	1,036,320	1,088,020
Council Tax Base	6,166.56	6,385.45		6,385.45	6,450.00	6,500.00	6,600.00
Council Tax - Band D	128.98	141.81		141.81	154.76	159.43	164.85
Increase £ per annum	6.02	12.83		12.83	12.95	4.67	5.42
Increase £ per week	0.12	0.25		0.25	0.25	0.09	0.10
Increase %	4.90%	9.95%		9.95%	9.13%	3.02%	3.40%

ST AUSTELL TOWN COUNCIL

13

Allotments

2021/22 2022/23 Actual to 2022/23 2023/24 2024/25 2025/26 Notes

Actual Original 30.9.22 Revised Original Projected Projected

£ £ £ £ £ £

Income

Other Income

Rent Received

Total Income

135 135 90 135 135 135
135 135 90 135 135 135

Gross Income

135 135 90 135 135 135

Less Operating Expenses

Repairs / Maintenance Premises

Total Premises Expenses

0 200 100 200 200 200
0 200 100 200 200 200

Supplies and Services

Miscellaneous Expenses

Printing and Stationery

Total Supplies and Services

0 50 50 50 50 50
0 0 0 0 0 0
0 50 50 50 50 50

Total Operating Expenses

0 250 150 250 250 250

Net Surplus/Deficit(-)

135 -115 90 -60 -115 -115

Committee

Budget Officer

Community Committee

SG/SS

CCTV and Security

	2021/22 Actual £	2022/23 Original £	Actual to 30.9.22 £	2022/23 Revised £	2023/24 Original £	2024/25 Projected £	2025/26 Projected £	Notes
Income								
Other Grants and Contributions	0	0			0	0		
Other Income	0	0			0	0		
Total Income	0	0	0	0	0	0	0	
Gross Income	0	0	0	0	0	0	0	
Less Operating Expenses								
Employee Expenses								
Training								
Total Employee Expenses	0	0	0	0	0	0	0	
Premises Expenses								
Electricity	616	535	576	580	870	960	1050	1
Repairs / Maintenance Premises	0	1000	450	1000	1000	1000	1000	
Total Premises Expenses	616	1535	1026	1580	1870	1960	2050	
Supplies and Services								
Contract Payments	44211	45100	13815	44000	48000	49500	51000	2
Miscellaneous Grants	10000	10000	17000	17000	20000	20000	20000	4
IT / Communications	1100	2135	1100	7750	2150	2150	2150	5
Miscellaneous Expenses	0	5000	65	1750	5000	5000	5000	3
Total Supplies and Services	55310.6	62235	31980	70500	75150	76650	78150	
Total Operating Expenses	55926	63770	33005	72080	77020	78610	80200	
Net Surplus/Deficit(-)	-55926.3	-63770	-33005.1	-72080	-77020	-78610	-80200	

1. CC recharge and private contributions
2. Monitoring and maintenance contracts
3. Camera repairs/upgrades £5000 per annum .
4. Security personnel
5. Upgrade storage 2022/23 plus mobile camera software and links to Newquay

Committee
Budget Officer

Community Committee
DP

Civic Ceremonial/Members

	2021/22 Actual £	2022/23 Original £	Actual to 30.9.22 £	2022/23 Revised £	2023/24 Original £	2024/25 Projected £	2025/26 Projected £	Notes
Income								
Other Grants and Contributions	0	0			0			
Other Income	0	0			0			
Total Income	0	0	0	0	0	0	0	
Gross Income	0	0	0	0	0	0	0	
Less Operating Expenses								
Employee Expenses								
Training	330	400	40	400	400	400	400	
Total Employee Expenses	330	400	40	400	400	400	400	
Premises Expenses								
Rent / Room Hire	0	0		100	500	500	500	
Total Premises Expenses	0	0	0	100	500	500	500	
Supplies and Services								
Election Expenses	5282	0	0		0	0	20000	
IT / Communications	1418	2500	818	3300	2000	2000	2000	
Mayors Allowances	59	750	133	750	750	750	750	
Members Allowance	0	150	15	100	150	150	150	
Miscellaneous Expenses	5422	5300	1903	5300	7800	5300	5300	
Printing and Stationery	255	275	0	300	300	300	300	
Total Supplies and Services	12435	8975	2869	9750	11000	8500	28500	
Total Operating Expenses	12765	9375	2909	10250	11900	9400	29400	
Net Surplus/Deficit(-)	-12765	-9375	-2909	-10250	-11900	-9400	-29400	

Committee
Budget Officer

F & GP Committee
SG

NB No provision for by-elections

CLIMATE CHANGE

	2021/22 Actual £	2022/23 Original £	Actual to 30.9.22 £	2022/23 Revised £	2023/24 Original £	2024/25 Projected £	2025/26 Projected £	Notes
Income								
Other Grants and Contributions	0	0	0	0	0	0	0	
Other Income	0	0	0	0	0	0	0	
Total Income	0	0	0	0	0	0	0	
Gross Income	0	0	0	0	0	0	0	
Less Operating Expenses								
Employee Expenses								
Training	0	1000		500	500	500	500	
Total Employee Expenses	0	1000	0	500	500	500	500	
Premises Expenses								
Grounds Maintenance Supplies			643	1000				
Total Premises Expenses	0	0	643	1000	0	0	0	
Supplies and Services								
Miscellaneous Grants	250							
Miscellaneous Expenses	0	10000		5000	10000	10000	10000	
Printing and Stationery								
Total Supplies and Services	250	10000	0	5000	10000	10000	10000	
Total Operating Expenses	250	11000	643	6500	10500	10500	10500	
Net Surplus/Deficit(-)	-250	-11000	-643	-6500	-10500	-10500	-10500	

Committee
Budget Officer

Climate and Environment
DP

General Administration

2021/22 Actual 2022/23 Actual to 2022/23 Revised 2023/24 Original 2024/25 Projected 2025/26 Projected Notes

	2021/22 Actual	2022/23 Original	2022/23 Revised	2023/24 Original	2024/25 Projected	2025/26 Projected	Notes
Income	£	£	£	£	£	£	
Interest Income	3450	3150	3419	7480	7000	7000	
Other Grants and Contributions	46094	0		0	0	0	4
Other Income	1486	0		0			
Rent Received	186	1		1	1	1	
Total Income	51215	3151	3419	7480	7001	7000	
Gross Income	51215	3151	3419	7480	7001	7000	
Less Operating Expenses							
Employee Expenses							
Recruitment	315	750	265	700	500	500	
Salaries / Wages	193981	218920	82101	219090	248600	261100	
Training	397	2500	120	500	1500	1500	
Total Employee Expenses	194693	222170	82486	220290	250600	263100	
Premises Expenses							
Cleaning & Domestic Supplies	0	120	0	0	0	0	
Grounds Maintenance Supplies	0	0					
Rent / Room Hire	0	150	20	50	200	200	
Total Premises Expenses	0	270	20	50	200	200	
Supplies and Services							
Books and Publications	0	150	132	135	150	150	
Contract Payments	3725	3650	2500	3650	3700	3750	1
Subscriptions	7362	7280	6988	7370	7400	7400	2
Insurances	5945	6300	17981	17980	18500	18900	
IT / Communications	17523	17500	8139	16500	17500	17500	3
Miscellaneous Expenses	1584	2000	790	1600	1700	1800	
Office Supplies	2459	1500	728	1500	1500	1500	
Printing and Stationery	1417	1200	793	1600	1600	1600	
Protective Clothing	0	0		0	0	0	
Publicity	1488	1900		1500	1550	1600	
Total Supplies and Services	41504.4	41480	38050.5	51835	53600	54200	
Transport Related Expenses							
Travel and Subsistence	354	750	124	400	400	400	
Total Transport Related Expenses	354.26	750	124.37	400	400	400	
Total Operating Expenses	236552	264670	120681	272575	304800	317900	
Net Surplus/Deficit(-)	-185337	-261519	-117262	-265095	-297799	-310899	

1. Confidential waste recycling, audit and payroll
2. CALC,SWC, SLCC, Ellis Whitlam,CIPD and PMA.
3. Telephones, internet, software licences and IT support
4. CIRS and CC Hardship funding

Committee F & GP Committee
Budget Officer SG

Library

2021/22 Actual 2022/23 Original 2022/23 Actual to 2023/23 Revised Original 2024/25 Projected 2025/26 Projected Notes

	2021/22 Actual	2022/23 Original	2022/23 Actual to	2023/23 Revised	2023/24 Original	2024/25 Projected	2025/26 Projected	Notes
Income								
Car Park Income	0	0	0					
Council Tax Grant	0	0	0					
Interest Income	0	0	0					
Other Grants and Contributions	11225	0			0			4 5
Other Income	6862	0	14	6600	6600	6600	6600	5
Library Income	5918	5000	3329					
Precept Payments	0							
Public Convenience Charges	0							
Rent Received	10	10	10	10	10	10	10	
Total Income	24015	5010	3353	6610	6610	6610	6610	
Gross Income	24015	5010	3353	6610	6610	6610	6610	
Less Operating Expenses								
Employee Expenses								
Recruitment	33	500	0	0	300	300	300	
Salaries / Wages	151747	158990	76456	169185	179760	189075	195250	
Training	0	1000	0	500	500	500	500	
Total Employee Expenses	151780	160490	76456	169685	180560	189875	196050	
Premises Expenses								
Cleaning & Domestic Supplies	1188	1500	887	1500	1500	1500	1500	
Electricity/Gas	6006	6900	1521	7500	8250	9125	9800	
Grounds Maintenance Supplies	0	0	40	100	100	100	100	
Rates	14532	14820	7548	14532	15120	15425	15750	
Repairs / Maintenance Premises	4687	5000	683	3000	5000	5500	6000	1
Water	577	800	280	700	750	750	750	
Total Premises Expenses	26990	29020	10960	27332	30720	32400	33900	
Supplies and Services								
Contract Payments	11645	11600	7704	15100	16000	16500	17000	2
IT / Communications								
Miscellaneous Expenses	4862	3500	1362	3500	3500	3500	3500	3
Office Supplies	183	750	391	800	800	800	800	
Printing and Stationery	38	100	34	100	100	100	100	
Protective Clothing	5	50	0	50	50	50	50	
Total Supplies and Services	16732.69	16000	9490.77	19550	20450	20950	21450	
Transport Related Expenses								
Contract Hire and Operating Leases	943	945	472	945	945	945	945	
Travel and Subsistence	35	120	0	100	150	150	150	
Total Transport Related Expenses	977.7	1065	471.6	1045	1095	1095	1095	
Total Operating Expenses	196481	206575	97378	217612	232825	244320	252495	
Net Surplus/Deficit(-)	-172466	-201565	-94025	-211002	-226215	-237710	-245885	

1. Maintenance
2. Contracts - cleaning, security, litter, recycling/waste, legionella.
3. SALSA activities, HLS
4. CIRS, SALSA grants
5. SALSA contributions, CC compensation re fines, insurance claim

Committee F & GP Committee
Budget Officer SG

Misc. projects and grants

	2021/22 Actual £	2022/23 Original £	Actual to 30.9.22 £	2022/23 Revised £	2023/24 Original £	2024/25 Projected £	2025/26 Projected £	Notes
Income								
Other Grants and Contributions	28414	0			0	0		1
Other Income	1000	0	1488	1500	0	0		2
Total Income	29414	0	1488	1500	0	0	0	
Gross Income	29414	0	1488	1500	0	0	0	
Less Operating Expenses								
Supplies and Services								
Contract Payments	207							
Grants	26921	10000	4034	10000	10000	10000	10000	3
Miscellaneous Expenses	14881	6000	13	6000	6000	6000	6000	4
Small Grants Scheme	5890	8000	2408	8000	8000	8000	8000	
Total Supplies and Services	47899	24000	6455	24000	24000	24000	24000	
Total Operating Expenses	47899	24000	6455	24000	24000	24000	24000	
Net Surplus/Deficit(-)	-18485	-24000	-4967	-22500	-24000	-24000	-24000	

Notes:

1. RHSSF £10440 CIL £2779 WBF £15195
2. Grants reimbursed
3. Carnival 2500-3000 BID 5276 Church 275
4. Discovery maps 2000 In Bloom 1000 Misc.
inc. Tour of Britain and cycle paths/ASB/Covid Info Officers

Committee
Budget Officer

Community Committee
SG

Parks And Open Spaces
Inc. Poltair Park and Truro Road Park

	2021/22	2022/23	Actual to	2022/23	2023/24	2024/25	2025/26	Notes
	Actual	Original	30.9.22	Revised	Original	Projected	Projected	
	£	£	£	£	£	£	£	
Income								
Other Grants and Contributions	4738	0	160	160	0	0	0	1
Other Income	1594	1065	1174	1175	1175	1175	1175	
Rent Received	250	250	250	250	750	750	750	
Total Income	6582	1315	1584	1585	1925	1925	1925	
Gross Income	6582	1315	1584	1585	1925	1925	1925	
Less Operating Expenses								
Employee Expenses								
Recruitment	0	500		250	300	300	300	
Salaries / Wages	156694	201985	91003	214935	252895	269795	278500	
Training	1720	2000	400	1600	1500	1500	1500	
Total Employee Expenses	158414	204485	91403	216785	254695	271595	280300	
Premises Expenses								
Cleaning & Domestic Supplies	0	250	0	250	250	250	250	
Electricity	3678	4000	-131.52	4035	4250	4500	4750	
Grounds Maintenance Supplies	22533	21000	10750	21000	22000	22000	22000	2
Play Equipment	45746	50000	986	50000	50000	50000	50000	
Rates	0	5000	0	3000	3000	3000	3000	
Repairs / Maintenance Premises	7707	10000	15155	35000	10000	10000	10000	3
Water	601	700	-3347	700	700	700	700	
Total Premises Expenses	80266	90950	23413	113985	90200	90450	90700	
Supplies and Services								
Contract Payments	50617	55000	23757	45000	45000	45000	45000	4
Grants and Subscriptions	0	0	0	0	0	0	0	
Insurances	0	0	0	0	0	0	0	
IT / Communications	-5493	7000	45	50	50	50	50	5
Miscellaneous Expenses			7604	10000	5000	5000	5000	
Office Supplies			0	0	0	0	0	
Protective Clothing	2798	2700	1726	2500	2500	2500	2500	
Total Supplies and Services	47922.57	64700	33132.07	57550	52550	52550	52550	
Transport Related Expenses								
Other Transport/Plant expenses	26	500	0	250	250	250	250	
Repair/ Maintenance-Vehicles/Plant	57	200	0	200	200	200	200	
Travel and Subsistence								
Total Transport Related Expenses	83.5	700	0	450	450	450	450	
Total Operating Expenses	286686	360835	147947	388770	397895	415045	424000	
Net Profit	-280105	-359520	-146363	-387185	-395970	-413120	-422075	

Notes:

1. Funding for apprentices and grants received.
2. £25,000 provision for safety surfaces and £25,000 for play equipment
3. Includes Poltair Café works and toilet demolition.
4. Weeds , CC waste , Biffa, Glendale ,SSE, Grasscutting, tree works etc
5. Includes café, tree surveys etc

Committee
 Budget Officer

Community Committee
 SS

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Priory Car Park

2021/22 Actual 2022/23 Original 2022/23 Revised 2023/24 Original 2024/25 Projected 2025/26 Projected Notes

	Actual £	Original £	Revised £	Original £	Projected £	Projected £	
Income							
Car Park Income	243984	220000	255650	245000	245000	245000	
Other Grants and Contributions	0	0					
Other Income	0	0					
Rent Received	0	0					
Total Income	243984	220000	255650	245000	245000	245000	
Gross Income	243984	220000	255650	245000	245000	245000	
Less Operating Expenses							
Employee Expenses							
Training	0	0		0			
Total Employee Expenses	0	0	0	0	0	0	
Premises Expenses							
Cleaning & Domestic Supplies							
Electricity	0	0					
Grounds Maintenance Supplies	710	500	250	500	500	500	
Rates	61571	60000	58520	59000	60000	61500	
Repairs / Maintenance Premises	11337	10000	10000	10000	10000	10000	1
Water	0	0					
Total Premises Expenses	73618	70500	68770	69500	70500	72000	
Supplies and Services							
Contract Payments	15682	20000	21500	22500	23500	24500	2
Miscellaneous Expenses	1207	10250	250	250	250	250	
Printing and Stationery	816	1500	1200	1200	1200	1200	3
Total Supplies and Services	17706	31750	22950	23950	24950	25950	
Transport Related Expenses							
Repairs/ Maintenance-Vehicles/Plant	0	1000	350	350	350	350	4
Travel and Subsistence	0	0		0	0		
Total Transport Related Expenses	0	1000	350	350	350	350	
Total Operating Expenses	91324	103250	92070	93800	95800	98300	
Net Surplus/Deficit	152661	116750	163580	151200	149200	146700	

1. Resurfacing works
2. Cafe Briparc - maintenance and sim cards, G4S cash collection, CC enforcement, phone app fees.
3. Tickets
4. Includes covers for machines and reprogramming of tariff changes .

Committee F & GP Committee
Budget Officer DP

Public Conveniences

Notes

	2021/22 Actual £	2022/23 Original £	Actual to 30.9.22 £	2022/23 Revised £	2023/24 Original £	2024/25 Projected £	2025/26 Projected £
Income							
Other Income	0	0					
Public Convenience Charges	2992	3650	1226	3000	3000	3000	3000
Total Income	2992	3650	1226	3000	3000	3000	3000
Gross Income	2992	3650	1226	3000	3000	3000	3000
Less Operating Expenses							
Premises Expenses							
Cleaning & Domestic Supplies	0	460	159	475	530	610	650
Electricity	62	145	144	145	145	145	145
Rates	-3312	2500	200	1500	1500	1500	1500
Repairs / Maintenance Premises	1708	1100	248	1000	1100	1100	1100
Water	1042						
Total Premises Expenses	-501	4205	751	3120	3275	3355	3395
Supplies and Services							
Contract Payments	20439	20600	10015	20030	21115	21500	22000
Miscellaneous Expenses	0	150		100	150	150	150
Total Supplies and Services	20439	20750	10015	20130	21265	21650	22150
Total Operating Expenses	19938	24955	10766	23250	24540	25005	25545
Net Surplus/Deficit(-)	-16946	-21305	-9540	-20250	-21540	-22005	-22545

1. Cleaning contract

Committee
Budget Officer

Community Committee
SS

Public Rights of Way

	2021/22 Actual £	2022/23 Original £	Actual to 30.9.22 £	2022/23 Revised £	2023/24 Original £	2024/25 Projected £	2025/26 Projected £	Notes
Income								
Other Grants and Contributions	0	0						
Other Income	623	600	835	835	850	875	900	
Total Income	623	600	835	835	850	875	900	
Gross Income	623	600	835	835	850	875	900	
Less Operating Expenses								
Supplies and Services								
Contract Payments	1512	1500	1330	1330	1000	1000	1000	1
Miscellaneous Expenses								
Total Supplies and Services	1512	1500	1330	1330	1000	1000	1000	
Total Operating Expenses	1512	1500	1330	1330	1000	1000	1000	
Net Surplus/Deficit(-)	-889	-900	-495	-495	-150	-125	-100	

1. Assumes more work absorbed in-house to reduce contract costs

Committee
Budget Officer

Community Committee
SS

Stable Block

	2021/22 Actual £	2022/23 Original £	Actual to 30.9.22 £	2022/23 Revised £	2023/24 Original £	2024/25 Projected £	2025/26 Projected £	Notes
Income								
Other Income	0	0	0					
Rent Received	0	0	0	0	0	0	0	
Total Income	0	0	0	0	0	0	0	
Gross Income	0	0	0	0	0	0	0	
Less Operating Expenses								
Premises Expenses								
Cleaning & Domestic Supplies	6377	6300	3370	6650	6650	6650	6650	
Grounds Maintenance Supplies	679	150	0	100	100	100	100	
Rent / Room Hire	6487	5540	2770	5540	5540	5540	5540	
Repairs / Maintenance Premises	6315	3000	19	500	2000	2000	2000	
Water								
Total Premises Expenses	19859	14990	6158	12790	14290	14290	14290	
Supplies and Services								
Contract Payments	858	1200	860	1200	1200	1200	1200	
IT / Communications	0	0	0	500	0	0	0	
Miscellaneous Expenses	17	150	0	100	100	100	100	
Office Supplies	64	1000	0	500	500	500	500	
Protective Clothing			0					
Total Supplies and Services	938.38	2350	860.36	2300	1800	1800	1800	
Total Operating Expenses	20797	17340	7019	15090	16090	16090	16090	
Net Surplus/Deficit(-)	-20797	-17340	-7019	-15090	-16090	-16090	-16090	

1. Excludes Pondhu House

Committee
Budget Officer

F & GP Committee
DP

The House/Youth Services

	2021/22 Actual £	2022/23 Original £	Actual to 30.9.22 £	2022/23 Revised £	2023/24 Projected £	2024/25 Projected £	2025/26 Projected £	Notes
Income								
Rent Received	10000	10000	2500	10000	10000	10000	10000	
Total Income	10,000	10,000	2,500	10,000	10,000	10,000	10,000	
Gross Income	10,000	10,000	2,500	10,000	10,000	10,000	10,000	
Less Operating Expenses								
Premises Expenses								
Cleaning & Domestic Supplies								
Electricity								
Grounds Maintenance Supplies								
Rates								
Rent / Room Hire	1795	1500	0	500	1500	1500	1500	
Repairs / Maintenance Premises								
Water								
Total Premises Expenses	1795	1500	0	500	1500	1500	1500	
Supplies and Services								
Contract Payments	0	0			0			
Grants and Subscriptions	20000	20000	5000	20000	20000	20000	20000	
Insurances	0	0			0	0	0	
Miscellaneous Expenses	0	500			0			
Total Supplies and Services	20000	20500	5000	20000	20000	20000	20000	
Total Operating Expenses	21795	22000	5000	20500	21500	21500	21500	
Net Surplus/Deficit	-11795	-12000	-2500	-10500	-11500	-11500	-11500	

Committee
Budget Officer

Council
SG

The House/Youth Services

	2021/22 Actual £	2022/23 Original £	Actual to 30.9.22 £	2022/23 Revised £	2023/24 Projected £	2024/25 Projected £	2025/26 Projected £	Notes
Income								
Rent Received	10000	10000	2500	10000	10000	10000	10000	
Total Income	10,000	10,000	2,500	10,000	10,000	10,000	10,000	
Gross Income	10,000	10,000	2,500	10,000	10,000	10,000	10,000	
Less Operating Expenses								
Premises Expenses								
Rates								
Rent / Room Hire		1500	0	500	1500	1500	1500	
Repairs / Maintenance Premises	1795							
Water								
Total Premises Expenses	1795	1500	0	500	1500	1500	1500	
Supplies and Services								
Contract Payments	0	0			0			
Grants and Subscriptions	20000	20000	5000	20000	20000	20000	20000	
Insurances	0	0			0	0	0	
Miscellaneous Expenses	0	500			0			
Total Supplies and Services	20000	20500	5000	20000	20000	20000	20000	
Total Operating Expenses	21795	22000	5000	20500	21500	21500	21500	
Net Surplus/Deficit	-11795	-12000	-2500	-10500	-11500	-11500	-11500	

Committee
Budget Officer

Council
SG

Town Centre Revitalisation

	2021/22 Actual £	2022/23 Original £	Actual to 30.09.22 £	2022/23 Revised £	2023/24 Original £	2024/25 Projected £	2025/26 Projected £	Notes
Income								
Other Grants and Contributions	0	158750		165000				
Total Income	0	158750	0	165000	0	0	0	
Gross Income	0	158750	0	165000	0	0	0	
Less Operating Expenses								
Employee Expenses								
Recruitment	0	0						
Salaries / Wages	0	26250	16148	32297				
Total Employee Expenses	0	26250	16148	32297	0	0	0	
Supplies and Services								
Contract Payments		140000	53727	140000				
Total Supplies and Services	0	140000	53727	140000	0	0	0	
Total Operating Expenses	0	166250	69875	172297	0	0	0	
Net Surplus/Deficit(-)	0	-7500	-69875	-7297	0	0	0	

Committee
Budget Officer

F & GP Committee
DP

Transport and Plant

	2021/22 Actual £	2022/23 Original £	Actual to 30.09.22 £	2022/23 Revised £	2023/24 Original £	2024/25 Projected £	2025/26 Projected £	Notes
Income								
Other Income	0	0	0	0	0	0	0	1
Total Income	0	0	0	0	0	0	0	
Gross Income	0	0	0	0	0	0	0	
Less Operating Expenses								
Supplies and Services	0	0	0	0	0	0	0	
Miscellaneous Expenses	0	0	0	0	0	0	0	
Total Supplies and Services	0	0	0	0	0	0	0	
Transport Related Expenses	11168	11130	4667	10305	6000	6000	6000	3
Contract Hire and Operating Leases	6679	6800	4926	8000	8100	8150	8250	
Fuel	3018	750	803	24000	3000	3000	3000	2
Other Transport/plant expenses	3764	4000	3606	4800	4800	4800	4800	
Repairs/ Maintenance-Vehicles/Plant	1062	1060	293	1060	1060	1060	1060	
Road Fund / Taxes	3035	3150	2773	2775	2900	3100	3300	
Transport Insurance								
Total Transport Related Expenses	28725.2	26890	17068	50940	25860	26110	26410	
Total Operating Expenses	28725	26890	17068	50940	25860	26110	26410	
Net Surplus/Deficit (-)	-28725	-26890	-17068	-50940	-25860	-26110	-26410	

1. Sales
2. New mower 2022/23
3. Remaining primary leases end 2022 secondary truck lease

Committee F & GP Committee
Budget Officer SS

Tregonissey Lane End Car Park

	2021/22 Actual £	2022/23 Original £	Actual to 30.09.22 £	2022/23 Revised £	2023/24 Projected £	2024/25 Projected £	2025/26 Projected £	Notes
Income								
Car Park Income	0	0						
Other Income	0	0						
Total Income	0	0	0	0	0	0	0	
Gross Income	0	0	0	0	0	0	0	
Less Operating Expenses								
Premises Expenses								
Electricity	0	200			0			
Grounds Maintenance Supplies								
Rates	549	570	329	549	580	590	600	
Repairs / Maintenance Premises	0	500		250	250	250	250	
Water								
Total Premises Expenses	549	1270	329	799	830	840	850	
Supplies and Services								
Contract Payments	0	0			0	0		
Miscellaneous Expenses								
Total Supplies and Services	0	0	0	0	0	0	0	
Total Operating Expenses	549	1270	329	799	830	840	850	
Net Surplus/Deficit (-)	-549	-1270	-329	-799	-830	-840	-850	

Committee F & GP Committee
Budget Officer SS

Appendix 2

2022/23 City and Town Council Precepts

Council	2022/23 Precept £	Council Tax Band D £
Falmouth	2,863,662.64	377.97
Bodmin	1,530,689.00	316.02
Truro	2,019,651.00	275.40
Launceston	856,041.00	274.04
Bude-Stratton	976,041.00	248.28
Penzance	1,754,515.00	246.31
Redruth	1,027,921.00	233.00
Wadebridge	568,975.00	231.93
Saltash	1,255,690.00	228.78
Newquay	1,909,000.00	225.78
Hayle	682,992.00	221.47
Camborne	1,342,147.00	213.49
St Ives	864,914.00	169.74
Helston	603,400.00	165.04
St Austell	905,520.00	141.81

ST AUSTELL TOWN COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE
7th NOVEMBER 2022
BUDGET MONITORING REPORT

1. PURPOSE OF REPORT

To provide Members with an update on expenditure and income to the 31st August 2022 and a copy of the Council's latest bank reconciliation statements.

2. LEGAL AND RISK MANAGEMENT ISSUES

It is a legal requirement for the Town Council to set a budget annually and it is good practice to monitor that budget at regular intervals. The Town Clerk monitors budgets on a monthly basis and provides regular budget monitoring reports to the Finance and General Purposes Committee. It is part of the remit of the Finance and General Purposes Committee to monitor and manage budgets on behalf of the Town Council.

3. RESOURCE ISSUES

None outside of existing budgets.

4. EQUALITIES ISSUES

None.

5. ENVIRONMENTAL ISSUES

None.

6. RECOMMENDATIONS

It is recommended that Members note the attached budget monitoring reports and bank reconciliation statement.

DAVID POOLEY - TOWN CLERK

Profit & Loss

St Austell Town Council 1 Sep 2022 to 30 Sep 2022

	Actual	Budget	Var GBP	Var %	YTD Actual	YTD Budget	Var GBP	Var %
Income								
Car Park Income	24,984	18,000	6,984	38.8%	131,451	112,000	19,451	17.4%
Council Tax Grant	7,619	7,619	-	0.0%	15,239	15,238	1	0.0%
Interest Income	837	263	574	218.4%	3,419	1,578	1,841	116.7%
Library Income	303	417	(114)	-27.4%	3,333	2,502	831	33.2%
Other Grants and Contributions	-	13,229	(13,229)	-100.0%	240	79,374	(79,134)	-99.7%
Other Income	1,144	139	1,005	723.0%	3,770	834	2,936	352.0%
Precept Payments	452,760	452,760	-	0.0%	905,520	905,520	-	0.0%
Public Convenience Charges	-	304	(304)	-100.0%	1,226	1,826	(600)	-32.9%
Rent Received	-	866	(866)	-100.0%	2,850	5,196	(2,346)	-45.2%
Total Income	487,648	493,597	(5,949)	-1.2%	1,067,048	1,124,068	(57,020)	-5.1%
Gross Profit	487,648	493,597	(5,949)	-1.0%	1,067,048	1,124,068	(57,020)	-5.0%
Less Operating Expenses								
Transfer to Reserves	1,000	-	1,000	0.0%	1,408	-	1,408	0.0%
Employee Expenses								
Recruitment	-	146	(146)	-100.0%	265	876	(611)	-69.8%
Salaries / Wages	51,515	50,512	1,003	2.0%	288,504	303,072	(14,568)	-4.8%
Training	-	575	(575)	-100.0%	560	3,450	(2,890)	-83.8%
Total Employee Expenses	51,515	51,233	282	0.6%	289,328	307,398	(18,070)	-5.9%

Profit & Loss

	Actual	Budget	Var GBP	Var %	YTD Actual	YTD Budget	Var GBP	Var %
Premises Expenses								
Cleaning & Domestic Supplies	740	681	59▲	8.7%▲	4,256	4,086	170▲	4.2%▲
Electricity	14	743	(729)▼	-98.1%▼	1,530	4,458	(2,928)▼	-65.7%▼
Gas	74	247	(173)▼	-70.0%▼	601	1,482	(881)▼	-59.4%▼
Grounds Maintenance Supplies	1,677	1,820	(143)▼	-7.8%▼	14,361	10,920	3,441▲	31.5%▲
Play Equipment	1,058	4,167	(3,109)▼	-74.6%▼	1,897	25,002	(23,105)▼	-92.4%▼
Rates	5,912	6,711	(799)▼	-11.9%▼	38,383	40,266	(1,883)▼	-4.7%▼
Rent / Room Hire	1,405	474	931▲	196.4%▲	2,790	2,844	(54)▼	-1.9%▼
Repairs / Maintenance Premises	830	2,808	(1,978)▼	-70.4%▼	16,925	16,848	77▲	0.5%▲
Water	221	217	4▲	1.8%▲	(2,819)	1,302	(4,121)▼	-316.5%▼
Total Premises Expenses	11,931	17,868	(5,937)	-33.2%	77,925	107,208	(29,283)	-27.3%
Supplies and Services								
Books and Publications	132	-	132▲	0.0%	132	100	32▲	32.0%▲
Contract Payments	21,146	13,221	7,925▲	59.9%▲	77,315	79,326	(2,011)▼	-2.5%▼
Insurances	-	-	-	0.0%	17,981	6,300	11,681▲	185.4%▲
IT / Communications	2,467	1,845	622▲	33.7%▲	10,101	11,070	(969)▼	-8.8%▼
Mayors Allowances	-	63	(63)▼	-100.0%▼	133	378	(245)▼	-64.9%▼
Members Allowance	15	12	3▲	27.5%▲	15	72	(57)▼	-78.8%▼
Miscellaneous Expenses	1,592	15,825	(14,233)▼	-89.9%▼	65,871	94,950	(29,079)▼	-30.6%▼
Miscellaneous Grants	-	3,333	(3,333)▼	-100.0%▼	26,034	19,998	6,036▲	30.2%▲
Office Supplies	155	271	(116)▼	-42.8%▼	1,274	1,626	(352)▼	-21.7%▼
Printing and Stationery	110	256	(146)▼	-56.9%▼	1,280	1,536	(256)▼	-16.7%▼
Protective Clothing	390	229	161▲	70.3%▲	1,938	1,374	564▲	41.0%▲
Publicity	-	158	(158)▼	-100.0%▼	-	948	(948)▼	-100.0%▼
Small Grants Scheme	1,000	667	333▲	49.9%▲	2,408	4,002	(1,594)▼	-39.8%▼

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Profit & Loss

Subscriptions	Actual	Budget	Var GBP	Var %	YTD Actual	YTD Budget	Var GBP	Var %
	2,922	607	2,315	381.4%	6,988	3,642	3,346	91.9%
Total Supplies and Services	29,930	36,487	(6,557)	-18.0%	211,469	225,322	(13,853)	-6.1%
Transport Related Expenses								
Contract Hire and Operating Leases	927	1,006	(79)	-7.8%	6,066	6,036	30	0.5%
Fuel	779	567	212	37.4%	4,926	3,402	1,524	44.8%
Other Transport/plant expenses	-	104	(104)	-100.0%	803	624	179	28.7%
Repairs/ Maintenance-Vehicles/Plant	205	433	(228)	-52.6%	3,710	2,598	1,112	42.8%
Road Fund / Taxes	-	88	(88)	-100.0%	293	528	(236)	-44.6%
Transport Insurance	2,773	263	2,510	954.6%	2,773	1,578	1,195	75.8%
Travel and Subsistence	-	72	(72)	-100.0%	124	432	(308)	-71.2%
Total Transport Related Expenses	4,685	2,533	2,152	85.0%	18,695	15,198	3,497	23.0%
Total Operating Expenses	99,062	108,121	(9,059)	-8.4%	598,826	655,126	(56,300)	-8.6%
Net Profit	388,585	385,476	3,109	1.0%	468,222	468,942	(720)	0.0%

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ST AUSTELL TOWN COUNCIL

BANK RECONCILIATION AS AT:

30.09.22

	£	£
Business Current Account		659,159.25
Mayor's Charity Account		339.00
Business Direct Reserve Account		0.00
Petty Cash		88.70
Library Float		100.00
Total in Bank		<u>659,686.95</u>

Total Unpresented Cheques	<u>0.00</u>
	659,686.95

Outstanding receipts	
Late Bankings - Car park season tickets	0.00
	<u>659,686.95</u>

<u>Accounting System Bank Balance:</u>	
Opening Bank Balance	195,008.97
Expenditure to date	644586.98
Income to date	1109264.96
	<u>659,686.95</u>

Accounting System Payment Recorded but yet paid	0.00
--	------

Accounting System Bank Balance	<u>659,686.95</u>	0.00
		balanced

Note:

Attach Accounting Statement and remember to adjust for the Outstanding Accounting System Entries after balancing.

Reconciliation Completed: Date: 03.10.22

Reviewed: Date: 03.10.22

ITEM 9

Community Network Review

The Future of Cornwall's Area Partnerships – Seeking Your Views: Executive Summary

Purpose: This paper summarises the detailed engagement paper on the review of Cornwall's area partnerships, the Community Network Panels ("CNPs").

- 1.1 Cornwall Council's Cabinet has commissioned a review of the Community Networks, as part of a programme to transform how the Council works in place with partners and communities. Cabinet's ambition is to create new, improved "Community Area Partnerships" ("CAPs") - to replace and build on the work of the CNPs – that are better able to act and drive change on the major issues that matter to communities, and help how we connect and work with the people of Cornwall.
- 1.2 The paper sets out proposals for the role, geography and broad governance of the CAPs. These proposals have been developed with CNP Chairs & Vice-Chairs ("CN Chairs"). The Council is now seeking views on the proposals, via the Community Network Panels, to inform a final decision, to be made by early 2023. It is proposed that the new CAPs will start meeting in May 2023.
- 1.3 Community Network Panels are asked to discuss the proposals and feedback their views via their Community Link Officer by 18 November 2022. The paper will be circulated to Cornwall Councillors, Town & Parish Councils and other partners in each Community Network so they can feed their views into their CNP's discussion.
2. **Community Area Partnerships: The case for change**
 - 2.1 Section 2 of the paper explains why the Council is proposing this change. In summary, these are: **(1)** the area partnerships need to be better empowered and equipped to tackle the priority issues for our communities, whether specific to local areas or common across Cornwall; **(2)** the Council has an ambitious business plan to address these common, strategic issues and needs stronger area partnerships to help it progress these, together with the Government's levelling up missions; **(3)** stronger area partnerships are essential to help improve connectivity and joint working with communities; **(4)** the current structure of 19 networks cannot sustainably and effectively be supported, in the context of the significant, ongoing global resource pressures; **(5)** the opportunity to build on the CNPs' successes and strengths, and need to improve their consistency of approach.
3. **Function: Draft Proposed Vision for Community Area Partnerships (CAPs)**
 - 3.1 Section 3 of the paper **seeks views** on a vision for the CAPs, developed with CN Chairs. The overall vision, supported by more detailed themes, is: **"Bringing together local organisations and people to tackle the issues that matter to communities so that everyone can start, live and age well."**
4. **Function: Draft Proposed Objectives for the Community Area Partnerships (CAPs)**
 - 4.1 Section 4 **seeks views** on proposed objectives for the CAPs. These build on the draft vision, feedback from CN Chairs and the current Community Network Panel objectives. In turn, they form a building block for the proposed new roles of the CAPs.
 - 4.2 In overview, the objectives cover: **(1)** taking and influencing action to meet community priorities; **(2)** improving connectivity and engagement with partners and communities; **(3)** supporting community action, self-resilience and capacity building; **(4)** shaping and co-designing services; **(5)** supporting Members in their local leadership roles; **(6)/(7)** championing and facilitating the work of town & parish councils and the voluntary, social & community enterprise sector; **(8)** facilitating joint working between the Council and partner organisations; **(9)** joint working between CAPs; **(10)**

promoting sharing of skills, assets, learning and solutions between partners across Cornwall; **(11)** advising the Council and partner organisations on issues of local interest/concern; **(12)** leading/supporting community projects; **(13)** producing area priorities/action plans; **(14)** having a say on local service delivery, strategies and projects; **(15)** promoting community wellbeing, cohesion, equality & diversity; **(16)** prioritising devolved budgets; **(17)** bidding for funding.

5. Function: Proposed specific roles for the Community Area Partnerships (CAPs)

5.1 Section 5 **seeks views** on specific new/improved roles for the CAPs. In overview, these are:

(A1) Development and delivery of **CAP Area Priorities and Action Plans ("CAP Plans")**. These will be evidence-based plans, bringing together local priorities, Cornwall Council and levelling up missions. They will be developed through engagement with local stakeholders and communities. They will feed into Cornwall Council's policy/budget-setting processes and will be shared with partner organisations.

(A2) An important role on the **Good Growth Shared Prosperity Fund Investment Plan 2022-25**, particularly in relation to the following two programmes. These proposals are currently in development and subject to formal approvals under the Good Growth programme.

- The Community Levelling Up Programme (CLUP). A £11.49m programme to help communities develop their place-shaping ambitions and empower them to drive the changes they need. In 2022/23 ("Year 1"), the CNPs will input into the development of Local Good Growth Delivery Frameworks to underpin delivery of the programme in 2023-25 (Years 2&3). In Years 2&3, it is proposed the CAPs will have a devolved budget to implement their Delivery Framework (on the basis that there are 12 CAP areas as proposed below, the current draft estimated budget for each CAP is £400,000). They will also be able to apply to a central "performance reserve" to bring forward more/larger projects; and draw on support from the CLUP facilitation and project development support team, which will assist applicants through the process and drive delivery of key strategic projects.
- The Community Capacity & Facilitation Fund (CCFF) is a £2m programme to support and build the capacity of communities to develop project proposals for larger projects so they potentially secure larger-scale delivery funds (from any SPF programme and other sources), expanding on the existing Town Vitality funding programme. CNPs/CAPs will be able to draw on support from the CCFF team, which will be in place by January 2023, funded from the programme budget. The team will focus on building capacity and directly supporting communities to bring forward project proposals. In Years 2/3, it is proposed that each CAP will have an allocated budget to support programme objectives (the total delegated budget for this period across Cornwall is £1.255m). It is proposed there will be a performance reserve for larger, more ambitious projects.

(A3) An enhanced **community engagement** role. The key elements will be: (i) engaging communities on their CAP Plans; (ii) advising Cornwall Council/partners on their approach to community engagements in their CAP area; (iii) promoting community capacity building, by overseeing work undertaken by officers and working in closer partnership with the Voluntary Community and Social Enterprise Sector (VCSE).

(A4) An enhanced role in **engaging and supporting Town & Parish Councils**. CN Chairs have developed this proposal, emphasising that Town & Parish Councils' place at the heart of our area partnerships is critical and that there are opportunities to build on the CNPs' work in this respect. They consider that CAPs should *"champion Town & Parish Councils and act as the go to: PLACE where they can get support, the PLATFORM where they can share best practice, and a PATHWAY to progress and seek funding for projects and ideas"*. If the principle of this proposal is supported, CN Chairs have emphasised the importance of working with the Town & Parish Council sector to develop the details of exactly what would be most helpful to them.

- (B1) **CAP Devolution Programme:** CAPs would oversee and prioritise the devolution programme for their areas, including associated capital funding.
- (B2) **External Funding:** CAPs would seek external funding to help support CAP Plan delivery, with this activity carried out on their behalf by officers within a defined offer.
- (B3) **Participatory Budgeting (PB):** CAPs would have the ability to use PB processes, where appropriate, to decide how to distribute funding allocated to or secured by the CAPs.
- (B4) Members would have discretion to align some of their **Community Chest** to CAP Plan priorities.
- (B5) **Cornwall Council Budget:** CAPs would have a formal role in being engaged on the forthcoming year's Council budget consultation (historically, CNPs have done this on an ad hoc basis).
- (B6) **Business Plan and Budget implementation:** Each CAP would have a defined role in assessing, challenging and advising on how the Council is implementing its strategies and spending its budgets within its area, including in comparison with other CAP areas to support Levelling Up.
- (B7) **Place-based services:** Each CAP would have a defined role in assessing, challenging and advising on service provision in comparison with other areas to support Levelling Up.
- (B8) **Planning:** CAPs would have defined roles: to be (i) engaged on development of statutory planning policy i.e. the Local Plan; (ii) engaged on planning briefs (e.g. where of interest to a significant part of the CAP); (iii) a forum for parishes to engage on developing Neighbourhood Development Plans.
- (B9) A defined role in engaging **children & young people**, including links to Cornwall's Annual Conversation.
- (B10) CN Chairs have asked that, as in the pandemic, **Cabinet Members** be assigned to each CAP, to strengthen connectivity between the CAPs and Cornwall Council.
- (B11) **Local issues/service changes:** CAPs would, at the request of local Members, be engaged on local issues/service changes that would significantly impact the whole or a significant part of their area.
- (B12) **Scrutiny referral:** To introduce an appropriate mechanism for CAPs to request the Council's Overview & Scrutiny committees to consider carrying out scrutiny of issues that are common across several CAPs.

6. Form: Geography for the Community Area Partnerships, and Broad Governance Model

- 6.1 Section 6 **seeks views** on the geography and broad governance model of the CAPs. CN Chairs have worked together to create a **draft geography** for the CAPs, so that this can be discussed, improved and refined through the engagement via Community Network Panels.
- 6.2 CN Chairs were asked to do this work based on an upper limit of 12 CAP areas, the upper number of areas the Council considers it can effectively and sustainably resource. CN Chairs also had regard to a list of principles (set out in the full paper). Within these parameters, they achieved a fairly broad consensus on a draft CAP geography. This is summarised at Annex 1 of this Executive Summary; maps have also been circulated with these papers. **The Council is seeking views, via Community Network Panels, on the draft CAP geography. Any suggested amendments on the draft geography are welcome. These should be based on the limit of 12 CAP areas and should have regard to the principles in the full paper.**
- 6.3 CN Chairs decided to use the current Community Network Area (CNA) boundaries as the basis for their work, as these are broadly coherent economically, socially, culturally and geographically, and reflect current communities of identity and interest. Details on their method are in the full paper.
- 6.4 The Chairs reached consensus on 7 CAP areas. For the other 5 areas, grouped in two distinct parts of Cornwall, CN Chairs put forward 2 options. These two distinct parts of Cornwall are referred to in the table below as "West Cornwall and Camborne Pool Illogan & Redruth area" and "South Restormel area." For the "South Restormel" area, Option 1 is the CN Chairs' preferred option.

6.5 Broad Governance Model: The CNPs are local forums operating as partnerships. It is proposed that the CAPs also operate on a partnership model, as this is a good fit to support the proposed vision, objectives and specific roles. The proposed components of the CAP governance model are a **partnership meeting** (replacing the CNP) and a **public forum** (linking to the partnership meeting).

6.6. The final sections of the paper briefly cover:

- (1) Supporting the CAPs to build their own **capacity** through training, development and practical support.
- (2) **Remuneration**: The Cornwall Council Independent Remuneration Panel has recently commenced a review of the Member Allowances scheme. It has agreed to consider whether there is a potential case for recommending a Special Responsibility Allowance for Chairs/Vice-Chairs of the CAPs.
- (3) Summary of review **progress and next steps**

Feedback:

6.7 Community Networks are asked to feedback their views via their Community Link Officer

Bodmin: Sarah Sims sarah.sims@cornwall.gov.uk

Bude: Chris Sims chris.sims@cornwall.gov.uk

Camborne Pool Illogan Redruth & Mining Villages: Vanessa Luckwell vanessa.luckwell@cornwall.gov.uk

Camelford: Roger Gates roger.gates@cornwall.gov.uk

Caradon: Catherine Thomson catherine.thomson@cornwall.gov.uk

China Clay: Roger Gates roger.gates@cornwall.gov.uk

Cornwall Gateway: Catherine Thomson catherine.thomson@cornwall.gov.uk

Falmouth & Penryn: Esther Richmond esther.richmond@cornwall.gov.uk

Helston & South Kerrier: Maxine Hardy maxine.hardy@cornwall.gov.uk

Hayle & St Ives: Maxine Hardy (St Ives cover) maxine.hardy@cornwall.gov.uk

Launceston: Chris Sims chris.sims@cornwall.gov.uk

Liskeard & Looe: Sarah Sims sarah.sims@cornwall.gov.uk

Newquay & St Columb: Helen Fincham helen.fincham@cornwall.gov.uk

St Agnes & Perranporth: Esther Richmond esther.richmond@cornwall.gov.uk

Truro & the Roseland: Helen Nicholson helen.nicholson@cornwall.gov.uk

Wadebridge & Padstow: Helen Fincham helen.fincham@cornwall.gov.uk

St Austell & Mevagissey: Caitlin Lord caitlin.lord@cornwall.gov.uk

St Blazey Fowey & Lostwithiel: Caitlin Lord caitlin.lord@cornwall.gov.uk

West Penwith: Helen Nicholson (cover) helen.nicholson@cornwall.gov.uk

Localism team manager: Steve Foster stephen.foster@cornwall.gov.uk

SF101022

Annex 1: Draft Geography: Further Details

A: Maps (circulated separately):

CN Chairs & Vice-Chairs (CN Chairs) reached consensus on 7 CAP areas. For the other 5 CAP areas, grouped in two distinct parts of Cornwall, CN Chairs put forward 2 options. These two distinct parts of Cornwall are referred to in the table below as “West Cornwall and Camborne Pool Illogan & Redruth area” and “South Restormel area.” For the “South Restormel” area, the Option 1 maps show CN Chairs’ preferred option.

Option 1:

- “Option 1 Parishes” - Draft Community Area Partnership boundaries, also showing parish boundaries
- “Option 1 Electoral Divisions” - Draft Community Area Partnership boundaries, also showing electoral division boundaries

Option 2:

- “Option 2 Parishes” - Draft Community Area Partnership boundaries, also showing parish boundaries
- “Option 2 Electoral Divisions” - Draft Community Area Partnership boundaries, also showing electoral division boundaries

B: Further details about CAP areas

Where Electoral Division crosses two CAP areas it is notionally shown as 0.5 of a Division in each CAP

Community Area Partnership Area Proposals/Options	Proposed area comprises (CN = Community Network Area)	Population ¹ (2020 Estimate)	Number of Electoral Divisions*	Number of Parishes
A: Areas on which CN Chairs reached a consensus:				
CAP 1. “Bude and Camelford CAP”	Bude CN AND Camelford CN	32029	4.5	29
CAP 2. “Launceston and Caradon CAP”	Launceston CN AND Caradon CN	40515	5.5	24
CAP 3. “Liskeard, Looe and Cornwall Gateway CAP”	Liskeard & Looe CN AND Cornwall Gateway CN	65832	11	29
CAP 4. “Bodmin, Wadebridge & Padstow CAP”	Bodmin CN AND Wadebridge & Padstow CN (subject to resolving whether St Wenn Parish should be in CAP4 or 5; for purpose of this table, St Wenn Parish included in CAP4; parish population is: 417)	42259	7	22
CAP 5. “Newquay, St Columb, St Agnes & Perranporth CAP”	Newquay & St Columb CN AND St Agnes & Perranporth CN (see above question re St Wenn Parish; for purpose of this table, St Wenn Parish included in CAP4)	51281	7.5	10

¹ Source: 2020 Mid Year Population Estimates, Office for National Statistics. Please note these are population figures, not electorate figures.

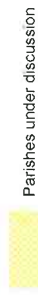
Community Area Partnership Area Proposals/Options	Proposed area comprises (CN = Community Network Area)	Population (2020 Estimate)	Number of Electoral Divisions*	Number of Parishes
CAP 6. "Truro & Roseland CAP"	Truro & Roseland CN (PLUS St Goran Parish MINUS Grampound with Creed Parish)	47808	8	18
CAP 7. "Falmouth & Penryn CAP"	Falmouth & Penryn CN	47205	7	9
B: Areas where CN Chairs put forward different options:				
8 and 9: The "South Restormel" area:				
OPTION 1 – MAJORITY VIEW:				
CAP 8 "St Austell, Mevagissey, St Blazey Fowey & Lostwithiel CAP"	CAP 8: St Austell & Mevagissey CN AND St Blazey Fowey & Lostwithiel CN (MINUS St Goran Parish PLUS Grampound with Creed Parish) <i>Resolve whether Luxulyan Parish should be CAP8 or 9. For purpose of this table, Luxulyan Parish is included in CAP 9.</i>	49749	7.5	18
CAP 9 "China Clay CAP"	CAP 9: China Clay CN <i>Resolve whether Luxulyan Parish should be CAP8 or 9. For purpose of this table, Luxulyan Parish is included in CAP 9; parish population is: 1497</i>	30508	4	6
OPTION 2 – ALTERNATIVE OPTION: Chairs who drew this option also noted merits of Option 1				
CAP 8 "St Austell & Mevagissey CAP"	CAP 8: St Austell & Mevagissey CN (MINUS St Goran Parish PLUS Grampound with Creed Parish)	31986	5	8
CAP 9 "China Clay and St Blazey Fowey & Lostwithiel CAP"	CAP 9: China Clay CN AND St Blazey, Fowey & Lostwithiel CN	48271	6.5	16
10,11,12. West Cornwall and Camborne Pool Illogan & Redruth area				
OPTION 1:				
CAP 10 "Camborne Pool Illogan Redruth & Mining Villages CAP"	CAP 10: Camborne Pool Illogan Redruth & Mining Villages CN	65171	10	10

Community Area Partnership Area Proposals/Options	Proposed area comprises (CN = Community Network Area)	Population (2020 Estimate)	Number of Electoral Divisions*	Number of Parishes
CAP 11. "Hayle, Helston, South Kerrier CAP"	CAP 11: Helston & South Kerrier CN PLUS Hayle, St Erth and Gwinear-Gwithian Parishes	50718	7.5	21
CAP 12. "West Penwith & St Ives CAP"	CAP 12: West Penwith CN PLUS St Ives and Towednack Parishes	51515	7.5	16
OPTION 2:				
CAP 10. "Camborne Pool Illogan Redruth, Mining Villages and Gwinear-Gwithian CAP"	CAP 10: Camborne Pool Illogan Redruth & Mining Villages CN PLUS Gwinear-Gwithian Parish	68858	10.5	11
CAP 11. "Helston & South Kerrier CAP"	CAP 11: Helston & South Kerrier CN	35758	5	18
CAP 12. "West Penwith, Hayle & St Ives CAP"	CAP 12: West Penwith CN AND Hayle & St Ives CN MINUS Gwinear-Gwithian Parish	62788	9.5	18
Total Cornwall population: 574590				

Legend



Parishes

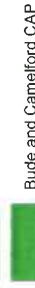


Parishes under discussion

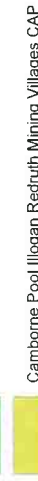
NAME



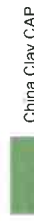
Bodmin, Wadebridge & Padstow CAP



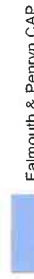
Bude and Camelford CAP



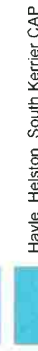
Camborne Pool Illogan Redruth Mining Villages CAP



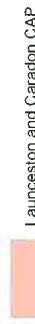
China Clay CAP



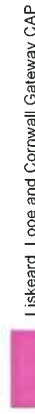
Falmouth & Penryn CAP



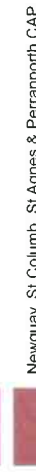
Hayle, Helston, South Kerrier CAP



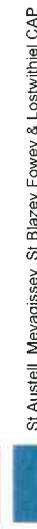
Launceston and Caradon CAP



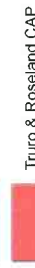
Liskeard, Looe and Cornwall Gateway CAP



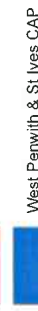
Newquay, St Columb, St Agnes & Perranporth CAP



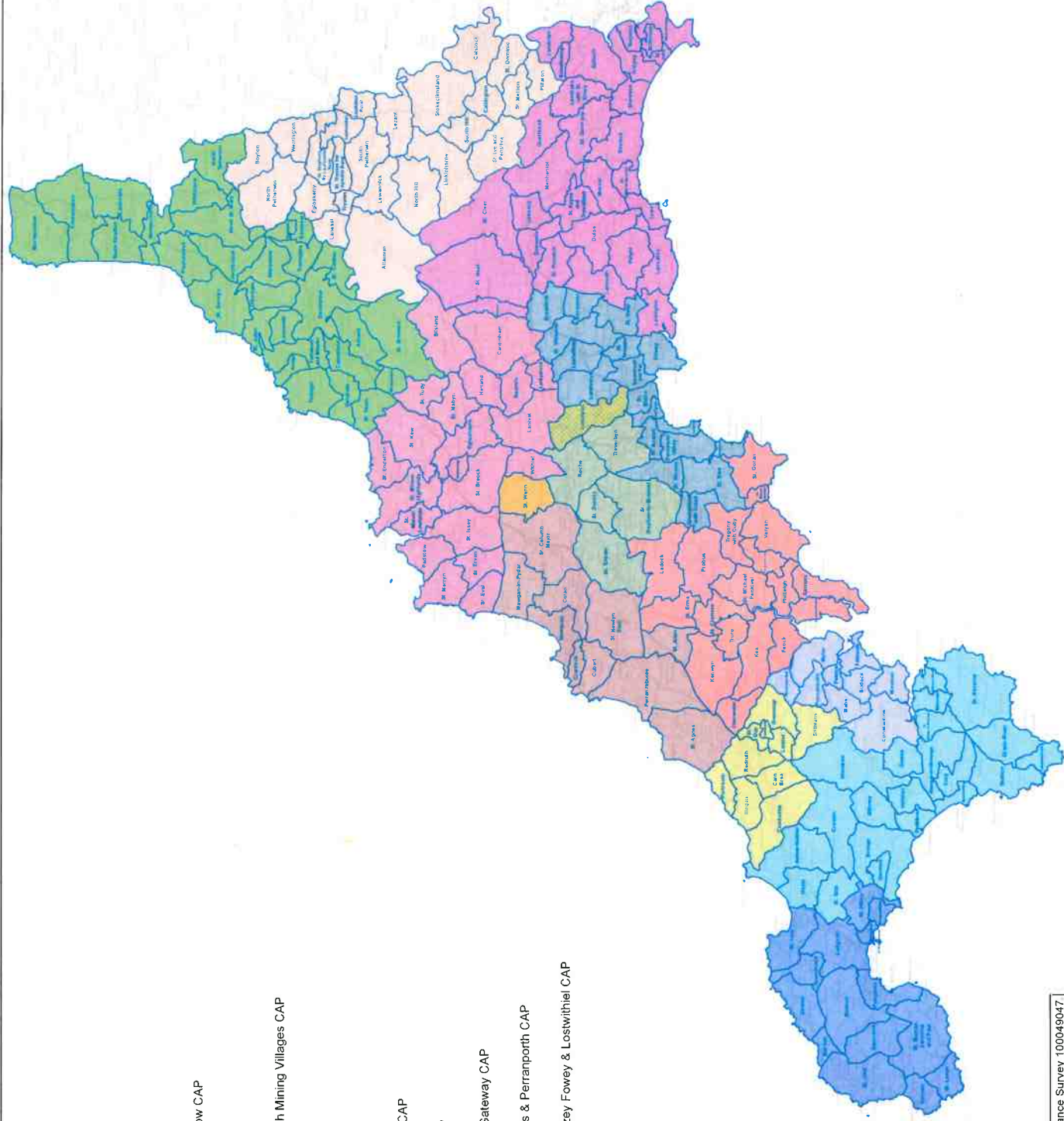
St Austell, Mevagissey, St Blazey Fowey & Lostwithiel CAP

















Truro & Roseland CAP

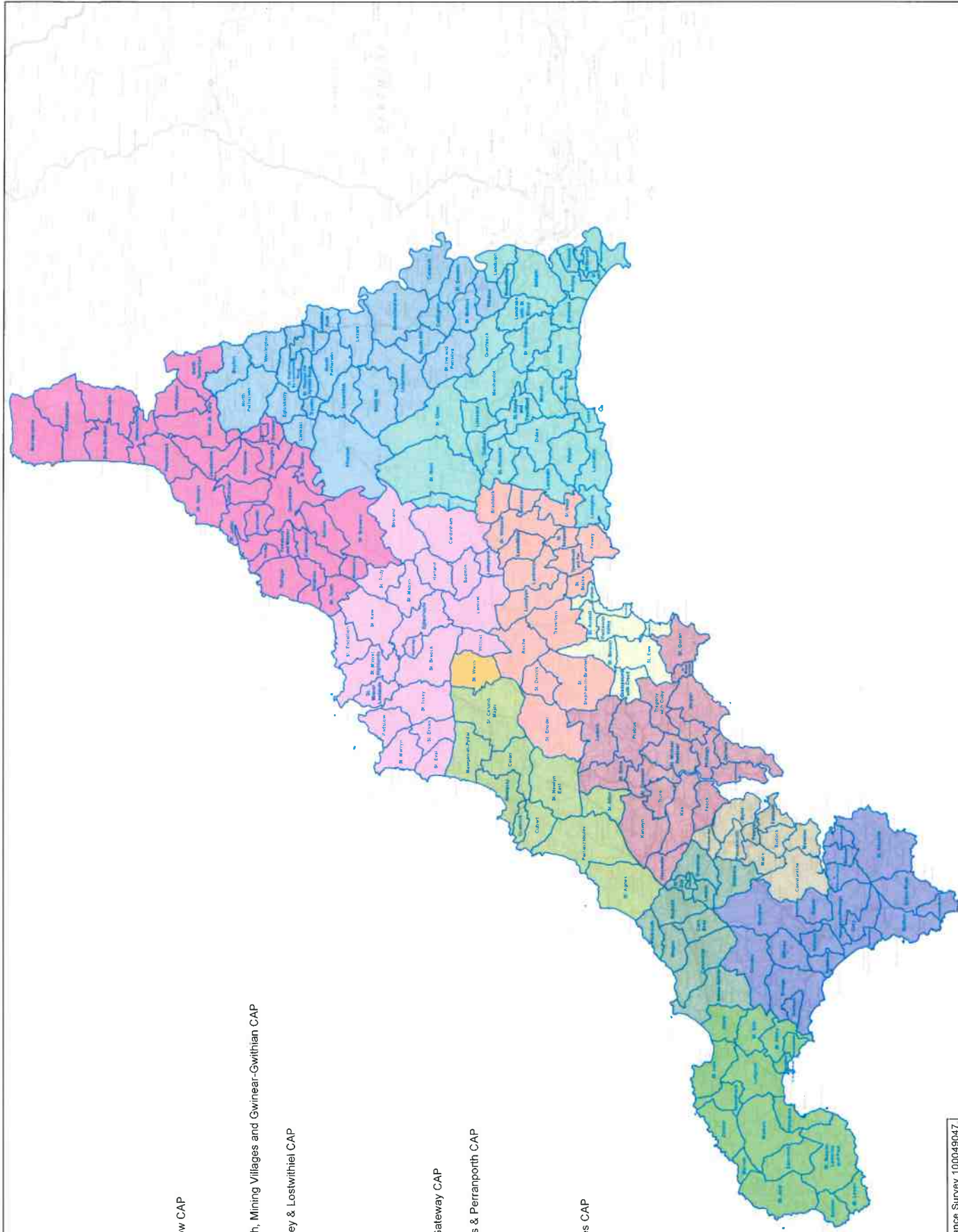


West Penwith & St Ives CAP



Legend

	Parishes
	Parishes under discussion
NAME	
	Bodmin, Wadebridge & Padstow CAP
	Bude and Camelford CAP
	Camborne Pool Illogan Redruth, Mining Villages and Gwinear-Gwithian CAP
	China Clay and St Blazey Fowey & Lostwithiel CAP
	Falmouth & Penryn CAP
	Helston & South Kerrier CAP
	Launceston and Caradon CAP
	Liskeard, Looe and Cornwall Gateway CAP
	Newquay, St Columb, St Agnes & Perranporth CAP
	St Austell & Mevagissey CAP
	Truro & Roseland CAP
	West Penwith & Hayle & St Ives CAP



Briefing note

Cornwall's Home Library Service / ST AUSTELL

The contract with the current service provider of Cornwall's Home Library Service, The Royal Voluntary Society (RVS), will be terminated from 1st January 2023.

To assist with the transition and subsequent handover, Cornwall Council will:

- Review the St Austell client/borrower list, to ensure that service delivery falls within the boundary.
- Cover all DBS costs of transferring volunteers.
- Support St Austell Town Council during the transfer period January-March 2023, including covering volunteer mileage claims.
- Offer long term support to deliver and develop the local offer, such as reviewing digital support for housebound borrowers, regular workshops with volunteers etc.

The core service is to deliver books to housebound clients. There is no obligation to deliver an enhanced offer such as befriending. It will be up to the partner how they deliver the service.

CC view the change in the delivery of the home library service as a positive move to support our vulnerable residents.

Prepared by:
Elly Hammersley
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Culture, Leisure & Libraries
31 October 2022

