

St Austell Town Council



To: All Members of St Austell Town Council

Dear Councillor

You are summoned to attend the **Meeting** of **St Austell Town Council** to be held in **The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD** on **Monday 20th March 2023** at **6.05pm**.

Please note that there will be an opportunity for **prayers at 6pm** in the Registrar's Office for those Members who wish to take part.

David Pooley
Town Clerk

Please note change of venue

14th March 2023

Tel: 01726 829859
e-mail: david.pooley@staustell-tc.gov.uk
Website: www.staustell-tc.gov.uk

AGENDA

1.	Apologies for absence (Purpose: To accept apologies for non-attendance).	
2.	Declarations of interest and gifts or hospitality received. (Purpose: To receive declarations of Members' interests and gifts or hospitality received).	

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

3.	Dispensations (Purpose: To consider requests for dispensations).	
4.	Minutes of Meeting held on 30th January 2023 (Purpose: to agree that the minutes of the above meeting be signed as a correct record). (Minutes attached).	Pages 1 to 6
5.	Matters to note (Purpose: A verbal update from the Town Clerk on the actions taken since the last meeting). Note: No decision may be made under this agenda item.	
6.	Mayor's announcements (Purpose: To receive an update from the Mayor on her engagements and any other civic matters).	Pages 7 to 8
7.	Public Participation (Purpose: To invite members of the public to address the meeting in relation to the business to be carried out at the meeting). Each person addressing the Council will be allocated a maximum of 2 minutes.	
8.	Members' questions (10 minutes maximum) A Member may ask the Mayor or the Clerk any question concerning the business of the Council, provided 3 clear days notice of the question has been given to the person to whom it is addressed. Every question shall be put and answered without discussion. A person to whom a question is put may decline to answer or undertake to provide a full answer within a timescale agreed with the Member. They may also agree to accept a question after the deadline.	

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9.	Nominations for Mayor and Deputy Mayor (Purpose: To consider the nominations received for the Mayor and Deputy Mayor for the 2023/24 civic year). (Report attached).	Pages 9 to 14
10.	Town Centre Revitalisation Project (Purpose: To note the Town Centre Revitalisation Project Education Output Reports). (Attached).	Pages 15 to 50
11.	Members appointed to outside bodies update reports (Purpose: To receive reports of any relevant information from Members appointed to outside bodies).	
12.	Cornwall Councillor update reports (Purpose: To receive reports of any relevant information from local Cornwall Councillors).	Pages 51 to 52
13.	Planning and Regeneration Committee (Purpose: To note the minutes of the Planning and Regeneration Committee meetings held on 6 th February 2023 and 6 th March 2023. (Attached).	Pages 53 to 64
14.	Community Committee (Purpose: To note the minutes of the Community Committee held on 27 th February 2023). (Attached).	Pages 65 to 70
15.	Finance and General Purposes Committee (Purpose: To note the minutes of the Finance and General Purposes Committee held on 20 th February 2023). (Attached).	Pages 71 to 74

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16.	Schedule of Payments (Purpose: To receive a schedule of payments from 23rd January 2023 to 13 th March 2023) (Report attached).	Pages 75 to 80
17.	To consider excluding the press and public. <i>Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified for the following item:</i> Items 18 and 19 are confidential as the discussion will contain commercially sensitive information and personal staffing details.	
18.	Good Growth Funding (Purpose: To consider an offer from Cornwall Council in respect of Good Growth Funding). (Verbal update).	
19.	Staffing Matters (Purpose: To review the contract of postholder TC23). (Verbal update).	
20.	Dates of Meetings (Purpose: To note dates of future Town Council Meetings 24 th April 2023 (Annual Parish Meeting) and 10 th May 2023 (Annual Town Council Meeting)).	

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MINUTES of a MEETING of ST AUSTELL TOWN COUNCIL held on MONDAY 30th JANUARY 2023 in The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD at 6.05pm.

Present: Councillors Brown, Bull, Clemo, Cohen, Double, Fox, French, George, Guest, Hamilton, Lanxon, Nott, Pearce, Pears, Rowse, Stephens, Styles and Thompson.

In attendance: David Pooley (Town Clerk), Sara Gwilliams (Deputy Town Clerk).

C/22/110) Apologies for Absence

Apologies for absence were received from Councillor Young.

C/22/111) Declarations of interests and gifts or hospitality received

Councillor Bull declared an interest in agenda item 15 by virtue of being a Trustee of St Austell Arts Centre.

C/22/112) Dispensations

There were no requests for a dispensation.

C/22/113) Minutes of Meeting held on 19th December 2022

It was **RESOLVED** that the minutes of the meeting held on the 19th December 2022 be approved and signed as a correct record.

C/22/114) Matters to Note

The Clerk advised that he had written to Cornwall Council regarding the Community Governance Review and had received a response from Councillor Barry Jordan, Chair of Cornwall Council's Constitution and Governance Committee. He read the response and advised that Cornwall Council would consider the recommendations of the Committee at a meeting on the 31st January 2023.

C/22/115) Mayor's announcements

The Mayor highlighted the engagements undertaken since the last meeting as set out in her report.

The Town Clerk advised that earlier today Cornwall Council had announced approval of a funding application for the improvement of Bethel Park and that once the terms and conditions of the grant have been received, he would bring a report to the Finance and General Purposes Committee to discuss further.

C/22/116) Public Participation

Mrs Earl highlighted outstanding issues at the station and sought the Council's support for opening an old footpath through St Austell Brewery land south of Menacuddle Well.

Councillor Double offered to liaise with the station about the outstanding works for which Mrs Earl was very grateful. Councillor Double added that the Brewery made it very clear a few years ago that they would not support the re-opening of the path through their land due to security issues.

C/22/117) Members' Questions

There were no questions from Members.

C/22/118) Cornwall Devolution Deal

The Clerk explained that Cornwall Council has in the past negotiated devolution deals with Central Government but the deal on offer now offers additional powers and funding on the condition that a Mayor is elected. He explained the details as follows:

The deal is worth £390 million with £30 million up front which includes funding for:

- Transport £500,000
- Affordable Housing £238,000 revenue and £7 million capital
- Homes on brown field sites £8.7 million
- £10 million for a 3 year innovation programme
- £3 million for heritage schemes
- £500,000 for Cornish distinctiveness

The remaining £360 million will be released as £12 million per annum for 30 years and will have a 65% revenue and 35% capital split. To date, no details have been given on how this sum will be spent. The revenue element could be used to fund borrowing which would significantly increase the amount available.

The deal is dependent on a change of governance at Cornwall Council from a Leader and Cabinet system (with the leader elected annually by Councillors) to a Mayoral system. Under the current system the Leader and the Cabinet have executive powers and propose the budget to full Council. A simple majority vote approves Cornwall Council's budget and any amendments to it.

The proposed deal requires a Mayor instead of a Leader.

The Mayor is elected every four years by the public. The Mayor then chooses his or her Cabinet from the elected Councillors. Under this system the Mayor and the Cabinet have executive powers and propose a budget for Cornwall Council. The budget is approved unless 2/3rd of the Members vote for an amendment to it.

The first Election of Mayor will take place in May 2024 and will be for a term of 5 years to bring things in line with Council elections.

Under the new arrangements there will be 87 Councillors plus a Mayor instead of 87 Councillors including a Leader.

Cornwall Council will have a meeting on the 18th April to decide whether or not they will hold a referendum to let the public have a say on whether to approve the deal or not.

The deal and the governance arrangements are a package. The funding is not available unless a Mayoral system is adopted.

The Clerk referred Members to the questionnaire which Cornwall Council is encouraging people to fill in but advised that it would be very difficult for the Town Council to agree an answer to the questions posed and suggested the following as a way forward:

1. Members complete the Cornwall Council questionnaire as individuals;
2. A formal response from the Town Council is submitted by way of a letter based upon Town Councillors' views on the following questions:
 - a) Do you agree with the principle of devolving powers and funding from Central Government to Cornwall Council?
 - b) Do you think that Cornwall Council should accept the proposed deal including the change to an elected Mayor which is a requirement of the deal?
 - c) Having made those decisions, are there any other points of clarification that you would like detailed in your letter to Cornwall Council?

Councillor Bull queried the need for a response from the Town Council and suggested that it might be better for all Councillors to respond as individuals which she believed has been the stance of other local Town and Parish Councils.

Councillor Brown advised that around 70 to 80 Town and Parish Councils have already written to Cornwall Council requesting that a referendum is held and felt that St Austell Town Council should come to a view and respond accordingly. He expressed disappointment with the previous deals, particularly with regard to health and social care. He also expressed concern with regard to the budget approval process with a Mayor in situ.

Councillor Fox read out a statement expressing concern with regard to the survey, the transfer of powers, the need for Cornwall to have its own parliament, Mayoral Development Areas, the level of funding associated with the deal and the lack of detail with regard to the deal.

Councillor Styles expressed his support for the views of Councillors Brown and Fox.

Councillor Guest felt that individual responses would be his preferred option and clarified that the 70 to 80 Town and Parish Council requests were sent before the detail of the deal was announced and expressed his support for the deal. He added that once the public consultation has closed, the full Cornwall Council will debate whether or not there should be a referendum. Councillor Double supported Councillor Guest's views and added that this would be the starting point for future deals which would give the Mayor a seat at the table with important decision makers and that she has spoken to other Mayors who have levered in millions of pounds for their areas. Councillor Pears added his support and referred to the cross party support nationally and that the public will vote for the Mayor which they are unable to do under the current governance arrangements. He expressed concern with regard to the expense of a referendum and the historical low turnout.

The Mayor expressed concern that the proposal is not enough money and not a good deal for Cornwall.

Councillor Bull expressed a view that there have been a lot of broken promises with regard to devolution and funding deals in the past and that too much power and budget would be given to one person.

Councillors agreed that a vote on this matter should be recorded.

A proposal was put forward not to respond to Cornwall Council's consultation and the following votes were received:

Councillor Name	For	Against
Brown		X
Bull		X
Clemo	X	
Cohen		X
Double	X	
Fox		X
French	X	
George		X
Guest	X	
Hamilton	X	
Lanxon		X
McDonagh (Absent)		
Nott	X	
Pearce	X	
Pears	X	
Rowse	X	
Stephens	X	
Styles		X
Thompson		X
Young (Absent)		

It was **RESOLVED** by 10 votes for, 8 against, that St Austell Town Council should not respond to the consultation as a collective body, instead all Town Councillors who wished to, should respond to the consultation on an individual basis.

C/22/119) Town Centre Revitalisation Project

The Town Clerk advised that he is seeking funding streams to take the project forward and is hoping that the project will be in a good position to apply for Levelling Up Funding – Round 3 which is anticipated to be announced in the summer. He added that Cornwall Council has set up a Working Group to try to identify a large Levelling Up project that would benefit Newquay as well as St Austell and they have asked for a Town Councillor to sit on that group.

It was **RESOLVED** that Councillor French should be the Town Council representative to sit on the Cornwall Council Levelling Up Fund Working Group for Newquay and St Austell.

C/22/120) Members appointed to outside bodies update reports

Councillor Brown advised that St Austell Bay Economic Forum (SABEF) met at the end of last year and has had a change of Chair following the resignation of James Staughton. The group agreed that SABEF should continue. They will await the outcome of funding bids and will decide in due course how they might be able to help with the regeneration of the town.

Councillor Brown added that he had attended a recent meeting of Citizens Advice Cornwall who are actively looking for premises where they can hold face to face meetings/interviews.

C/22/121) Cornwall Councillor update reports

Councillor Rowse referred to his report tabled at the meeting and Councillor Guest advised that his report referred mainly to the Devolution Deal.

Councillor Pears advised that he is hopeful that a speed visor will be in Slades Road shortly, that he had negotiated the provision of salt bins at the Tregorrick Estate and pressed for some urgent pot hole repairs/re-surfacing at Porthpean Road. He updated Councillors on the Cornwall Council digital project that he is leading on and mentioned the success of Casework Assyst and One Customer Record.

Councillor Double referred to her report published in this week's St Austell Voice and added that the Bodmin Road/Carthew Road is due to re-open on 6th February 2023 under four way traffic lights. She added that she had attended the St Johns Awards ceremony in Truro and was very impressed with the number of awards that the St Austell District had achieved. Councillor Double advised that the Cornwall Councillors have been briefed on the integrated service hub plans at White River Place and expressed her pleasure with progress so far and the number of services that are planned to go in there.

C/22/122) Schedule of Payments

It was **RESOLVED** that the Schedule of Payments for the period 6th December 2022 to 22nd January 2023 totalling £146,888.69 be approved.

C/22/123) Planning and Regeneration Committee

Councillor Brown advised that Elliot Road was spelt incorrectly in one place on page 4 and on page 5 asked if the paragraph referring to Trenowah Road could be amended to read as follows:

A view was expressed that the proposal for yellow lines on the north side of Trenowah Road will cause problems for the residents who do not have a garage to park their cars and the Accountants who rely on the availability of on-street parking for their clients **and users and staff of the pharmacy and surgery.**

It was **RESOLVED** that subject to the above amendment the minutes of the Planning and Regeneration Committee meeting held on the 9th January 2023 should be noted.

Councillor Bull reiterated her interest and left the meeting

C/22/124) Motion

The Clerk invited Councillors Brown and Styles, the proposer and seconder of the motion for their comments.

Councillor Brown clarified that the motion reflects his own thoughts and has not been submitted on behalf of St Austell Arts Centre.

He expressed disappointment that Cornwall Council has chosen not to purchase the property attached to the arts centre and expressed a view that it is a missed opportunity to bring the whole site into Cornwall Council's ownership.

Before general discussion, the Clerk counselled caution about adopting the motion.

During discussion, Councillors expressed their concern with regard to the wording of the motion, the action taken by Cornwall Council on the potential purchase of the property, the budgetary constraints at Cornwall Council, the financial implications of previous property purchases by Cornwall Council and the impact the motion could have on the Arts Centre.

The motion was lost by 2 votes for, 13 against.

It was **RESOLVED** not to support the motion.

Councillor Bull returned to the meeting

C/22/125) Schedule of Meetings – May 2023 to May 2024

It was **RESOLVED** to approve the Schedule of Meetings for the period May 2023 to May 2024.

C/22/126) To consider excluding the press and public.

It was **RESOLVED** that under Section 1 (ii) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the remainder of the business of the meeting in view of the confidential nature of the business to be transacted.

C/22/127) Work Vehicles

It was **RESOLVED** that the Town Clerk be authorised to acquire a second-hand tipper truck in the most economically advantageous way within the parameters set out in the report.

C/22/128) Dates of Meetings

It was noted that the next Town Council meetings are due to take place on Monday 20th March 2023 and Monday 24th April 2023 (Annual Parish Meeting).

The meeting closed at: 7.54pm.

Mayor's engagements report

Friday 3rd February St Austell Fire Station , the Job Centre Phoenix course , passing out parade of participants . A demonstration of skills learnt , Fire fighting, Rescue, Health and Safety, and First Aid, - presenting certificates to all those who completed the course.

Sunday 5th February St Ia Parish Church St Ives, Mayoral Civic Service to celebrate the Feast of St Ia.

Saturday 25th February St Austell Arts Theatre The Daniel Smith Blues Duo, great musicians playing an accolade of music and song from the twenties to present day.

Thursday 2nd March The Eden project, meeting Fairtrade visitors, also greeting visiting President Therese Nyirangwabije and managing director Vincent Naenglyumva from a coffee growing co-operative in Northwest Rwanda (204 farmers, representing 1200 workers, average per farmer, 500 trees)

Saturday 4th March White River Place St Pirans Day celebration, leading the parade through Fore St and delivering a speech, incorporating The Market House and Holy Trinity Church

Sunday 5th March Carlyon Bay Golf Club, Dinner and award evening . Soroptimists Unsung Heroine Awards Nominees and their stories, also information about the work of the Soroptimists International and the St Austell Group

Thursday 16th March Penrice Academy – Attending their theatre production of Matilda a fantastic effort by students and staff on this show.

ST AUSTELL TOWN COUNCIL

COUNCIL MEETING – 20th MARCH 2023

NOMINATIONS FOR MAYOR AND DEPUTY MAYOR 2023/24

1. PURPOSE OF REPORT

To consider the nominations received for the Mayor and Deputy Mayor for the forthcoming 2023/24 civic year.

2. LEGAL AND RISK MANAGEMENT ISSUES

It is good practice to formally elect a Mayor and Deputy Mayor ahead of the Town Council's annual meeting to aid the smooth running of the Mayor Making Ceremony, civic diary management and the personal commitments of the proposed Mayor and Deputy Mayor.

Should Members approve the nominations contained within this report, formal election of the Mayor and Deputy Mayor still legally has to take place at the Annual Town Council meeting.

For the 2023/24 civic year the Annual Town Council meeting will take place on Wednesday 10th May 2023.

3. RESOURCE ISSUES

None.

4. EQUALITY ISSUES

None.

5. ENVIRONMENTAL IMPACT

None.

6. RECOMMENDATIONS

It is recommended that Councillors consider the nominations received for Mayor and Deputy Mayor and select the Mayor Elect and Deputy Mayor Elect for the 2023/24 civic year.

Background

Members are asked to consider the nominations received for Mayor and Deputy Mayor and select the Mayor Elect and Deputy Mayor Elect for the 2023/24 civic year.

DAVID POOLEY
TOWN CLERK

St Austell Town Council



NOMINATION FORM ELECTION OF MAYOR 2023-24

We, the undersigned Members of the Council, wish to nominate

Councillor CRYSTAL PEARCE

As Mayor of St Austell for the Civic Year 2023-24

Proposer: Councillor Clr Tom French.

Signed

Date 09/03/2023

Seconded: Councillor JULIAN YOUNG

Signed

Date 13/3/23

I, Councillor Crystal Pearce agree to my name going forward for consideration in the election of Mayor for 2023-24

Signed

Date _____

Please be advised the deadline for nominations is **12pm, Tuesday 14th March 2023**

St Austell Town Council



NOMINATION FORM ELECTION OF DEPUTY MAYOR 2023-24

We, the undersigned Members of the Council, wish to nominate

Councillor Julian Young

As Deputy Mayor for the Civic Year 2023-24

Proposer: Councillor Crystal Pearce

Signed

Crystal Pearce

Date 9/3/23.

Seconder: Councillor Clr Tom French.

Signed

[Signature]

Date 09/03/2023.

I, Councillor JULIAN YOUNG agree to my name going forward for consideration in the election of Deputy Mayor for 2023-24

Signed

[Signature]

Date 13/3/23

Please be advised the deadline for nominations is **12pm, Tuesday 14th March 2023**

St Austell
Revitalisation Project:
Educational Provision
in
St Austell Town Centre

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St Austell Town Centre Revitalisation Project: Educational Provision in St Austell Town Centre

Forward

The St Austell Revitalisation Project is a partnership between the public, private and community sectors. The project began in 2021 with the objective of revitalising St Austell town centre through delivering outcomes across seven strands of work, one of which is education, the subject of this report.

The work of the education strand has contributed on an ongoing basis to the development of a vision and masterplan for the revitalisation of St Austell town centre produced by the appointed consultants, Mei Loci. This report aims to inform, stimulate ideas and promote critical thinking. It also makes a number of recommendations.

Chris Sampson
Chair Education Output Group
St Austell Revitalisation Partnership
November 2022



Map showing the boundary of St Austell Town Centre as defined by the St Austell, Revitalisation Project.

Recommendations

The work undertaken through the education strand of the project is intended as a beginning to future activity that develops opportunities for educational and skills delivery in St Austell town centre. A number of recommendations have emerged from this study:

- Establish a St Austell Skills and Education Group to bring together the key local players to better share knowledge and expertise. Also to better communicate training and educational opportunities that meet the needs of the town centre, businesses and the local community
- Cornwall Education Learning Trust (CELT) to continue improving links with the St Austell Business Improvement District (BID) to further develop the school, skills, work strategy
- Ensure ongoing engagement with young people from schools and Cornwall College St Austell in the revitalisation of St Austell town centre, incorporating the key ideas from their projects
- Create a young persons forum under the auspices of St Austell Town Council to enable ongoing input to the revitalisation of St Austell town centre, possibly through a virtual forum
- Provide space for exhibition and display for showcasing learner work from schools and college. Possibly, utilising the Market House, Old Eden café or empty shops
- Explore options for increasing indoor and outdoor public space within St Austell town centre which can be used for events and public performances
- Continue to develop St Austell Library as a community learning resource and help address “digital exclusion” through the increased provision to the public of internet enabled computers, support and guidance
- Quantify the demand for Higher Education student accommodation in the town centre and the feasibility of creating student accommodation
- Explore the potential for the provision of adult education in town centre premises
- Investigate the viability of pre-school/nursery provision in the town centre
- Explore opportunities for the creation of A’ level sixth form provision in St Austell

Introduction

Current educational provision through schools and the local college is predominantly located outside the boundaries of the geographical area identified and defined as St Austell town centre by the terms of the revitalisation project. This strand explores the extent of education and training in St Austell town centre and considers possible future developments.

- 1 The context, key issues and opportunities for delivery of educational activities in the town centre linking with business
- 2 Current town centre education and training provision and accessibility
- 3 Gaps in provision
- 4 Existing policies and plans of Cornwall College St Austell, Cornwall Education Learning Trust (CELT), Schools and Training Providers
- 5 Community engagement
- 6 Education action projects about the town centre

c. *Project 1: St Austell Junior School Project – Yesterday, Today and Tomorrow, encouraging a focus on the future of St Austell town centre.*

d. *Project 2: The Future of St Austell Project. Secondary Schools, Cornwall College St Austell and Studio4Dance - Identify and present ideas for innovation and change in St Austell town centre*

7. Recommendations
8. Summary
9. Acknowledgements
10. Further Information

1. The context, key issues and opportunities for delivery of educational activities in the town centre linking with business

For secondary schools, the development of meaningful links for students with businesses is included in the statutory requirement to deliver [Careers Guidance](#).

The [Careers Strategy](#) is part of the Government's plan to improve social mobility by enabling young people to develop the skills they need to get on in life. In 2013, the Government commissioned a research report ([Good Career Guidance](#)) from the Gatsby Foundation to identify how career guidance could be improved in England's secondary schools.

Eight [Gatsby Benchmarks](#) were subsequently adopted as part of the Government's guidance for schools and colleges. [Gatsby Benchmark 5](#) (Encounters with Employers & Employees) provides best practice guidance on how schools can provide 'meaningful encounters' for students with employers i.e. opportunities for students to learn from employers about work, employment and the skills that are valued in the workplace.

In addition, [The Careers & Enterprise Company](#) was established by the Government to support the implementation of the benchmarks in schools and colleges with a national network of support and resources.

The [Cornwall and Isles of Scilly Careers Hub](#) supports the delivery of careers education in secondary schools in Cornwall. The Careers Hub recruits [Enterprise Advisers](#) from the local business sector, who are then matched with individual schools. The role of the Enterprise Adviser is to:

- Use their experience and network to inspire students in the school.
- Engage the school with local businesses and employers in their network.
- Help the school to focus efforts on programmes and activities that are most effective in motivating students.
- Deepen their own connection to the local community.

Within the context summarised above, local schools in St Austell and Cornwall College St Austell have well-developed relationships with local businesses.

Brannel School:

- Careers Lead - James Worthington
- Enterprise Adviser – Sam Lilley (Seasalt)
- Enterprise Coordinator – Francesco Rigolli, Cornwall & Isles of Scilly Careers Hub
- School Careers Strategy and Annual Plan - <https://brannel.com/careers/>

Penrice Academy:

- Careers Lead - Lorraine Turner
- Enterprise Adviser - Owen Hazell (Babcock International Limited)
- Enterprise Coordinator – Francesco Rigolli, Cornwall & Isles of Scilly Careers Hub
- School Careers Strategy and Annual Plan - <https://www.penriceacademy.org/penrice-careers-plan/>

Poltair School:

- Careers Lead - Lorraine Turner
- Enterprise Adviser - Brian Tregunna, (Tregunna Life Coaching) / Amy Crawford, (Cornwall Training and Consultancy)
- Enterprise Coordinator – Francesco Rigolli, Cornwall & Isles of Scilly Careers Hub
- School Careers Strategy and Annual Plan - <https://poltairschool.co.uk/careers/>

Cornwall College St Austell:

- Careers Coordinator - Sarah Wheildon
- Industry Placement Manager - Jenna Gazzard
- Group Lead for Business, Innovation & Partnerships – Steven Thompson
- Cornwall College Strategic Plan - <https://www.cornwall.ac.uk/wp-content/uploads/2022/02/TCCG-Strategic-Plan-2021-24-v4.pdf>

The key issues facing the regeneration of St Austell reflect the challenges facing Cornwall in general: a significant service sector, few large employers and the wider issue of low wages and high housing costs.

The [Cornwall and Isles of Scilly Local Enterprise Partnership](#) (LEP) drives activity to support business growth, create jobs and help people realise their potential. Key issues relating to priorities for growing the local economy are summarised in [The Cornwall and Isles of Scilly Strategic Economic Plan 2017-2030: Vision 2030](#).

The Cornish economy is built around lots of smaller local economies, often based in the larger towns. These local economies are relatively small, have limited access to the labour market and variable prospects for growth. This limits opportunities for people to find suitable work where they live. However, localised economies also present opportunities. They tend to be distinctive, shaped by their environment and location. Regeneration strategies should be tailored in response to these local factors.

The Strategic Economic Plan for Cornwall focuses on three themes:

1. *Business*. Supporting businesses to excel through innovation, creativity and productivity-led growth.
2. *People*. Providing opportunities for people to improve their skills, build great careers and enjoy inclusive growth.
3. *Place*. Improving infrastructure, supporting heritage and economic distinctiveness while increasing connectivity, physically and digitally.

For St Austell, the chance to revitalise the town centre through the changing retail landscape provides an opportunity to convert empty space into business, residential, educational or leisure use. There is a need for a clear, place-based vision, locally owned and market-facing, which will encourage business confidence to invest in the town and which will complement the wider ambitions of Cornwall's Strategic Economic Plan.

2. Current town centre education and training provision and accessibility

Current provision in the town centre is via a very small number of private sector providers offering education, skills or employment training to school leavers supplemented by small charity education funded providers offering alternative provision for young people who find it difficult coping with mainstream schooling. In addition there are a number of other providers physically outside the boundaries of St Austell town centre as defined for the purpose of the revitalisation project. These include:

Town centre

- Studio 4 – a dance studio that provides recreational courses and qualifications
- Reach Out – informal education provision for young people
- Access Training – range of provision including special educational needs

Outside the town centre

- Local schools and college
- Apprenticeship providers (National)
- Wave Restormel Academy - an Alternative Provision Academy at key stages 3 and 4 that provides a warm, caring and individualised learning experience for pupils whose behaviour has hindered their progress in mainstream school.
- Link in to Learning – an Adult Education Centre run by the Local Authority with courses available in literacy, numeracy, information technology and English as a second language
- Young People Cornwall – programmes, projects and services for young people
- Cornwall Training and Consultancy St Austell – training for business across a range of sectors
- Cornwall Marine Network – skills and training for the marine sector including apprenticeships (Falmouth based)
- Active Plus – teamwork and leadership training from forces veterans for 18+ (Truro based)

- Workers Education Association (WEA) – voluntary sector provider of adult education (Bristol based)
- National Careers Service – careers guidance for all ages (Online national organisation)
- SEETEC – apprenticeships, education and skills (national organisation)
- Whitehead Ross Education and Consulting (WREC) – job search and vocational training (Newquay based)
- St Austell Library

Cornwall College St Austell

Although Cornwall College St Austell is not within the town centre it is a key provider of education and training. The College aligns its employer engagement to the sector development strengths identified by the Local Enterprise Partnership, while recognising and valuing the traditional sectors of the economy in Cornwall that continue to be dominated by micro-businesses and remain the main source of employment.

Cornwall College St Austell is part of The Cornwall College Group (TCCG) which has developed an employer led curriculum at 14-16, Further Education, Adult and Higher Education in key LEP target sectors (St Austell specific provision shown in *italics*):

- Digital – *ICT, Creative Media and Games Development*
- Agri-food – *Hospitality and Catering*
- Construction – *including but exclusive to Trowel Trades, Plumbing, Electrical Installation*
- Advanced manufacturing – *Engineering, Electric Vehicle Maintenance*
- Marine renewables – *signposting and course offers for Falmouth Marine School*
- Commercial horticulture – *signposting and course offers for Duchy College*
- eHealth – *Care Academy, Health & Social Care*

Cornwall College St Austell also contracts employers in the direct commercial, research and development and training use of existing College or partnership assets, to include:

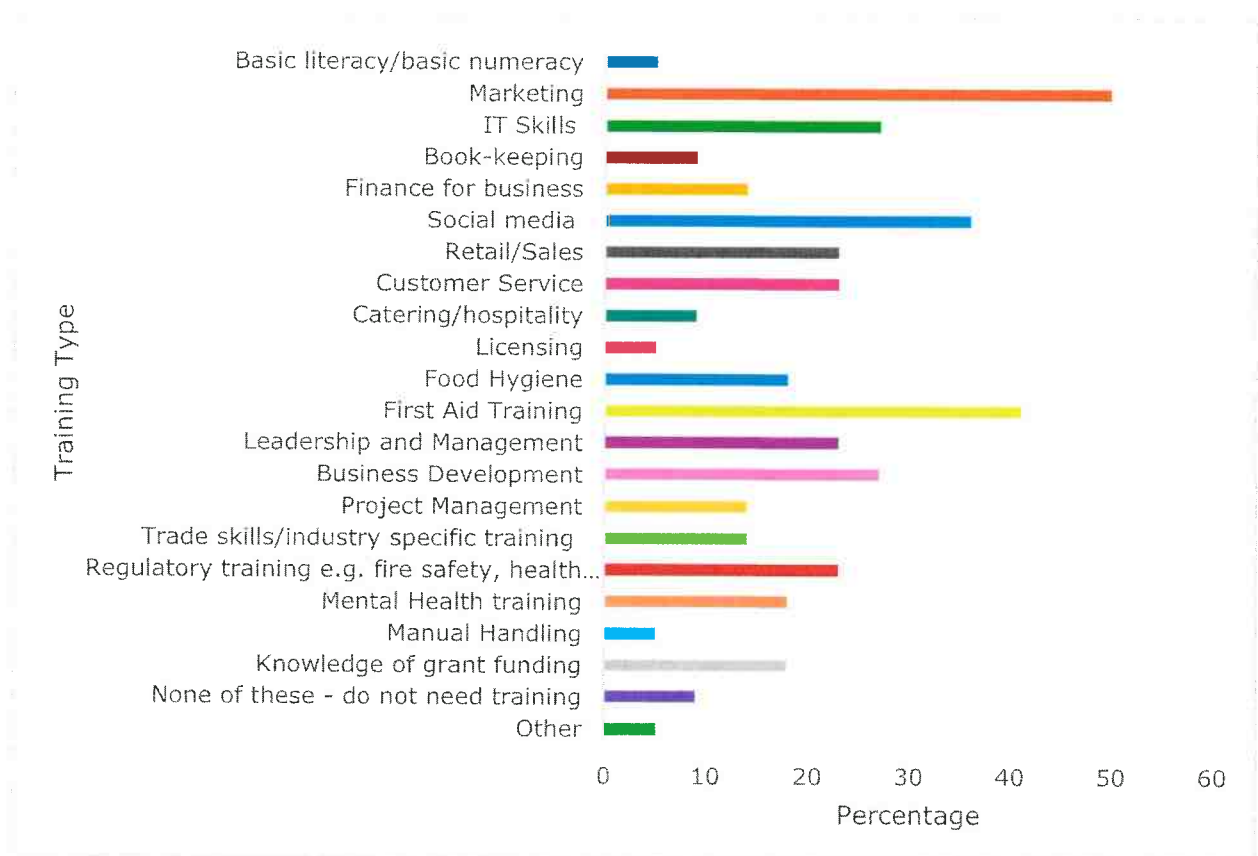
- Falmouth Marine School - For marine renewables
- Duchy College Rosewarne – Commercial horticulture linked to geosciences
- Care Academy – eHealth
- The Digital Transformation Hub

St Austell town centre is reasonably well served by public transport. However, comments from St Austell Jobcentre suggest a challenge for people coming from outlying villages to access employment and skills opportunities in St Austell. Reductions in public transport and increasing costs create difficulties for people without their own transport to access employment outside traditional working hours, especially in hospitality.

In addition, the St Austell Business Improvement District (BID) is able to signpost local businesses to training, skills and educational organisations. The St Austell Jobcentre provides skills and training signposting for local business. Although based outside the town, the Cornwall and Isles of Scilly Enterprise Partnership and their partners the Growth Hub are important sources of business, skills and training support.

3. Gaps in provision

The St Austell Town Centre Skills Survey for Businesses (July 2022) asked businesses the question, *"What Skills, Knowledge or Training do you or your staff need that would improve your business?"*. The responses provided the following results:



Skills Survey for business July 2022 (conducted by St Austell BID)

This data has been mapped against the current provision of Cornwall College Business and Cornwall College St Austell's College Business and Professional department to help identify gaps in training that local business has specified as necessary:

Type of training	Available as Qualification	Available for bespoke delivery
Basic literacy/basic numeracy	Y	Y
Marketing	N	Y
IT Skills	Y	Y
Book-keeping	Y	Y
Finance for business	N	Y
Social media	N	Y
Retail/Sales	N	Y
Customer Service	Y	Y
Catering/hospitality	Y	Y
Licensing	N	Y
Food Hygiene	Y	Y
First Aid Training	Y	Y
Leadership and Management	Y	Y
Business Development	N	Y
Project Management	Y	Y
Trade skills/industry specific training	Y	Y
Regulatory training e.g. fire safety, health and safety	Y	Y
Mental Health training	Y	Y
Manual Handling	N	Y
Knowledge of grant funding	N	Y

Table showing extent of training and skills provision through Cornwall College St Austell

The table shows that whilst some areas of training are unavailable as existing qualification provision at Cornwall College St Austell, they are available as bespoke delivery by the Cornwall College Business team. Delivery is facilitated through individual or through a group of businesses.

The information provided through the BID skills survey identifies business needs across a wide spectrum of skills particularly marketing, first aid, IT and social media. Each of the skill needs identified in the BID survey are able to be met via qualification or bespoke training through Cornwall College St Austell.

Over the next three years Cornwall College St Austell will be rebuilding its educational and physical infrastructure to deliver a consistently high-quality education to all learners.

Employer involvement in curriculum planning will play an important role in developing an employer-led curriculum and the college will engage BID in the process. For each sector pathway there will be an appointed Employer Advisory Group made up of a range of sector specific employers that will inform and shape the curriculum content. The College's strategy is to service the further and higher education needs of learners and employers in the major economic sectors.

Higher Education Accommodation

The Cornwall College Group has degree awarding powers and delivers a wide variety of specialist higher education (HE) much of which is not readily available outside of Cornwall. However, the local housing crisis in Cornwall has meant that HE students have struggled finding accommodation. The provision of higher education accommodation in St Austell town centre would support the growth of HE courses at The Eden Project and Cornwall College St Austell. It would also have economic and cultural benefits for the town centre.

GCE Advanced Level Sixth Form Provision

Desire has been expressed for the creation of GCE Advanced Sixth form provision in St Austell.

Sixth form education is a very competitive environment and a new sixth form facility in St Austell town would need to be very attractive to compete with the range of facilities, wide choice of courses, staff expertise and track records of existing providers in the county.

Post 16 students consider many factors when choosing where to study GCE A' levels which includes modern, well equipped facilities, curriculum offer, possible subject combinations, additionalities, sport, social and recreational opportunities/facilities, staff teaching expertise, results, quality of pastoral support, careers guidance and progression rates to university and/or employment.

A small generalist sixth form centre on a site within St Austell town under the aegis of an existing comprehensive school or the local college would be likely to have a very limited curriculum offer and raise significant logistical and timetabling challenges for the teaching staff who would have to travel between the main school/college site and town centre sixth form site.

In addition to ensuring a good learning environment (national average group size for A level provision is 12 learners) there is also financial viability. A sixth form centre offering 20 subjects would need to be enrolling and retaining several hundred learners a year to be educationally sound. On the current funding methodology the financial viability of such an establishment would be questionable. Cross subsidisation of a new sixth form centre from a host 11-16 establishment would be extremely unlikely given the demands on school funds and their very stretched budgets – even before factoring in the effects of inflation, staffing on-costs, heating, lighting etc..

Consequently finding a site of appropriate size within St Austell town centre is extremely difficult and makes the creation of a sixth form centre in the town centre very unlikely.

Technical (T) Level Qualifications

Technical (T) Level qualifications are currently being rolled out across a number of different industry sectors with a view to establishing their status as a gold standard of vocational education and an equivalent to A Levels. These qualifications will be offered at Cornwall College St Austell from 2023.

Nursery/Pre-school education

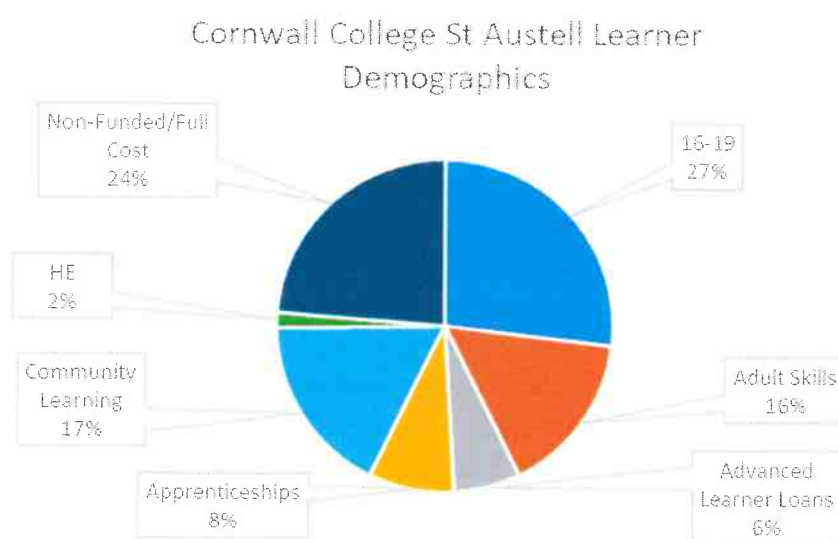
The potential for the creation of nursery or pre-school education provision in St Austell town centre was considered for inclusion in this report. Given the specialised nature of such provision we recommend this should be the focus of a separate study.

4. Existing Policies and plans of Cornwall College St Austell, Cornwall Education Learning Trust (CELT) and Training Providers

The Cornwall College St Austell campus has extensive facilities and student spaces. The Keay Theatre hosts the Altitude Dance Academy and performing arts, while the award-winning student restaurant Cloisters is recognised as one of the best in the country. Brand new electric vehicle training laboratories set within the college's modern construction and engineering buildings also provide opportunities for people in St Austell and beyond.

The current provision at the Cornwall College St Austell includes:

- Full-time study programmes for school leavers
- Apprenticeships
- Practical skills training
- Professional qualifications
- Night school and leisure and hobby courses
- University-level courses - Foundation and honours degrees
- Business training division CCB Training



Cornwall College St Austell is one of two General Further Education Colleges in the Cornwall College Group (TCCG) and works in close partnership to provide Higher Education provision at the Eden Project. The demographic data for school leavers in Cornwall over the next five years predicts a 28% growth across the Camborne and St Austell Campuses.

One of TCCG's main missions is to be the college of choice for professional and technical education and to meet the needs of local, regional and national priorities making engagement with the St Austell regeneration an important factor in its future planning as well as aligning the curriculum offer with the needs of the Strategic Economic Plan for Cornwall.

The St Austell campus is the second largest campus in the Group in terms of student numbers and delivers skills, training and development to learners in key local economic priority areas. However, the campus has faced a number of significant challenges, having suffered from prolonged underinvestment, declining market share and low average group size.

Cornwall College St Austell is about to embark on a major campus redevelopment. The aim of the campus redevelopment is to create an exciting, inspirational and sustainable purpose-built learning and teaching environment, for the delivery of high quality provision for young people, business and the local community in key priority sectors.

The St Austell campus redevelopment will create a new purpose-built teaching and learning environment of circa 8,000 square metres and refurbishment of 5,000 square metres for delivery of high-quality provision in economic priority sectors focusing on engineering, digital skills, eHealth and care and creative industries. The new campus will also be significantly more efficient to run with reduction in running costs of approx. 40%

The yearly curriculum planning process considers a range of factors including quality of education, market opportunity and share, demographic trends, current and future local skills needs, along with national skills policies such as The White Paper *'Skills for Jobs: Lifelong Learning for Opportunity and Growth'*.

As part of the redevelopment, the college is working in partnership with employers to empower them to retain and attract skilled individuals, improve earnings and progression opportunities, thus driving economic growth with an environmentally sustainable local focus.

This includes:

- providing opportunities for those seeking to retrain and upskill, increasing the number of people with a full Level 2 or 3 qualification and, providing them with the opportunity to secure sustainable employment.
- acting as community hubs working in collaboration to improve workforce health and well-being unleashing the longer-term economic potential of the community.
- making a significant contribution to the delivery of the local industrial strategy, in particular, delivering the LEP aim of a "A skilled, healthy and inclusive workforce that feels inspired and valued, enjoying quality of life and pride of place."

A recent example of this is the partnership working with Cornwall Care, which includes the development of the Level 5 Healthcare Assistant Practitioner Programme which is currently being advertised to employees and is included in the 16-18 Study Programme that commenced in September 2021. This will form the basis of the launch of health and social care with St Austell as a hub.

The Curriculum Strategy considers projected delivery to at least 2025 and beyond where appropriate for potential large scale capital investments such as St Austell and Camborne. It is expected that based on the forecast undertaken for St Austell campus redevelopment that Guided Learning Hours (GLH) may increase by up to 50% by 2029/2030, primarily due to demographic 16 – 19 growth, but also increased market share and additional taught hours in Technical (T) level qualification provision.

The College is fully engaged in local strategic planning for skills, including representation on the LEP's Employment and Skills Board. The College has a long track record of working in partnership with the local Chamber of Commerce and other key stakeholders in the delivery of skills aligned to local economic priorities.

The College has also established Employer Advisory Boards with the purpose of:

- informing the development and delivery of sector specific curriculum
- ensuring provision meets the skills needs of local employers
- providing strategic direction based on knowledge and understanding of current and future skills needs

Cornwall College St Austell has expressed an interest in operating "pop up shop" provision in the town centre, where units lay empty, allowing for careers guidance, art exhibitions, training for local businesses and potentially student work experience.

Cornwall Education Learning Trust (CELT)

Cornwall Education Learning Trust represents 14 local schools (eight schools in the St Austell area). CELT wants its young people to be aware of all the opportunities on their doorstep; and this awareness to 'inspire young people to aspire'.

CELT's vision is for its schools to deliver a careers education programme which has a positive, lasting impact on the educational, social and economic outcomes of pupils. CELT recognise the importance of providing young people with real-life contacts and experiences from the world of work and believe the development of St Austell Town Centre should enhance this offer.

CELT wants to ensure students know that they do not have to move away from their home to secure a successful career. Cornwall's smart specialisation career sectors are on the increase and therefore for the growth of careers and opportunities for young people it is important that careers in renewable energy, creative arts, media and digital technology are supported within future developments of St Austell.

The Town Centre should nurture a sense of belonging. Young people do not always feel connected to where they live. It is imperative that future developments incorporate the heritage of the local area. There needs to be a balance between acknowledging local heritage and St Austell's relevance in twenty first century society.

Community education is a powerful method of engagement, which can foster positive attitudes towards lifelong learning, promote socio-economic resilience and challenge educational disadvantage. 22% of the Cornish population has no formal qualifications and therefore CELT believes the upskilling of the community should be a priority.

St Austell Library

St Austell Library is a source of education support for all ages across the whole of the town. It hosts activity and events for primary, secondary and college students as well as being a resource for education and skills information for all ages.

St Austell Library is developing as a community learning resource centre. The town council recognises libraries are no longer just places to check out a book or to do homework; they are meeting places, media centres, digital repositories, and learning hubs. To sustain the library service offer in St Austell the town council seeks to meet the changing needs of the whole community including addressing "digital exclusion" caused by a lack of information technology facilities in the home environment.

During 2022 St Mewan, Carclaze, Pondhu and Bishop Bronscombe Primary Schools visited the library. Visits to the library usually consist of a class of thirty children. They are engaged in fun tasks and activities encouraging them to start reading or continuing reading books. 0-4 year olds are engaged through weekly sing song and story time sessions led by library staff while young children can get involved in "Lego" groups, all coordinated by library staff. The library staff co-ordinate adult groups for reading and writing which usually meet monthly.

In addition, there is a summer reading challenge every July - August which engage with nineteen schools and signed up seven hundred children in 2022. Each year around six secondary school students attend the library for work experience and two students have been involved in the Duke of Edinburgh Award Scheme over the last couple of years.

Private Training Providers

Private training providers operate through public, private or charity sector funding some having to take advantage of all three funding streams to survive. They provide a wide range of training predominately for school leavers and those in work covering a range of

apprenticeship skills including IT, retail, business, hospitality and dance amongst other educational and skill opportunities.

Private providers largely work independently of each other. There is not a process or network by which training providers come together to share knowledge or experience. This is something which should be investigated perhaps under the auspices of Cornwall College St Austell, BID or another third party.

5.Community Engagement

A range of community organisations were involved in the project and contributed to the findings. Their input is woven throughout the report and has been central to its findings. Those involved included:

Primary schools
Secondary schools
Cornwall College St Austell
St Austell Business Improvement District
St Austell Jobcentre
Chamber of Commerce
Federation of Small Businesses
Cornwall and Isle of Scilly Enterprise Partnership
St Austell Town Council
School children, college students and parents/guardians

6. Education action projects about the town centre

As part of the education strand two action projects were identified, developed and completed in 2022 which provided opportunities to raise young people's awareness of, and engagement with, the Town Revitalisation Partnership's ambitions for St Austell Town Centre.

The action projects also helped to increase the 'sense of belonging' felt by the local community, particularly children and young people, and contributed to an improvement in positive local perceptions of St Austell as a futures-focused destination. This engagement meant that the revitalisation plans were informed by the energy, ideas and voice of a number of young people.

Action Project 1 *St Austell: Yesterday, Today and Tomorrow*, encouraged a focus on the future with invitations being sent to local Junior Schools.

St Mewan C.P. School

St Mewan C.P. School completed a collaborative project involving children, parents, guardians and grandparents to create a scrapbook of the past which then moved into the dream town of the future. Families were invited into school during the morning of 5th July 2022 for tea and cakes to talk about what St Austell was like in the past. From this session, the pupils were able to hear some great memories and look at photographs from the past.

Fifteen children from Key Stage 2 then spent the day working with a teacher to create a scrapbook of St Austell exploring the past, present and future. Bill McCardle and Laura Pedlar visited St Mewan C.P. School and met with the Headteacher, class teacher and pupils who were involved in creating the scrapbook. It was clear that the pupils were very passionate about making the town centre safer and greener. Having eco-friendly and sustainable features was high on their list of priorities for the future of the town centre.

Mount Charles C.P. School

Mount Charles C.P. School children ran an art competition that focused on how they would like the town centre to look in the future. Six children entered the competition and gave their ideas about the town centre.

Carclaze C.P. School

Sixty children from Carclaze C.P. School took part in this project. The children visited the town centre and took photographs of areas and features that they found interesting and that for them represented the town centre. Back at school, the pupils carried out research into the history of St Austell. They were then given the opportunity to use their imagination to come up with ideas of how St Austell Town Centre should look in the future.

A huge art display was created to incorporate ideas and work from every child. The pupils identified a range of improvements which could be made in the town centre including improved access and signage to accommodate people of varying abilities, better lighting, increased greening and open spaces and they even suggested a facility in the town centre able to provide shelter from the weather all year round.

Pupils at all three schools were keen to incorporate the heritage of St Austell in its future development.

Action Project 2: *The Future of St Austell*. Students from Brannel and Poltair secondary schools, Cornwall College St Austell and Studio4Dance identified and presented their ideas for innovation and change to St Austell town centre.

Secondary Schools' Project

Brannel School and Poltair School worked collaboratively on a video project about the present and future of St Austell Town Centre. Members of the school councils from each school met and took part in an Ideas Day in July 2022 at Poltair School. Students visited the town centre and compared the streets to old photographs and talked about how the town centre has changed.

Students took part in discussions around what they liked and disliked about the current town centre before undertaking research about other town centres in the UK. The Ideas Day finished with students working in small groups to come up with ideas for the future of the town centre. In September 2022, the schools worked with The Cornwall Channel to create a video that showcased their ideas.

Key ideas from the joint schools project:

- The town centre should have more green spaces
- There needs to be more spaces for meeting and eating outdoors
- Provision for young children would encourage more people to visit the town centre
- A wider variety of shops are needed
- More multi-cultural food
- A live entertainment space to compliment the cinema

Cornwall College St Austell

Students from Cornwall College St Austell created a computerised design project in 3D detailing a future looking town centre. Utilising Virtual Reality headsets the students commissioned a survey amongst the college population to find out what areas of improvement were desirable in the town centre.

Studio4Dance

Students at Studio4Dance Studio in St Austell Town Centre engaged in an exercise to provide their views of St Austell. Over two hundred students participate every week at the studio and along with their parents and guardians over one hundred students contributed to the studio's report to the Revitalisation Partnership on the development the town centre.

In summary, 97% felt the town centre could be improved. 59% wanted the town better lit at night while 38% did not feel safe in town. The largest request, at 95% was more places to eat and meet. The cinema and sense of community were the most liked aspects of the town centre alongside a desire for more town centre activity, events and space to perform and meet.

The outcome of the work from schools and college students was passed to Mei Loci, the appointed expert consultants for the revitalisation project, and used to inform their final report and recommendations. It is intended to invite a cross section of the young people who participated in the projects to present their work at a special meeting of the Revitalisation Partnership and Town Council.

7. Recommendations

The work undertaken through the education strand of the project is intended as a beginning to future activity that develops opportunities for educational and skills delivery in St Austell town centre. A number of recommendations have emerged from this study:

- Establish a St Austell Skills and Education Group to bring together the key local players to better share knowledge and expertise. Also to better communicate training and educational opportunities that meet the needs of the town centre, businesses and the local community
- Cornwall Education Learning Trust (CELT) to continue improving links with the St Austell Business Improvement District (BID) to further develop the school, skills, work strategy
- Ensure ongoing engagement with young people from schools and Cornwall College St Austell in the revitalisation of St Austell town centre, incorporating the key ideas from their projects
- Create a young persons forum under the auspices of St Austell Town Council to enable ongoing input to the revitalisation of St Austell town centre, possibly through a virtual forum
- Provide space for exhibition and display for showcasing learner work from schools and college. Possibly, utilising the Market House, Old Eden café or empty shops
- Explore options for increasing indoor and outdoor public space within St Austell town centre which can be used for events and public performances
- Continue to develop St Austell Library as a community learning resource and help address "digital exclusion" through the increased provision to the public of internet enabled computers, support and guidance
- Quantify the demand for Higher Education student accommodation in the town centre and the feasibility of creating student accommodation
- Explore the potential for the provision of adult education in town centre premises
- Investigate the viability of pre-school/nursery provision in the town centre
- Explore opportunities for the creation of A' level sixth form provision in St Austell

Summary

The St Austell Revitalisation Partnership through its education group led by chair Chris Sampson brought together a small partnership of BID, CELT and Cornwall College St Austell to review the education and skills provision in St Austell town centre.

St Austell is served by a number of education and skills providers all expressing a willingness to work to develop the skills and education offer in the town. This is reflected in the range and scope of the possible future projects and deliverable outcomes identified.

We recognise this report is simply a snapshot in time of the education, training and skill issues in and around St Austell, but we hope it serves as a catalyst for action and the development of partnerships to take forward the recommendations.

Acknowledgements:

We want to thank everyone who contributed to this report:

St Mewan, Carclaze, Mount Charles Primary Schools
Brannel and Poltair Secondary School
Cornwall College St Austell
Studio4Dance
St Austell Business Improvement District (BID)
Cornwall Education Learning Trust (CELT)
Cornwall & Isle of Scilly Chamber of Commerce
Federation of Small Businesses (FSB)
St Austell Chamber of Trade
St Austell Jobcentre
St Austell Town Council

Further information

- School, College and other projects see St Austell Town Council
- Mei Loci Revitalisation Consultants Report

Contact

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School Education Engagement Project 2022

Introduction

The St Austell Revitalisation Partnership Education Working Group agreed to involve local primary and secondary schools as well as the college (where practicable) in a project titled: St Austell, past, present and future.

The working group wanted the project to be flexible enough to enable students imagination full reign in determining their contribution and left the design and output of the work for the students to decide with support and guidance from the project lead, Laura Pedlar, Brannel School, Community Lead.

This project is part of the Education Output of the Revitalisation Partnership and will achieve Outcome 2 of its activity. Outcome 1 is set out in a separate document, St Austell town centre skills audit 2022.

Schools Involved

A range of local primary and secondary schools were invited to participate in the project which ran from 1 June 2022 to 31 September 2022. The schools initially identified were: St Mewan, Pondhu, Mount Charles, Carclaze, Sandy Hill Primary schools and Penrice, Poltair and Brannel Secondary schools.

The following schools agreed to be involved in the project:

- St Mewan C.P. School
- Mount Charles C.P. School
- Carclaze C.P. School
- Poltair School
- Brannel School

Each school was given the freedom to interpret the brief in their own way but all decided to present their projects' findings in a creative way.

Budget

A contribution of up to £300 was available to each primary school that participated. The two secondary schools decided to work on a collaborative project together and a budget of £900 was agreed.

The budget for the project was not to exceed £6000. The budget will be allocated as below:

Primary Schools - £300 per school = 3 schools (£900)

Secondary Schools - £900

Administration costs: 80 hours work between 1 June 2022 – 30 September 2022 at a cost of £1,600

Contingency allocation 20% of £1000 (rounded)

Total budget: £3,800

St Mewan C.P. School

St Mewan C.P. School decided to do a collaborative project with their grandparents/parents and create a scrapbook of the past which would then move into the dream town of the future.

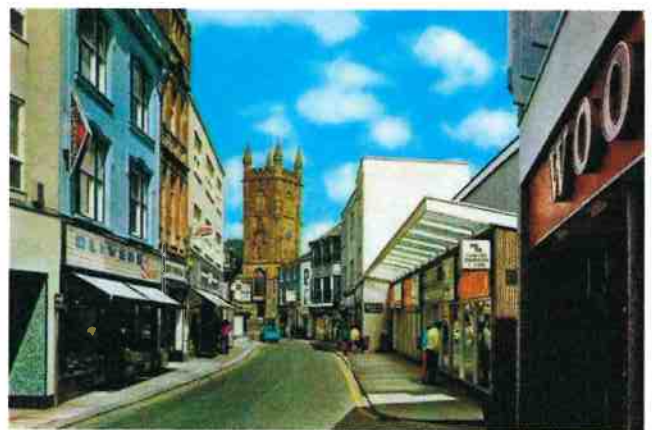
Families were invited into school during the morning of 5th July for tea and cakes to chat about what St Austell was like in it's heyday. From this session, the pupils were able to hear some great memories and look at photos from the past.

15 children from KS2 then spend the day working with a teacher to create a scrapbook of St Austell in the past, present and future.

Funding was used to cover the supply costs to release the teacher, refreshments and the purchase of the book and associated materials.

Bill McCardle and Laura Pedlar visited St Mewan C.P. School and met with the Headteacher, class teacher and pupils who were involved in creating the scrapbook.

It was clear that the pupils were very passionate about making the town centre safer and greener. Having eco-friendly and sustainable features was high on their list of priorities for the future of the town centre.



Pure Street and the Town Church, St Austell, Cornwall.

Photo: A. Wilson, John How, Kew.



Mount Charles C.P. School

Due to time constraints, Mount Charles C.P. School decided to run an pupil art competition that focused on how they would like the town centre to look in the future.

6 children entered the competition and gave their ideas about the town centre.

Funding was used to cover the competition prizes: WH Smith vouchers.

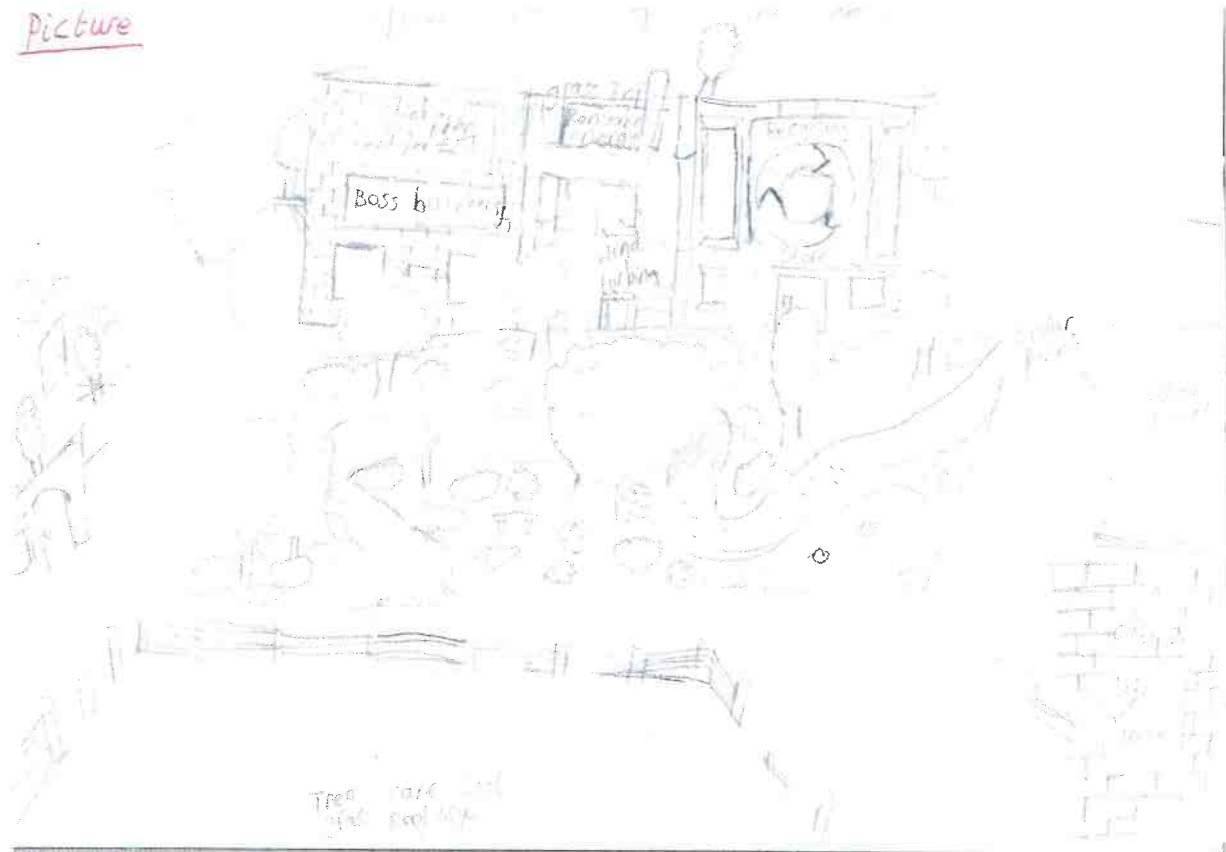


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c. etc. There needs



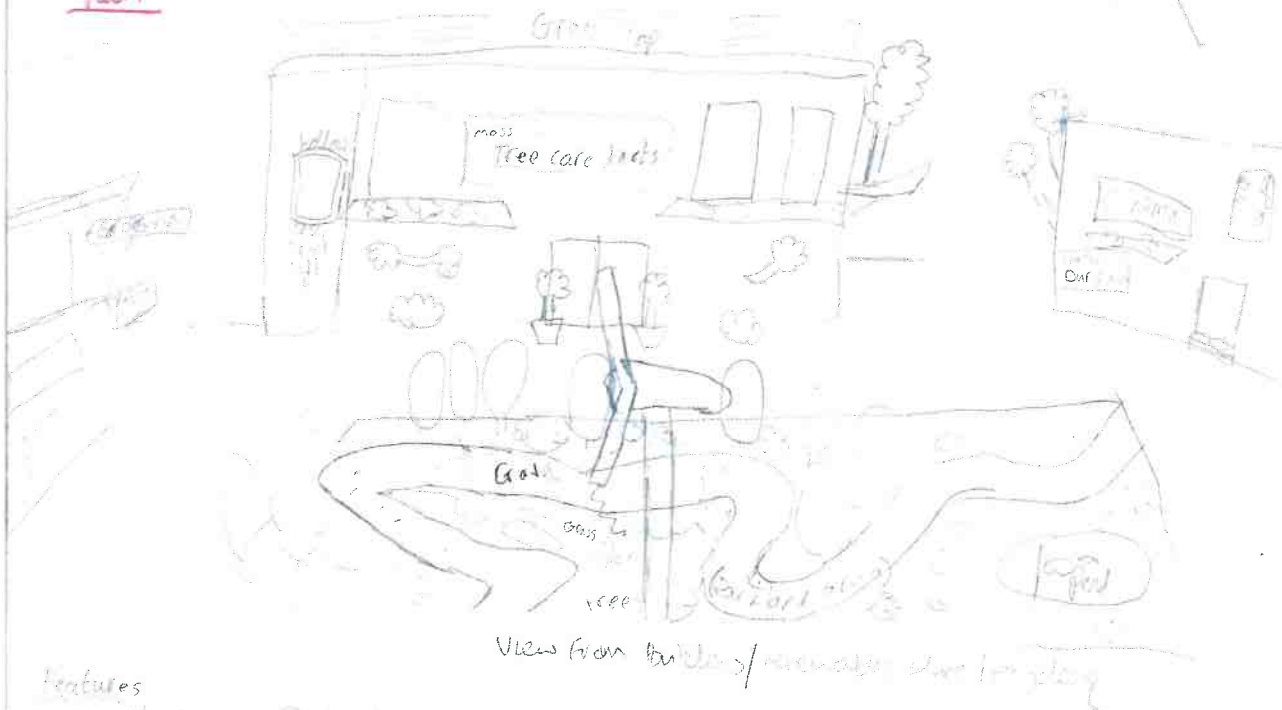
Picture





Eco - Friendly and local produce design. (cut down food miles)

plan



Features

- 1. Auckland area
- 2. main grocers
- 3. Tree care down

Carclaze C.P. School

60 children from Carclaze C.P. School took part in this project.

The children visited the town centre and took photographs of areas and features that they found interesting and that represented the town centre.

Back at school, the pupils carried out research into the history of St Austell. They were then given the opportunity to use their imagination to come up with ideas of how St Austell Town Centre should look in the future.

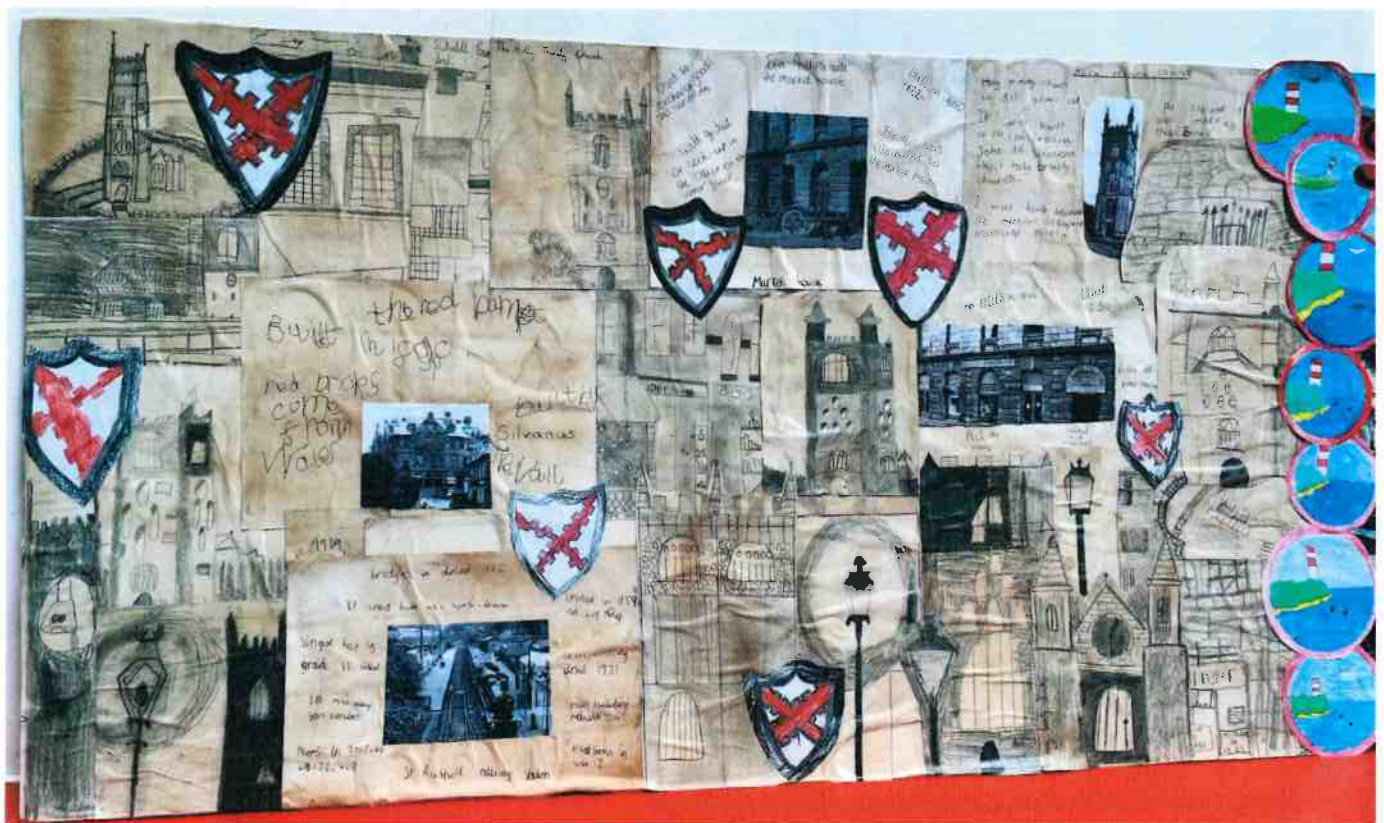
A huge art display was created to incorporate ideas and work from every child.

Funding was used to cover cost of art and materials.

Bill McCardle and Laura Pedlar visited Carclaze C.P. School and met with the class teacher and pupils who were involved in creating a display of their work.

Pupils were keen to incorporate the heritage of St Austell into it's future. They also talked about the importance of moving the library to the town centre so that it was more accessible to more people.

St Austell 'Past'



St Austell Revitalisation

fascinating
interesting
historical
beautiful
colourful
artistic
inspiring

[illegible]

- Library in the town centre
- Sculptures that are representative of local heritage
- Renewable energy
- Hospital to support the growing population
- Play areas for children
- More cafes and shops
- A big screen for events

Secondary Schools' Project

Brannel School and Poltair School decided to work collaboratively on a video project about the present and future of St Austell Town Centre.

Members of the school councils from each school met and took part in an Ideas Day in July at Poltair School. Students visited the town centre and compared the streets to old photographs and talked about how the town centre has changed.

They took part in discussions around what they liked and disliked about the current town centre before undertaking research about other town centres in the UK.

The Ideas Day finished with students working in small groups to come up with ideas for the future of the town centre.

Key ideas:

- The town centre should have more green spaces
- There needs to be more spaces for meeting and eating outdoors
- Provision for young children would encourage more people to visit the town centre
- A wider variety of shops are needed
- More multi-cultural food outlets
- A live entertainment space to compliment the cinema

In September, the schools worked with The Cornwall Channel to create a video that showcased their ideas. The video is available to watch here: <https://youtu.be/cq1ruuRNpNY> This is a private link and only intended to be viewed for the purposes of the St Austell Town Revitalisation Partnership.



Cornwall Education Learning Trust

Cornwall Education Learning Trust represents 14 local schools (eight schools in the St Austell area).

We want our young people to be aware of all the opportunities on their doorstep; and we want this awareness to 'inspire young people to aspire'.

Our vision is for our schools to deliver a careers education programme which has a positive, lasting impact on the educational, social and economic outcomes of our pupils. We recognise the importance of providing young people with real-life contacts and experiences from the world of work and the development of St Austell Town Centre should enhance this offer.

We want to ensure students know that they do not have to move away from their home to secure a successful career. Cornwall's smart specialisation career sectors are on the increase and therefore for the growth of careers and opportunities for our young people it is important that careers in renewable energy, creative arts, media and digital technology are supported within future developments of St Austell.

The Town Centre should nurture a sense of belonging. Young people do not always feel connected to where they live and so it's imperative that future developments incorporate the heritage of the local area. There needs to be a balance between acknowledging local heritage and St Austell's relevance in 21st Century society.

Community education is a powerful method of engagement, which can foster positive attitudes towards lifelong learning, promote socio-economic resilience and challenge educational disadvantage. 22% of the Cornish population has no formal qualifications are therefore upskilling our community should be a priority.

A learning resource centre in the Town Centre would help to increase accessibility to learning. Libraries are no longer just places to check out a book or to do homework; they're meeting places, media centres, digital repositories, and learning hubs. To sustain the library service offer in St Austell, it needs to become a learning hub that the whole community can access. Giving it a prominent presence in the Town Centre would contribute to raising the profile of education and its place within local life.

Anne Double – Cornwall Councillor Update to St Austell Town Council March 2023

It has been a busy few weeks dealing with a number of challenging issues in and around the area.

Penwinnick Road

We are still waiting for Natural England to provide a licence to deal with the bats on the site. This is holding up the demolition. I am having regular updates with Council officers about this. I will update you as and when I have anything further to report.

Blantyre Site

We are in very early discussions with architects and consultants with regards to the Blantyre Site. I am pleased that the council are looking at this as it desperately needs developing. There are conditions on the site that there has to be a care provision. As I said these are just very early initial talks.

Mevagissey Roundabout

I am trying to get some feedback from Highways with regards to the speed monitor on Trevanion Road. Part of this was to also monitor the number of movements off the roundabout – to evidence that it needs upgrading.

Clarence Road/Highways

I have now issued a residents survey asking them to highlight any issues in and around Clarence Road, Grove Road and Tewington Place. The survey has only been out a week or so and I have had a good response so far. Highways have requested this survey so I am keen to get residents' thoughts about the parking situation in that area.

Asda Underpass

I am pleased that the Community Payback scheme will be undertaking some cleaning and graffiti removing work on the underpass during the Great British Spring Clean week 17th March to 2nd April.

Railway Station

I have already had a brief meeting with GWR regarding some issues at the railway station that need resolving. I am currently waiting on a meeting with both GWR and Network Rail to see if the on-going concerns that have been raised with me can be resolved. I am grateful for the volunteer work by Tony May and Wendy Earl, who I believe are supported by Steve Skinner and his team.

ASB

I had less complaints over the past few weeks regarding ASB in and around the town but sadly there has been an increase again, due to certain characters returning to the town. The Police and security team are aware and are monitoring this. As always we do encourage people to report these to the appropriate reporting tools that are available.

As always if any member wishes to contact me on any issues within my division, please feel free to do so.

I would just like to end by congratulating Cllr Rowse on his recent marriage and wish him and Mrs Rowse all the very best for the future.

MINUTES of a MEETING of ST AUSTELL TOWN COUNCIL PLANNING AND REGENERATION COMMITTEE held on MONDAY 6th FEBRUARY 2023 in The Registrar's Office, Carlyon Road St Austell, Cornwall, PL25 4LD at 6pm.

Present: Councillors: Brown (Chair), Bull, Cohen, Fox, French, Hamilton, Lanxon, Stephens, Styles and Thompson.

In attendance: David Pooley (Town Clerk), Sara Gwilliams (Deputy Town Clerk).

P/22/114) Apologies for absence

Apologies for absence was received from Councillors Double and Pearce.

P/22/115) Declarations of Interest

Councillor Brown declared an interest in agenda item 7 (xi) by virtue of knowing the applicant.

P/22/116) Dispensations

None.

Councillor Brown advised that he would bring Agenda Item 6 forward as the next item to allow Ms Oxenham, a member of the public, to speak with regard to the minutes of the meeting dated 9th January 2023.

P/22/117) Public Participation

Ms Oxenham advised that at the Planning and Regeneration Meeting dated 9th January 2023 she informed Councillors that vehicles parked in the Ropehaven Road area are regularly leafleted in an anti-social manner and felt that it is relevant information to be included in the minutes. Ms Oxenham suggested a form of words to be considered by the Committee, but the Clerk highlighted a data protection issue with her wording. Ms Oxenham amended her suggested words to as follows:

"Ms Oxenham referred to anti-social behaviour by the fly posting of all vehicular traffic parked on sections of road between Pridmouth Road and Ropehaven Road"

P/22/118) Minutes from the Meeting dated 9th January 2023

Members' considered Ms Oxenham's request and agreed that the suggested wording should be incorporated into the minutes.

It was **RESOLVED** that subject to the addition of the wording suggested by Ms Oxenham the minutes of the meeting held on the 9th January 2023 be approved and signed as a correct record.

P/22/119) Matters to note

The Clerk advised that following consideration of the St Austell & Mevagissey – Traffic Regulation Order 2022, Cornwall Council Officers are setting up meetings to discuss the proposals of contention with Cornwall Councillors and relevant Town Councillors.

P/22/120) Planning Applications

- i. **PA21/12757:** Land West Of Evergreen Cottages Treverbyn Road St Austell Cornwall PL25 4EW. Residential development of 48 affordable dwellings, the formation of an access from Treverbyn Road and other associated works (including demolition of existing buildings).

Ms Oxenham reiterated Treverbyn Parish Council's objection to the application and the vulnerability of the site to expansion. She referred to the 1500 homes at Carclaze and questioned the progress of the old Carclaze School being converted into housing.

During discussion, Councillors raised the following issues:

- The vulnerability of the northern expansion site if this development is approved;
- The site is not infill;
- The ownership status of the open space that could protect the northern expansion land;
- The loss of hedgerows, bats and wildlife;
- The lack of infrastructure to support 1500 homes;
- Poor access to the site;
- Loss of grade 3b farmland;
- The need for affordable housing;
- The need for the open space to be held in public ownership

A proposal to object to the application was lost 4 votes for, 5 votes against.

The following proposal to make no objection to the application subject to a condition was carried 7 votes for, 5 votes against:

Although Councillors had concerns at the number of properties and the density of development, it was **RESOLVED** to make no objection to this application **ON CONDITION** that the public open spaces are safeguarded in perpetuity by transferring them to local authority ownership.

- ii. **PA22/10680:** 2 Biddicks Court St Austell Cornwall PL25 5EW. Proposed replacement and alterations to fenestration at ground, first and second floor and alterations to shop front on south east (front) elevation.

It was **RESOLVED** to make no objection to this application subject to compliance with the three conditions suggested by the Historic Environment Service of Cornwall Council.

- iii. **PA22/11219:** 5 Courtlands Crescent St Austell Cornwall PL25 3HL. Demolition of existing two-storey dwelling and construction of two new detached dwellings.

During discussion Members expressed concern with regard to the mining and land stability issues on the site, potential impact on the neighbouring properties and bats at the location.

It was **RESOLVED** to make no objection to this application subject to:

- Resolution of the mining and land stability issues on the site to the satisfaction of a suitably qualified mining/building engineer;
- A satisfactory bat survey report;
- The Planning Officer being satisfied that there are no overlooking issues to the rear of the proposed properties.

- iv. **PA22/11301:** Land At Higher Trehiddle Farm St Austell Cornwall. Non-material amendment to decision PA20/00535 dated 02.11.2021 to change the external finishing on the garages from brick to a render.

It was **RESOLVED** to make no objection to this application.

- v. **PA22/11445:** 53 Porthmeor Road St Austell Cornwall PL25 3LU. Proposed garage and car port.

It was **RESOLVED** to make no objection to this application.

- vi. **PA23/00162:** 57 Meadway St Austell Cornwall PL25 4HT. Double storey side extension and porch.

It was **RESOLVED** to make no objection to this application.

- vii. **PA23/00233:** 31 Killyvarder Way St Austell Cornwall PL25 3DJ. Extension & refurbishment.

It was **RESOLVED** to make no objection to this application.

- viii. **PA23/00324:** 113 Retallick Meadows St Austell Cornwall PL25 3BZ. Construct a raised patio to rear of property.

It was **RESOLVED** to make no objection to this application.

- ix. **PA23/00476:** The Annexe 15 Bethel Road St Austell Cornwall. New annex without compliance of Condition 3 in relation to Decision Notice PA18/11077 dated 17/01/2019.

It was **RESOLVED** to make no objection to this application.

- x. **PA23/00568:** HSBC 14 Fore Street St Austell Cornwall. Removal of external ATM, signage and CCTV.

It was **RESOLVED** to make no objection to this application.

Councillor Brown reiterated his interest in the next item and left the meeting

Councillor Bull assumed the Chair

- xi. **PA23/00570:** 31 Brewery Drive St Austell Cornwall PL25 4EH. Construction of attached garage/sun room with apex roof with rear velux.

It was **RESOLVED** to make no objection to this application subject to the Highways Officer being satisfied with the proposal.

Councillor Brown returned to the meeting and re-assumed the Chair

P/22/121) Premises Licence Applications

None.

P/22/122) Planning Decisions

It was **RESOLVED** to note the planning decisions.

P/22/123) Cornwall Council – Urgent Delegated Planning Decisions

None.

P/22/124) Levelling-up and Regeneration Bill: reforms to national planning policy

The Town Clerk explained that the Government are consulting on planned changes to the National Planning Policy Framework which guides Planning Authorities, local plans and the development of national development management policies. The Clerk referred to Cornwall Council's briefing notes which summarise the key proposed changes with regard to housing, plan making, beauty and environment (including renewals).

Members expressed a view that the information is contradictory and lacking in detail and felt that it is preferable to wait until further information is available before commenting.

During discussion, the merits of having a Neighbourhood Plan for the Town were discussed and the benefits that it could bring. The Clerk advised that they are very costly and time consuming to produce, most of the development sites are outside of the St Austell Parish and St Austell is zero rated for CIL funding which means that there is little financial incentive to develop a plan but that he would contact Cornwall Council for some advice.

It was **RESOLVED** to note the briefing notes and not respond to the Government consultation at this time.

It was **AGREED** that the Town Clerk should speak to Cornwall Council about the advantages and disadvantages of a neighbourhood plan for St Austell and report back to the Town Council.

P/22/125) St Austell Town Centre Revitalisation Partnership

The Town Clerk advised that the outcome of the Good Growth Fund grant applications are still awaited and the Regeneration Officer is currently working on a bid for funding for an empty shops initiative. He updated the Committee on the Mid Cornwall Metro Project which does not benefit St Austell Station directly but promises more frequent trains and a better ticketing system. He advised that there is funding for ancillary works for the project and that he would speak to Cornwall Council about the potential for some of the funding to be spent on St Austell Station.

Although the funding was welcome, concern was expressed that the project does not deliver a direct route through to Newquay and that although the trains will be more frequent, it will still be quicker to make the journey by car.

A view was also expressed that when Levelling Up Funds are next considered, there is a danger that it might be perceived that St Austell has already received funding through the Metro Project.

Councillor French left the meeting

Councillor Stephens left the meeting during the next item

P/22/126) Cornwall Council Highways Schemes

The Clerk advised that he has had no updates on the Cornwall Council Highways Schemes.

Members expressed concern with regard to the lack of information and requested an urgent meeting with Cornwall Councillors and, if necessary, Highways Officers to explain the various schemes and their progress.

It was **RESOLVED** that the Town Clerk should contact Cornwall Council to invite representatives to a future meeting of the Town Council to discuss the various Highways Schemes.

P/22/127) Dates of Meetings

It was noted that the dates of the next meetings of the Planning and Regeneration Committee are Monday 6th March 2023 and Tuesday 11th April 2023.

The meeting closed at 8.11pm.

MINUTES of a MEETING of ST AUSTELL TOWN COUNCIL PLANNING AND REGENERATION COMMITTEE held on MONDAY 6th MARCH 2023 in The Registrar's Office, Carlyon Road St Austell, Cornwall, PL25 4LD at 6pm.

Present: Councillors: Brown (Chair), Bull, Fox, Hamilton, Lanxon, Stephens, Styles and Thompson.

In attendance: David Pooley (Town Clerk), Sara Gwilliams (Deputy Town Clerk).

Also in attendance: Councillors Double and Guest.

P/22/128) Apologies for absence

Apologies for absence were received from Councillors Cohen, French, Pearce and Pears.

P/22/129) Declarations of Interest

None.

P/22/130) Dispensations

None.

P/22/131) Minutes from the Meeting dated 6th February 2023

It was **RESOLVED** that the minutes of the meeting held on the 6th February 2023 be approved and signed as a correct record.

P/22/132) Matters to note

The Clerk advised that Planning Application Number PA21/12757 is due to be considered by Cornwall Council's Central Sub Area Planning Committee on 13th March 2023 and that Treverbyn Parish Council still object to the application. Councillor Double advised that she would attend the meeting and speak in favour of the application.

The Clerk advised that Colleen O'Sullivan, a Neighbourhood Development Plan specialist at Cornwall Council, is advising Town and Parish Councils to wait for Government clarification on the Neighbourhood Priority Statements before embarking on a neighbourhood plan. Ms O'Sullivan also confirmed that St Austell would get additional CIL money if a Neighbourhood Development Plan were in place despite being in Zone 5 which has a CIL value of £0. The additional sum however would be insignificant in comparison to the cost of producing a Neighbourhood Development Plan.

P/22/133) Public Participation

There were no members of the public present.

*** Councillors Lanxon and Stephens arrived during consideration of the first planning application ***

P/22/134) Planning Applications

- i. **PA21/12707:** Land At Pentewan Road St Austell Cornwall PL25 5BY. Hybrid planning application consisting of full planning permission for the erection of 80 dwellings (Use Class C3) and outline planning permission for 2,000 sqm of commercial, business and service space (Use Class E), provision of part of new link road, public open space, drainage and associated infrastructure.

The Clerk advised that Pentewan Valley Parish Council still object to this application but the Planning Officer is mindful to recommend approval. The Clerk added that he had received correspondence from the agent and read out an e-mail clarifying matters in relation to the Town Council's objection.

During discussion, Members expressed their strong reservations about the development and, in particular, the impact on the already congested Pentewan Road and A390 and the issues raised by the Environment Agency. Members also discussed the visual impact, increased flood risk and the lack of green credentials eg solar panels or EV charging points.

It was **RESOLVED** to object to this application as follows:

Notwithstanding the improvements made by the developer, the Town Council is still very concerned with regard to the negative impacts of this development and wishes to MAINTAIN ITS OBJECTION. Particular concern was raised with regard to the Highways impact of the development and the lack of evidence that the Environment Agency objection has been overcome.

- ii. **PA23/00132:** Woodland North Of Horse Whim Drive Open Space West Horse Whim Drive St Austell Cornwall. Works to trees under a tree preservation order: G1 - 2 x Ash - dismantle Ash to ground all brash to remain stacked neatly in wooded area.

It was **RESOLVED** to object to this application unless the Tree Officer is satisfied with the proposal.

- iii. **PA23/00521:** Menacuddle House Menacuddle Hill St Austell Cornwall. Proposed domestic garage.

It was **RESOLVED** to support this application.

- iv. **PA23/00728:** 34 Growan Road St Austell Cornwall PL25 3JP. Works to trees subject to a tree preservation order (TPO) Oak (T5) to prevent excessive debris causing the back of the property to be dangerously slippery as well as causing repeated blockages of external drainage. (Works detailed on App form).

It was **RESOLVED** to object to the proposed work on these trees unless the Tree Officer is satisfied that the work is needed.

- v. **PA23/00802:** 5 Elm Terrace St Austell Cornwall PL25 5QF. Works to trees in a Conservation area (TCA) T1 and T2 - Fell both Ash showing early signs of Ash die back.

It was **RESOLVED** to make no objection to this application.

- vi. **PA23/00913:** Land At John Keay House St Austell Cornwall. Application for modification of a planning obligation to insert a clause whereby 100% staircases, their mortgagees and successors in title will be excluded from liability in respect of the Affordable Housing obligations in Paragraph 3.1 Decision Notice C2/05/00336 dated 8/01/2007.

Members considered the views of Cornwall Council's affordable housing team but concern was expressed with regard to the lack of affordable housing in the area and the precedent approval of this application might set.

A proposal to object to the application was lost 3 votes for, 4 votes against.

A proposal to make no objection to the application was tied 3 votes for, 3 votes against.

The Chair provided the casting vote in favour of the proposal.

It was **RESOLVED** to make no objection to this application.

- vii. **PA23/00933:** Chi Lowen 71 Killyvarder Way St Austell Cornwall. Works to trees under a tree preservation order (TPO) namely: Soul Oak – Prune.

It was **RESOLVED** to make no objection to this application on condition that the Tree Officer ensures that only these works are carried out and in accordance with his recommendations.

- viii. **PA23/01010:** 2 River Walk St Austell Cornwall PL25 5DJ. Notification of proposed works to a tree in a conservation area: Removal of Western Red Cedar (T1).

It was **RESOLVED** to object to this application on the grounds that the tree is a valuable specimen and there is insufficient justification for its removal.

- ix. **PA23/01126:** Land West Of 40 Trenance Road St Austell Cornwall. Reserved Matters application for appearance, landscaping, layout and scale following outline consent PA19/09659 dated 12.02.2020.

A concern was expressed with regard to the mass and density of the proposal and the impact on the street scene. After discussion, Members generally felt that the application is satisfactory.

A proposal to object to this application was lost 2 votes for, 5 votes against.

A proposal to make no objection to this application was carried 5 votes for, 2 votes against.

It was **RESOLVED** to make no objection to this application.

- x. **PA23/01187:** Cedar Woods Trevail Way St Austell Cornwall. Erection of 19 dwellings, parking and landscaping, form vehicular access - demolish buildings, without compliance of condition 3 in relation to decision notice C2/07/01563 dated 18/12/2007.

It was **RESOLVED** to make no objection to this application.

- xi. **PA23/01600:** 24 Bethel Road St Austell Cornwall PL25 3HB. Non-material amendment in relation to decision notice PA22/01529 dated 05/04/2022 for alteration of roof finish from concrete tile to natural slate.

It was **RESOLVED** to support this application.

P/22/135) Premises Licence Applications

None.

P/22/136) Planning Decisions

It was **RESOLVED** to note the planning decisions.

P/22/137) Cornwall Council – Urgent Delegated Planning Decisions

PA22/11180 – 11 Growan Road

The Clerk advised that a five day protocol has been received following the Town Council's objection to this application. The Committee considered the Planning Officer's reasons for approving the application and **RESOLVED** to agree with his recommendation.

PA22/10725 – Sedgemoor Heights

The Clerk advised that in order to make the proposal clearer, the Planning Officer would like to amend the wording to the planning application as follows:

1. *Prior to their installation, the following details shall be submitted to and approved in writing by the Local Planning Authority and the work shall accord with the approved details.*
 - *Large scale joinery details for the new timber windows and doors*
 - *Details of rainwater goods and any other external pipework, flues or vents*

Reason: To safeguard the architectural character of the non-designated heritage asset and preserve and enhance the character and appearance of a Conservation Area in accordance with The Planning (Listed Buildings and Conservation Areas) Act 1990, Paragraphs 194-208 of the National Planning Policy Framework 2021 and Policy 24 of the Cornwall Local Plan 2016-2030.

2. *Prior to re-rendering, details of the lime mortar constituents and a sample panel shall be submitted to and approved in writing by the Local Planning Authority and the work shall accord with the approved details.*

Reason: To safeguard the architectural character of the non-designated heritage asset and preserve and enhance the character and appearance of a Conservation Area in accordance with The Planning (Listed Buildings and Conservation Areas) Act 1990, Paragraphs 194-208 of the National Planning Policy Framework 2021 and Policy 24 of the Cornwall Local Plan 2016-2030.

Members considered the Planning Officer's request and **RESOLVED** to agree with his recommendation.

P/22/138) St Austell Town Centre Revitalisation Partnership

The Clerk advised that Councillor Brown was elected Chair at the last partnership meeting and that the next meeting is due to take place at Cornwall College on the 28th March 2023. The partnership has asked that the Town Council receives a presentation on the Education output element of the Masterplan and the input of the college and this will be placed on the March Council agenda.

The Clerk advised that pre-planning advice is currently being sought for:

- Rooftop garden at Old Vicarage Place
- The demolition of a building in Fore Street
- Various options for the Poundland building
- The potential for student accommodation in High Cross Street

Bill McCardle is working 1 day a week at the present time and is working on two bids where further information has been requested and an empty shop initiative. A meeting to discuss Levelling Up Funding with Cornwall Council has been arranged for the end of the month at which Councillor French will be in attendance as the Town Council's representative.

Arising from a question, the Clerk advised that the demolition of the Penwinnick Road offices has been delayed due to the presence of bats. Listed building consent is also required for the removal of the trough and demolition of the bunker.

Councillor Double added that the contract for the demolition is likely to be awarded by the end of March and that she is in contact with Natural England about the bat licences that need to be in place before demolition takes place. She advised that Treveth will contact the Town Council in due course to discuss their plans for the site.

*** Councillors Double and Styles left the meeting during the next item ***

P/22/139) Cornwall Council Highways Schemes

Councillor Brown expressed his disappointment that a meeting with the three Cornwall Councillors had not been organised despite the committee resolving to request a meeting in August 2022.

The Clerk explained his actions to date, protocols and correspondence with the Community Link Officer to try to organise a meeting. He advised that meetings have taken place within the last few weeks with Cornwall Council's Highway's Officers and Town Councillors to discuss the recent TRO consultation which he felt had been communicated well to the Town Council. He added that the Community Network Officer is leaving Cornwall Council and Helen Nicholson is the temporary CLO for the network until a new person is recruited.

During discussion, the committee felt that there was not enough communication between the Cornwall Councillors and the Town Council with regard to Highways Schemes and that an urgent meeting is needed to discuss procedures. It was suggested that nearby Parish Councils have regular updates from their Cornwall Councillors and local Highways Manager and that highways updates could be provided in the Cornwall Councillor update reports at full Council.

Councillors Guest and Double advised that they are always happy to receive communications from Town Councillors on local highways issues and that the Highways Schemes are generally discussed at the Community Network Panel where all Councillors are invited to attend.

Arising from a question, Councillor Double advised that the lowering of the road under the Holmbush Bridge is on hold at the present time until the A30 link road is completed.

Councillor Guest advised that the A30 link road is progressing well and that it is on schedule for opening mid 2024 with the landscaping completed in 2025. He advised that the new Singlerose roundabout at Stenalees is opening next week and the four way temporary traffic lights would be taken away. He advised that the contractor, Alun Griffiths has set up an extremely informative website which has drone footage uploaded onto it every two weeks.

It was **RESOLVED** that the Clerk should liaise with Helen Nicholson to arrange an informal meeting with the three Cornwall Councillors and the Planning Committee as a matter of urgency to discuss the various highways schemes at both local and national level and the communication processes associated with these.

P/22/140) Dates of Meetings

It was noted that the dates of the next meetings of the Planning and Regeneration Committee are Tuesday 11th April 2023 and Monday 15th May 2023.

The meeting closed at 8.26pm.

MINUTES of ST AUSTELL TOWN COUNCIL COMMUNITY COMMITTEE held on MONDAY 27th FEBRUARY 2023 in the Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD at 6pm.

Present: Councillors: Clemo, Cohen, Double, Fox, George, Nott, Pearce, Stephens and Thompson (Chair).

In attendance: David Pooley (Town Clerk).

CC/22/46) Apologies for absence

Apologies for absence were received from Councillors Guest, Pears, Rowse and Young and Sara Gwilliams (Deputy Town Clerk).

CC/22/47) Declarations of Interest

Councillor Fox declared an interest in the Cornwall College grant application (Agenda Item 8(vi)) by virtue of being employed by the College.

CC/22/48) Dispensations

There were no requests for dispensations received.

CC/22/49) Minutes of the Meeting held on the 28th November 2022

It was **RESOLVED** that the minutes of the meeting held on the 28th November 2022 be approved and signed as a correct record.

CC/22/50) Matters to note

The Clerk advised that further to minute CC/22/35 representations for better maintenance of the roundabouts on the A391 had so far proved unsuccessful. With regard to minute CC/22/44 he advised that the planned works at Truro Road Park would be completed in April/May in conjunction with Bethel Park.

CC/22/51) Public Participation

There were no members of the public present.

CC/22/52) Nick Smith, Chief Executive of Young People Cornwall

The Chairman welcomed Nick Smith to the meeting and invited him to give an insight into the work of Young People Cornwall (YPC). Nick Smith outlined the vision and mission statement of YPC and provided a brief history of the Charity which would celebrate its 50th year in 2024. He listed some of the projects undertaken this year which included:

- Open access youth centres
- Mental Health Work
- Outreach Work
- Victims of Crime
- Participation and Youth Voice
- National Citizen Service
- Mental Health Support Hubs

- Work with unemployed young people
- Parish youth project

Nick Smith outlined how economic and social changes had impacted on the work of YPC and the increasing numbers of safeguarding and mental health issues experienced. He provided statistics to explain the scale of the service provided and the growing demand for support services for young people. He explained how the effectiveness of youth services is measured through an outcome star system which assesses progress for individuals in six areas:

- Making a difference
- Hopes and dreams
- Well-being
- Education & work
- Communicating
- Choices & behaviour

Scores suggest that young people in the St Austell area often start from a relatively low base position when compared with other areas but with support make good progress. He explained that the outcomes that his team work towards are:

- Increasing confidence and self esteem
- Reducing anti-social behaviour
- Increasing community engagement
- Raising aspirations and realising potential
- Developing relationship skills
- Improving mental health and physical well-being
- Enabling young people to have their voice heard.

In response to questions Nick Smith advised Members to report consistent anti-social behaviour involving youths through the Police or Safer St Austell routes and his team would then undertake outreach work as appropriate. Members discussed the impact of the increasing cost of living, the Action for Children contract, recent vandalism in Poltair Park and the importance of youth services and the good work undertaken by YPC. Nick Smith confirmed that the turnover of YPC was now over £2m per annum and that over 70 staff were employed.

The Chair thanked Nick Smith for his informative presentation and expressed the gratitude of councillors for the work undertaken by YPC.

CC/22/53) Small Grants Scheme

Choose Nature CIC

It was **RESOLVED** to award Choose Nature CIC a grant in the sum of £250 towards the cost of their outdoor kitchen.

Friends of Cornwall Youth Choirs

It was **RESOLVED** to award Friends of Cornwall Youth Choirs a grant in the sum of £500 for funding towards taking 50 singers, four of which are from St Austell, to participate in the Interkultur Hull International Choir Competition.

It was suggested that the group should be encouraged to approach Cornwall Councillors for donations from their Community Chest funds.

Friends of Robert Eliot Court

It was **RESOLVED** to award Friends of Robert Eliot Court a grant in the sum of £250 towards the cost of installing a defibrillator at Robert Eliot Court. It was suggested that the Friends group should be encouraged to become constituted and to contact Cornwall Councillors for donations from their Community Chest funds.

Poltair Residents Association

It was **RESOLVED** to award Poltair Residents Association a grant in the sum of £200 for funding towards an afternoon social gathering and disco to celebrate the Coronation of King Charles III on Monday 8th May 2023.

St Austell Amateur Operatic Society

It was **RESOLVED** to award St Austell Amateur Operatic Society a grant in the sum of £750 for funding towards the cost of hiring a hall for rehearsals for their April 2023 production of Young Frankenstein.

*** Councillor Fox reiterated her interest in the following item and took no part in the debate or voting on it. ***

St Austell College

It was **RESOLVED** to award St Austell College a grant in the sum of £250 for funding towards a Female Empowerment Festival on Wednesday 8th March 2023.

CC/22/54) Trough and Sun Dial

The Clerk reported that Cornwall Council had asked what the Town Council wished to happen to the trough and sun dial outside the Penwinnick Road offices.

It was **RESOLVED** to ask Cornwall Council to relocate the listed trough from Penwinnick Road to Truro Road Park and noted that the sun dial had been stolen several years ago.

CC/22/55) King Charles III Coronation – Saturday 6th May 2023 (At the request of Councillor Lanxon)

It was **RESOLVED** to defer this matter pending receipt of costings and more detail.

CC/22/56) E-Bike Scheme

The Clerk advised that it was hoped that the e-bike scheme would be rolled out in St Austell in the next two months and that a small area of Priory Car Park would be used as a bike docking station.

It was **RESOLVED** to welcome the e-bike trial and to authorise the Town Clerk to enter into a short-term licence with Beryl Bikes for space in Priory Car Park to facilitate the scheme.

CC/22/57) Townscape Heritage Scheme

The Clerk referred Members to the report which had been circulated separately by email and advised that the project was drawing to a close. He praised the work completed and agreed to circulate a survey relating to the project for Members to complete.

Members expressed their gratitude for the project and discussed the number and condition of empty shops in Fore Street. The Clerk advised that the Regeneration Officer was exploring the potential to utilise one or more empty shops through an empty shop/training project subject to obtaining funding and a willing landlord with a suitable property. Councillors Double and Fox undertook to provide the Clerk with details of empty shops initiatives in other towns which they were aware of.

It was **RESOLVED** to note the report and to formally thank Andrew Richards, Cornwall Council's Heritage Officer, for the excellent work completed.

CC/22/58) Projects Update

The Town Clerk provided an update on the projects being worked on as follows:

Town Centre Regeneration

The Clerk advised that the Masterplan had now been published and that a number of grant applications have been prepared for Shared Prosperity funding and discussions are taking place with Senior Economic Development Officers at Cornwall Council about Levelling Up Fund opportunities.

CCTV

All 20 cameras are operational in the town centre and consideration is being given to moving the mobile camera from Chapel Field to Cedar Woods.

Climate Emergency

A Climate Emergency DPD has been approved by Cornwall Council. The Local Cycling and Walking Strategy for St Austell has been completed but Cornwall Council are unable to share it for the moment. The E-bikes scheme should start in St Austell in the next 2-3 months. The EV charging project is progressing and chargers in Priory Car Park should be installed by the end of May 2023.

Town Council activities include 14 semi mature trees planted at Jubilee Meadows, 1 tree at the Library, plants have been purchased for a sensory garden at Bethel Park and a running trail has been created at Linnear Park with signs to encourage use.

Poltair Park

The Town Clerk advised that planning permission for a bat roost would be submitted shortly to Cornwall Council.

Toilets

The toilet cleaning contract is working extremely well with the contractors going the extra mile to keep the toilets up and running, particularly with regard to keeping the

coin machines in working order. There may be a need to replace door locks and payment machines before long.

Anti-social behaviour

The Town Clerk advised that ASB levels had been low but there were signs that issues might be increasing slightly again. The Security Guards funded by the BID and Town Council are playing an integral part in keeping the ASB levels low and are valued by the Police. Other towns are looking at the model in St Austell.

Councillor Fox advised of recent ASB in Lostwood Park and Dobell Road. The Clerk stressed the need to report concerns to the Police.

Library

The Library is still performing very well and a number of significant events are being planned including a Literary Festival and events to commemorate the King's coronation.

The library lease has been renewed. The whole school visits to the library are proving very popular with a class of approximately 30 children attending the library 2-3 times a week from different schools. An additional part-time member of staff has been recruited.

Bethel Park – Community Infrastructure Levy (CIL)

The Clerk advised that a funding application for CIL monies had been successful and a grant of £78,000 offered by Cornwall Council. The Town Council's Finance and General Purposes Committee has approved match funding, mining surveys were being undertaken and a planning application has been submitted.

Grounds Maintenance

A new member of staff has been recruited to replace an employee due to retire at the end of March. A replacement tipper truck and ride-on mower have been acquired in preparation for the new season. Good progress has been made with the winter maintenance schedule which includes play equipment repairs, winter planting, repair of benches and tree and hedge works. The jubilee benches have been installed and flower beds across the town are full of colour and in excellent condition currently. The Clerk in particular highlighted the Trewiddle roundabout and flower beds and the Trinity Street, South Street and Poltair Park flowers which were very attractive at the moment.

CC/22/59) Dates of Meetings

It was noted that the next meeting of the Community Committee is scheduled for Monday 27th March 2023.

The meeting closed at 7.32pm.

MINUTES of a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held on MONDAY 20th FEBRUARY 2023 in The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD at 6pm.

Present: Councillors: Brown, French (Chair), George, Lanxon, Nott, Pearce and Young.

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

F/22/45) Apologies for absence

Apologies of absence were received from Councillors Bull, Clemo and Rowse.

F/22/46) Declarations of Interest

None.

F/22/47) Dispensations

None.

F/22/48) Minutes of meeting held on 7th November 2022

It was **RESOLVED** that the minutes of the meeting held on the 7th November 2022 be approved and signed as a correct record.

F/22/49) Matters to Note

The Town Clerk advised that further to minute F/22/43 the BID had been re-elected for another 5 year term which was extremely good news for the town.

F/22/50) Public participation

There were no members of the public present.

F/22/51) Budget Monitoring Report

The Clerk explained the larger variances in the budget monitoring report for the financial year to the 31st January 2023 and predicted that the overall year-end position would be within budget. Arising from questions, the Clerk confirmed that the cost of energy and grounds maintenance supplies have both increased significantly.

It was **RESOLVED** that the report be noted.

F/22/52) Bethel Park Improvement Project

The Clerk explained that an offer of a grant of £78,000 had been received from Cornwall Council (from its Community Infrastructure Levy strategic pot) towards a major improvement project for Bethel Park costing in the region of £143,000. He circulated images of the proposed improvements which had been developed after consultation and advised Councillors of the quotations received from play equipment

providers. The Deputy Clerk read out an e-mail from Councillor Rowse supporting the recommendations.

Members stressed the need to communicate the proposals with local residents and discussed the importance of no dog fouling notices and accessible play equipment.

It was **RESOLVED** to

- Authorise the Town Clerk to accept the grant from Cornwall Council;
- Agree the allocation of £75,000 from earmarked reserves (£70,723.88 from the playground equipment replacement reserve and £4,276.12 from the Projects Reserve) for improvements to Bethel Park;
- Delegate approval of the final design to the Operations Manager in consultation with the Bethel ward members;
- Waive financial regulations and contract standing orders to allow the Town Clerk to let a contract(s) to the preferred suppliers subject to quotations and quality assessments rather than formal tenders.

F/22/53) Insurance

The Town Clerk circulated details of the quotations received for general insurance cover.

It was **RESOLVED** that the Clerk should accept the quotation received from Zurich Municipal for a three year term.

F/22/54) Priory Car Park

The Town Clerk advised that the town centre improvement plan includes some recommended layout changes to Priory Car Park and the BID had submitted some ideas for changes to car park charges for Priory Car Park. He suggested that a small working group of councillors should be formed to consider these matters and report back to the Committee.

It was **RESOLVED** that a working group comprising of Councillors George, Pearce, Nott and Young be formed to review car park operations and charges.

F/22/55) Health and Safety Audit

The Town Clerk advised that an in-depth independent audit of the Council's Health and Safety practices had been undertaken and a detailed report received. He explained that the report was excellent with praise for the measures put in place by managers. Only four minor matters were reported which would largely be addressed before the next inspection.

It was **RESOLVED** to thank the Operations Manager for his excellent work with regard to Health and Safety and to note the report.

F/22/56) Risk Management

The Town Clerk advised that it was a requirement as part of the Council's governance arrangements to produce a risk management register and to consider risks and risk management processes at least once a year. He added that the risk register had been amended to reflect the changing risk of pandemics, the greater uncertainty regarding offices, depot and meeting space, economic uncertainty and the risks relating to the delivery of the town centre improvement plan. Arising from a question, the Clerk confirmed that he would investigate Risk Management training for Members.

It was **RECOMMENDED** that the updated Risk Management Strategy and Strategic Risk Register be approved.

*** Councillor Brown arrived to the meeting and apologised for his lateness due to unforeseen circumstances ***

F/22/57) Treasury Management Strategy

Members considered a breakdown of the Council's Treasury Management activity and a draft Treasury Management Strategy for the 2023/24 financial year.

It was **RECOMMENDED** that the report be noted and the Treasury Management Strategy be approved subject to replacement of the phrase "Disability Discrimination Act 1995" with "Equality Act 2010".

F/22/58) Procurement Policy

The Town Clerk advised that it is good practice to have an approved procurement policy in place, particularly for grant funding purposes.

It was **RECOMMENDED** that the draft procurement policy be approved.

F/22/59) Equal Opportunities Policy

Members considered a draft Equal Opportunities Policy and suggested that councillors and volunteers should be included and that the layout of the policy could be improved.

It was **RESOLVED** that a revised version should be reported to the next Council meeting incorporating the comments of councillors.

F/22/60) St Austell Library

The Deputy Town Clerk introduced a report on the Library and provided an update on the Home Library Service, a recent recruitment exercise and proposals for a King's Coronation Event at the Library. She expanded on proposals for a Literary Festival and in response to a question explained the arrangements locally for warm banks.

It was **RESOLVED** to note the report and thank the Library Manager and staff for their excellent work.

F/22/61) Dates of next meeting

It was noted that the next meeting of the Finance and General Purposes Committee is due to take place on 3rd April 2023.

The meeting closed at 7.18pm

ST AUSTELL TOWN COUNCIL

COUNCIL MEETING – 20th MARCH 2023

**SCHEDULE OF PAYMENTS
23rd JANUARY 2023 to 13th MARCH 2023**

1. PURPOSE OF REPORT

To approve a schedule of payments made since the last meeting.

2. LEGAL AND RISK MANAGEMENT ISSUES

There is a requirement for the Town Council to approve all payments made. All payments are authorised by at least two signatories and all payments must be within the budgets approved by the Council. Payments methods used are cheque, BACS, direct debit, credit card and petty cash.

3. RESOURCE ISSUES

The payments made and proposed are all within the Council's approved budgets.

4. EQUALITY ISSUES

None. Payments are usually made promptly to small contractors and charitable groups to help avoid cashflow difficulties.

5. ENVIRONMENTAL ISSUES

All items procured are delivered to the office by van or lorry. Where possible items are procured locally and from sustainable sources or using recycled materials.

6. RECOMMENDATIONS

It is recommended that Councillors approve the attached Schedule of Payments totalling £183,112.97.

DAVID POOLEY - TOWN CLERK

Payment Schedule St Austell Town Council

From 23 January 2023 to 13 March 2023

Date	Payee	Payment Method	Reference	Cost Centre	Account Name
25/01/2023	Salaries and oncosts - January 2023	BACS	EBP	£51,209.94 General Administration	Salaries / Wages
24/02/2023	Salaries and oncosts - February 2024	BACS	EBP	£51,304.45 General Administration	Salaries / Wages
11/02/2023	Cornwall Association of Local Councils Limited - Enforcement & appeals training course - Cllr Julie Fox	BACS	2223-577	£36.00 Civic Ceremonial	Training
27/01/2023	Cornwall Association of Local Councils Limited - Planning refresher course - Cllr Julie Fox	BACS	2223-576	£36.00 Civic Ceremonial	Training
27/01/2023	Tindle Newspapers Cornwall Ltd - Job adverts - newspapers	BACS	3000024420	£324.00 General Administration	Recruitment
27/01/2023	Indeed - Job advertisement - Grounds maintenance operative	BACS	73820936	£15.03 General Administration	Recruitment
31/01/2023	Indeed - Job advertisement - Grounds maintenance operative	BACS	74447457	£12.65 General Administration	Recruitment
7/02/2023	Cornwall Council - Recruitment adverts	BACS	8100340861	£192.00 General Administration	Recruitment
24/01/2023	Ironmongery Direct - Gate closers	BACS	7030656	£193.32 Poltair Park	Repairs / Maintenance Premises
31/01/2023	Glendale Countryside Ltd - Tree works - Woodland Road Park	BACS	GC421-3699	£799.57 Other Parks and Open Spaces	Repairs / Maintenance Premises
31/01/2023	Glendale Countryside Ltd - Tree works - Poltair Park	BACS	GC421-3691	£1,797.13 Poltair Park	Repairs / Maintenance Premises
6/02/2023	Glendale Countryside Ltd - Felling of tree overhanging A391 cycle path	BACS	GC421-3672	£597.22 Other Parks and Open Spaces	Repairs / Maintenance Premises
10/02/2023	Cornwall Signs - Sign - Priory Car Park	BACS	41941	£120.00 Priory Car Park	Repairs / Maintenance Premises
14/02/2023	Safer Systems UK Ltd - Priory toilets replacement cash bags	BACS	429538	£111.00 Priory Toilets	Repairs / Maintenance Premises
17/02/2023	Sandoe & Sons - Hedge trimming	BACS	INV-2805	£1,296.00 Other Parks and Open Spaces	Repairs / Maintenance Premises
20/02/2023	Dormakaba UK Ltd - Door repairs - Library	BACS	0000453476	£4,303.28 Library	Repairs / Maintenance Premises
10/03/2023	SBR Electrical - Poltair café - new hand dryer	BACS	2223351	£250.50 Poltair Park	Repairs / Maintenance Premises
17/02/2023	Cornwall Council - Library rent - year commencing 15th February 2023	BACS	8100342094	£1.00 Library	Rent / Room Hire
15/02/2023	Cornwall Council - Business rates	Direct Debit	80262013X-2022/23-11	£4,693.00 Priory Car Park	Rates
15/02/2023	Cornwall Council - Business rates	Direct Debit	802635724-2022/23-11	£1,164.00 Library	Rates
1/02/2023	Npower - Electricity February 2023 Streetlights	BACS	IN06389566	£267.72 Other Parks and Open Spaces	Electricity
3/02/2023	Npower - Electricity January 2023 Streetlights	BACS	IN06111715	£305.00 Other Parks and Open Spaces	Electricity
2/03/2023	EDF Energy - Fore Street Pillar	BACS		£7.00 Other Parks and Open Spaces	Electricity
21/02/2023	Kent County Council - Gas - Library	Direct Debit		£1,420.54 Library	Gas
6/02/2023	Source for Business - Water	BACS	G8657493	£41.93 Poltair Park	Water
6/02/2023	Source for Business - Water	BACS	3080870620	£30.36 Library	Water
6/02/2023	Source for Business - Sewerage	BACS	3080870521	£37.76 Library	Water
2/03/2023	Source for Business - Water	BACS	3081241186	£42.91 Poltair Park	Water
2/03/2023	Source for Business - Water	BACS	3081240912	£27.12 Library	Water
2/03/2023	Source for Business - Sewerage	BACS	3081240912	£33.78 Library	Water
25/01/2023	Logical Cleaning Solutions - Stable Block cleaning	BACS	INV-5500	£625.14 Stable Block/Pondhu House	Cleaning & Domestic Supplies
3/02/2023	Elliott Window Cleaning Services - Library window cleaning	BACS	1939	£69.00 Library	Cleaning & Domestic Supplies
25/02/2023	Elliott Window Cleaning Services - Stable Block window cleaning	BACS	1940	£28.00 Stable Block/Pondhu House	Cleaning & Domestic Supplies
6/03/2023	Logical Cleaning Solutions - Stable Block cleaning	BACS	INV-5553	£615.06 Stable Block/Pondhu House	Cleaning & Domestic Supplies
9/03/2023	Spot-On Supplies Ltd - Library supplies	BACS	21559667	£196.54 Library	Cleaning & Domestic Supplies
23/01/2023	Rentokill Initial UK Limited - Sanitary disposal	BACS	60367790	£100.78 Stable Block/Pondhu House	Cleaning & Domestic Supplies
24/01/2023	Screwfix Direct Ltd - Grounds maintenance supplies	Direct Debit	1338809881	£31.76 Other Parks and Open Spaces	Grounds Maintenance Supplies
24/01/2023	Screwfix Direct Ltd - Grounds maintenance supplies	Direct Debit	1339213222	£21.49 Other Parks and Open Spaces	Grounds Maintenance Supplies
24/01/2023	Amazon EU S.a.r.l. - Grounds maintenance supplies	Credit Card	INV-GB-702585915-2023-19	£12.88 Other Parks and Open Spaces	Grounds Maintenance Supplies
25/01/2023	D May & Son Ltd - Grounds maintenance supplies	BACS	1/000035721	£43.44 Other Parks and Open Spaces	Grounds Maintenance Supplies
25/01/2023	D May & Son Ltd - Grounds maintenance supplies	BACS	1/000035721	£16.00 Other Parks and Open Spaces	Grounds Maintenance Supplies
27/01/2023	Contec South West Limited - Bark chippings	BACS	0000101576	£131.94 Other Parks and Open Spaces	Grounds Maintenance Supplies
30/01/2023	D May & Son Ltd - Grounds maintenance supplies	BACS	2/000063772	£71.46 Other Parks and Open Spaces	Grounds Maintenance Supplies
30/01/2023	Spot-On Supplies Ltd - Grounds maintenance supplies	BACS	21557507	£76.44 Other Parks and Open Spaces	Grounds Maintenance Supplies
30/01/2023	M A Grigg Ltd - Grounds maintenance supplies	BACS	S96602	£5.64 Other Parks and Open Spaces	Grounds Maintenance Supplies
31/01/2023	Beaver Teeth Services - Chipper hire	BACS	SI-7744	£842.78 Other Parks and Open Spaces	Grounds Maintenance Supplies
31/01/2023	M A Grigg Ltd - Grounds maintenance supplies	BACS	S97065	£166.26 Other Parks and Open Spaces	Grounds Maintenance Supplies
2/02/2023	M A Grigg Ltd - Grounds maintenance supplies	BACS	S97077	£51.66 Other Parks and Open Spaces	Grounds Maintenance Supplies
2/02/2023	D May & Son Ltd - Grounds maintenance supplies	BACS	2/000064030	£56.45 Other Parks and Open Spaces	Grounds Maintenance Supplies
2/02/2023	D May & Son Ltd - Grounds maintenance supplies	BACS	2/000064030	£10.97 Other Parks and Open Spaces	Grounds Maintenance Supplies
3/02/2023	Screwfix Direct Ltd - Grounds maintenance supplies	Direct Debit	1342750977	£6.48 Other Parks and Open Spaces	Grounds Maintenance Supplies
3/02/2023	Screwfix Direct Ltd - Grounds maintenance supplies	Direct Debit	1342750977	£42.30 Other Parks and Open Spaces	Grounds Maintenance Supplies

7/02/2023	Screwfix Direct Ltd - Grounds maintenance supplies	Direct Debit	1344121624	£34.99	Other Parks and Open Spaces	Grounds Maintenance Supplies
7/02/2023	Amazon EU S.a.r.l. - Thermometer for polytunnel	Credit Card	INV-GB-147997061-2023-859	£10.97	Stable Block/Pondhu House	Grounds Maintenance Supplies
7/02/2023	Amazon EU S.a.r.l. - Compost	Credit Card	INV-GB-124127591-2023-6982	£16.99	Stable Block/Pondhu House	Grounds Maintenance Supplies
8/02/2023	M A Grigg Ltd - Grounds maintenance supplies	BACS	S79296	-£57.85	Other Parks and Open Spaces	Grounds Maintenance Supplies
8/02/2023	D May & Son Ltd - Grounds maintenance supplies	BACS	3/0000020615	£57.96	Other Parks and Open Spaces	Grounds Maintenance Supplies
8/02/2023	Amazon EU S.a.r.l. - Heater for polytunnel	Credit Card	INV-GB-801870095-2023-1859	£79.99	Stable Block/Pondhu House	Grounds Maintenance Supplies
9/02/2023	D May & Son Ltd - Grounds maintenance supplies	BACS	1/0000036449	£36.48	Other Parks and Open Spaces	Grounds Maintenance Supplies
9/02/2023	Sara Gwilliams - Key cutting	Petty Cash	PC30	£12.00	Other Parks and Open Spaces	Grounds Maintenance Supplies
9/02/2023	Screwfix Direct Ltd - Grounds maintenance supplies	Direct Debit	1344975011	£100.00	Other Parks and Open Spaces	Grounds Maintenance Supplies
9/02/2023	St Austell Garden Centre - Plants	Credit Card	0868	£31.92	Other Parks and Open Spaces	Grounds Maintenance Supplies
9/02/2023	Mail Order Trees - Trees	Credit Card	108410	£187.92	Other Parks and Open Spaces	Grounds Maintenance Supplies
14/02/2023	D May & Son Ltd - Grounds maintenance supplies	BACS	2/000064994	£45.12	Other Parks and Open Spaces	Grounds Maintenance Supplies
14/02/2023	D May & Son Ltd - Grounds maintenance supplies	BACS	2/000064994	£9.00	Other Parks and Open Spaces	Grounds Maintenance Supplies
16/02/2023	D May & Son Ltd - Grounds maintenance supplies	BACS	2/000065172	£112.52	Other Parks and Open Spaces	Grounds Maintenance Supplies
16/02/2023	D May & Son Ltd - Grounds maintenance supplies	BACS	3/000020835	£19.92	Other Parks and Open Spaces	Grounds Maintenance Supplies
16/02/2023	ScotPlants Direct - Plant pots	Credit Card	UKI-002682	£80.80	Other Parks and Open Spaces	Grounds Maintenance Supplies
17/02/2023	D May & Son Ltd - Grounds maintenance supplies	BACS	1/000036823	£27.35	Other Parks and Open Spaces	Grounds Maintenance Supplies
17/02/2023	J Parkers - Plants	Credit Card	21681113	£67.84	Bethel Park	Grounds Maintenance Supplies
21/02/2023	J Parkers - Plants	Credit Card	0010717409	£100.90	Other Parks and Open Spaces	Grounds Maintenance Supplies
22/02/2023	D May & Son Ltd - Grounds maintenance supplies	BACS	3/000021095	£52.79	Other Parks and Open Spaces	Grounds Maintenance Supplies
27/02/2023	Spot-On Supplies Ltd - Grounds maintenance supplies	BACS	21559245	£213.84	Other Parks and Open Spaces	Grounds Maintenance Supplies
28/02/2023	D May & Son Ltd - Grounds maintenance supplies	BACS	1/000037300	£30.96	Other Parks and Open Spaces	Grounds Maintenance Supplies
3/03/2023	The Safety Supply Company - Eye wash	BACS	8882275	£8.08	Other Parks and Open Spaces	Grounds Maintenance Supplies
8/03/2023	Screwfix Direct Ltd - Grounds maintenance supplies	Direct Debit	1353892719	£14.89	Other Parks and Open Spaces	Grounds Maintenance Supplies
30/01/2023	HAGS-SMP Ltd - Play equipment repairs - Pottair Park	Credit Card	067284	£426.00	Pottair Park	Play Equipment
14/02/2023	Tony Pascoe Engineering Ltd - Play equipment - Pottair Park	BACS	6209	£48.00	Pottair Park	Play Equipment
28/02/2023	The Play Inspection Company Ltd - Play inspections multiple sites	BACS	59646	£1,197.00	Other Parks and Open Spaces	Travel and Subsidence
25/01/2023	H D Pooley - Travel expenses	BACS		£16.05	General Administration	Travel and Subsidence
14/02/2023	Steve Skinner - Travel expenses Jan/Feb	BACS	Travel Jan/Feb	£39.55	General Administration	Travel and Subsidence
27/02/2023	HELEN CARHART - Expenses - eye test	BACS		£34.50	General Administration	Travel and Subsidence
8/03/2023	Library volunteer - travel expenses	BACS		£13.95	Library	Travel and Subsidence
27/01/2023	Cornac Solutions - Hire charges	BACS	CINV-016874	£1,112.99	Transport and Plant	Contract Hire and Operating Leases
22/02/2023	Cornac Solutions - Hire charges	BACS	CINV-019085	£30.53	Transport and Plant	Contract Hire and Operating Leases
2/03/2023	Cornac Solutions - Hire charges	BACS	CINV-019898	£601.85	Transport and Plant	Contract Hire and Operating Leases
25/01/2023	Allstar Business Solutions - Fuel	Direct Debit	E2016548501	£40.86	Transport and Plant	Fuel
1/02/2023	Allstar Business Solutions - Fuel 25.1.23 and 26.1.23	Direct Debit	E2016598950	£303.44	Transport and Plant	Fuel
8/02/2023	Allstar Business Solutions - Fuel	Direct Debit	E2016623195	£143.34	Transport and Plant	Fuel
15/02/2023	Allstar Business Solutions - Fuel	Direct Debit	E2016642508	£82.50	Transport and Plant	Fuel
22/02/2023	Steve Skinner - Fuel reimbursement	BACS		£20.00	Transport and Plant	Fuel
22/02/2023	Andy Ingfield - Fuel reimbursement	BACS		£30.04	Transport and Plant	Fuel
22/02/2023	Allstar Business Solutions - Fuel	Direct Debit	E2016670834	£481.55	Transport and Plant	Fuel
22/02/2023	Radmore & Tucker - Mowing heads and oil	BACS	179010	£306.00	Transport and Plant	Repairs/ Maintenance-Vehicles/Plant
9/03/2023	Southern Cars - Van repairs - MF67 AZC	BACS	INV-14501	£283.90	Transport and Plant	Repairs/ Maintenance-Vehicles/Plant
20/02/2023	Middlesex and Surrey Commercial Ltd - Ford Transit 350 2.0 Eco Tipper Truck MF67AZC	BACS	2814	£21,588.00	Transport and Plant	Other Transport/plant expenses
25/01/2023	Royal Mail - Stamps	Credit Card	11219614	£10.00	General Administration	Office Supplies
27/01/2023	Royal Mail - Stamps	Credit Card	11226472	£46.25	General Administration	Office Supplies
1/02/2023	Viking UK - Date stamp	Credit Card	9574108	£26.27	Library	Office Supplies
21/02/2023	Royal Mail - Stamps	Credit Card	409563803	£51.25	General Administration	Office Supplies
21/02/2023	WF Education Group Ltd - Vistafoi - Library	Credit Card	PSI140554	£70.20	Library	Office Supplies
28/02/2023	Lyreco UK Limited - Office supplies	BACS	6723455871	£129.94	General Administration	Office Supplies
28/02/2023	Lyreco UK Limited - Office supplies - Library	BACS	6723455874	£18.04	Library	Office Supplies
28/02/2023	Lyreco UK Limited - Office supplies	BACS	6723455873	£12.22	General Administration	Office Supplies
28/02/2023	Lyreco UK Limited - Office supplies - Library	BACS	6723455872	£93.30	Library	Office Supplies
27/01/2023	Adobe Systems Software Ireland Ltd - Adobe Acrobat subscription	Direct Debit	IEE2023001002082	£12.64	General Administration	IT / Communications
1/02/2023	ObjectiveIT Services - IT Support Services	BACS	3296	£359.52	General Administration	IT / Communications
1/02/2023	Interpreter 1 - Communication support - Clir Nott	BACS	000077	£90.00	Civic Ceremonial	IT / Communications

1/02/2023	ITEC - Telephone handset rental	BACS	CW1139094	£49.69	General Administration	IT / Communications
4/02/2023	EE Limited - Mobile Phone charges	Direct Debit	V02075078309	£162.38	General Administration	IT / Communications
4/02/2023	Xero (UK) Ltd - Xero Subscription 04.02.23 to 03.03.23	Credit Card	INV-14194986	£33.60	General Administration	IT / Communications
6/02/2023	Hutchison 3G UK Limited - WIFI Pollair Cafe	Direct Debit		£26.00	Pollair Park	IT / Communications
18/02/2023	BT - Telephone charges February 2023	BACS	M082 N6	£69.30	General Administration	IT / Communications
20/02/2023	BT - Internet February 2023	Direct Debit	M082 7F	£504.00	General Administration	IT / Communications
22/02/2023	Interpreter 1 - Communication support - Clir Nott	BACS	000078	£90.00	Civic Ceremonial	IT / Communications
27/02/2023	Interpreter 1 - Communication support - Clir Nott	BACS	000079	£90.00	Civic Ceremonial	IT / Communications
1/03/2023	ObjectiveIT Services - IT Support Services	BACS	3308	£442.52	General Administration	IT / Communications
4/03/2023	EE Limited - Mobile phone charges	Direct Debit	V02084662186	£163.63	General Administration	IT / Communications
6/03/2023	ITEC - Telephone handset rental	BACS	CW1140238	£48.00	General Administration	IT / Communications
9/03/2023	Hutchison 3G UK Limited - WIFI Pollair Cafe	Direct Debit		£26.00	Pollair Park	IT / Communications
23/01/2023	ITEC - Printing	BACS	817598	£211.67	General Administration	Printing and Stationery
27/01/2023	St Austell Printing Company - Masterplan printing - Revitalisation Project	BACS	127738	£392.00	Town Centre Revitalisation Project	Printing and Stationery
22/02/2023	ITEC - Printing	BACS	829832	£212.74	General Administration	Printing and Stationery
7/03/2023	Choose Nature CIC - Grant	BACS	Grant1	£250.00	Misc. Projects/Grants	Small Grants Scheme
7/03/2023	Friends of Cornwall Youth Choirs - Grant	BACS	Grant1	£500.00	Misc. Projects/Grants	Small Grants Scheme
7/03/2023	Friends of Robert Elliot Court - Grant	BACS	Grant1	£250.00	Misc. Projects/Grants	Small Grants Scheme
7/03/2023	Pollair Residents Association - Grant	BACS	Grant5	£200.00	Misc. Projects/Grants	Small Grants Scheme
7/03/2023	St Austell Amateur Operatic Society - Grant	BACS	Grant4	£750.00	Misc. Projects/Grants	Small Grants Scheme
30/01/2023	APS Construction Services Limited - 4th quarter charge - cleaning Priority toilets	BACS	3182	£5,964.00	Priority Toilets	Contract Payments
31/01/2023	G4S - Contract services	BACS	2023013007	£685.15	Priority Car Park	Contract Payments
31/01/2023	G4S - Contract services	BACS	2023013007	£19.07	Library	Contract Payments
1/02/2023	FindParkPay Ltd - Charges	BACS	SA-0386	£188.36	Priority Car Park	Contract Payments
3/02/2023	Cornwall Council - Car Park Enforcement January 2023 - Priority	BACS	8100336429	£418.93	Priority Car Park	Contract Payments
3/02/2023	Cornwall Council - Car Park Enforcement January 2023 - Tregonissey	BACS	8100336427	£67.67	Tregonissey Lane End	Contract Payments
24/02/2023	Biffa Waste Services Ltd - Wheelie bin service	BACS	522C07588	£1,239.16	Other Parks and Open Spaces	Contract Payments
28/02/2023	G4S - Contract services	BACS	2023022971	£609.02	Priority Car Park	Contract Payments
28/02/2023	G4S - Contract services	BACS	2023022971	£19.07	Library	Contract Payments
1/03/2023	FindParkPay Ltd - Charges	BACS	SA-0392	£175.35	Priority Car Park	Contract Payments
6/03/2023	Cornwall Council - Car Park Enforcement February 2023 - Tregonissey	BACS	8100349862	£48.58	Tregonissey Lane End	Contract Payments
3/03/2023	Cornwall Council - Car Park Enforcement February 2023 - Priority	BACS	8100349870	£346.31	Priority Car Park	Contract Payments
7/03/2023	Flowbird Smart City UK Limited - 4 x machines maintenance - 01.04.2023-31.03.2024	BACS	UK160663	£3,180.56	Priority Car Park	Contract Payments
8/03/2023	Conserv Ltd - Credit to cover missed cleaning between Christmas and New Year 2022 - Library	Credit Note	CINV-ADJ-000959	-£142.84	Library	Contract Payments
25/01/2023	Andrea Lanxon - Expenses	BACS		£32.95	Civic Ceremonial	Mayors Allowances
22/02/2023	Andrea Lanxon - Travel expenses	BACS		£38.30	Civic Ceremonial	Mayors Allowances
21/02/2023	Zurich Municipal - Insurance Cover 2023/24	BACS	521728629	£10,745.05	General Administration	Insurances
31/01/2023	GB Tool Hire Ltd - T-shirts	BACS	76294	£42.96	Other Parks and Open Spaces	Protective Clothing
30/01/2023	Cornwall Council - Seagull sacks	BACS	8100334099	£156.00	Library	Miscellaneous Expenses
31/01/2023	Worldpay (UK) Ltd - Credit card transactions	Direct Debit	242283583	£4.56	Library	Miscellaneous Expenses
31/01/2023	Worldpay (UK) Ltd - Credit card transactions	Direct Debit	242283583	£21.00	Library	Miscellaneous Expenses
31/01/2023	Worldpay (UK) Ltd - Credit card transactions	Direct Debit	242200214	£17.24	General Administration	Miscellaneous Expenses
31/01/2023	Worldpay (UK) Ltd - Credit card transactions	Direct Debit	242200214	£21.00	General Administration	Miscellaneous Expenses
1/02/2023	M-R-S Communications Ltd - Quarterly charge for radio in St Austell	BACS	1238353	£78.00	CCTV	Miscellaneous Expenses
5/02/2023	Duchy Defibrillators - Annual monitoring fee for St John's Church defibrillator	BACS	JN817	£228.00	Priority Car Park	Miscellaneous Expenses
9/02/2023	W G McCordle - Refreshments - Regeneration meeting	BACS	PC29	£10.00	Town Centre Revitalisation Project	Miscellaneous Expenses
9/02/2023	K A Gay - Postage costs	BACS	PC31	£7.65	General Administration	Miscellaneous Expenses
10/02/2023	Amazon EU S.a.r.l. - Sugar	BACS	INV-GB-1832606945-2023-1994	£13.28	General Administration	Miscellaneous Expenses
15/02/2023	NatWest - Bankline charges	Direct Debit		£50.40	General Administration	Miscellaneous Expenses
16/02/2023	Sara Gwilliams - Refreshments - Library interviews	Petty Cash	PC32	£17.65	Library	Miscellaneous Expenses
16/02/2023	One Stop Promotions Ltd - Coronation bunting	Credit Card	270223	£20.34	Library	Miscellaneous Expenses
22/02/2023	Sara Gwilliams - Refreshments - grounds maintenance interviews	BACS		£22.95	General Administration	Miscellaneous Expenses
22/02/2023	Running Imp Ltd - King Charles Coronation Mugs	Credit Card	312502	£183.04	Civic Ceremonial	Miscellaneous Expenses
28/02/2023	Worldpay (UK) Ltd - Credit card transactions	Direct Debit	246057909	£4.82	General Administration	Miscellaneous Expenses
28/02/2023	Worldpay (UK) Ltd - Credit card transactions	Direct Debit	246057909	£39.00	General Administration	Miscellaneous Expenses
28/02/2023	Worldpay (UK) Ltd - Credit card transactions	Direct Debit	246158310	£9.93	Library	Miscellaneous Expenses

