

St Austell Town Council

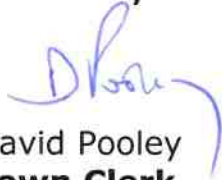


Community Committee

To: All Members of the Community Committee (Councillors: Cohen, Double, Fox, George, Guest, Nott, Pearce, Pears, Rowse, Stephens, Thompson and Young).

Dear Councillor

You are summoned to attend a **Meeting** of the **Community Committee** to be held at **The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD** on **Monday 5th June 2023 at 6pm.**



David Pooley
Town Clerk

30th May 2023

Tel: 01726 829859
e-mail: david.pooley@staustell-tc.gov.uk
Website: www.staustell-tc.gov.uk

AGENDA

- 1. Election of Chair**
- 2. Election of Vice-Chair**
- 3. Apologies for absence**
- 4. Declarations of Interest**

(Purpose: To receive declarations of disclosable pecuniary and other non-registerable interests in respect of items on this agenda).

5. Dispensations

(Purpose: To receive requests for dispensations under the Code of Conduct).

6. Minutes of meeting held 27th March 2023

**Pages
1 to 4**

(Purpose: To agree that the minutes of the above meeting be signed as a correct record).

7. Matters to Note

A verbal update from the Town Clerk on the actions taken since the last meeting. Note: No decision may be made under this agenda item.

8. Public participation (15 minutes maximum)

The Chairman will invite members of the public to address the meeting in relation to the business to be carried out at the meeting. *15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.*

9. Mr Barry West – King Edward Memorial at King's Avenue

(Purpose: To receive a presentation from Mr West on the potential refurbishment of the King Edward Memorial at King's Avenue).

10. Alice Walker – Studio 4 Dance

(Purpose: To receive a presentation and consider a funding request from Studio 4 Dance).

11. Small Grants Scheme

**Pages
5 to 30**

- Imerys Singers
- Kernow Men's Society
- St Austell St Piran's Event
- Sky Primary & Eden Project Nursery

12. Climate & Environment Projects Update

(Purpose: To receive a verbal report on the Town Council's environmental projects/initiatives). (Verbal update)

13. St Austell Railway Station

(Purpose: To nominate a Town Councillor to assist volunteers with improvement projects at St Austell station).

14. Projects Update

(Purpose: To receive a verbal report on the projects currently being worked on). (Verbal update).

15. Dates of Meetings

(Purpose: To confirm date of forthcoming meeting – Monday 11th September 2023)

MINUTES of ST AUSTELL TOWN COUNCIL COMMUNITY COMMITTEE held on MONDAY 27th MARCH 2023 at Studio 4 Dance, 4FS Youth Dance, 12a – 14 Old Vicarage Place, St Austell, Cornwall, PL25 5YY at 6pm.

Present: Councillors: Cohen, Double, Fox, George, Nott, Pearce, Stephens and Thompson (Chair).

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

CC/22/60) Apologies for absence

Apologies for absence were received from Councillors Clemo, Guest, Pears and Young.

CC/22/61) Declarations of Interest

None.

CC/22/62) Dispensations

There were no requests for dispensations received.

CC/22/63) Minutes of the Meeting held on the 27th February 2023

It was **RESOLVED** that the minutes of the meeting held on the 27th February 2022 be approved and signed as a correct record.

CC/22/64) Matters to Note

The Clerk advised that further to minute CC/22/53 (Friends of Robert Eliot Court) the friends group have obtained a defibrillator free of charge and would like to re-purpose the £250 grant for outdoor signage (depicting the location of the defibrillator) and replacement pads.

It was **RESOLVED** that the £250 assigned for the purchase of a defibrillator should be repurposed for outdoor signage and replacement pads.

CC/22/65) Public Participation

There were no members of the public present.

CC/22/66) The Coronation Champions Awards

The Deputy Town Clerk advised that Councillor French has asked the Town Council to consider The Coronation Champions Awards initiative and agree a process for nominations as they see fit. The Deputy Clerk outlined the criteria and volunteering categories and advised Members that the deadline for nominations is 2nd April 2023.

During discussion, Members felt that on balance it would be appropriate for Councillors to make nominations on an individual basis.

It was **RESOLVED** that individual Councillors should nominate a volunteer for a Coronation Champions Award if they wished to do so.

Councillor George abstained from voting on this item

CC/22/67) Grounds Maintenance

The Town Clerk expressed his delight with regard to the maintenance work carried out over the winter months and the comprehensive spring floral displays around the town. He advised that the Bethel Park refurbishment project utilising CIL monies is due to commence in May/June and explained that due to height limits, a planning application has had to be submitted for one piece of play equipment. He advised that planning permission has been sought for a bat house at Poltair Park and, with permission from Cornwall Council, 10,000 snowdrops have been removed from the Penwinnick Road offices and re-planted around the town. The Clerk advised that the Polytunnel is well used with a number of plants and trees being grown on. A new member of staff has just started to replace a member of staff due to retire at the end of the week and the grass cutting rounds will start in April.

During discussion, Members expressed their grateful thanks to the grounds maintenance team and their support for the purchase of a second polytunnel if required.

It was **RESOLVED** to note the update and thank the Grounds Maintenance Team for their hard work.

CC/22/68) Small Grants Scheme

Climate Action St Austell

It was **RESOLVED** to award a grant in the sum of £500 towards the purchase of a gazebo to provide better publicity and weather protection at events.

St Austell BID

Members expressed their support for the security guards and felt that the full cost of the body camera docking station should be agreed.

It was **RESOLVED** to award a grant in the sum of £285 towards the purchase of a body camera docking station.

Cornwall Care

It was **RESOLVED** to award a grant in the sum of £250 towards the cost of hosting an indoor street party to celebrate the Coronation for the residents and families of Woodland House, St Austell.

CC/22/69) Project Update

The Town Clerk and Deputy Town Clerk provided an update on the following projects:

Town Centre Regeneration

The Town Council has approved an extension of the contract for the Regeneration Officer and grant applications have been submitted to the Shared Prosperity Fund, one of which is looking particularly hopeful.

CCTV

All cameras are working across the town and the monitoring will soon switch to summer monitoring hours which is almost 24/7. The mobile CCTV has been re-located to a road near the urban village on the recommendation of the Police, Housing Association and ASB caseworker.

Climate Emergency

The Beryl Bikes scheme is due to be rolled out across St Austell during the week commencing 3rd April and EV charging points should be in Priory Car Park by the end of May.

Arising from a question, the Clerk advised that he hoped that the e-bikes project would in due course extend to Wheal Martyn and Heligan. He added that users will be fined if the bikes are not returned to docking stations which should discourage vandalism and/or abandonment.

Bus Stop at Holmbush

A £3,000 grant has been awarded to the Town Council from Cornwall Council for the erection of a bus shelter over the bench on the A390 outside of Tesco at Holmbush.

Poltair Park and Cafe

A planning application has been submitted for the bat roost at Poltair Park which has to be in situ before the demolition of the old toilet block. The café has a tenant operating under a Tenancy at Will and appears to have a reasonable trade at the present time. A review of the arrangements will take place later in the year.

Priory Car Park and toilets

Following a proposal from St Austell BID, the Car Park Working Group has met to review the recommendations. The proposal was not well received, particularly as one of the recommendations was to charge on a Sunday. An update will be provided to the Finance Committee next week. Car park income is better than budget but still below pre-pandemic levels. The season tickets are still steady with regular users and the Pay 2 Park App has proved a success. There have been no issues with the toilets of late apart from the ladies door sticking occasionally. This might need replacing soon.

Anti social behaviour

Inspector Joliffe has moved on to another role and the Inspector for the St Austell Sector is now Inspector Matt Trevivian. There has been an increase in ASB amongst teenagers which is being dealt with by a special task group. The security guards are still working well with the Police along with the comprehensive CCTV monitoring, Shop Watch Radio and DISC system. The Penwinnick Road offices have now been boarded up with no security presence. Cornwall Council is keeping an eye on the homeless situation in that location.

St Austell Library

The library is performing well with lots of community events planned, including the Mayor/Coronation Cream Team Event on 5th June 2023. The whole school visits are proving very popular as well as the usual rhyme time for young children, reading, writing and support groups.

Agency Agreement for grass cutting – 31st March 2022 renewal

A copy of the final sealed document is still awaited from Cornwall Council.

Truro Road Park – Safety Surfacing

The safety surfacing at Truro Road park is due to commence in May 2023.

Allotments/Footpaths and weed control

A couple of the allotments are not being tended to regularly. The Operations Manager will review shortly. The Town Council is under contract to cut a number of footpaths across the town under a maintenance agreement with Cornwall Council. This work was previously contracted out but is now in-house. The Town Council still uses a foam stream contractor for weed clearance of the play surfaces and paths at Poltair Park. Unfortunately, it is not robust enough to treat the weeds on the highways, so a separate contractor is used for this.

It was **RESOLVED** to note the projects update.

CC/22/70) Dates of Meetings

It was noted that the next meeting of the Community Committee is scheduled for Monday 5th June 2023.

The meeting closed at 6.55pm

ST AUSTELL TOWN COUNCIL

COMMUNITY COMMITTEE – 5th JUNE 2023

SMALL GRANTS SCHEME - APPLICATIONS RECEIVED

1. PURPOSE OF REPORT

To consider funding requests received under the Town Council's Small Grants Scheme.

2. LEGAL AND RISK MANAGEMENT ISSUES

The Council has the legal power to grant funding under the General Power of Competence which was formally re-adopted by the Town Council on the 17th May 2021.

3. RESOURCE ISSUES

The Council has earmarked the sum of £8,000 for the small grants scheme in the 2023-24 financial year. To date £250 has been awarded leaving a balance of £7,750.

4. EQUALITIES ISSUES

The Small Grants application form asks organisations to demonstrate their commitment to equal opportunities.

5. ENVIRONMENTAL ISSUES

The environmental impact for proposed projects will vary for each grant application received.

6. RECOMMENDATIONS

It is recommended that Members:

- (i) Consider and determine whether they wish to support the grant applications received.

Background

The application forms for the funding requested are reproduced with this report. Supporting information for the grant applications (including financial) can be viewed upon request prior to this meeting.

1. Imerys Singers

A request has been received from Imerys Singers for funding towards the purchase of music and hire of a rehearsal room.

2. Kernow Men's Society

A request has been received from Kernow Men's Society for funding towards the running expenses and social activities of the Society.

3. St Austell St Piran's Event

A request has been received from St Austell St Piran's Event for funding towards the running expenses of the event due to take place in March 2023.

4. Sky Primary & Eden Project Nursery

A request has been received from Sky Primary & Eden Project Nursery for funding towards an indoor archway den for their reading corner and new books.

SARA GWILLIAMS
DEPUTY TOWN CLERK

Letter of thanks received from:

- St Austell Running Club

Imerys Singers

President: *Mrs Jackie Bull*

Chairman: *Dr C W Gronow*

Secretary: *Mrs Margaret Jane*

Tel:

Email:

Musical Director: *Miss Heather Vaughan*

24 March 2023

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road
St Austell
PL25 5DP

Dear Sara

Please find enclosed completed application form under the Small Grants Scheme on behalf of the Imerys Singers. I hope everything is in order. Any money received will help with the purchase of music and paying for the use of our rehearsal room.

Thank you for considering us.

Yours sincerely

Margaret Jane
Secretary

Enc.

St Austell Town Council



Small Grants Scheme

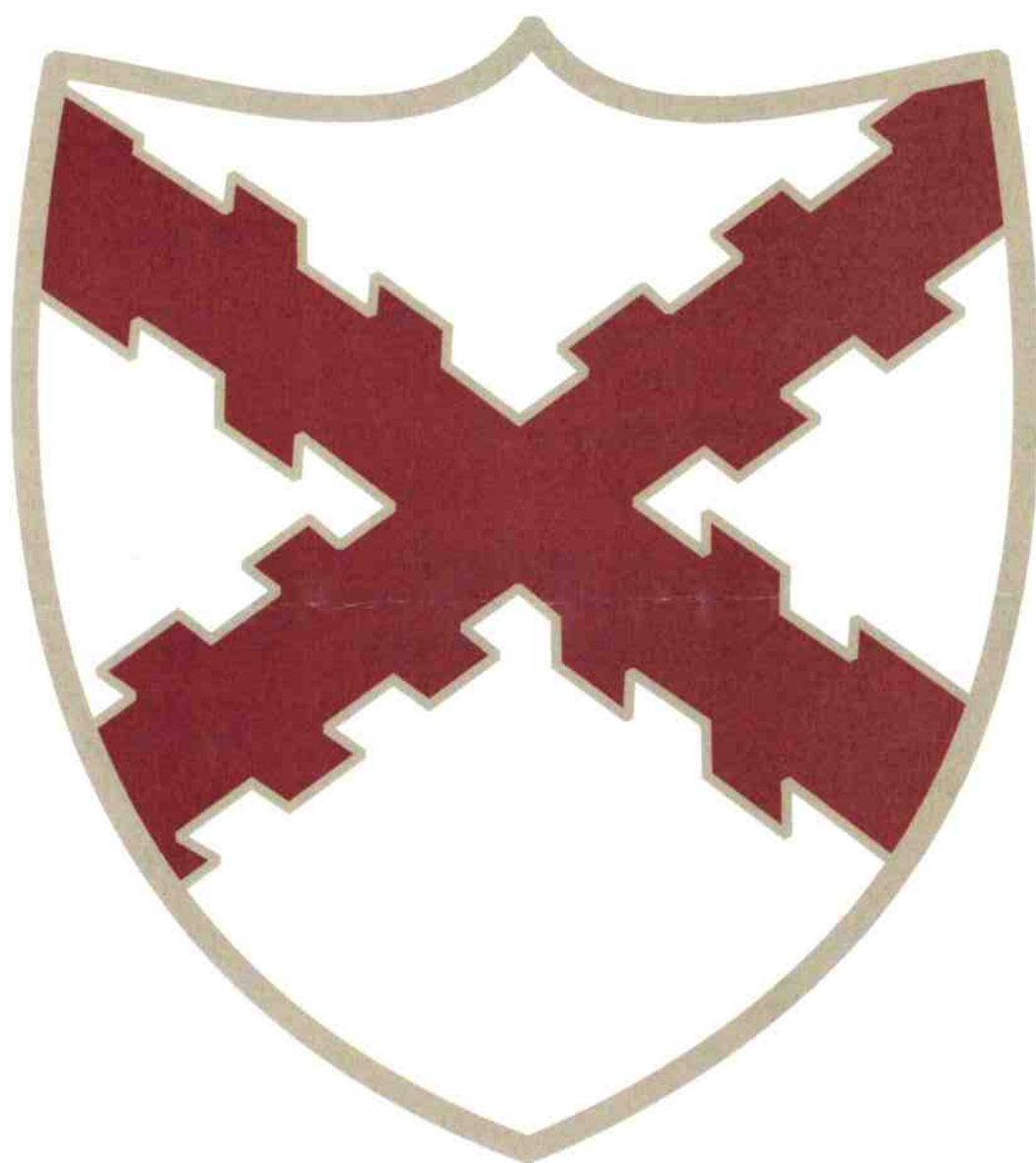
Application Form

PART B

1. Your organisation

Name of Organisation	
Charity/company number (if applicable)	Charity No: Company No:
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	See attached.
What are the aims and objectives of your organisation?	" "
Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)	" "

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2. Purpose for which the grant is sought

Project title:	
Description of project (please continue on a separate sheet if necessary):	
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	

3. Finance

What is the total cost of the project?	£ ongoing
Amount of grant applied for (Up to £250) *	£ 250
Have you previously received a grant from St Austell Town Council?	Yes/No
If "Yes" please indicate: a) When b) Amount received c) For what purpose	

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	<input checked="" type="checkbox"/>
A copy of your constitution (or similar document showing the organisation's status)	<input type="checkbox"/>
A copy of your organisation's latest set of accounting statements (if any exist)	<input type="checkbox"/>

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

<p>include on any publicity material, posters etc, prepared for concerts and other performances.</p>
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Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk

Imerys Singers – Grant application Part B

<u>Name of organisation:</u>	Imerys Singers
<u>Charity / Company number</u>	Not applicable
<u>Are there any members of St Austell Town Council on Your Committee</u>	No
<u>What are the aims and objectives of your organisation</u>	<p>To provide live music/choral singing as a community benefit.</p> <p>To support our local hospice with any funds raised. Over £25,000 to date.</p> <p>Enable local ladies to build friendships through singing. Share enjoyment of singing together within the choir and sharing this enjoyment with community groups (care homes, church, community, memory clinics etc.)</p>
<u>Please demonstrate your organisation's commitment to equal opportunities</u>	The Imerys Singers welcome singers across a range of musical knowledge and singing abilities. There is open and welcome access to the choir on a Monday evening.
<u>Description of project</u>	To promote well-being, positive mental health and reduce loneliness.
<u>How would this grant be of benefit to the community in St Austell</u>	Share our singing with community groups as above and in addition join with other music groups to raise awareness and money for crises (e.g. Ukraine/floods/earthquakes).
<u>What arrangements do you have in place to ensure safeguarding of children and young people</u>	Not applicable

This choir was started in 1970 by the then English China Clay Company for wives of company employees. As there were several male voice choirs it was felt that the women should also have an opportunity. At that time this was the criteria needed to become a member – no longer the case.

St Austell Town Council



Small Grants Scheme

Application Form

PART B

1. Your organisation

Name of Organisation	Kernow Men's Society
Charity/company number (if applicable)	Charity No: na Company No: na
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	No
What are the aims and objectives of your organisation?	To offer local men, who may suffer from social exclusion, loneliness or any other disadvantage, the opportunity to meet up regularly and form friendships over free soft refreshments in a friendly and welcoming environment.

Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)

As per our Equal Opportunities page at...

www.kernowmenssociety.org/equal-opportunities

2. Purpose for which the grant is sought

Project title:	Kernow Men's Society
Description of project (please continue on a separate sheet if necessary):	<p>Our project is an ongoing one whereby we continue to meet weekly and offer our meetings to local men on a free to use basis.</p> <p>We do not charge attendees for coming to the meetings or for the tea, coffee and biscuits which are available to all during the meetings.</p> <p>Neither do we charge attendees when we take them to local ten pin bowling, football golf and to our annual Christmas Meal.</p>
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	<p>Our attendees are drawn almost exclusively from the community within St Austell and the surrounding area.</p> <p>We have members who have been attending for several years and regularly have new attendees which we believe suggests that individuals in the community benefit greatly from coming along to the group meetings.</p>
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	We do not have children or young people at our meetings which are strictly for those aged 18 and over.

3. Finance

What is the total cost of the project?	£250
Amount of grant applied for	£250

(Up to £250) *	
Have you previously received a grant from St Austell Town Council?	Yes
If "Yes" please indicate: a) When b) Amount received c) For what purpose	a) April 2019 b) £250 c) Ongoing group costs

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
The Cooperative Society	Indeterminate, to be advised of amount raised in November 2023	✓	✓

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	✓
A copy of your constitution (or similar document showing the organisation's status)	✓
A copy of your organisation's latest set of accounting statements (if any exist)	N/A

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

We will publicise a successful application on our Facebook page and on our website.

St Austell Town Council



Small Grants Scheme

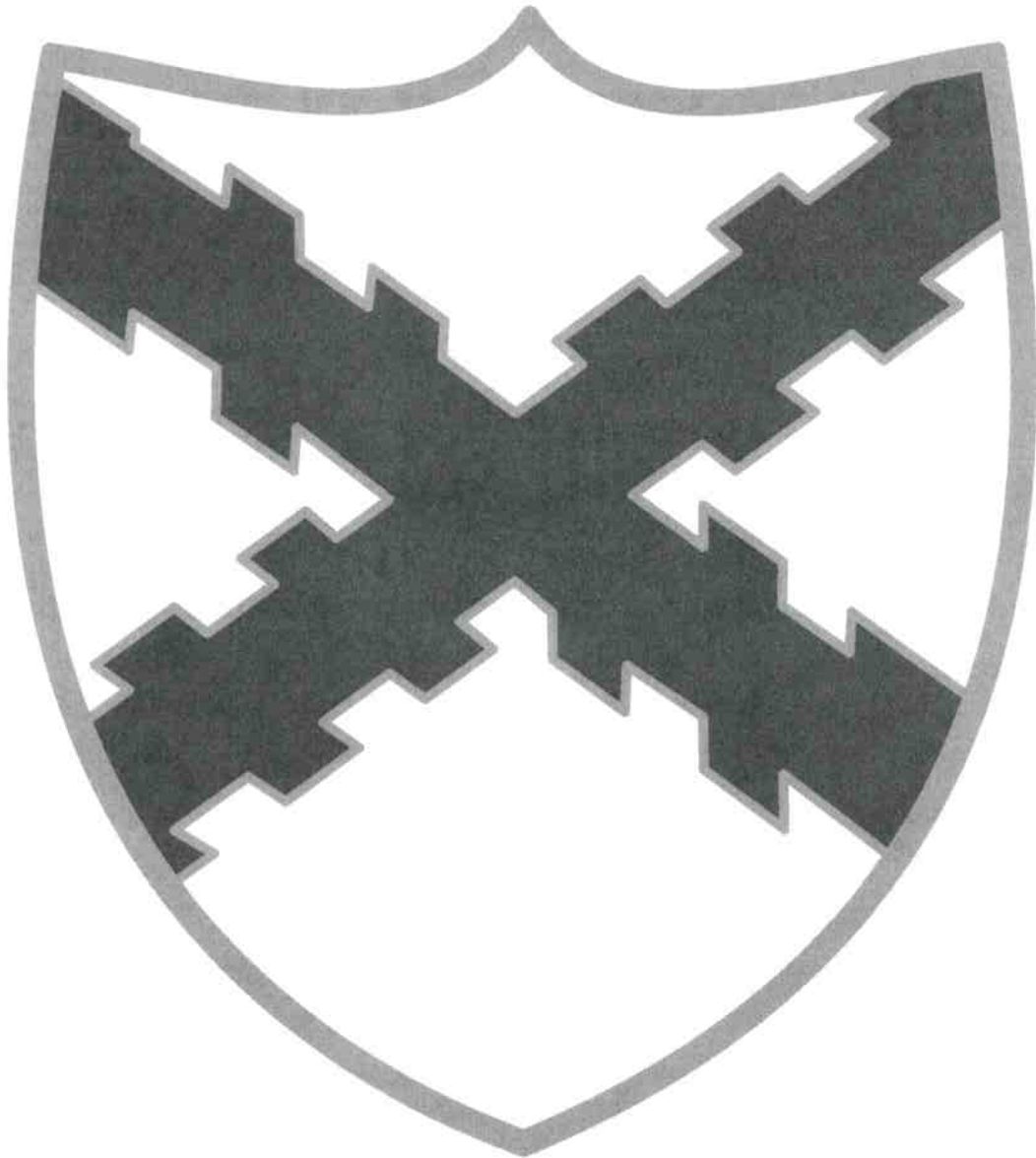
Application Form

PART B

1. Your organisation

Name of Organisation	St Austell St Piran's Event
Charity/company number (if applicable)	Charity No: Company No: N/A
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	Yes Julie Fox
What are the aims and objectives of your organisation?	<ul style="list-style-type: none">- to celebrate St.Piran's Day in the St.Austell area- to encourage the goodwill and involvement of the wider community.- to foster community spirit and encourage civic pride.

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<p>Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)</p>	<p>We will promote the health and wellbeing of the residents of the area and to work together as residents irrespective of age, sex, ethnicity, ability, religion or political view.</p> <p>We will work with groups of a similar nature and exchange information, advice and knowledge with them, including cooperation with other voluntary bodies, charities, statutory and non-statutory organisations.</p> <p>We will involve volunteers (who shall not be members of the Management Committee) as are necessary to conduct activities to meet the objectives. We will be inclusive at all times.</p>
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2. Purpose for which the grant is sought

<p>Project title:</p>	<p>St Austell St Piran's Day Event</p>
<p>Description of project (please continue on a separate sheet if necessary):</p>	<p>This is a one-day community event for the whole of St Austell and outlying areas which has grown into a yearly event.</p> <p>St Austell is a large town that has not had a St Piran's event like other large towns. We want to bring the people together to have pride in their community and to be able to support the town centre trade. This is a free event for people to attend and experience Cornish culture in its music, history and language.</p> <p>As part of the event, we have: craft stalls which were free pitches this year because local artisans are still finding their feet post Covid and now there is a cost-of-living crisis that is affecting our highstreets. We also hold a raffle on the day and this year we gave away a St Piran's teddy bear. There are also Kernewek sessions run by a local Cornish language group.</p> <p>St Austell BID have previously funded the event insurance as part of their annual series of events in St Austell town centre. White River Place kindly give us event space for free. We hire Holy Trinity church for the Kres conference. We hire St John Ambulance as first aiders. The St Austell St Piran's event is a not-for-profit event.</p> <p>On the day there is: a craft fair, Cornish cultural/heritage stalls, a raffle, performances by local musicians/ theatre groups, St Austell Youth Band and a parade around the town centre.</p>

	<p>The Kres Cornish Cultural Conference in Holy Trinity Church was very popular as it generated a lot of interest. This was the 2nd year Kres has had a conference in the church. A film was commissioned about the history of Mid Cornwall which they played on a loop and they had local speakers/ music throughout the day.</p> <p>Playmake Theatre has performed at the St Piran's event for 2 years running and their performances are incredibly popular. Playmake Theatre work with young individuals with learning disabilities and performing arts builds confidence as well as giving them a platform to showcase their talent. Playmake Theatre hope to grow the youth element of St Austell St Piran's event.</p> <p>We utilise the whole town centre as much as possible so that it brings people into St Austell which will benefit local traders.</p>
<p>How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):</p>	<p>The grant will benefit the people of St Austell as it will enable us to stage the cultural/ heritage element of the event.</p> <p>It will also enable us to hire local musicians and a local theatre group for the performances.</p> <p>A £250 grant will enable the St Piran's event to grow bigger and better. This will help to foster community spirit in St Austell and educate the people of St Austell about Cornish culture/ music.</p>
<p>What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).</p>	<p>All children that attend the event are under adult supervision. We also have 4 volunteers that are DBS checked who are marshals.</p> <p>See attached our safeguarding policy.</p>

3. Finance

What is the total cost of the project?	£889
Amount of grant applied for (Up to £250) *	£250

Have you previously received a grant from St Austell Town Council?	Yes/No
If “Yes” please indicate: a) When b) Amount received c) For what purpose	Monday 28th March 2022 £500 The money was spent on hiring local performers/ musicians and for a film regarding the history of Mid Cornwall which was shown at the Kres conference.

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
Cornwall Councillor Community chest	£250	✓	

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	✓
A copy of your constitution (or similar document showing the organisation's status)	✓
A copy of your organisation's latest set of accounting statements (if any exist)	I have provided a costings sheet with starting balance and outgoings.

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

The Town Council logo will be on the event poster PNG which will be promoted on: Facebook, on the St Austell St Piran's event social media page, What's on Cornwall 365 website. White River's website/ social media page, St Austell BID website/ social media page and lot's of event promoting social media pages.

Please return your completed form to:

Sara Gwilliams
 Deputy Town Clerk
 The Stable Block
 Pondhu House
 Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk

St Austell Town Council



Small Grants Scheme

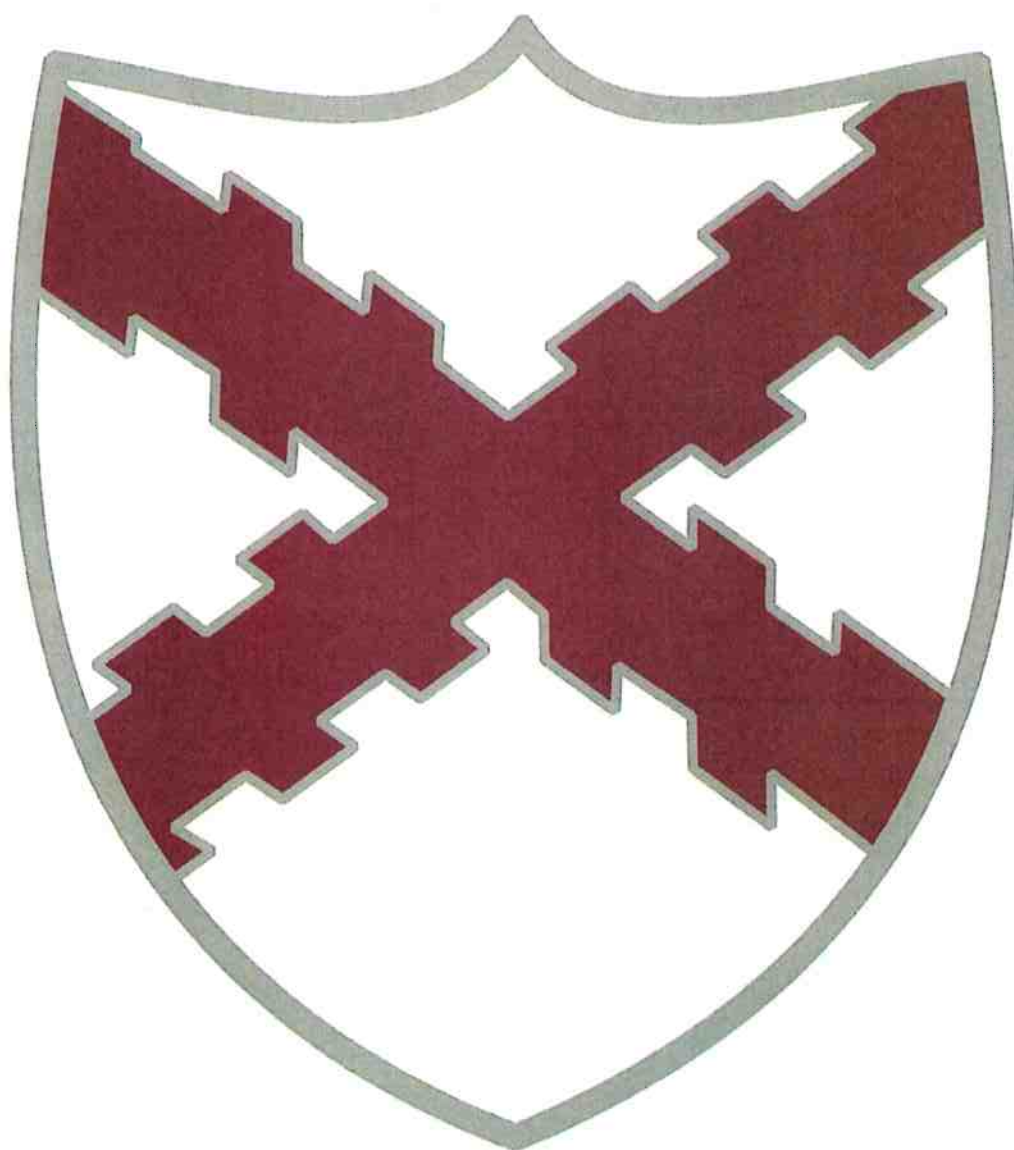
Application Form

PART B

1. Your organisation

Name of Organisation	Sky Primary & Eden Project Nursery
Charity/company number (if applicable)	Charity No: N/A Company No: N/A DFE Number: 908/2051
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	No

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<p>What are the aims and objectives of your organisation?</p>	<p>We are a brand-new school due to be the heart of West Carclaze Garden Village. We are focused on – Developing our nature inspired curriculum Learning beyond the classroom Real life and relevant learning opportunities A unique partnership with Eden Project Developing a sense of place both locally and globally</p>
<p>Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)</p>	<p>Our school values are: Nurturing – helping you grow Curious – Never stop exploring Inspiring – let's make tomorrow better than today Creative – who know where they may lead Active – reach for the sky Connected – our people, places and planet – so many possibilities</p> <p>We have our Spiritual, Moral, Social and cultural policy in place, alongside our school plan which incorporates British values and PSHEE curriculum; we follow our Equality and Diversity ethos throughout all our learning to ensure that everyone is represented across everything we do to ensure that our children are 21st citizens – our Ways of Being (how we are every day) are as follows: We work hard We respect everyone and everything We are brave We are kind and helpful We are always honest We listen to each other</p>

2. Purpose for which the grant is sought

Project title:	Lantern Class Reading for Pleasure
Description of project (please continue on a separate sheet if necessary):	<p>Our youngest children (3-4 years) are introduced to level 1 phonics, develop motor skills for learning to write and are encouraged to access and enjoy books at every opportunity. We have story time every day and families are able to borrow our sharing books so that reading for pleasure is part of our children's everyday experience at school and at home.</p> <p>We would like to develop our classroom reading area so that the children have a special place when they have chosen their book to sit and enjoy their book experience if they choose.</p> <p>The Reading Arch will enable the children to have a reading zone along with special books, where they can share this comfortable space and experience the characters, pictures and stories, non-fiction and poetry books on offer. Staff will always be available to help the children enjoy the books in more details too.</p> <p>This is a special piece of equipment chosen so it fits in to our nature inspired ethos where wooden resources are our chosen furniture – we find that the children really appreciate these natural materials and the classroom learning space is a calmer space to be for them.</p> <p>We are a reading for pleasure school and this element for children will be a great start to their learning.</p>
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	<p>We take part in the St Austell Children's Festival of Literature and liaise with schools in our Trust and other neighbouring schools for our children to share resources, learning experiences and engage families in reading for pleasure from 3 years upwards.</p> <p>When we are located in our main building at West Carclaze Garden Village we will have a Community Library where our families will be welcome to spend time choosing and reading books with their children – this reading arch will help promote reading for pleasure too.</p>
What arrangements do you have in place to	We follow all KCSIE 2022 guidelines and have full safeguarding procedures and policies in place with DSL and DDSL – all staff are at least level 2 trained

ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	and have at least weekly updates. Our Trust follows a rigorous system ensuring that we keep our children safe at all levels and work with our families closely to support wherever required.
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3. Finance

What is the total cost of the project?	£300
Amount of grant applied for (Up to £250) *	£ 250
Have you previously received a grant from St Austell Town Council?	No
If "Yes" please indicate: a) When b) Amount received c) For what purpose	N/A

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
Treverybn Parish Council	Book bags £140	✓	✓
Treverybn Parish Council	Coronation souvenir £135	✓	✓

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	✓
A copy of your constitution (or similar document showing the organisation's status)	N/A
A copy of your organisation's latest set of accounting statements (if any exist)	N/A

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

This will be communicated via our weekly newsletter which is distributed to the wider community.
We will publicise via our social media platforms too.

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk