

St Austell Town Council

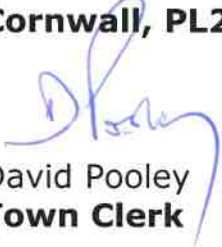


Community Committee

To: All Members of the Community Committee (Councillors: Cohen, Double, Fox, Guest, Pearce, Pears, Rowse, Stephens, Thompson and Young).

Dear Councillor

You are summoned to attend a **Meeting** of the **Community Committee** to be held at **The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD** on **Monday 11th September 2023 at 6pm.**



David Pooley
Town Clerk

5th September 2023

Tel: 01726 829859
e-mail: david.pooley@staustell-tc.gov.uk
Website: www.staustell-tc.gov.uk

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**

(Purpose: To receive declarations of disclosable pecuniary and other non-registerable interests in respect of items on this agenda).

- 3. Dispensations**

(Purpose: To receive requests for dispensations under the Code of Conduct).

4. Minutes of meeting held Monday 5th June 2023

**Pages
1 to 6**

(Purpose: To agree that the minutes of the above meeting be signed as a correct record).

5. Matters to Note

A verbal update from the Town Clerk on the actions taken since the last meeting. Note: No decision may be made under this agenda item.

6. Public participation (15 minutes maximum)

The Chairman will invite members of the public to address the meeting in relation to the business to be carried out at the meeting. *15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.*

7. Small Grants Scheme

**Pages
7 to 22**

- CHAOS Radio (to follow)
- Climate Action St Austell
- St Blazey Amateur Operatic Society

8. Town Centre Christmas Lights

**Pages
23 to 24**

(Purpose: To consider a request from St Austell BID for funding towards the cost of the town centre Christmas lights). (Report attached).

9. Poltair Residents Association

**Pages
25 to 26**

(Purpose: To note the dissolution of Poltair Residents Association and the return of the maintenance of Lostwood Community Garden to the Town Council with effect from Monday 23rd October 2023). (Correspondence attached).

10. Climate & Environment Projects Update

(Purpose: To receive a verbal report on the Town Council's environmental projects/initiatives). (Verbal update).

11. Garden Festival – Review of Suggestions

(Purpose: To review the public comments received at the Garden Festival). (Verbal update).

12. Park Events

(Purpose: To provide an update on the events held in the Town Council's parks over the summer holidays). (Verbal update).

13. Projects Update

(Purpose: To receive a verbal report on the projects currently being worked on). (Verbal update).

14. To consider excluding the press and public.

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified for the following item:

Item 15 is confidential because it contains information that would reveal the identity of an individual.

15. Small Grant Scheme – Non-compliance of funding conditions

(Purpose: To note the non-compliance of grant conditions and to instruct the Town Clerk to exercise the Town Council's right to request the return of the funding from the recipient organisation). (Correspondence attached).

16. Dates of Meetings

(Purpose: To confirm date of forthcoming meeting – Monday 27th November 2023.

MINUTES of ST AUSTELL TOWN COUNCIL COMMUNITY COMMITTEE held on MONDAY 5th JUNE 2023 at The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD at 6pm.

Present: Councillors: Cohen, Fox, George, Pearce, Stephens, Thompson and Young.

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

CC/23/01) Election of Chair

It was **RESOLVED** that Councillor Thompson be elected Chair of the Community Committee for the 2023/24 Civic Year.

CC/23/02) Election of Vice-Chair

It was **RESOLVED** that Councillor Cohen be elected Vice-Chair of the Community Committee for the 2023/24 Civic Year.

CC/23/03) Apologies for absence

Apologies for absence were received from Councillors Double, Guest, Nott and Rowse.

CC/23/04) Declarations of Interest

None.

CC/23/05) Dispensations

Councillor Fox declared an interest in Agenda Item 11 (Small Grants Scheme) by virtue of being the applicant for the St Austell St Piran's Event grant request.

CC/23/06) Minutes of the Meeting held on the 27th March 2023

Councillor Young advised that he was present at the meeting on the 27th March 2023.

It was **RESOLVED** that subject to Councillor Young being added to the list of attendees, the minutes of the meeting held on the 27th March 2023 be approved and signed as a correct record.

Councillor Stephens arrived to the meeting

CC/23/07) Matters to Note

The Clerk advised that he had nothing to add.

CC/23/08) Public Participation

There were no members of the public present.

CC/23/09) Mr Barry West – King Edward Memorial at King's Avenue

Mr West referred to the King Edward memorial at Kings Avenue and the desire to have it restored and elevated, if possible, to make it more visible.

He explained that Cornwall Council own the building where it is located and that he is obtaining quotations for an independent assessment of its condition and the cleaning and restoration costs. Mr West expressed a view that in these challenging times it is important for the town to look nice and felt that the restoration of the memorial would add to the feel good factor of the town. Mr West praised the Town Council's grounds maintenance staff for their excellent work across the town.

It was **RESOLVED** to support in principle the restoration of the King Edward Memorial and await further details from Mr West.

CC/23/10) Alice Walker – Studio 4 Dance

Ms Walker explained the background to the restoration of 3 unused units in Old Vicarage Place and thanked the Town Council for their funding support in December 2021 to enable Phase 1 (dance studio) to get off the ground which is supporting the regeneration of the town centre, has created job opportunities for local people and brings people into town helping local businesses. The studio has created two jobs and is the home for a Level 3 Performing Arts course which is run in partnership with Cornwall College. She advised that there are 23 learners on the books, up from 9 learners last year and around 100 dancers come to the town each week to attend the studio, which along with their parents/guardians has increased the town centre footfall considerably.

Ms Walker explained that the Community Event Space in Unit 4 opened in December last year and delivers performance, education, community activities and a coffee shop. This space has provided further job opportunities and an additional 100 people per week into the town centre.

The two learners in attendance with Ms Walker expressed their support for Studio 4 and the opportunities available to them which has helped their development.

Ms Walker advised that in December 2021 the Town Council provided Studio 4 Dance CIC with a £5,000 grant and a £5,000 loan, £2,000 of which has been repaid. She reiterated her gratitude to the Town Council for their support and outlined how she is trying to keep the CIC sustainable but that a bid to the Good Growth Fund had not materialised which she was hoping would provide a programme of events in the town centre. She expressed a view that it is important to keep bringing people into the town centre and getting people to talk about the town positively and requested additional help from the Town Council to fill the funding gap to provide regular events in the town.

During discussion, Members expressed the importance of the CIC being sustainable and suggested strongly that signage to the Studio and Unit 4 needs to be erected in Vicarage Place/White River Place to make it clear the facilities that are on offer.

Ms Walker explained that she is working closely with St Austell BID to develop a programme of events, has submitted 5 funding bids in the hope that a full time Events Manager post can be created and continues to promote unit 4 for private bookings.

It was **RESOLVED** to:

- (i) commute the loan of £5,000 previously awarded in December 2021 into a grant and;

- (ii) award a grant of £5,000 towards a sustainable programme of town centre events.

CC/23/11) Small Grants Scheme

Imerys Singers

It was **RESOLVED** to award a grant in the sum of £250 towards the purchase of music and paying for the use of a rehearsal room.

Kernow Men's Society

It was **RESOLVED** to award a grant in the sum of £250 towards the running expenses and social activities of the Society.

Councillor Fox outlined the event and left the meeting

St Austell St Piran's Event

It was **RESOLVED** to award a grant in the sum of £250 towards the costs associated with putting on the 2024 St Austell St Piran's Event.

Councillor Fox returned to the meeting

Sky Primary and Eden Project Nursery

Although supportive of the school and its keenness to develop childrens' reading, Members felt that they were unable to support the request as Sky Primary and Eden Project Nursery is located outside of the Town Council's area.

It was **RESOLVED** to refuse the grant request of £250 and refer the school to St Blaise Town Council and the Cornwall Councillor Community Chest Scheme.

CC/23/12) Climate and Environment Projects Update

The Clerk advised that the Beryl Bikes have been installed across the town and appear to have settled down reasonably well. He added that the EV charging points are being installed in Priory Car Park and should be finished shortly.

Arising from the above, Members asked if Beryl Bikes could instal bike racks, particularly on the pavement across from Aldi as bikes are regularly left lying on the pavement blocking access for users, including some with wheelchairs and prams. Members also expressed a wish that the range of the Beryl Bike is extended to include areas like Wheal Martyn and Heligan so they can be better used for leisure purposes.

CC/23/13) St Austell Railway Station

The Deputy Town Clerk advised that Mrs Wendy Earl had approached the Town Council to advise that she would like to step back from her volunteer activities at the station and is looking for the Town Council to assist the volunteers with their efforts to keep the station planted up and watered. She added that Councillor Double is involved with the activities at the station but cannot commit to additional meetings.

Councillor Thompson volunteered to be the Town Council's representative to support the volunteers at the Station.

It was **RESOLVED** that Councillor Thompson should represent the Council in support of volunteers at St Austell Station.

CC/23/14) Projects Update

The Town Clerk and Deputy Town Clerk provided an update on the following projects:

Town Centre Regeneration

The Clerk advised that an invitation to tender for feasibility and design work for the rooftop garden is on the Government website with a closing date of the 4th July. A GWR funding bid has also been submitted for public realm improvements near the station as identified in the Masterplan.

CCTV

All 20 cameras are working across the town and the re-deployable camera has had success in its new location close to the urban village.

Poltair Park

The planning application for the bat house has been approved with work due to start as soon as the bat licences have been approved.

Poltair Café

The tenant is still in situ at the café on a Tenancy at Will. The Town Council is currently covering the cost of utilities and some of the business rate costs. This will be reviewed later in the year with the tenant.

Priory/Tregonissey Lane End Car Parks

Car park income is still slightly better than budget but well below pre pandemic levels. The season ticket income is steady with a few regular users. The Pay 2 Park mobile app is working well but the Phone and Pay app not so well with a few issues reported recently which are being followed up. Cornwall Council enforcement officers will be patrolling Tregonissey Lane End Car Park from June to September to reinforce the maximum stay of 3 hours.

Priory Toilets

The coin machines/doors are coming to the end of their life and quotations are being sought for their replacement. Officers are very pleased with the quality of the cleaning contract.

Anti-Social Behaviour

St Austell has a new Inspector, Inspector Matt Trevivian, who has agreed to attend the Finance and General Purposes Committee in July to speak to Town Councillors about policing matters in St Austell. The security guards are working well with the Police and in conjunction with the CCTV, shopwatch radio and DISC systems; ASB in St Austell is overall fairly quiet. The security guards are still patrolling outside of the town centre 2-3 times a week, with no issues to report. The ASB caseworker for St Austell advised at a recent meeting that St Austell is very quiet compared to Truro, Newquay and Liskeard and praised the excellent work of the security guards.

St Austell Library

The latest statistics from Cornwall Council show that St Austell Library is performing extremely well and provides an excellent service to the community. The whole school visits are proving extremely popular with approximately 30 children visiting the library at a time with their teachers. The baby classes, lego groups, reading and writing classes and support groups continue on a regular basis and SALSA have a number of summer events planned over the coming months. SALSA have also agreed to hold a cheese and wine evening as a social event for the Mayor planned for 1st September 2023.

Bethel Park improvement

The funding for the Bethel Park improvement scheme has been approved and work is due to start during the week commencing 12th June 2023 with a completion date, all being well, before the summer holidays. The Clerk clarified that the footprint of the playpark will remain the same and that if required, the air ambulance would still be able to land between the goal posts following the refurbishment as it can now.

Truro Road Park

The Clerk advised that the safety surfacing work at Truro Road Park will commence around the same time as the Bethel Road improvements as the same contractors are being used.

Allotments

One of the tenants at Alexandra Road has not tended his allotment for a while, so after following due process, a new tenant will be pursued shortly.

Grounds Maintenance

The summer bedding plants are being planted up across the town this week and some watering will take place which is permitted by SWW as the Town Council is deemed to be a commercial organisation.

Footpaths

The "Public Rights of Way" footpaths are no longer contracted out to be cut and will be maintained by the Town Council's grounds maintenance staff. The Deputy Town Clerk agreed to circulate a map showing the footpaths maintained.

It was **RESOLVED** to note the projects update.

CC/23/15) Dates of Meetings

It was noted that the next meeting of the Community Committee is scheduled for Monday 11th September 2023.

The meeting closed at 7.26pm

ST AUSTELL TOWN COUNCIL

COMMUNITY COMMITTEE – 11th SEPTEMBER 2023

SMALL GRANTS SCHEME - APPLICATIONS RECEIVED

1. PURPOSE OF REPORT

To consider funding requests received under the Town Council's Small Grants Scheme.

2. LEGAL AND RISK MANAGEMENT ISSUES

The Council has the legal power to grant funding under the General Power of Competence which was formally re-adopted by the Town Council on the 17th May 2021.

3. RESOURCE ISSUES

The Council has earmarked the sum of £8,000 for the small grants scheme in the 2023-24 financial year. To date £1,000 has been awarded leaving a balance of £7,000.

4. EQUALITIES ISSUES

The Small Grants application form asks organisations to demonstrate their commitment to equal opportunities.

5. ENVIRONMENTAL ISSUES

The environmental impact for proposed projects will vary for each grant application received.

6. RECOMMENDATIONS

It is recommended that Members:

- (i) Consider and determine whether they wish to support the grant applications received.

Background

The application forms for the funding requested are reproduced with this report. Supporting information for the grant applications (including financial) can be viewed upon request prior to this meeting.

1. Climate Action St Austell

A request has been received from Climate Action St Austell for funding towards their Green Fair.

2. St Blazey Amateur Operatic Society

A request has been received from St Blazey Amateur Operatic Society for funding towards their January 2024 production of "Jack and the Beanstalk".

SARA GWILLIAMS
DEPUTY TOWN CLERK

St Austell Town Council



Small Grants Scheme

Application Form

PART B

1. Your organisation

Name of Organisation	Climate Action St Austell
Charity/company number (if applicable)	Charity No: N/A Company No:
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	Yes Colin Hamilton
What are the aims and objectives of your organisation?	To educate and inform the public of St Austell on the issue of climate change.
Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)	We have no specific policies, but our organisation and its activities are open to all.

2. Purpose for which the grant is sought

Project title:	St Austell Green Fair
Description of project (please continue on a separate sheet if necessary):	A day of activities, stalls, information and talks aimed at enabling people to live more sustainable lives.
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	The day will inform people about climate change issues through a range of informative and entertaining activities. There will be opportunities to join groups and purchase energy saving appliances.
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	N/A

3. Finance

What is the total cost of the project?	£ 445
Amount of grant applied for (Up to £250) *	£ 250
Have you previously received a grant from St Austell Town Council?	<input checked="" type="radio"/> Yes <input type="radio"/> No
If "Yes" please indicate: a) When b) Amount received c) For what purpose	31st March 2023 £500 Purchase of gazebo.

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
N/A			

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	✓
A copy of your constitution (or similar document showing the organisation's status)	
A copy of your organisation's latest set of accounting statements (if any exist)	

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

Posters, Facebook, local newspapers, banner(s), e-mails to members. We will acknowledge the TC by including your logo and the words "Supported by St Austell Town Council"

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk

St Austell Green Fair

Additional Information

The event will be held at Holy Trinity Church on Saturday 21st October 2023.

Cost breakdown:

Hire of the church	£ 75.00
Advertising (banners, printing)	£ 70.00
Bulbs for lightbulb amnesty	£ 90.00
Wildflower seeds	£ 60.00
Hiring an activity (a bike that turns cycling into energy)	£100.00
Miscellaneous	£ 45.00
Total	£440.00

St Austell Town Council



Small Grants Scheme

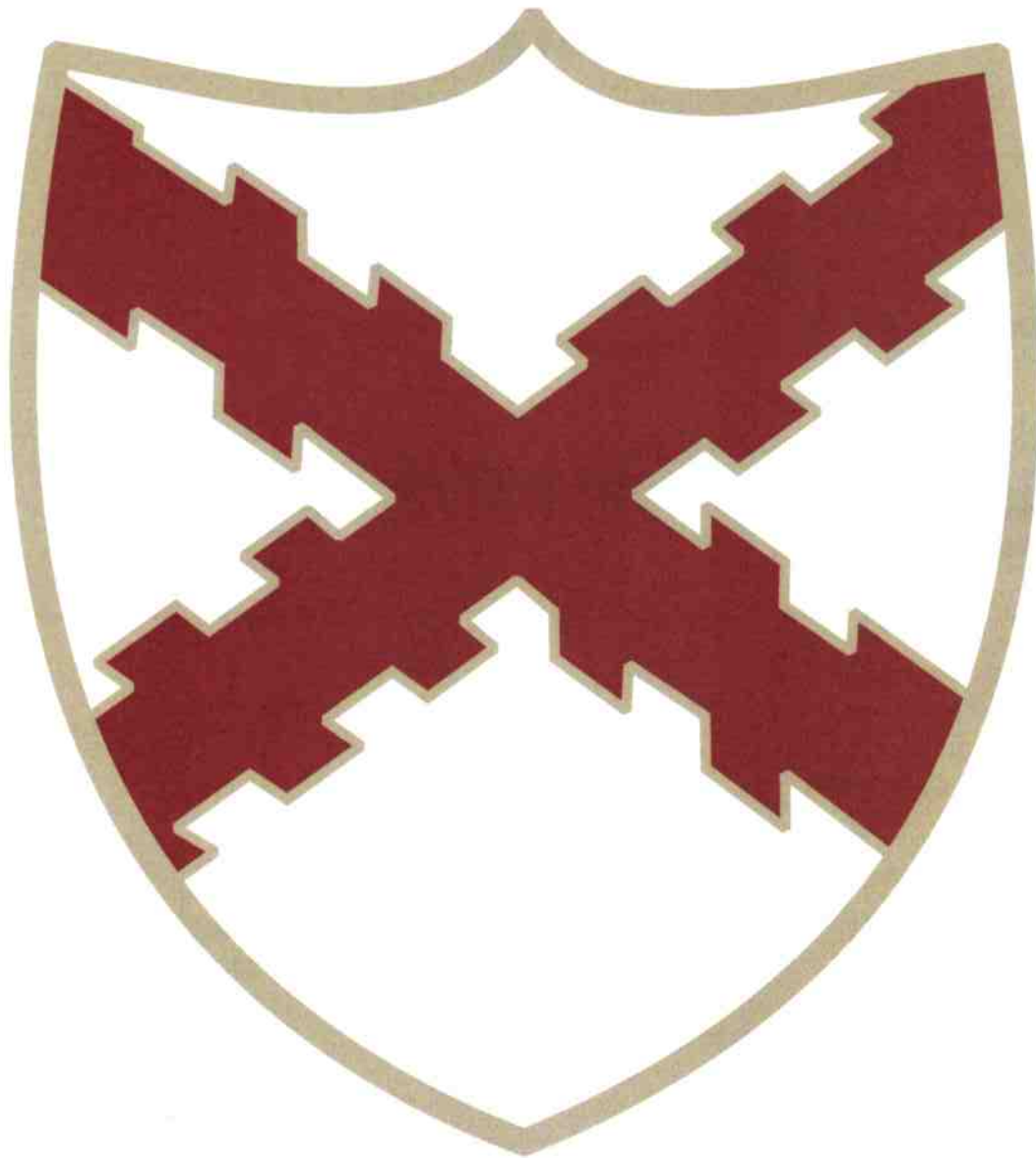
Application Form

PART B

1. Your organisation

Name of Organisation	St Blazey AOS
Charity/company number (if applicable)	Charity No: 1089885
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	No
What are the aims and objectives of your organisation?	To promote the advancement and improvement of general education in relation to all aspects of the art of drama and musical theatrical performance for all in the local community.

PLEASE LEAVE THIS PAGE BLANK



<p>Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)</p>	<p>This Society does not discriminate on the grounds of, race, ethnic or national origins, gender, marital status, sexual orientation, age, disability, religious or political beliefs or socio-economic status. Copy of Policy in your possession</p>
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2. Purpose for which the grant is sought

Project title:	"Jack and the Beanstalk"
Description of project (please continue on a separate sheet if necessary):	Auditions followed by rehearsals with Director Choreographer and Musical Director start at the beginning of September and include the teaching of acting, singing, dancing and comedy skills and leading to a professional standard production in January 2024
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	Although this Society is called St. Blazey Amateur Operatic Society its auditions will be at the Keay Theatre followed by rehearsals which hopefully will take place at the Keay Theatre as was the case last year. The finished production takes place at The Keay Theatre, Tregonissey Road, St. Austell. Its membership is drawn mainly from St Austell and its surrounding areas although there are some members from further afield for example: Newquay, Bodmin, and Lostwithiel to name but a few.
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	This Society has a Child Protection Policy together with Child Protection Procedures. Each parent is given a medical consent form to complete and there is a code of conduct between the child, parent/guardian, and the Society. Copies of each of these documents are in your possession. The Society also has Registered Chaperones to take care of children and young people. This Society also has GDPR Policies in place for children/parents, members and supporters, suppliers patrons and Trustees. This Society is already a Registered Body of Persons with Cornwall Council.

3. Finance

What is the total cost of the project?	This is almost impossible to predict, especially since, this year, we will be obliged to pay Royalties on a script. Our previous Director wrote our scripts himself and did not charge us Royalties. However, last year's production Cost £32,508.22. Sadly due to ill health he is not able to be our Director this year. A copy of our Audited Accounts for end of March 2023 is included. Other unknowns will be the cost of hire of the Keay Theatre as the College is potentially going through a major change in its facilities. It is also more than
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	likely that the cost of scenery hire, some costumes, lighting, sound and materials required for some props (including a beanstalk) will have gone up considerably. The hire of at least 20 radio mics will have increased plus the cost of their battery packs and batteries has always been expensive.
Amount of grant applied for (Up to £250) *	Whilst a grant of £250.00 would be nice, the most recent grant you kindly awarded us was £750.00 for which we were most grateful. A similar figure would be wonderful to help with our 74 th Production.
Have you previously received a grant from St Austell Town Council?	Yes/No Yes
If "Yes" please indicate: a) When b) Amount received c) For what purpose	2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021 (the latter was returned to the Town Council as there was no production due to the Covid outbreak), and 2022.

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
ASDA Green Token Fund	Whatever ASDA raises	✓	£300.00
Cornwall Councillors	Whatever they can	Not yet	

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	✓
A copy of your constitution (or similar document showing the organisation's status)	✓
A copy of your organisation's latest set of accounting statements (if any exist)	✓

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

All sponsors will have their logos displayed on all our publicity material and will be mentioned in various press releases and through all other media platforms. It will also be included in our programmes, on our website and hopefully on the Keay Theatre website.

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk

ST BLAZEY AMATEUR OPERATIC SOCIETY

President – Mr. K. Clemes LMPA, LBIPP, LRPS, LSWPP

Hon Chairman
Mr. Paul Pearce

Hon. Treasurer.
Miss Christine Heaman

Hon Secretary
Mrs. Angela Moon

Registered Charity No: 1089885



www.stblazeyaos.co.uk

18th May 2021

Sara Gwilliams
Deputy Town Clerk

Dear Councillors

Application for Small Grant consideration for January 2024 production of “Jack and the Beanstalk”) at the Keay Theatre

First please let me thank you all on behalf of St. Blazey Amateur Operatic Society for your support in recent years. It is much appreciated.

Next, we need to let you know that our long-awaited production of “Cinderella” was extremely well-received by audiences at each performance. This production was a while in the making due to Covid restrictions. The Society hopes to continue to charm and entertain audiences well into the future. We were equally delighted that most of the Councillors came to support us. We hope that we can look forward to seeing them again in 2024.

With that in mind plans for the 2024 production of “Jack and the Beanstalk” are already underway. The Committee works throughout the year, deciding which pantomime to produce. This year has sadly presented us with a problem as our erstwhile Director, Mike Meer, has suffered a health problem which prevents him being with us for our next production. We wish him a speedy recovery. Good Directors are like gold dust but we have been fortunate enough to enlist the services of a long serving experienced member of this Society. Because Mike is not in the position to write our script this year, we have had to buy one in and pay Royalties etc., on it. Be that as it may, we have at last found a good script and Production Meetings have recently taken place with the Director, the Musical Director and the Choreographer. Tentative steps have been taken with scenery and costume hire. We will be having a Launch afternoon at the end of August and Auditions will take place at the beginning of September followed by a rigid rehearsal schedule on Tuesday and Thursday evenings and on Sundays.

Once again, the Society is planning to surprise audiences with spectacle, laughter in abundance, musical delights and more fun than you can shake a stick at. As you will appreciate, a growing beanstalk will require some imagination which will increase the cost of scenery/props plus a large amount of finance including cost of rehearsal space and the hire of the Keay Theatre, so we

are hoping that you will be able to support us once again. We do not know how much the Keay will cost as it is potentially undergoing a great change. We do not yet know how audiences will be able to access the theatre or where they will be able to park their vehicles. However, we are working with the Keay to try to make this as easy as possible.

You will see from our current bank statement that we were fortunate enough to receive a grant from the Co-Op Community Fund that we received a generous donation of £2223.56. We also received a £10.00 prize from the Par Carnival Committee. Sadly, this event was cancelled this year due to bad weather conditions.

Most of the Councillors will already know that St Blazey AOS is a Registered Body of Persons with Cornwall Council and has Chaperones inspected and approved by the Representative of Cornwall Council. It is also a registered Charity.

The Society has members who come from all sorts of backgrounds and from areas surrounding St Austell including St Blazey, Tywardreath, Par and Fowey as well as some from the Clay Villages. The majority of our cast are children and therefore for these children, full-time students, OAP's and those who are less well-off there is a concessionary membership.

We believe that rehearsals and performance encourage people from all backgrounds and help to build confidence in performance on and off stage and help develop friendships and other social attributes. A further objective is to introduce live theatre to people of all ages, to promote audience participation and enjoyment. Pantomime is probably the first live theatre that children see. As some of you probably already know several of our members have gone on to extremely successful careers in film, theatre (all aspects), and other media services.

There is a large team backstage to support all the people on stage and these include wardrobe, make up, sound engineers, lighting engineers, theatre technicians, scenery manufacture, publicity, box office, stage crew, chaperones, child protection officer and front of house.

In addition to our Constitution and in accordance with Government Directive this Society has drawn up an implemented GDPR Policies as follows:

- Policy for Trustees
- Policy for Members and Supporters
- Policy for Patrons
- Policy for Suppliers
- Policy for Children

Members of this Society normally hold various fundraising events throughout the year. Over the previous year these have ceased to happen due to the covid restrictions. However, we hope that they will soon be reinstated and that there will once again be a fundraising Cream Tea event during August together with the ever-present raffle. The Society also envisages several other fundraising events, such as quiz nights, a duck race, Bingo evenings, Karaoke Evenings, etc., although Government Guidelines will have to be followed where necessary. There will also be other events yet to be discussed.

The Society entertains approximately 2000 members of audience, some of whom come from as far as Tintagel and it still has a contingent of Cub Scouts from Plymouth which has regularly supported this Society every year since the 1960's. It even has some people who come from further afield in Devon. It cares for in the region of 80 members.

The Society runs 4 matineés, one on each Saturday and 2 on Sunday, in order to try to cater for the vast number of families, schools and Church Groups who support the production each year.

We will continue to make our Tuesday performance a soft performance for such groups as The Gateway Club of St Blazey, Doubletrees and other groups who have members with special needs. This was received extremely well with several groups and was much appreciated by those who attended.

Unfortunately, we will have to raise our ticket prices this year. We have not increased these since 2016 and whilst we are very aware of the cost of living, our costs have increased year on year. We will, of course, keep these as low as possible. There will still be various concessions, but these are under discussion at the moment.

Our tickets are now sold through ticketsource.co.uk which proved very successful with our 2023 production.

I have forwarded a copy of our Income and Expenditure for year ending 31st March 2023. I have also attached our amended Constitution ratified at the AGM in June 2023.

We do hope that you are able to view our application favourably and look forward to hearing from you in the not-too-distant future. However, should you require any further information please do not hesitate to contact me either by email: _____ or by phone _____ or at the address below.

Meanwhile we look forward to hearing from you in the near future.

Yours sincerely

Meg Prater
Hon. Publicity Officer
St. Blazey AOS

ST AUSTELL TOWN COUNCIL

COMMUNITY COMMITTEE – 11th SEPTEMBER 2023

TOWN CENTRE CHRISTMAS LIGHTS

1. PURPOSE OF REPORT

To consider a request from St Austell BID for funding towards the cost of the town centre Christmas lights

2. LEGAL AND RISK MANAGEMENT ISSUES

The Council has the legal power to grant funding under the General Power of Competence which was formally re-adopted by the Town Council on the 17th May 2021.

If Members approve a contribution towards the town centre lights, the BID would take responsibility for the risks associated with the infrastructure, the putting up and taking down of the lights and any unforeseen issues whilst in situ.

3. RESOURCE ISSUES

In 2015 the Town Council agreed to contribute £5,276 per annum for five years to the St Austell BID by way of a contribution to the town centre Christmas lights.

The total cost of the town centre Christmas lights for a five year term from December 2023 to December 2027 is £24,500 per annum. The Town Council has been asked to contribute half of this cost ie £12,250 per annum for five years with effect from December 2023.

If Members approve a contribution towards the town centre lights, this can be found from reserves and built into the Town Council's base budget for future years.

4. EQUALITIES ISSUES

None.

5. ENVIRONMENTAL ISSUES

The Christmas lights are LED.

6. RECOMMENDATIONS

It is recommended that Members:

- (i) Approve a grant in the sum of £12,250 per annum for five years to the St Austell BID by way of a contribution to the town centre Christmas lights.

Background

The town centre Christmas lights are an important part of the Christmas festivities and add to the attractiveness of the town over the Christmas period. The BID took on the responsibility of arranging the Christmas activities in the town centre when they were elected in 2012 and, since that time, have built into their annual budget a sum of money for the Christmas lights. In recent years, the BID has leased the lights from a professional Christmas light company. Due to rising costs, the Town Council has contributed towards the town centre Christmas lights since 2015/16.

A new design for the lights in Fore Street has been chosen for the next five years which it is hoped will provide maximum impact yet robust enough to withstand high winds and rain. The current "curtain style" design struggles to withstand the very high winds which Cornwall has been experiencing over the last few years. The new design also includes festoon lighting which remains in situ all year round and can be switched on for other town centre events. The figure quoted covers the maintenance, installation and removal of the lights.

Representatives of St Austell BID will be at the meeting to talk through the proposal and answer any questions Members may have.

Pictures of the proposals will be circulated at the meeting.

DAVID POOLEY
TOWN CLERK

POLTAIR RESIDENTS ASSOCIATION



St Austell Town Council & Councillors,
The Stable Block, Pondhu House,
Penwhinnick Road,
St Austell,
Cornwall
PL25 5DP,

24th August, 2023

Dear St Austell Town Council & Councillors,

We held the Extraordinary Meeting on Thursday 17th August 2023 2pm at the Scouts Hall Robartes Gardens because very simply interest in the Poltair Residents' Association(PRA) has been waning for a number of years and those still involved were finding it more and more difficult to drum up enthusiasm for events and activities amongst the residents. With the passing of the years and health issues catching up with us the few remaining were finding it more difficult to organise anything and get things done.

We've had a good run for the Community's money, from: - Fun Days in Poltair Park, Prince Charles Park and Lostwood Community Garden; Easter egg hunts, Fairs, Obtaining the funding of approximately £40,000 to create Lostwood Community Garden from, The Big Lottery Fund, Biffa Award, Cornwall Council, a whole variety of donations from local businesses and charitable organisations. Celebrating Queen Elizabeth's Jubilee combined with the official opening of Lostwood Community Garden in June 2012; developing and refurbishing Prince Charles Park, and the other parks in Poltair; Christmas Parties, Halloween Parties, Easter events, table sales to raise funds for PRA, along with Town Council grants and Cooperative community funding, Children's discos; Bingo, outings, residents meetings, events involving local Schools, Scout group and other charitable organisations from the inauguration of PRA on 9th September, 2003 through to 31st December 2023, just over 20 years.

Two motions were proposed at the meeting: -

1. A motion to hand back the care of Lostwood Community Garden to St Austell Town Council was proposed: -

Due to the continuously ongoing issues with vandalism, anti social behaviour, and lack of support, volunteers and helpers means that we are unable to continue to care for the upkeep, maintenance and enhancements to Lostwood Community Garden, which we have done in the past. We therefore rescind our involvement, and relinquish responsibility to St Austell Town Council with effect from Monday 23rd October 2023 after which we shall bear no responsibility in any way for Lostwood Community Garden.

2. A motion to dissolve Poltair Residents Association

Both were supported unanimously and have become resolutions in accordance with the Constitution.

POLTAIR RESIDENTS ASSOCIATION

Chair: John Stocker,
Treasurer: Andrea Lanxon,
Secretary: Lee Belcher,

POLTAIR RESIDENTS ASSOCIATION



It is intended to dissolve PRA after the planned Childrens Christmas Party taking place on 10th December, with entertainment booked.

We have informed Ocean Housing of the outcome of the meeting and as one of the original signatories to the constitution and the documentation setting up PRA they have raised no concerns and have offered any help and advice that we may need.

We are therefore informing you that we therefore rescind our involvement, and relinquish responsibility to St Austell Town Council with effect from Monday 23rd October 2023 after which we shall bear no responsibility in any way for Lostwood Community Garden.

Yours sincerely,

John Stocker (Chair)

POLTAIR RESIDENTS ASSOCIATION

Chair: John Stocker,
Treasurer: Andrea Lanxon,
Secretary: Lee Belcher,