

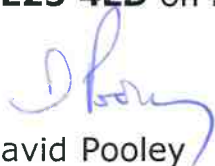
St Austell Town Council



To: All Members of St Austell Town Council

Dear Councillor

You are summoned to attend the **Meeting of St Austell Town Council** to be held in **The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD** on **Monday 4th September 2023** at **6pm**.



David Pooley
Town Clerk

29th August 2023

Tel 01726 829859
e-mail: david.pooley@staustell-tc.gov.uk
Website: www.staustell-tc.gov.uk

AGENDA

1. Apologies for absence

(Purpose: To accept apologies for non-attendance).

2. Councillor Deborah George

(Purpose: To hold a minute's silence and reflect upon the sad passing of Councillor Deborah George).

3. Declarations of interest and gifts or hospitality received.

(Purpose: To receive declarations of Members' interests and gifts or hospitality received).

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

4. Dispensations

(Purpose: To consider requests for dispensations).

5. Minutes of Meeting held on 10th July 2023

**Pages
1 - 4**

(Purpose: to agree that the minutes of the above meeting be signed as a correct record).

6. Matters to note

(Purpose: A verbal update from the Town Clerk on the actions taken since the last meeting).

Note: No decision may be made under this agenda item.

7. Mayor's announcements

(Purpose: To receive an update from the Mayor on her engagements and any other civic matters).

8. Public Participation

(Purpose: To invite members of the public to address the meeting in relation to the business to be carried out at the meeting).

Each person addressing the Council will be allocated a maximum of 2 minutes

9. Members' questions (10 minutes maximum)

A Member may ask the Mayor or the Clerk any question concerning the business of the Council, provided 3 clear days notice of the question has been given to the person to whom it is addressed. Every question shall be put and answered without discussion. A person to whom a question is put may decline to answer or undertake to provide a full answer within a timescale agreed with the Member. They may also agree to accept a question after the deadline.

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10. St Austell Town Centre Revitalisation Partnership

(Purpose to:

1. Receive an update on the rooftop garden project;
2. Appoint two Town Council representatives to the St Austell Town Centre Revitalisation Partnership).

11. South Cornwall Community Area Partnership

(Purpose: To receive an update on the inaugural South Cornwall Community Area Partnership and to appoint Councillor Brown as an additional Town Council representative on the partnership).

12. Councillor vacancies

**Pages
5 - 8**

(Purpose: To note three casual vacancies and agree a process to fill the positions). (Report attached).

13. Cornwall Council – Carlyon Road Steering Group

**Pages
9 - 14**

(Purpose: To appoint 2 Poltair & Mount Charles Ward Members to the Cornwall Council, Carlyon Road Steering Group). (Cornwall Council – Terms of Reference attached).

14. CALC Executive Board

**Pages
15 - 20**

(Purpose: To report two vacancies on the CALC Executive Board). (Correspondence attached).

15. Local Area Energy Plan

**Pages
21 - 22**

(Purpose: To approve Councillor Hamilton's attendance at a Local Area Energy Plan engagement session at Bodmin on the 25th September 2023 as an approved duty) (Correspondence attached).

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|------------|--|--------------------------|
| 16. | Safer St Austell – Statistical Information | Pages
23 - 26 |
| | (Purpose: To consider the latest statistical information from Cornwall Council relating to temporary accommodation in St Austell). (Cornwall Council St Austell Plan Update attached). | |
| 17. | Members appointed to outside bodies update reports | |
| | (Purpose: To receive reports of any relevant information from Members appointed to outside bodies). (Report attached). | |
| 18. | Cornwall Councillor update reports | Pages
27 - 28 |
| | (Purpose: To receive reports of any relevant information from local Cornwall Councillors). | |
| 19. | Planning and Regeneration Committee | Pages
29 - 40 |
| | (Purpose: To note the minutes of the Planning and Regeneration Committee meeting held on 17 th July 2023 and 21 st August 2023). (Attached). | |
| 20. | Schedule of Payments | Pages
41 - 46 |
| | (Purpose: To receive a schedule of payments from 1 st July 2023 to 23 rd August 2023) (Report attached). | |
| 21. | Dates of Meetings | |
| | (Purpose: To note dates of future Town Council Meetings: 16 th October 2023). | |

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

MINUTES of a MEETING of ST AUSTELL TOWN COUNCIL held on MONDAY 10th JULY 2023 in The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD at 6pm.

Present: Councillors: Brown, Clemo, Cohen, Fox, French, George, Lanxon, Pearce, Pears, Stephens, Styles, Thompson and Young.

In attendance: David Pooley (Town Clerk), Sara Gwilliams (Deputy Town Clerk).

C/23/25) Apologies for Absence

Apologies for absence were received from Councillors Bull, Double, Guest, Hamilton, Nott and Rowse

Councillor Pears advised that he needed to leave the meeting by 7.30pm

C/23/26) Declarations of interests and gifts or hospitality received

None.

C/23/27) Dispensations

There were no requests for a dispensation.

C/23/28) Minutes of Meeting held on 10th May 2023

It was **RESOLVED** that the minutes of the meeting held on 10th May 2023 be approved and signed as a correct record.

C/23/29) Matters to Note

The Clerk advised that he had nothing to add.

C/23/30) Mayor's announcements

Members noted the Mayor's report and raised no questions.

C/23/31) Public Participation

There were no members of the public present.

C/23/32) Members' questions

There were no questions from Members.

C/23/33) Annual Report – 2022/23

Members reviewed the draft words for the 2022/23 Annual Report and the Clerk advised that pictures would be added and the report printed up as an A5 booklet. Previous examples of the Town Council's Annual Report were circulated to Members for information.

It was suggested that the Town Council's priorities could be included in future Annual Reports and that the Finance Committee should be asked to consider a process for doing this.

It was **RESOLVED** to approve the wording for the 2022/23 Annual Report and authorise the Town Clerk to finalise and publish the document.

Councillor Ethan Stephens arrived to the meeting during the next item

C/23/34) Members appointed to outside bodies update reports

Councillor Brown advised that he had attended a CALC Larger Councils meeting in Bodmin recently where a number of Councillors and Town Clerks were present. There were also two Cornwall Council officers in attendance. The main topics for discussion related Cornwall Council's asset release processes and procedures and anti-social behaviour.

Councillor Thompson advised that SELAG had now been wound up and the officers absorbed back into Cornwall Council, largely within the Good Growth Team. He outlined the work of SELAG and mentioned some successful grant awards despite a very complicated process and large grant application forms.

Councillor French advised that St Austell BID is very appreciative of the increase in funding from the Town Council for the security guards particularly as they have seen a significant drop in levy income over recent years following the closure of town centre businesses and the Cornwall Council offices. He added that the BID events budget is tight and additional grant funding is being sought to supplement the scaled back events programme. He added that he had attended the recent town centre community safety day and had passed on some concerns from Councillor Thompson to Helen Toms.

A discussion ensued about the reporting of crime and the difficulties with the 101 telephone number. The Clerk advised that the 101 e-mail has been de-commissioned and replaced with a reporting form on the Devon and Cornwall Police website.

Councillors Pears added that crimes can be reported through the Crimestoppers telephone number: 0800 555 111.

C/23/35) Cornwall Councillor update reports

Members noted the written reports received from Councillors Double, Guest and Rowse.

Councillor Pears advised that he has been involved in local litter picks and liaising with Highways regarding speed visors at Porthpean Road and Slades Road and locations for double yellow lines. He added that he has been spending a lot of time on the "Digital Inclusion" project which enables the public to log onto Cornwall Council's website and view information personally relevant to them in one place. He added that he has also been in discussions about offshore wind turbines, build out projects by Treveth and the re-structuring of Corserv.

During discussion, Councillor Pears agreed to speak to Cormac about their policy on closing service requests and to provide the Slades Road speed visor data to Councillor Fox.

Arising from a question, Councillor Pears clarified the current position with regard to the Mayor for Cornwall debate and confirmed that discussions are taking place with Michael Gove MP, Secretary of State, regarding alternative devolution proposals for Cornwall.

Traffic congestion at Clifton Road was raised as an issue.

The Town Clerk advised that the inaugural meeting of the Community Area Partnership for St Austell, Mevagissey, Fowey and Lostwithiel is due to take place tomorrow at Studio 4. He added that this meeting would probably focus on the governance arrangements, but future meetings would involve discussions and focus groups on Highways issues and urged Councillors who are interested in highways matters to attend the meetings.

C/23/36) Planning and Regeneration Committee

It was **RESOLVED** to note the minutes of the Planning and Regeneration Committee held on the 15th May 2023.

Councillor Brown asked for an amendment to the Planning and Regeneration Committee meeting minutes dated 19th June 2023 as follows:

Minute Number P/23/25) Planning Decisions. After "5 year housing supply" it should read:

"A resident of Killyvarder Way had spoken effectively as a public speaker."

It was **RESOLVED** that subject to the above amendment, the minutes of the Planning and Regeneration Committee held on the 19th June 2023 be noted.

C/23/37) Finance and General Purposes Committee

It was **RESOLVED** to note the minutes of the Finance and General Purposes Committee meeting held on the 26th June 2023.

C/23/38) Community Committee

The Clerk advised that further to minute number CC/23/13 Councillor Mike Thompson had volunteered to be the Town Council's representative for volunteering activities at the station and that this should be reflected in the minute.

It was **RESOLVED** that subject to the above amendment, the minutes of the Community Committee meeting dated 5th June 2023 be noted.

C/23/39) Climate and Environment Committee

It was **RESOLVED** to note the minutes of the Climate and Environment Committee meeting held on 3rd July 2023

C/23/40) Schedule of Payments

It was **RESOLVED** that the Schedule of Payments for the period 28th April 2023 to 30th June 2023 totalling £219,034.74 be approved.

C/23/41) Exclusion of public and press

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified for the following item:

C/23/42) St Austell Town Centre Revitalisation Project

The Town Clerk advised that 10 tenders were received and were evaluated by Councillor Brown (Town Council representative), Peter Moody (Business representative) and Chris Sampson (Community representative) over two days at the end of last week with the assistance from a procurement specialist to ensure that due process was followed. The Clerk confirmed that a preferred contractor has been identified and that all tenderers will be written to within the next few days setting out the evaluation findings. A ten day challenge period will then follow, after which the contract will be finalised with the successful tenderer. The Clerk advised that once the ten day challenge period had passed without any issues, he will advise the Town Council, Town Centre Revitalisation Partnership and the press of the successful tenderer.

It was **RESOLVED** to note the update and authorise the Town Clerk to proceed with the appointment of the panel's preferred contractor subject to a satisfactory outcome of the challenge period.

C/23/43) Dates of Meetings

It was noted that the next Town Council meetings are due to take place on the 4th September and 16th October 2023.

The meeting closed at 7.22pm.

ST AUSTELL TOWN
COUNCIL MEETING – 4th SEPTEMBER 2023
COUNCILLOR VACANCIES

1. PURPOSE OF REPORT

To note three casual vacancies and agree a process to fill the positions.

2. LEGAL AND RISK MANAGEMENT ISSUES

Cornwall Council's Electoral Services team is responsible for elections. They must be advised of any councillor vacancies as soon as possible. The Electoral Services team will provide a formal notice which must be advertised for 14 working days. During this period electors can request an election. For an election to happen the request must be made by 10 electors from the election area. If the 14 days expires without a request for an election the Council can co-opt a person onto the Council to fill the vacancy.

To stand for the Council a person must satisfy at least one of the following qualification categories:

- (a) is registered as a local government elector for the parish;
- (b) has during the whole of the preceding twelve months occupied as owner or tenant, any land or premises in the parish;
- (c) his/her principal or only place of work during the preceding twelve months has been in the parish;
- (d) had during the whole of the preceding twelve months resided in the parish or within 4.8 km thereof.

3. RESOURCE ISSUES

The cost of filling vacancies will depend on the method adopted. Co-option is the cheapest option whereas by elections are expensive. Each election could cost in the region of £10,000 including poll cards which would be a necessity to inform voters of the new regulations relating to photographic voter identification.

The Town Council has £25,000 in its Election Reserve.

4. EQUALITIES ISSUES

The Council has an Equalities, Diversity and Inclusion Policy and an approved procedure for co-option both of which takes into account equalities.

5. ENVIRONMENTAL ISSUES

None directly.

6. RECOMMENDATIONS

It is recommended that Members:

- i. Note and formally declare the vacancies created in the Central & Gover, Bethel & Holmbush and Poltair & Mount Charles Wards;
- ii. Instruct the Town Clerk to advise Cornwall Council's Electoral Service of the vacancies in order to start the process for filling the positions;
- iii. Decide whether or not polling cards should be used if one or more of the vacancies are to be filled by way of a contested election.
- iv. Formally delegate authority to the Town Clerk to declare any future vacancy under Section 86 of the Local Government Act 1972;

Background

As the Town and Parish Council elections are not due until May 2025, it is recommended that a suitable process is adopted to fill the three vacancies at the earliest opportunity.

Central and Gover Ward

Mr Patrick McDonagh was formally notified that he was no longer eligible to be a Councillor in July 2023 due to his non-attendance at a Council meeting for over six months.

His disqualification is in accordance with the provisions of Section 85 (1) of the Local Government Act 1972.

Bethel and Holmbush Ward

Councillor Deborah George sadly passed away in July 2023 which has left a vacancy in Bethel and Holmbush Ward.

Poltair and Mount Charles Ward

Councillor Steve Nott has given the Town Council notice that he would like to resign from his position as Councillor with effect from 4th September 2023 due to a change in personal circumstances. Councillor Nott is a Town Councillor for Poltair and Mount Charles.

Process for filling vacancies

Cornwall Council's Electoral Services team is responsible for elections. They must be advised of any councillor vacancies as soon as possible. The Electoral Services team will provide a formal notice which must be advertised for 14 working days. During this period electors can request an election. For an election to happen the request must be made by 10 electors from the election area. If the 14 days expires without a request for an election the Council can co-opt a person onto the Council to fill the vacancy.

The Council has an agreed procedure for co-option of members which will be triggered if there is no formal request for an election. This involves advertising for expressions of interest from qualifying individuals.

To stand for the Council a person must satisfy at least one of the following qualification categories:

- (a) is registered as a local government elector for the parish;
- (b) has during the whole of the preceding twelve months occupied as owner or tenant, any land or premises in the parish;
- (c) his/her principal or only place of work during the preceding twelve months has been in the parish;

(d) had during the whole of the preceding twelve months resided in the parish or within 4.8 km thereof.

DAVID POOLEY
TOWN CLERK

Vision for Carlyon Road, St Austell

Stakeholder Group Terms of Reference

1. Introduction

This document sets out a Terms of Reference for a proposed group of key stakeholders to collaboratively work together in conjunction with a Cornwall Council project team to create a guiding vision for future redevelopment of land off Carlyon Road in St Austell.

2. Cornwall Strategic Context

The [Cornwall Local Plan](#) and its companion [Site Allocations Development Plan Document](#) form the current strategic planning framework for the whole of Cornwall and covers the period from 2012 to 2030.

Cornwall Council has in recent years declared a Housing Crisis and a Climate Emergency. The Council has recently formally adopted a new [Climate Emergency Development Plan Document](#) and set out policy and guidance in relation to [Biodiversity](#) in relation to development.

Within Cornwall Council's approved Business Plan and Medium Term Financial Strategy it has defined four "Priority Outcomes" for Cornwall and its residents as follows:

- [A brilliant place to be a child and grow up](#)
- [A thriving, sustainable Cornwall](#) that offers a secure home, a decent income and a great environment for all
- [Vibrant, safe, supportive communities](#) where people help each other to live well
- All supported by [an empowering and enterprising Council](#) that offers a consistently excellent customer experience and great value for money

3. St Austell

Over recent years St Austell has been identified as a priority area for intervention by Cornwall Council in recognition of the high levels of community and economic need and a generally challenging funding landscape. St Austell is Cornwall's most populous town situated on the South coast within the St Austell and Newquay parliamentary constituency. The town has a rich mining and cultural heritage and, as with all places, its built environment continuously evolves over time in response to economic and demographic changes. Cornwall Council works in partnership with St Austell Town Council and the surrounding parishes within the wider Community Area Partnership within which it sits. This network of local relationships enables local priorities to be at the heart of the technical processes required to create sustainable and inclusive place making strategies, which deliver against Cornwall's Priority Outcomes and support the needs and aspirations of communities.

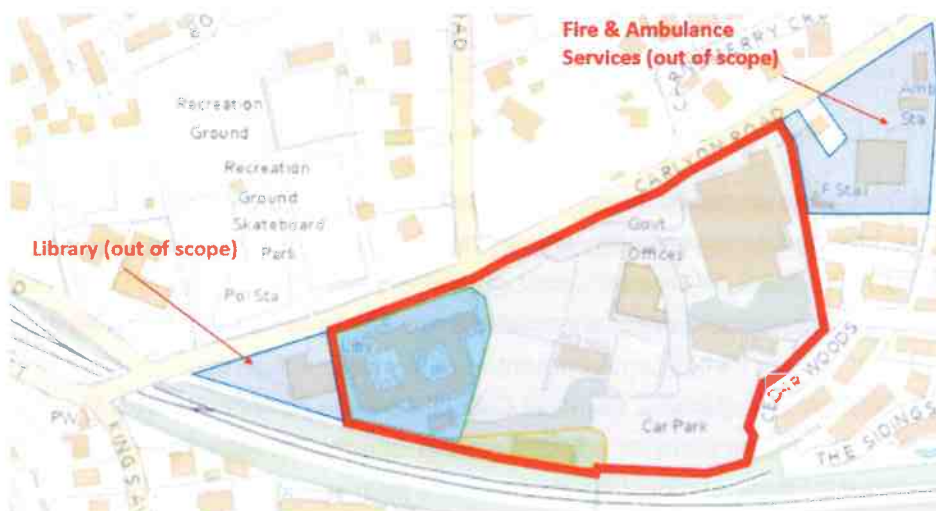
In recent years Cornwall Council has worked closely in partnership with St Austell Town Council and other local Stakeholders and together we have:

- Agreed a devolution of a large number of property assets, including St Austell Library, to the Town Council
- Secured Heritage Lottery funding and delivered the St Austell Townscape Heritage Project which has transformed a number of high street shop frontages
- Set up the Safer St Austell multi agency partnership to enable improved management of, and responses to, crime and anti social behaviour incidents in the Town Centre
- Set up St Austell Town Centre Revitalisation Partnership and secured Town Vitality Fund grant funding to deliver a locally led project to develop a [masterplan](#) for St Austell's Town Centre.
- Investigated the feasibility and viability for a Health and Wellbeing Hub
- Established a community e-bike scheme operated by Beryl Bikes across St Austell, with one of the e-bike stations situated at Carlyon Road.
- EU funded EV chargers have recently been installed in the Carlyon Road car park
- Worked to enable a residentially-led scheme on the site of the former Restormel Borough Council offices on Penwinnick Road to come forward including securing grant funding from the Government's Brownfield Land Release Fund
- Collaborated with AFC St Austell, Cornwall College, the FA and other regional and national partners to consider potential for an upgraded football ground at Poltair Park
- Agreed that Cornwall Council will establish its new Integrated Service Hub facility for St Austell within White River Place in the heart of the Town Centre

Just to the North East of the designated Town Centre area of St Austell, our subject site for this project is situated close the geographic centre of town as a whole, and is an area of Local Authority owned land off of Carlyon Road which for many years has hosted a variety of community services.

4. The Carlyon Road site and existing uses

The plan below sets out the proposed "red line" area for the purposes of this exercise:



For many years a range of public services have been provided in this vicinity including Later Living, Emergency Services, Leisure Centre, Library, Car Parking, Registration, Office accommodation, Youth Service provision and Primary Health Care.

A significant proportion of the red line site (apart from the Trevarna Care Home and the GP surgery) is in Local Authority freehold ownership, with some buildings having been leased out by Cornwall Council to partner organisations including the Leisure Centre (To GLL), The House youth centre (to Cornwall Youth Services) and part of Carlyon House (to St Austell Healthcare).

The existing buildings on the site are all in excess of 40 years old and will all require significant investment over the next decade if they are to remain in use. With the passing of time these buildings are expected to become increasingly uneconomic to run with low levels of thermal efficiency in comparison with modern building designs. Balanced against the investment requirement, will be consideration of the potential for adaptation to meet future service and community needs and of the embodied carbon inherent within these legacy buildings.

The St Austell Healthcare GP practice has long standing ambitions to consolidate its operations and to co-locate with other health and social care services to enable better and more efficient provision of health and care related services to residents. Carlyon Road is the site that has been identified as the preferred option for a Health and Wellbeing Hub facility. The current Polkythe Surgery building is leased by the practice from the freehold owner Assura, which is a leading UK investor, developer and manager of primary care properties.

Earlier in 2023, Sanctuary Housing secured freehold ownership of Trevarna Care Home and took over responsibility for running it as part of a strategic County wide partnership arrangement with Cornwall Council through which it took over a number of care home sites which were previously operated by Cornwall Care. Sanctuary are in the process of developing future options as part of a strategic master planning exercise for all of their Cornwall sites.

Out of scope sites:

- The Fire Station was newly built as part of a PFI contract in 2001. It is considered suitable for operational needs and well located in the Town with good accessibility to the road network. The adjacency with the Ambulance Service is positive operationally. It is considered that there is unlikely to be a strong case for change in relation to this and so this area of land will be excluded from the scope of this study.
- St Austell Library is a grade 2 listed building and the library service is operated by St Austell Town Council. The Town Council recently considered a potential option for co-location with Cornwall Council's Integrated Service Hub and concluded that the existing location and building best serves the community's needs.

5. Work already undertaken

- As part of a recent study into the feasibility of developing a Health and Wellbeing Hub on the Carlyon Road site, Cornwall Council commissioned consultants JTP Architects to examine the development options for a new build facility on the site.

- The Carlyon House office building was acquired by Cornwall Council having previously been a DWP office. It has recently been lightly refurbished to enable it to be used for an interim period as office accommodation. The majority of the services occupying this building are due to relocate to the New Integrated Service Hub in White River Place in 2025.
- In preparation for this project, Cornwall Council commissioned consultants to undertake a Preliminary Ecological Appraisal (PEA) of the site.
- Basic information about the existing buildings on the site has been compiled.
- Sanctuary Housing have undertaken initial options work in relation to renewal of care home beds

6. SWOT Analysis

<p>Strengths:</p> <ul style="list-style-type: none"> - Significant scale area of land in the heart of St Austell - We have an engaged and positive partnership of services, stakeholders and land owners - Good links with town centre, public transport and a base for the St Austell e-Bike scheme (Beryl) - No steep gradients or significant level changes to create development challenges 	<p>Weaknesses:</p> <ul style="list-style-type: none"> - Proximity to Railway infrastructure may create some constraints and additional cost - Currently there are some detailed information items missing including utilities capacity and the location of underground infrastructure and a detailed topographical survey has yet to be undertaken - Currently there is a significant amount of green space on the site and so achieving 10%+ of Biodiversity Net Gain could prove a challenge - A significant amount of the site is used for public car parking which serves the buildings on site plus surrounding areas. It would be likely that any proposed reduction in parking capacity would be met with resistance.
<p>Opportunities:</p> <ul style="list-style-type: none"> - To co design a place which supports the needs and aspirations of St Austell's communities - To create more sustainable and fit for purpose facilities for the services that will remain - Potential to introduce good quality housing on the site to address local needs - Potential for collaboration between land owners - Opportunity to consider sustainable technologies to reduce carbon consumption (e.g. geothermal heat) 	<p>Threats:</p> <ul style="list-style-type: none"> - Lack of affordable capital investment funding (market and public) to enable delivery - Viability challenges due to high build costs and low values in the area. - Service and budget pressures may drive tactical decision making which limits potential for realising strategic benefits over the longer term - Fear of change and scepticism that anything will actually change - Transformational and positive change will only be possible if there is cohesion amongst the partnership group and if there is public support for what is proposed.

7. Purpose, status and role of the group

It is proposed that this will be an advisory group rather than a decision making body. Cornwall Council has established a Client Project team and has engaged consultants Mei Loci to facilitate the development of a vision for the site through to RIBA stage 1. The aim of the project is to develop a draft Planning Statement, to guide future development of the site. This key output will form the basis for consultation with wider stakeholder groups and with the public. The role of this Group is to collaboratively work with the Council's Project Team and consultants to co-create that guiding vision and to contribute with constructive challenge, inspiration, advice and guidance, using professional, national and local insights, to help ensure that service and community needs, preferences and priorities are articulated and represented throughout the process.

8. Group composition

The group will be coordinated by Cornwall Council's Planning and Housing Service and Mei Loci consultants. The following will be invited to participate:

- Local Cornwall Council Members
- St Austell Town Council – ward Councillors, Chair of Planning Committee and Town Clerk
- St Austell Town Centre Revitalisation Partnership
- CC Resilient Communities - Community Link Officer & Safer St Austell Lead Officer
- CC Parking Services (operator of public car parks)
- CC Property Services & Estates Transformation (Cornwall Council corporate landlord)
- CC Public Health Service
- Cornwall and Isles of Scilly Integrated Care Board (commissioners of NHS Primary Care Health Services)
- CC Culture, Leisure & Libraries
- CC Adult Social Care services
- Better / GLL (operator of Polkythe Leisure Centre)
- Sanctuary Housing (operator & owner of Trevarna Care Home)
- St Austell Healthcare GPs and Assura (operators and owners of Polkythe GP Surgery)
- Young People Cornwall (operators of The House)

9. Operational Arrangements

The group will operate on an agile and informal basis and will meet on a frequency to be determined. Meetings and events will be generally conducted informally, facilitated by Cornwall Council and may take a variety of formats including face to face sessions, video calls, site walk

abouts and interactive workshop sessions. To enable all participants to think freely and explore possibilities without feeling constrained we do not propose to routinely publish notes, documents or minutes pertaining to the project. Notwithstanding this, participants need to be aware that information held by Cornwall Council may fall within the scope of its responses to requests under Freedom of Information legislation. Project documents created through this process will be generally marked as “working documents” and will be held securely within the Cornwall Council SharePoint system, with those individuals representing external partners granted access to view these.

Sara Gwilliams

From:

Sent: 08 August 2023 10:28
To: CornwallALC Enquiries; Sarah Mason
Subject: CALC Executive Board vacancies.
Attachments: 2023 Board Member Role Profile2.pdf; Application Form 2023.docx

Information Classification: CONTROLLED

Dear Member –

We currently have two vacancies on the CALC Executive Board which the AGM has resolved should be filled by co-option. Attached is a brief role profile for Executive Board Member and an application form for any Councillor who would be interested in supporting our work.

The Executive currently meets six times per year, both face to face and online, on occasion. The Board works with portfolios of interest including health, planning, community safety, the Cornwall Leadership Board, climate change and the green agenda.

If you believe a member of your council would be interested in supporting your Association and feels that they could help promote the sector as a whole, represent the CALC by working for the benefit of all councils and participate in the work of the CALC, then please pass on these details and encourage them to stand for one of the vacancies.

Applications must be endorsed by their nominating Council.

Elected members of Cornwall Council are not eligible to stand for the CALC Executive.

Councils that already have an Executive Board member cannot apply for a second member.

The attached application form should be returned by email to enquiries@cornwallalc.org.uk to meet the **application deadline of Friday 6th October 2023.**

Kind regards-

Cornwall Association of Local Councils
Unit 1a, 1 Riverside House
Heron Way
Newham
TRURO
Cornwall TR1 2XN

Tel : 01872 326968

Email : enquiries@cornwallalc.org.uk

URL: www.cornwallalc.org.uk

Think of the Environment - Do You Need To Print This?

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Cornwall Association of Local Councils

Unit 1, 1 Riverside House, Heron Way, Newham, Truro TR1 2XN

MEMBERSHIP OF THE EXECUTIVE BOARD

The Cornwall Association of Local Councils incorporated in 2017 to form Cornwall ALC Ltd, which is managed by a Board of Directors drawn from local councils in membership of the Association. Directors must be enthusiastic local councillors with the time and skills to support the work of the County Association and be an advocate for the interests of local councils in Cornwall.

CALC is an advocate for the sector; it supports the sharing of information and best practice. The Association is not a political lobbying organisation and holds no particularly party-political affiliation or view. Through its work with outside partners, the CALC represents the interests of the parish and town councils in Cornwall and provides opportunities for individual councils to express their views.

The CALC is committed to promoting diversity and is keen to see people from all backgrounds become involved with its work. Therefore, wherever possible, the Board's membership shall be drawn from across the local council sector, to reflect the size, location, interests and activity across the sector in Cornwall.

The Role of the Board of Association

The Association exists to provide support and advice to local councils in membership. Its core services are defined in its SLA with member councils published annually and available on the website. The main focus of the Board is to provide strategic input into the wider objectives of the CALC, allocating resources to priorities and ensuring the development of the Association's services to member councils.

Key roles include:

- ❖ Maintaining an overview of the relevance and effectiveness of the Association's services to members.
- ❖ Providing a strong governance framework including maintaining an effective and appropriate staffing structure.
- ❖ Representing the interests of the local council sector on outside bodies, working with partners including Cornwall Council, NALC and the Society of Local Council Clerks to promote opportunities and share best practice.
- ❖ Input into local government policy through the National Association of Local Councils and regional meetings of the Southwest County Associations.

Membership of the Board

The Board is made up of 12 Directors elected annually by the Annual Meeting. On this occasion the AGM has resolved that two vacancies should be filled by co-option. Board members attend as individuals, and it is essential that they are able to remain independent of their own nominating council and remain objective to the purpose of the Association. Members must be prepared to support the work of CALC and have the energy and enthusiasm to support your Association, its aims and objectives.

Please find below a short summary of the skills and knowledge needed to support the role of the Committee and the duties of Committee members.

Skills and Knowledge

- ❖ Committed to understanding and fulfilling the duties and responsibilities of a director.
- ❖ Have good listening and questioning skills.
- ❖ Ability to build effective relationships.
- ❖ Good communication skills with officers, councillors and other partner organisations.
- ❖ Ability to weigh up evidence and make suggestions based on that evidence.
- ❖ Knowledge of the challenges facing local councils.
- ❖ To participate objectively in discussion looking for ways to improve opportunities for local councils and remain non-parochial during discussion.

Duties of a member of the Executive Committee

As a member of the Executive Committee you would be required to

Attend all Executive Committee and General Meetings:

- ❖ Act as a conduit for information on behalf of member councils in your area. From time to time you may also be asked to represent the Association at local meetings within your area.
- ❖ Promote membership of the Association and the role of local councils in Cornwall.
- ❖ May hold a portfolio of interest, representing the interests of parish and town councils on outside bodies associated with this portfolio.
- ❖ Work with the County Executive Officer to create a dialogue with members and deliver CALC projects and initiatives.

The majority of Board meetings are held via Teams on-line; however you will be required to attend some face to face local meetings. The Association has an expenses policy and members may claim for their mileage incurred attending meetings on behalf of the Association.

NOTE:

The Code of Conduct applies to all councillors serving as Directors of the CALC Board. Members are expected to meet the standards of public life at all times and to consider any personal interests in matters being discussed. They must remain objective to the

needs of all local councils and be open minded during discussions on key issues affecting the sector from time to time.

If you believe that you have the interests and skills to support the role of local councils by playing an active role of the CALC Board, please consider standing for one of the two vacancies which currently exist. If you have any further questions please do not hesitate to contact the Chairman, Vice Chairman or myself for further information.

Sarah Mason
County Executive Officer

Sara Gwilliams

From: Local Area Energy Plan <CIOSLAEP@cornwall.gov.uk>
Sent: 11 August 2023 13:51
To: Local Area Energy Plan
Subject: Local Area Energy Plan - join us for a dedicated engagement session

Information Classification: PUBLIC

Good afternoon

Your Town / Parish Council is invited to send a representative to attend a dedicated engagement session to help shape the UK's first rural and island Local Area Energy Plan (LAEP). This is your chance to learn about how we currently use energy and help shape our ambitious plans to decarbonise the energy systems in Cornwall and the Isles of Scilly, helping the region reach Net Zero and work towards energy security.

As well as examining the types of technology and fuels needed, the LAEP will propose required alterations and additions to existing energy infrastructure and make recommendations to help secure affordable energy supplies for the future.

As an important organisation with a stake in our energy system, we are inviting you to participate in a session aimed at shaping these ambitious new plans to create a cleaner, more sustainable energy landscape in our region, whilst strengthening the green economy.

Ahead of the community session later in the day, this special session, open to members, town and parish councils and local organisations, offers you the opportunity to engage in conversations with our experts (City Science), ask questions, express your ideas, and actively contribute to the process. Your involvement is crucial to driving positive change and making significant impact on our energy future.

The sessions are:

- Falmouth, Town Council, The Old Post Office, September 5, 3pm-4pm – [register here](#)
- Bude, The Parkhouse Centre, September 8, 3pm-4pm – [register here](#)
- Saltash, The Core, September 12, 3pm-4pm – [register here](#)
- Penzance, St John's Hall, September 20, 3pm-4pm – [register here](#)
- Bodmin, Cornwall Council, Chy Trevail, September 25, 3pm-4pm – [register here](#)
- Online session – date and time to be confirmed. Sign up on the dedicated LAEP website to be informed when this will take place [Cornwall and Isles of Scilly Local Area Energy Plan | Let's Talk Cornwall](#)

Please note, we are holding follow on public information sessions from 4pm to 7pm. If you are unable to attend the special session above, please do feel free to drop in at these later times at the same locations.

For more information on the LAEP, visit [Cornwall and Isles of Scilly Local Area Energy Plan | Let's Talk Cornwall](#)

Your participation, either in person or online is highly valued and we look forward to hearing your input.

* You can also give your views on energy in Cornwall and the Isles of Scilly through an online opinion survey. [Fill in the LAEP survey here](#)

Carbon Neutral Cornwall Team

This e-mail and attachments are intended for above named only and may be confidential. If they have come to you in error you must take no action based on them, nor must you copy or show them to anyone; please e-mail us immediately at enquiries@cornwall.gov.uk. Please note that this e-mail may be subject to recording and/or monitoring in accordance with the relevant legislation and may need to be disclosed under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Security Warning: It is the responsibility of the recipient to ensure that this e-mail and any attachments are virus free. The Authority will not accept liability for any damage caused by a virus.

04/07/2023

St Austell Plan Update – July 2023

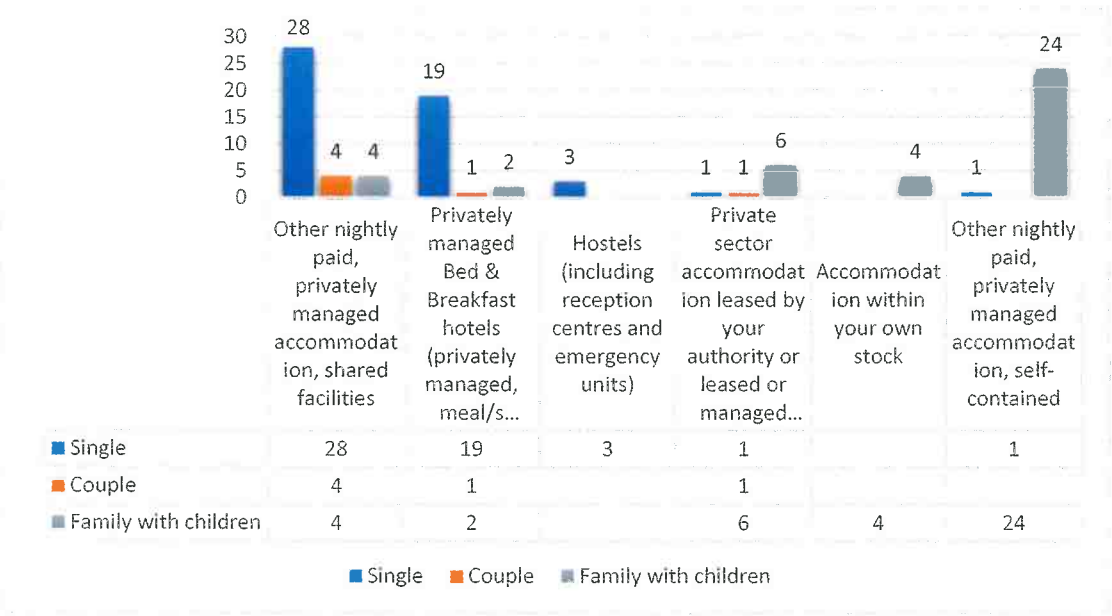
A single homeless and temporary accommodation plan was developed and shared with stakeholders in August 2021, in order to address issues highlighted by Members and wider stakeholder in St Austell.

It was agreed that regular update reports would be provided.

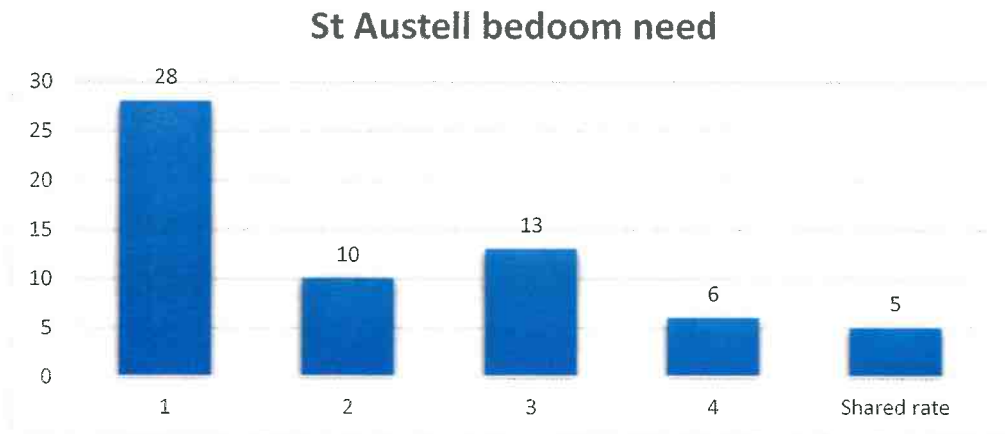
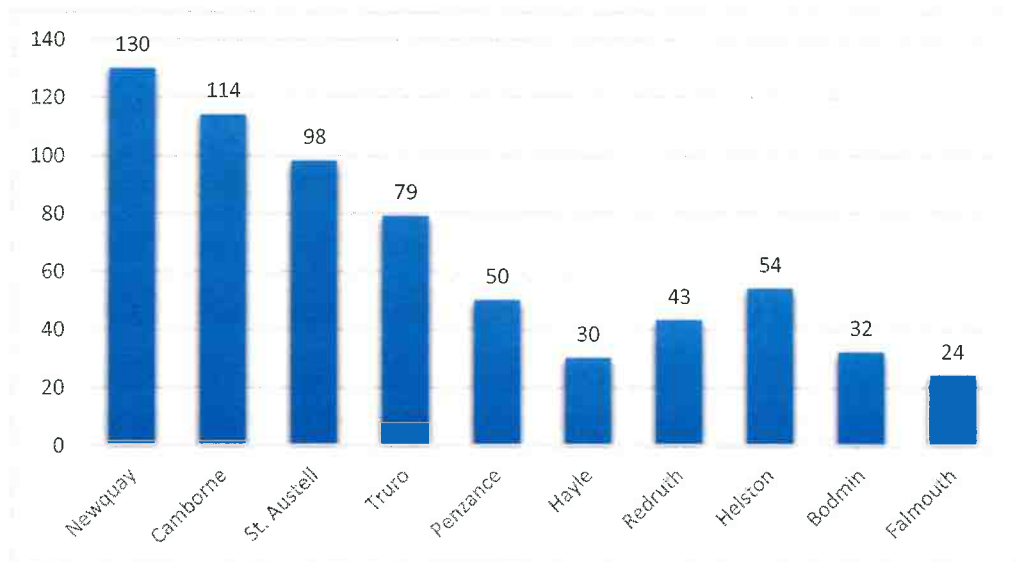
Number of households in temporary and emergency accommodation across main towns in Cornwall since 2020



Number of households in temporary and emergency accommodation in St Austell (04/07/2023) Total = 98



04/07/2023

Bedroom need – 4th July snapshot (from HO Dashboard)**TA/EA Placements by Town – 4th July 2023 snapshot**

Since August 2021, the following single person accommodation units have been delivered:

Location	Number of units
Truro	36
Camborne	18
Penzance	4
Newquay	25
Nanpean/Grenville Arms Crisis Accommodation	9 (8 units Crisis Accommodation – from 1 st July (commissioned service))
Eastbourne Rd, St Austell	10 units of move on developed by Homegroup (non-commissioned service)

04/07/2023

New Provision in the St Austell area

Grenville Arms Crisis Accommodation – the Cold Weather service at Nanpean has evolved into an 8 bedded Crisis Accommodation from 1st July 23 to 31 March 2025. Following a successful tender, Harbour Housing are delivering Housing Management and Support ensuring staff on site 24/7. This provision will complement our other crisis accommodation in Pool, our short-term hospital discharge provision and our Somewhere Safe to Stay Hub, opening in Truro later this month/early August.

Eastbourne Road - opened in April by Homegroup following renovation and refurbishment as move on accommodation from supported accommodation with housing management Mon – Fri 9 – 5 pm and concierge overnight and during the day at weekends. There will also be a health coach attached to the project. Although a non-commissioned service Homegroup colleagues have agreed to link in with Safer St Austell and will engage with the Housing Options Service for additional support as required.

Accommodation for Ex-Offenders

The Council and partners (CHL, Harbour Housing, Konnect) continue to deliver an accommodation for Ex-Offenders project with a focus on facilitating access to private rented accommodation alongside the delivery of support to reintegrate people back into the community as well as employment, education and training.

After various project extensions, Cornwall Council has now successfully bid for a further 2 years funding to support offenders in the private sector. This funding will be from April 2023 to end March 2025.

To date 102 offenders have been accommodated and supported in the private rented sector.

The current location of those accommodated and supported into the private sector can be seen below:

Location of Private Rented Tenancy	Number	Location
Out of county	26	14 Plymouth; 1 Bicester; 1 Colchester; 1 Derbyshire; 1 Hemel Hempsted; 1 Horncastle; 1 Newport; 1 Rhyl; 1 Tottenham; 1 Birmingham; 1 Yelverton, 1 Bradford, 1 Clevedon
West	39	12 Redruth; 8 Camborne; 9 PZ; 4 Hayle; 3 St Ives; 1 Goldsithy; 2 Helston
Mid	30	8 St Austell; 10 Newquay; 5 Truro; 1 Mount Hawke; 1 Perranporth; 2 Falmouth; 1 Nanpean; 1 Indian Queens, 1 Carnon Downs
North & East	16	5 Bodmin; 2 Bude; 1 Camelford; 1 Saltash; 2 Liskeard; 1 Lostwithiel; 3 Launceston; 1 Pensilva
Total		111

04/07/2023

If you are rough sleeping or are concerned about someone who is rough sleeping, please raise an alert via Streetlink at www.streetlink.org.uk or call 0300 1234 161 or email roughsleeperaccessservice@cornwall.gov.uk

The Rough Sleeper Outreach Team works from 7am to 7pm Monday to Friday, from 9am to 5pm on Saturdays and on Sundays during peak times.

We are With You continue to deliver an Outreach Service for Rough Sleepers with Drug and Alcohol issues. They can be contacted on **0333 200 0325**

Cllr Double – Town Council Report

The transfer of the Penwinnick Road offices to Treveth Ltd has not yet taken place. It is anticipated this will now happen early September. I am delighted that we are nearly across the line, just a few legalities to resolve. This has been in discussion for approximately 6 plus years (before my time) but I am pleased that we are finally going to see this site developed.

I am sure many people will have fond memories of the building but as it was almost empty it was not viable to keep it open, especially with the huge backlog of maintenance that would have been needed to bring it up to a suitable standard.

Work is now underway to prepare for demolition later in the year and then we will start to look at the redevelopment.

Penwinnick Road is set to get a lot of redevelopment over the coming years; that will undoubtedly cause more pressure on the highway and it is with that in mind why I have started the process of looking at the redevelopment of the Mevagissey roundabout.

As you may have seen, I have already had the previous councillor responsible for Transport, Cllr Donnithorne out to see the problems for himself and he has already started this process with Officers. I am waiting on their initial plans but I will now be making further representation to Cllr Pears to get his support for an upgrade on this junction. This will take years, but as I say numerous times, we have to start somewhere.

I was pleased to see that Truro Road park has had a little facelift and trust that residents will enjoy this space. I would like to thank the Truro Road Park volunteers that work tirelessly to keep this space tidy, along with Steve and his Team of ground staff from the Town Council.

ASB is still a blight on our town and, for some reason, has escalated again recently. I have had meetings with the local Police Inspector about this and their plans to tackle these issues. I am pleased with some of the recent closure orders they have issued on properties and the work the Neighbourhood Team are doing to address concerns.

I am, yet again, raising these concerns with the Council, especially the Housing Team to ensure that, as promised, St Austell is not their first port of call to place people with these complex needs. As per usual any ASB needs to be reported via the Police website and Cornwall Council "Report It" website. This is of paramount importance.

I attended the funeral of Cllr Debbie George which was conducted by ex councillor/mayor John Keast. John did a great job given the circumstances. It was a lovely service and I imagine just what Debbie would have wanted.

I am involved with many things across the town, so if there is something specific you need any update on, please do contact me direct as I know some of you do – thank you!

MINUTES of a MEETING of ST AUSTELL TOWN COUNCIL PLANNING AND REGENERATION COMMITTEE held on MONDAY 17th JULY 2023 in The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD at 6pm.

Present: Councillors Brown, Cohen, Fox, French, Hamilton, Lanxon, Styles and Thompson.

Also present: Councillor Double.

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

P/23/30) Apologies for absence

Apologies for absence were received from Councillors Bull, Pearce and Stephens.

Councillor French advised that he needed to leave the meeting at 7.30pm.

P/23/31) Declarations of Interest

Councillor Hamilton declared an interest in planning application PA23/05052 by virtue of being the landowner.

Councillor Fox advised that since the last meeting it has come to light that she knows the owners of the property which is the subject of planning application number PA23/01424 and has agreed with the Clerk that if the application is discussed at a future date, she will not take part in those discussions.

P/23/32) Dispensations

None.

P/23/33) Minutes from the Meeting dated 19th June 2023

The Chair drew Members' attention to the revised minutes which reflected the amendment requested at the Town Council meeting on the 10th July 2023.

It was **RESOLVED** that the minutes of the meeting held on the 19th June 2023 be approved and signed as a correct record.

P/23/34) Matters to note

The Clerk advised that he had received a 5 day protocol in respect of PA21/08915 (9 and 10 Aglets Way) which he would raise later on the agenda.

The Clerk also advised that further to minute number P/23/28 a response has been received from Cornwall Council to advise that they are pausing the review of Town and Parish Council transport strategies whilst consideration is given to the Council's transport priorities.

The Clerk confirmed that he has received correspondence from Kate Kennally in response to the Planning and Regeneration Committee's A391 safety concerns and agreed to circulate the correspondence to all Councillors.

Councillor Brown asked about enforcement in relation to Planning Application Number: PA22/09639. The Clerk confirmed that the application has not yet been determined but that he had requested an update from the Planning Officer.

P/23/35) Public participation

There were no members of the public present.

P/23/36) Planning Applications

- i. **PA23/03204:** 16 Cromwell Road St Austell Cornwall PL25 4PS. Change of use of garage/workshop store to annexe/garage/workshop/store.

It was **RESOLVED** to make no objection to this application subject to the annex being used in conjunction with the host building.

- ii. **PA23/03680:** Buckler Cottage Bucklers Lane St Austell Cornwall. Retrospective planning for detached garage conversion to annex.

Members generally supported the proposal although concern was expressed with regard to insulation and asked that Cornwall Council's Building Control Team is consulted if the application is approved.

It was **RESOLVED** to make no objection to this application subject to the annex being used in conjunction with the host building.

- iii. **PA23/04000:** Masonic Temple 25 South Street St Austell Cornwall. Technical details application following grant of Permission in Principle PA22/10165 dated 06.02.2023 for the construction of four dwelling units.

The Committee re-iterated their concern with regard to access to the site but noted that Cornwall Council has granted permission in principle and that the assumption is that the occupants of the flats will not have a car and no vehicular access will be required.

It was **RESOLVED** to make no objection to this application.

- iv. **PA23/04047:** Land North East Of 19 Bucklers Lane Bucklers Lane St Austell Cornwall. Proposed application to build one number 2 bed bungalow and one number 1 bed bungalow.

During discussion, Members expressed concern with regard to the mining history in the area and the potential for overbearing and overlooking issues on the bungalow behind the proposal.

A proposal to object to the application was lost 3 votes for, 4 votes against. A proposal to make no objection to the application was carried 4 votes for, 3 votes against.

It was **RESOLVED** to make no objection to this application subject to a satisfactory mining survey.

- v. **PA23/04561:** 35 Agar Road St Austell Cornwall PL25 3AE. Loft conversion and associated works.

It was **RESOLVED** to make no objection to this application.

- vi. **PA23/04566:** 28 Pennor Drive St Austell Cornwall PL25 4UW. Proposed ground floor utility and first floor bedroom/ensuite extension.

It was **RESOLVED** to make no objection to this application.

- vii. **PA23/04695:** 47 Pennor Drive St Austell Cornwall PL25 4UW. The proposed erection of a double storey dwelling, the formation of a new vehicular access and ancillary works.

Members felt that the proposal would be overdevelopment of the site and would create overbearing and overlooking issues. Concerns with regard to the character of the street scene and the poor access arrangements. A view was also expressed that there would be insufficient amenity space for the new dwelling.

It was **RESOLVED** to object to this application on the grounds of:

Over development
Over shadowing
Overbearing
Overlooking
Poor access
Out of keeping with the street scene
Lack of amenity space for the new dwelling

Councillor Hamilton reiterated his interest and left the meeting

- viii. **PA23/05052:** 24 Trevone Crescent St Austell Cornwall PL25 5ED. Works to trees subject to a tree preservation order TPO Fell 1 coppice sweet chestnut stool due to basal decay and dieback and replant with 2 birch and/or rowan.

It was **RESOLVED** to make no objection to this application subject to the Tree Officer being satisfied with the proposals and that 2 suitable species of tree are planted in its place.

Councillor Hamilton returned to the meeting

P/23/37) Premises Licence Applications

None.

P/23/38) Planning Decisions

It was **RESOLVED** that the report and decisions be noted.

P/23/39) Cornwall Council – Urgent Delegated Planning Decisions

The Clerk advised that a 5 day protocol had been received in respect of Planning Application Number: PA21/08915 (9 and 10 Aglets Way) with a recommendation from the Planning Officer for approval.

Members expressed their dissatisfaction with the situation but felt that little further improvements could be made.

A proposal to following the advice of the Planning Officer was not seconded.

A proposal to agree to disagree was carried 5 votes for, 2 votes against.

It was **RESOLVED** to “agree to disagree” with the Planning Officer and not pursue the matter any further.

P/23/40) St Austell Town Centre Revitalisation Partnership

The Town Clerk reiterated the update provided at the Town Council on the 10th July 2023 with regard to the tender process. He added that Mr McCardle has been working on a GWR grant for improvements to the station and that he is now looking into potential funding streams for improvements to the church grounds. The Clerk advised that he is still talking to Cornwall Council about the potential for student accommodation at High Cross Street, but unfortunately little progress has been made to date.

Councillor Brown advised that he was one of the three panel members who had evaluated the tenders and agreed on a preferred contractor. He further advised that the Torchlight Carnival was discussed at the last meeting where it became apparent that due to a lack of committee members to organise the carnival and a suitable venue for the start and finish it would probably not continue. Councillor Brown further advised that Mark Ellis provided an update on the General Wolfe building, and the Town Centre Regeneration Partnership agreed that they would be happy to be the consultative body for the project. Councillor Double advised that she fully supported the Town Centre Regeneration Partnership being involved with the General Wolfe Plans and that she was pressing to ensure that the Town Council is fully consulted on the plans for Penwinnick Road.

The Clerk advised that Mark Ellis had provided a response with regard to future work on the local plan and that he would update the partnership at their next meeting.

P/23/41) Cornwall Council Highways Schemes

The Clerk advised that he had requested a meeting with Cornwall Councillors, key officers and Town Councillors to discuss the final year of Community Network Panel highways schemes.

Arising from a question, the Clerk confirmed that Treverbyn Parish Council had added their support to the letter to Kate Kennally concerning the safety of the A391.

P/23/42) Great Western Railway (GWR) consultation on changes to ticket offices

Councillor Brown advised that he had asked for the GWR Ticket Office consultation to be considered by the Planning and Regeneration Committee and outlined the ticket office statistics in St Austell which demonstrates that St Austell has a higher percentage of ticket office users compared to other towns.

The Clerk read a statement from Councillor Young who expressed concern with regard to the difficulties elderly people might face who are not au fait with computer systems and the difficulties for wheelchair users who cannot reach the ticket machines. Councillor Young also stressed that in general people prefer face to face contact and expressed concern at the potential job losses if the ticket offices are closed. Councillor Double advised that the MP's survey had received a few hundred responses so far but they had not yet analysed the responses.

During discussion a view was expressed that the ticket App is very good and overall, the public would probably not find the changes too onerous.

It was **RESOLVED** that the Council should advise that St Austell railway station ticket office should **not** be closed primarily for the following accessibility reasons:

1. The elderly who are not au fait with computer systems prefer to visit the station in person and have face to face contact.
2. People with disabilities often also prefer to visit a station in person. Those in wheelchairs struggle to reach the machines, those with sight impairment struggle to read the machines and those with learning difficulties struggle to understand the machines.
3. In general, many people prefer face to face contact and this not only provides reassurance in the purchase of tickets, but also is an integral part of the community in such a rural area where public transport is vital and limited.
4. This service also provides local employment, and although GWR has promised that no jobs will be lost, there is a very high risk that high levels of automation will lead to a reduction of staff due to a perceived lack of need. This would eventually mean that the lack of staff would ultimately lead to the inability to provide essential disability assistance.

Members were concerned at the potential safety issues for vulnerable individuals at a remote station if staffing levels were to decrease.

P/23/43) Dates of Meetings

It was noted that the dates of the next meetings of the Planning and Regeneration Committee are Monday 21st August 2023 and Monday 25th September 2023.

The meeting closed at 7.40pm.

MINUTES of a MEETING of ST AUSTELL TOWN COUNCIL PLANNING AND REGENERATION COMMITTEE held on MONDAY 21st AUGUST 2023 in The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD at 6pm.

Present: Councillors Brown (Chair), Bull, Cohen, Fox, French, Lanxon, Pearce, Styles and Thompson.

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

The Committee held a 1 minute silence in memory of Councillor Deborah George who was a Member of the Town Centre Revitalisation Partnership

P/23/44) Apologies for absence

Apologies for absence were received from Councillors Double, Hamilton and Stephens.

P/23/45) Declarations of Interest

Councillor Julie Fox declared an interest in agenda item 7 (iii) by virtue of being an employee of Cornwall College. She advised that she lived at Dobell Road but not in close proximity to the applicants for agenda item 7 (vii).

P/23/46) Dispensations

None.

P/23/47) Minutes from the Meeting dated 17th July 2023

It was **RESOLVED** that the minutes of the meeting held on the 17th July 2023 be approved and signed as a correct record.

P/23/48) Matters to note

The Clerk advised that Planning Application Number: PA23/09639 has not yet been determined.

The Chair added that the Town Centre Revitalisation Partnership expressed concern at their last meeting with regard to the proposed closure of the St Austell Station Ticket Office and an objection from the Partnership has been lodged with GWR.

P/23/49) Public participation

There were no members of the public present.

P/23/50) Planning Applications

- i. **PA23/04075:** 7 Roslyn Close St Austell Cornwall PL25 3UN.
Extension of dropped kerb and associated works.

The Clerk advised that the application has been withdrawn as the proposed works can be carried out under permitted development rights.

- ii. **PA23/04967:** 9 Church Street St Austell Cornwall PL25 4AT. Retrospective planning permission for replacement windows and doors at 9 Church Street, as part of the Historic Environment Plan.

It was **RESOLVED** to support this application.

- iii. **PA23/05158:** Cornwall College John Keay House Tregonissey Road St Austell. Demolition of existing college buildings and construction of new buildings for educational use, associated alterations and improvements to existing car parking and landscaping and associated infrastructure.

The Clerk advised that no comments have been received from the Planning Officer, but concerns have been expressed from some Lewis Way residents about the potential for an increase in traffic and congestion in Lewis Way if it is not restricted to residents only. Further information has been requested by the Cornwall Council Lead Local Flood Authority regarding drainage and concerns have been expressed by the Police Architectural officer with regard to security and the provision of CCTV.

Members generally expressed their support for the proposal and the strong need for St Austell to have a modern and purpose built college to attract students into the town. A concern was expressed with regard to the proposed location of the restaurant which would not make the most of the views over the bay and the demolition of a building that has a long history in the town.

It was **RESOLVED** to support this application subject to a condition to ensure that there is no vehicular access through Lewis Way to or from the college (except for emergency vehicular access) and that the Planning Officer ensures that the concerns raised by the Police Liaison Officer are addressed.

*** Councillor Fox took no part in the discussions on the above application ***

- iv. **PA23/05236:** B & Q Plc Pentewan Road St Austell Cornwall. Application for retrospective Consent for the Display of Advertisements, namely the siting of 1 internally illuminated static sign, and 9 non-illuminated signs (7 fascia signs and 2 panel signs to existing posts).

It was **RESOLVED** to make no objection to this application.

- v. **PA23/05857:** Flat Above 12A And 12B Fore Street St Austell Cornwall PL25 5EN. Listed Building consent for external gutter replacements and general roof level repairs to the flat above 12a and 12b Fore Street, St Austell.

It was **RESOLVED** to support this application and ask the Planning Officer to check that a bat survey is not required.

- vi. **PA23/05957:** Flat Above 12A And 12B Fore Street St Austell Cornwall PL25 5EN. External gutter replacements and general roof level repairs to the flat above 12a and 12b Fore Street, St Austell.

It was **RESOLVED** to support this application and ask the Planning Officer to check that a bat survey is not required.

- vii. **PA23/06269:** Rear Of 14 And 16 Dobell Road St Austell Cornwall PL25 4NB. Permission in principle for proposed construction of a single dwelling.

It was **RESOLVED** to make no objection to this application.

P/23/51) Premises Licence Applications

None.

P/23/52) Planning Decisions

PA21/08915 – Aglets Way

The Clerk advised that following a five day protocol the Chair and Vice Chair agreed not to pursue this application to committee.

PA23/01424 – 32 Brockstone Road

Members noted that despite the Town Council's continued strong objection to the application and a request to pursue it to committee, it has been approved by Cornwall Council under delegated powers.

It was **RESOLVED** that:

- (i) The report and decisions be noted;
- (ii) Councillor Rowse be asked to provide an update to the Town Council meeting on 4th September on why the application was not pursued to Committee.

P/23/53) Cornwall Council – Urgent Delegated Planning Decisions

None.

P/23/54) St Austell Town Centre Revitalisation Partnership

The Clerk advised that he had met with Jonathan Nicholls and Warren Thorne from Hayhurst Consultants and introduced them to the Old Vicarage Place landowner and his agent which had been very positive. The contract between the Town Council and the consultants has been drafted and is almost ready for signature.

The Town Centre Partnership has two voluntary sector vacancies and one democratic vacancy at the present time. The democratic vacancy will be discussed at the Council meeting on the 4th September.

Matthew Vowels and Mike Hawes are trying to take the High Cross Street student accommodation project forward and the High Street Task Force are now due to visit St Austell in September. The Regeneration Officer is applying for CIL funding for improvements to the Holy Trinity Churchyard and assistance is being sought from Jon Mitchell at Cornwall Council.

Arising from a question, the Clerk advised that he cannot provide a timescale for the consultants to provide a presentation to the Town Council or Town Centre Revitalisation Partnership as the project plan is being revised to bring some feasibility work forward identified at their recent site visit. He added that the consultants are due to return from annual leave this week and that he would contact them to ascertain some timescales including when they hope to be able to introduce themselves to the Town Council and the Partnership.

Councillor Brown advised that the Partnership had discussed at length the recently released housing numbers report which showed an increase in temporary accommodation placements in St Austell. The business representatives particularly expressed their concern although acknowledged that temporary accommodation placements did not always correspond with ASB. Concern was expressed about the large number of gatherings in the town centre, which the public, on the whole, find intimidating, particularly if the people involved are drinking.

It was **RESOLVED** that the Clerk should ask Cornwall Council for a report showing:

1. the numbers of people placed by Cornwall Council in temporary/emergency accommodation analysed by town for the last 3 years, and
2. the numbers with complex needs in supported accommodation analysed by town for the last 3 years.

P/23/55) Cornwall Council Highways Schemes

The Clerk advised that he had chased the Community Link Officer for a meeting between the Town Council, Cornwall Councillors and the Highways Officers to discuss the final year of the Community Network Panel highways schemes.

P/23/56) Local Plan (at the request of Councillor Brown)

Councillor Brown advised that he had asked a question of Cornwall Council at the Town Centre Revitalisation Partnership about the timescales for a review of the local plan and the written reply from Mr Ellis indicated that due to national planning uncertainties this will not be looked at until after the general election. Cornwall Council has set themselves a production timetable of 2 years from the commencement of work to the submission of the revised plan.

During general discussion, Members stressed the importance of local input into developing plans and highlighted the success of the St Austell Town Framework and the Parish Councils' involvement in the process.

It was **RESOLVED** to note the update.

P/23/57) Dates of Meetings

It was noted that the dates of the next meetings of the Planning and Regeneration Committee are Monday 25th September 2023 and Monday 30th October 2023.

The meeting closed at 7.36pm.

ST AUSTELL TOWN COUNCIL
COUNCIL MEETING – 4th SEPTEMBER 2023
SCHEDULE OF PAYMENTS
1st JULY 2023 to 23rd AUGUST 2023

1. PURPOSE OF REPORT

To approve a schedule of payments made since the last meeting.

2. LEGAL AND RISK MANAGEMENT ISSUES

There is a requirement for the Town Council to approve all payments made. All payments are authorised by at least two signatories and all payments must be within the budgets approved by the Council. Payments methods used are cheque, BACS, direct debit, credit card and petty cash.

3. RESOURCE ISSUES

The payments made and proposed are all within the Council's approved budgets.

4. EQUALITY ISSUES

None. Payments are usually made promptly to small contractors and charitable groups to help avoid cashflow difficulties.

5. ENVIRONMENTAL ISSUES

All items procured are delivered to the office by van or lorry. Where possible items are procured locally and from sustainable sources or using recycled materials.

6. RECOMMENDATIONS

It is recommended that Councillors approve the attached Schedule of Payments totalling £326,275.25.

DAVID POOLEY - TOWN CLERK

PAYMENT SCHEDULE

St Austell Town Council
For the period 1 July 2023 to 23 August 2023
Cash Basis

Date	Payment Method	Payee	Description	Reference	Amount Account	Cost Centre
03 Jul 2023	BACS	UK Aggregates Ltd	Payment: UK Aggregates Ltd	INV-6848	3,490.80 Miscellaneous Expenses	Other Parks and Open Spaces
03 Jul 2023	Direct Debit	Screwfix Direct Ltd	Payment: Screwfix Direct Ltd	1377525325	54.96 Protective Clothing	Other Parks and Open Spaces
03 Jul 2023	Direct Debit	Screwfix Direct Ltd	Payment: Screwfix Direct Ltd	1377525325	57.99 Protective Clothing	Other Parks and Open Spaces
03 Jul 2023	Credit Card	SGS Engineering Ltd	Payment: SGS Engineering Ltd	CC3 7 23	89.99 Other Transport/plant expenses	Transport and Plant
03 Jul 2023	BACS	Studio 4 Dance	Payment: Studio 4 Dance	Grant6	7,000.00 Miscellaneous Grants	Misc. Projects/Grants
03 Jul 2023	Direct Debit	Cornwall Council	Payment: Cornwall Council	802973815-2023/2024-3	173.00 Rates	Pollair Park
04 Jul 2023	Credit Card	Royal Mail	Payment: Royal Mail	CC4 7 23	120.00 Office Supplies	General Administration
04 Jul 2023	Credit Card	Xero (UK) Ltd	Payment: Xero (UK) Ltd	CC04 07 23	33.60 IT / Communications	General Administration
04 Jul 2023	Credit Card	BT	Payment: BT	M086 NX	504.00 IT / Communications	General Administration
05 Jul 2023	Direct Debit	Alistar Business Solutions	Payment: Alistar Business Solutions	E2017253299	194.20 Fuel	Transport and Plant
07 Jul 2023	BACS	Objective IT Services	Payment: Objective IT Services	3358	358.52 IT / Communications	General Administration
07 Jul 2023	BACS	SSE Business Energy	Payment: SSE Business Energy	41817533/0018	80.72 Electricity	Priority Toleits
07 Jul 2023	BACS	Hay Nurseries (Cornwall) Ltd	Payment: Hay Nurseries (Cornwall) Ltd	157215	250.10 Grounds Maintenance Supplies	Other Parks and Open Spaces
07 Jul 2023	BACS	SBR Electrical	Payment: SBR Electrical	23241333	153.00 Repairs / Maintenance Premises	Pollair Park
07 Jul 2023	BACS	DJR Water Hygiene	Payment: DJR Water Hygiene	SI-584	50.00 Contract Payments	Stable Block/Pondhu House
07 Jul 2023	BACS	DJR Water Hygiene	Payment: DJR Water Hygiene	SI-584	50.00 Contract Payments	Library
07 Jul 2023	BACS	DJR Water Hygiene	Payment: DJR Water Hygiene	SI-584	100.00 Contract Payments	Priority Toleits
07 Jul 2023	BACS	Lyreco UK Limited	Payment: Lyreco UK Limited	6723555045	170.16 Office Supplies	General Administration
07 Jul 2023	BACS	Bodelva Tyres	Payment: Bodelva Tyres	48	96.00 Repairs/Maintenance-Vehicles/Plant	Transport and Plant
07 Jul 2023	BACS	Steve Skinner	Payment: Steve Skinner		34.56 Travel and Subsistence	General Administration
07 Jul 2023	Direct Debit	Hutchison 3G UK Limited	Hutchison 3G UK Limited - WIFI Pollair Cafe		27.17 IT / Communications	Pollair Park
07 Jul 2023	BACS	In2Play	Payment: In2Play	945	94.58 Repairs/Maintenance-Vehicles/Plant	Transport and Plant
07 Jul 2023	BACS	Spot-On Supplies Ltd	Payment: Spot-On Supplies Ltd	215655112	65.77 Grounds Maintenance Supplies	Other Parks and Open Spaces
07 Jul 2023	BACS	Vision ICT	Payment: Vision ICT	16750	48.00 IT / Communications	General Administration
07 Jul 2023	BACS	Glendale Countryside Ltd	Payment: Glendale Countryside Ltd	GC421-3801	1,544.69 Repairs / Maintenance Premises	Other Parks and Open Spaces
07 Jul 2023	BACS	Interpreter 1	Payment: Interpreter 1	000092	180.00 IT / Communications	Civic Ceremonial
10 Jul 2023	Direct Debit	Rentokill Initial UK Limited	Payment: Rentokill Initial UK Limited	60386996	100.78 Cleaning & Domestic Supplies	Stable Block/Pondhu House
11 Jul 2023	Credit Card	Chartered Institute of Personnel and Development	Payment: Chartered Institute of Personnel and Development	CC11 7 23	176.00 Subscriptions	General Administration
12 Jul 2023	Direct Debit	EE Limited	Payment: EE Limited	V02123698788	184.99 IT / Communications	General Administration
12 Jul 2023	Direct Debit	Alistar Business Solutions	Payment: Alistar Business Solutions	E2017294428	311.23 Fuel	Transport and Plant
13 Jul 2023	Credit Card	B & S Chains Ltd	Payment: B & S Chains Ltd	CC13 7 23	229.20 Play Equipment	Other Parks and Open Spaces
13 Jul 2023	Credit Card	Amazon EU S a r l	Payment: Amazon EU S a r l	CC13 7 23	11.98 Cleaning & Domestic Supplies	Stable Block/Pondhu House
13 Jul 2023	Credit Card	Amazon EU S a r l	Payment: Amazon EU S a r l	PC03	4.19 Miscellaneous Expenses	General Administration
13 Jul 2023	Petty Cash	K A Gay	Payment: K A Gay - Postage costs	CC13 7 23	8.89 Cleaning & Domestic Supplies	Stable Block/Pondhu House
13 Jul 2023	Credit Card	Amazon EU S a r l	Payment: Amazon EU S a r l	000094	90.00 IT / Communications	Civic Ceremonial
14 Jul 2023	BACS	Interpreter 1	Payment: Interpreter 1	SI/04426904	348.00 Grounds Maintenance Supplies	Other Parks and Open Spaces
14 Jul 2023	BACS	Nomix Enviro Ltd	Payment: Nomix Enviro Ltd	2/000005141	26.76 Grounds Maintenance Supplies	Other Parks and Open Spaces
14 Jul 2023	BACS	D May & Son Ltd	Payment: D May & Son Ltd		682.37 Other Income	Transport and Plant
14 Jul 2023	Credit Card	Paul Evelyn Service and Repair Centre	Payment: Paul Evelyn Service and Repair Centre		(682.37) Other Income	Transport and Plant
15 Jul 2023	Credit Card	Paul Evelyn Service and Repair Centre	Payment: Paul Evelyn Service and Repair Centre		182.30 Electricity	Other Parks and Open Spaces
14 Jul 2023	BACS	Npower	Payment: Npower	IN07634370	10,800.00 Miscellaneous Grants	CCTV
14 Jul 2023	BACS	St Austell BID	Payment: St Austell BID	INV-0011	142.37 Grounds Maintenance Supplies	Other Parks and Open Spaces
14 Jul 2023	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	S90894	327.19 Electricity	Priority Toleits
14 Jul 2023	BACS	SSE Business Energy	Payment: SSE Business Energy	351906255/0001	685.15 Contract Payments	Priority Car Park
14 Jul 2023	BACS	G4S	Payment: G4S	2023062916	19.07 Contract Payments	Library
14 Jul 2023	BACS	G4S	Payment: G4S	2023062916	792.00 Contract Payments	Other Parks and Open Spaces
14 Jul 2023	BACS	St Austell BID	Payment: St Austell BID	INV-0013	623.77 Repairs/Maintenance-Vehicles/Plant	Transport and Plant
14 Jul 2023	BACS	Paul Evelyn Service and Repair Centre	Payment: Paul Evelyn Service and Repair Centre	36769	58.60 Repairs/Maintenance-Vehicles/Plant	General Administration
14 Jul 2023	BACS	Paul Evelyn Service and Repair Centre	Payment: Paul Evelyn Service and Repair Centre	36769	50.40 Miscellaneous Expenses	Tregonissey Lane End
17 Jul 2023	Direct Debit	NatWest	Payment: NatWest - Bankline charges	802628607-2023/24-4	55.00 Rates	Library
17 Jul 2023	Direct Debit	Cornwall Council	Payment: Cornwall Council	802635724-2023/24-4	1,206.00 Rates	Priority Car Park
17 Jul 2023	Direct Debit	Cornwall Council	Payment: Cornwall Council	80262013X-2023/24-4	4,309.00 Rates	Stable Block/Pondhu House
17 Jul 2023	Direct Debit	Cornwall Council	Payment: Cornwall Council	CC18 7 23	146.03 Repairs / Maintenance Premises	General Administration
18 Jul 2023	Credit Card	Jewsons	Payment: Jewsons		8.57 Miscellaneous Expenses	
19 Jul 2023	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd	262804956		

19 Jul 2023	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd	262804956	39.00 Miscellaneous Expenses	General Administration
19 Jul 2023	Direct Debit	Alistar Business Solutions	Payment: Alistar Business Solutions	E2017322050	116.27 Fuel	Transport and Plant
19 Jul 2023	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd	262873021	9.10 Miscellaneous Expenses	Library
19 Jul 2023	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd	262873021	21.00 Miscellaneous Expenses	Library
19 Jul 2023	Credit Card	Screwfix Direct Ltd	Payment: Screwfix Direct Ltd	CC19 7 23	27.46 Grounds Maintenance Supplies	Other Parks and Open Spaces
20 Jul 2023	Credit Card	Fenland Leisure Products Ltd	Payment: Fenland Leisure Products Ltd	CC20 7 23	225.32 Play Equipment	Other Parks and Open Spaces
21 Jul 2023	BACS	BT	Payment: BT	F087 VT	255.05 IT / Communications	General Administration
21 Jul 2023	BACS	ITEC	Payment: ITEC	CW1144586	48.00 IT / Communications	General Administration
21 Jul 2023	BACS	E McCann	Payment: E McCann	8100398450	25.00 Travel and Subsistence	General Administration
21 Jul 2023	BACS	Cornwall Council	Payment: Cornwall Council	4082542665	14.74 Contract Payments	Trigonissey Lane End
21 Jul 2023	BACS	Source for Business	Payment: Source for Business	4082542530	42.27 Water	Pollair Park
21 Jul 2023	BACS	Source for Business	Payment: Source for Business	4082542530	31.60 Water	Pollair Park
21 Jul 2023	BACS	Source for Business	Payment: Source for Business	4082542530	40.07 Water	Library
21 Jul 2023	BACS	Young People Cornwall	Payment: Young People Cornwall	2287	10,000.00 Miscellaneous Grants	The House/Youth Services
21 Jul 2023	BACS	EMS Waste Services Ltd (Masters Skips)	Payment: EMS Waste Services Ltd (Masters Skips)	150687	108.00 Grounds Maintenance Supplies	Other Parks and Open Spaces
21 Jul 2023	BACS	Mei Loci	Payment: Mei Loci	2224	2,234.40 Miscellaneous Expenses	Town Centre Revitalisation Project
21 Jul 2023	BACS	Kent County Council	Payment: Kent County Council	E8879464	653.56 Electricity	Pollair Park
21 Jul 2023	BACS	Kent County Council	Payment: Kent County Council	E8879464	1,859.16 Electricity	Library
21 Jul 2023	BACS	Cornwall Council	Payment: Cornwall Council	E8879488	409.63 Contract Payments	Priony Car Park
21 Jul 2023	BACS	Volunteer 1	Payment: Library volunteer	8100398451	13.50 Travel and Subsistence	Library
21 Jul 2023	BACS	EMS Waste Services Ltd (Masters Skips)	Payment: EMS Waste Services Ltd (Masters Skips)	151267	119.28 Grounds Maintenance Supplies	Other Parks and Open Spaces
21 Jul 2023	BACS	Kent County Council	Payment: Kent County Council	G8902051	124.11 Gas	Library
21 Jul 2023	BACS	Sara Gwilliams	Payment: Sara Gwilliams	441M00228	44.05 Miscellaneous Expenses	Town Centre Revitalisation Project
24 Jul 2023	Payable Credit Note Allocation	Biffa Waste Services Ltd	Biffa Waste Services Ltd	441M00228	312.00 Contract Payments	Other Parks and Open Spaces
24 Jul 2023	Payable Credit Note Allocation	Biffa Waste Services Ltd	Biffa Waste Services Ltd	441M00240	(312.00) Contract Payments	Other Parks and Open Spaces
24 Jul 2023	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC24 7 23	15.85 Repairs / Maintenance Premises	Library
25 Jul 2023	Petty Cash	K A Gay	K A Gay - Refreshments	PC04	5.85 Miscellaneous Expenses	General Administration
25 Jul 2023	BACS	Salaries - July 2023	Various salaries	EBP	32,829.03 Salaries / Wages	General Administration
26 Jul 2023	Direct Debit	Alistar Business Solutions	Payment: Alistar Business Solutions	E2017359346	198.31 Fuel	Transport and Plant
27 Jul 2023	BACS	C J Turf	Payment: C J Turf	INV0061	730.80 Grounds Maintenance Supplies	Bethel Park
28 Jul 2023	BACS	Cornwall Council	Payment: Cornwall Council	8100380690	157.00 Miscellaneous Expenses	Library
28 Jul 2023	BACS	Wheal Grey Ecology Ltd	Payment: Wheal Grey Ecology Ltd	22-229/STTC	1,662.00 Miscellaneous Expenses	Pollair Park
28 Jul 2023	BACS	Logical Cleaning Solutions	Payment: Logical Cleaning Solutions	INV-6052	1,030.27 Cleaning & Domestic Supplies	Library
28 Jul 2023	BACS	ITEC	Payment: ITEC	886026	568.73 Printing and Stationery	General Administration
28 Jul 2023	BACS	Logical Cleaning Solutions	Payment: Logical Cleaning Solutions	INV-6102	684.25 Cleaning & Domestic Supplies	Stable Block/Pondhu House
28 Jul 2023	BACS	Simon Fann	Payment: Simon Fann	24/02089	120.00 Training	General Administration
28 Jul 2023	BACS	Elliott Window Cleaning Services	Payment: Elliott Window Cleaning Services	2084	75.00 Cleaning & Domestic Supplies	Library
28 Jul 2023	BACS	TMRC Contracting Ltd	Payment: TMRC Contracting Ltd	SL-23070065	594.00 Contract Payments	Stable Block/Pondhu House
31 Jul 2023	BACS	HMRC	HMRC - July Tax NI	522C43378	9,601.08 Salaries / Wages	General Administration
31 Jul 2023	Direct Debit	Biffa Waste Services Ltd	Payment: Biffa Waste Services Ltd	E39105397007	1,524.25 Contract Payments	Other Parks and Open Spaces
31 Jul 2023	Direct Debit	EDF Energy	Payment: EDF Energy	132.91 Electricity	11,389.13 Salaries / Wages	General Administration
31 Jul 2023	BACS	Cornwall Council	Cornwall Council - Pensions July 2023	1389779408	138.88 Repairs / Maintenance Premises	Library
01 Aug 2023	Direct Debit	Screwfix Direct Ltd	Payment: Screwfix Direct Ltd	1381039642	19.98 Grounds Maintenance Supplies	Other Parks and Open Spaces
01 Aug 2023	Direct Debit	Screwfix Direct Ltd	Payment: Screwfix Direct Ltd	802973815-2023/2024-4	173.00 Rates	Pollair Park
01 Aug 2023	Direct Debit	Cornwall Council	Payment: Cornwall Council	E2017376158	476.78 Fuel	Transport and Plant
02 Aug 2023	Direct Debit	Alistar Business Solutions	Payment: Alistar Business Solutions	M087 RJ	504.00 IT / Communications	General Administration
02 Aug 2023	Direct Debit	BT	Payment: BT	5195946	46.33 Electricity	Other Parks and Open Spaces
03 Aug 2023	Direct Debit	British Gas	Payment: British Gas	159095	486.00 Miscellaneous Expenses	Pollair Park
04 Aug 2023	BACS	Natural England	Payment: Natural England	32224	537.60 Miscellaneous Expenses	Bethel Park
04 Aug 2023	BACS	P J Security Ltd	Payment: P J Security Ltd	6723579976	63.90 Office Supplies	General Administration
04 Aug 2023	BACS	Lyreco UK Limited	Payment: Lyreco UK Limited	11244	1,080.00 Play Equipment	Bethel Park
04 Aug 2023	BACS	TK Play Ltd	Payment: TK Play Ltd	5279188	50.06 Electricity	Priony Toilets
04 Aug 2023	Direct Debit	British Gas	Payment: British Gas	21568668	18.25 Cleaning & Domestic Supplies	Library
04 Aug 2023	BACS	Spot-On Supplies Ltd	Payment: Spot-On Supplies Ltd	SL-23070205	84.00 Contract Payments	Library
04 Aug 2023	BACS	TCClarke Contracting Ltd	Payment: TCClarke Contracting Ltd	SL887974	268.94 Repairs / Maintenance Premises	Other Parks and Open Spaces
04 Aug 2023	BACS	APs Construction Services Limited	Payment: APs Construction Services Limited	3325	1,628.10 Miscellaneous Expenses	Bethel Park
04 Aug 2023	BACS	TK Play Ltd	Payment: TK Play Ltd	11243	480.00 Play Equipment	Bethel Park
04 Aug 2023	BACS	Lyreco UK Limited	Payment: Lyreco UK Limited	6723579975	85.20 Office Supplies	Library
04 Aug 2023	BACS	Spot-On Supplies Ltd	Payment: Spot-On Supplies Ltd	21568667	71.83 Cleaning & Domestic Supplies	Bethel Park
04 Aug 2023	BACS	TK Play Ltd	Payment: TK Play Ltd	11246	180,073.20 Play Equipment	Bethel Park
04 Aug 2023	BACS	TK Play Ltd	Payment: TK Play Ltd	11245	4,940.40 Play Equipment	Bethel Park

04 Aug 2023	BACS	APS Construction Services Limited	Payment: APS Construction Services Limited	3322	5,964.00	Contract Payments	Priority Toilets
04 Aug 2023	BACS	M-R-S Communications Ltd	Payment: M-R-S Communications Ltd	1244772	78.00	Miscellaneous Expenses	CCTV
04 Aug 2023	BACS	James Hallam Ltd	Payment: James Hallam Ltd	525788292	28.00	Transport Insurance	Transport and Plant
04 Aug 2023	BACS	ObjectiveIT Services	Payment: ObjectiveIT Services	3372	526.52	IT / Communications	General Administration
07 Aug 2023	Direct Debit	Hutchison 3G UK Limited	Hutchison 3G UK Limited - WiFi Pollair Cafe		27.17	IT / Communications	Pollair Park
08 Aug 2023	BACS	M A Grigg Ltd	M A Grigg Ltd	S14615	(164.22)	Grounds Maintenance Supplies	Other Parks and Open Spaces
08 Aug 2023	BACS	M A Grigg Ltd	M A Grigg Ltd	S13533	164.22	Grounds Maintenance Supplies	Other Parks and Open Spaces
09 Aug 2023	Payable Credit Note Allocation	Eden Springs UK Ltd	Eden Springs UK Ltd	315282887	333.40	Miscellaneous Expenses	Library
09 Aug 2023	Payable Credit Note Allocation	Eden Springs UK Ltd	Eden Springs UK Ltd	301044117	(303.40)	Miscellaneous Expenses	Library
09 Aug 2023	Direct Debit	Alistar Business Solutions	Payment: Alistar Business Solutions	E2017434854	106.07	Fuel	Transport and Plant
11 Aug 2023	BACS	DJR Water Hygiene	Payment: DJR Water Hygiene	SI-591	50.00	Contract Payments	Stable Block/Pondhu House
11 Aug 2023	BACS	DJR Water Hygiene	Payment: DJR Water Hygiene	SI-591	50.00	Contract Payments	Library
11 Aug 2023	BACS	DJR Water Hygiene	Payment: DJR Water Hygiene	SI-591	100.00	Contract Payments	Priority Toilets
11 Aug 2023	BACS	D May & Son Ltd	Payment: D May & Son Ltd	1/000043984	30.00	Grounds Maintenance Supplies	Bethel Park
11 Aug 2023	BACS	Source for Business	Payment: Source for Business	4082855528	35.78	Water	Library
11 Aug 2023	BACS	Source for Business	Payment: Source for Business	4082855528	45.99	Water	Library
11 Aug 2023	BACS	Vincent Tractors Ltd	Payment: Vincent Tractors Ltd	159640	370.87	Repairs/ Maintenance-Vehicles/Plant	Transport and Plant
11 Aug 2023	BACS	D May & Son Ltd	Payment: D May & Son Ltd	2/000007431	15.00	Grounds Maintenance Supplies	Bethel Park
11 Aug 2023	BACS	Source for Business	Payment: Source for Business	4082855522	30.15	Water	Pollair Park
11 Aug 2023	BACS	Npower	Payment: Npower	IN07924873	186.64	Electricity	Other Parks and Open Spaces
11 Aug 2023	BACS	D May & Son Ltd	Payment: D May & Son Ltd	1/000044593	120.02	Grounds Maintenance Supplies	Other Parks and Open Spaces
11 Aug 2023	BACS	CEF Ltd	Payment: CEF Ltd	SAU1458474	10.56	Repairs / Maintenance Premises	Library
11 Aug 2023	BACS	Cornwall Council	Payment: Cornwall Council	8100397228	423.64	Contract Payments	Priority Car Park
11 Aug 2023	BACS	Sara Gwilliams	Payment: Sara Gwilliams	S09844	7.66	Grounds Maintenance Supplies	Other Parks and Open Spaces
11 Aug 2023	BACS	Bodelva Tyres	Payment: Bodelva Tyres		36.70	Miscellaneous Expenses	Town Centre Revitalisation Project
11 Aug 2023	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd		81.00	Repairs/ Maintenance-Vehicles/Plant	Transport and Plant
11 Aug 2023	BACS	Interpreter 1	Payment: Interpreter 1		4.20	Grounds Maintenance Supplies	Other Parks and Open Spaces
11 Aug 2023	BACS	D May & Son Ltd	Payment: D May & Son Ltd	S10489	90.00	IT / Communications	Civic Ceremonial
11 Aug 2023	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	2/000006756	10.80	Protective Clothing	Other Parks and Open Spaces
11 Aug 2023	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	S14968	44.10	Grounds Maintenance Supplies	Other Parks and Open Spaces
11 Aug 2023	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	S21923	17.75	Grounds Maintenance Supplies	Other Parks and Open Spaces
11 Aug 2023	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	S21923	22.49	Grounds Maintenance Supplies	Other Parks and Open Spaces
11 Aug 2023	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	S21923	163.92	Protective Clothing	Other Parks and Open Spaces
11 Aug 2023	BACS	Cornwall Signs	Payment: Cornwall Signs	43132	240.00	Repairs / Maintenance Premises	Bethel Park
11 Aug 2023	BACS	Cornwall Council	Payment: Cornwall Council	8100397232	35.28	Contract Payments	Tregonissey Lane End
11 Aug 2023	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	S13533	368.22	Grounds Maintenance Supplies	Other Parks and Open Spaces
11 Aug 2023	BACS	D May & Son Ltd	Payment: D May & Son Ltd	2/000008597	59.86	Grounds Maintenance Supplies	Other Parks and Open Spaces
11 Aug 2023	BACS	D May & Son Ltd	Payment: D May & Son Ltd	3/000026870	24.24	Grounds Maintenance Supplies	Other Parks and Open Spaces
11 Aug 2023	BACS	G4S	Payment: G4S	2023072971	609.02	Contract Payments	Priority Car Park
11 Aug 2023	Direct Debit	G4S	Payment: G4S	2023072971	19.07	Contract Payments	Library
11 Aug 2023	Direct Debit	EE Limited	Payment: EE Limited	V02133609942	185.70	IT / Communications	General Administration
14 Aug 2023	Direct Debit	Cornwall Council	Payment: Cornwall Council	802635724-2023/24-5	1,206.00	Rates	Library
15 Aug 2023	Direct Debit	Cornwall Council	Payment: Cornwall Council	802628607-2023/24-5	55.00	Rates	Tregonissey Lane End
15 Aug 2023	Direct Debit	Cornwall Council	Payment: Cornwall Council	80262013X-2023/24-5	4,309.00	Rates	Priority Car Park
15 Aug 2023	Direct Debit	NatWest	NatWest - Bankline charges		52.70	Miscellaneous Expenses	General Administration
16 Aug 2023	Direct Debit	Alistar Business Solutions	Payment: Alistar Business Solutions	E2017455037	198.17	Fuel	Transport and Plant
18 Aug 2023	BACS	Cornwall Council	Payment: Cornwall Council	8100397714	262.00	Miscellaneous Expenses	Other Parks and Open Spaces
18 Aug 2023	BACS	Bemrose Mobile Limited	Payment: Bemrose Mobile Limited	B3122396	252.60	Contract Payments	Priority Car Park
18 Aug 2023	BACS	UK Radon Ltd	Payment: UK Radon Ltd	UK231646	58.80	Repairs / Maintenance Premises	Library
18 Aug 2023	BACS	Kent County Council	Payment: Kent County Council	G8931330	128.25	Gas	Library
18 Aug 2023	BACS	TK Play Ltd	Payment: TK Play Ltd	11154	768.00	Play Equipment	Other Parks and Open Spaces
18 Aug 2023	BACS	Steve Skinner	Payment: Steve Skinner		26.95	Travel and Subsistence	General Administration
18 Aug 2023	BACS	Bemrose Mobile Limited	Payment: Bemrose Mobile Limited	B3122403	314.52	Contract Payments	Priority Car Park
18 Aug 2023	BACS	Kennall Consulting Ltd	Payment: Kennall Consulting Ltd	74	3,415.60	Miscellaneous Expenses	Town Centre Revitalisation Project
21 Aug 2023	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd	267038062	15.00	Miscellaneous Expenses	General Administration
21 Aug 2023	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd	267038062	0.30	Miscellaneous Expenses	General Administration
21 Aug 2023	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd	267013449	4.82	Miscellaneous Expenses	General Administration
21 Aug 2023	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd	267013449	39.00	Miscellaneous Expenses	General Administration
21 Aug 2023	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd	267164501	6.16	Miscellaneous Expenses	Library
21 Aug 2023	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd	267164501	21.00	Miscellaneous Expenses	Library

Total

326,275.25

