

# St Austell Town Council

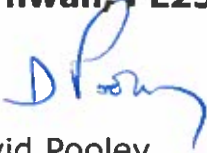


## Community Committee

**To: All Members of the Community Committee** (Councillors: Cohen, Double, Fox, Guest, Pearce, Pears, Rowse, Stephens, Thompson and Young).

Dear Councillor

You are summoned to attend a **Meeting** of the **Community Committee** to be held at **The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD** on **Monday 27<sup>th</sup> November 2023 at 6pm.**



David Pooley  
**Town Clerk**

21<sup>st</sup> November 2023

Tel: 01726 829859  
e-mail: [david.pooley@staustell-tc.gov.uk](mailto:david.pooley@staustell-tc.gov.uk)  
Website: [www.staustell-tc.gov.uk](http://www.staustell-tc.gov.uk)

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### AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**

(Purpose: To receive declarations of disclosable pecuniary and other non-registerable interests in respect of items on this agenda).

- 3. Dispensations**

(Purpose: To receive requests for dispensations under the Code of Conduct).

**4. Minutes of meeting held 11<sup>th</sup> September 2023**

**Pages  
1 to 8**

(Purpose: To agree that the minutes of the above meeting be signed as a correct record).

**5. Matters to Note**

A verbal update from the Town Clerk on the actions taken since the last meeting. Note: No decision may be made under this agenda item.

**6. Public participation (15 minutes maximum)**

The Chairman will invite members of the public to address the meeting in relation to the business to be carried out at the meeting. *15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.*

**7. Small Grants Scheme**

**Pages  
9 to 36**

- ABC Residents Association
- Carlyon Bay Surf Life Saving Club
- Cornwall Education Learning Trust (CELT)
- St Austell Amateur Operatic Society
- Trevarrick Road Residents Association

**8. CCTV**

**Page  
37 to 38**

(Purpose: To consider upgrading the telecommunication line from St Austell to the Newquay CCTV Suite).

**9. Bethel Park**

**Page  
39 to 40**

(Purpose: To provide Members with an update on the mining history exploratory works).

**10. Combined Enabling Agreement – 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2024**

(Purpose: To receive an update on the Combined Enabling Agreement and authorise the Town Clerk to negotiate a further Agreement to take effect from 1<sup>st</sup> April 2024). (Verbal update).

## **11. Projects Update**

(Purpose: To receive a verbal report on the projects currently being worked on). (Verbal update).

## **12. To consider excluding the press and public.**

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified for the following item:

Item 13 is confidential because it contains information that would reveal the identity of an individual.

## **13. Small Grant Scheme – Non-compliance of funding conditions**

(Purpose: To consider correspondence received from the recipient organisation and whether further enforcement action should be taken).

## **14. Dates of Meetings**

(Purpose: To confirm date of forthcoming meeting – 26<sup>th</sup> February 2024).



**MINUTES of ST AUSTELL TOWN COUNCIL COMMUNITY COMMITTEE held on MONDAY 11<sup>th</sup> SEPTEMBER 2023 at The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD at 6pm.**

**Present:** Councillors: Cohen, Double, Fox, Stephens and Thompson (Chair).

**In attendance:** David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

**CC/23/16) Apologies for absence**

Apologies for absence were received from Councillors Pearce, Rowse and Young.

**CC/23/17) Declarations of Interest**

Arising from a question, the Clerk confirmed that Councillor Fox's employment at Cornwall College (where Keay Theatre is located) did not preclude her from taking part in discussions at agenda item 7 (Small Grants Scheme – St Blazey Amateur Operatic Society).

**CC/23/18) Dispensations**

None.

**CC/23/19) Minutes of the Meeting held on the 5th June 2023**

It was **RESOLVED** that the minutes of the meeting held on the 5<sup>th</sup> June 2023 be approved and signed as a correct record.

**CC/23/20) Matters to Note**

The Clerk advised that he had nothing to add.

**CC/23/21) Public Participation**

There were no members of the public present.

*\*\*Councillor Stephens arrived during the next item\*\**

**CC/23/22) Small Grants Scheme**

*CHAOS Radio*

Nathan Hunkin and Henry Rosewall advised that CHAOS has partnered with Radio St Austell Bay which has been re-branded as CHAOS Radio. They advised that they have lots of exciting plans for the radio station and hope to provide a community platform for local voices, cover community events, air local and national news bulletins, play a variety of feel good music and engage in fund raising to ensure sustainability of the station. Mr Hunkin advised that they would like to recruit, train and develop local volunteers and provide them with opportunities to become community reporters and presenters. Members noted that if successful the funding applied for would go towards volunteer uniforms, promotional material, a portable recorder and replacement headphones.

During discussion, Mr Hunkin confirmed that they had linked in with Cornwall College and that due to a lack of software, they are unable to provide an accurate figure of listeners.

It was **RESOLVED** to award a grant in the sum of £1,000 towards the CHAOS Community Radio Development Project.

#### *Climate Action St Austell*

Mr Gray advised that CASA is in the process of organising a St Austell Green Fair at the Holy Trinity Church on Saturday 21<sup>st</sup> October 2023 and that so far, 7 organisations have signed up to attend, with hopefully 16 stalls in total. CASA are hoping to have on display a bicycle that will produce energy and the event will be educational and informative on the issue of climate change.

Arising from a question, Mr Gray confirmed that the gazebo purchased by CASA utilising grant funding from the Town Council is regularly used.

It was **RESOLVED** to award a grant in the sum of £250 to Climate Action St Austell towards the cost of their St Austell Green Fair in October 2023.

#### *St Blazey Amateur Operatic Society*

Mrs Prater thanked the Town Council for their previous support in the sum of £750 towards their annual theatre productions and outlined their 2024 production of "Jack and the Beanstalk" at Keay Theatre.

Members expressed their gratitude to St Blazey Amateur Operatic Society for their amazing productions over the years and a proposal was put forward to increase the grant request from £750 to £1,000 to assist with the rising costs involved.

It was **RESOLVED** to award a grant in the sum of £1,000 to St Blazey Amateur Operatic Society towards the cost of their January 2024 production of "Jack and the Beanstalk".

#### **CC/23/23) Town Centre Christmas Lights**

The Clerk advised that in 2015 the Town Council agreed to contribute £5,276 per annum for five years to St Austell BID by way of a contribution to the town centre Christmas lights. He further advised that following their recent re-election a further request has been received to assist with the funding of the Christmas lights on another 5 year term.

Mrs Miller and Mr Lovatt from St Austell BID explained that a new design for the lights has been chosen for Fore Street which will hopefully provide maximum impact yet be robust enough to withstand the high winds and rain which has been experienced in Cornwall over recent years. The design also includes festoon lighting which remains in situ all year round and can be switched on when needed for other town centre events. Pictures of the proposed Christmas lighting for Fore Street, Biddicks Court, side of Boots, Chandos Place, outside Iceland and Old Vicarage Place, North Street, Victoria Place, High Cross Street, South Street, Duke Street and Trinity Street were circulated to Councillors. During discussion, Members expressed support for the new stars design for Fore Street.

The Clerk advised that without St Austell BID, the Town Council would probably be asked to fund the full cost of Christmas lights in the town centre and that contributing 50% towards the total cost is reasonable, particularly as the costs involved include the installation, removal and maintenance of the lights. Arising from a question, Mrs Miller advised that the use of holograms on buildings has been explored and is cost prohibitive.

It was **RESOLVED** to increase the annual contribution to St Austell BID for Christmas lights from £5,276 to £12,500 per annum for five years.

#### **CC/23/24) Poltair Residents Association**

The Clerk advised that a letter has been received from the Chair of Poltair Residents Association to advise that at their Annual General Meeting in August it was agreed that the Association should be dissolved at the end of the year and that Lostwood Community Garden should be returned to St Austell Town Council to maintain with effect from Monday 23<sup>rd</sup> October 2023.

During discussion, Members expressed their gratitude to Poltair Residents Association for their successful funding applications, maintenance of Lostwood Community Garden and various community events over the years.

It was **RESOLVED** that the Town Clerk should write to Poltair Residents Association to acknowledge their dissolution at the end of the year, the return of Lostwood Community Garden to the Town Council with effect from 23<sup>rd</sup> October 2023 and thank them for their community activities in Poltair over the last 20 years.

#### **CC/23/25) Climate & Environment Projects Update**

The Clerk explained that every effort was made to incorporate environmental considerations into all of the Council's activities. He outlined a number of projects to demonstrate the Council's commitment including:

- Bethel Park – recycled furniture and recycled rubber mulch used for paths, sensory garden and planting schemes, earth used on-site to reduce transport.
- Beryl bikes – chasing installation of racks and usage reports but scheme appears to have settled down.
- Mid Cornwall including St Austell will be a pilot for the new waste management scheme and the library will host a number of roadshow events promoting the new arrangements.
- The polytunnel and tree nursery are producing 5-10% of our plants.
- EV charging points should be operational in Priory Car Park shortly.

Arising from a question, the Clerk advised that he has chased Beryl Bikes for a report on their use in the town and a timescale for the installation of bike racks.

It was **RESOLVED** to note the update.

#### **CC/23/26) Garden Festival – Review of Suggestions**

The Clerk advised that at the Garden Festival in June, the public were encouraged to suggest ways in which the town centre could be improved. The suggestions were placed anonymously in a "suggestions box".

The Clerk advised that the suggestions had been summarised and circulated a list of the comments to Members. Although, very grateful for the suggestions and comments, it was noted that with the exception of assisting with the co-ordination of town centre activities, the Town Council are unable to, for example, authorise the removal of the statue in Aylmer Square or deal with matters outside its remit.

It was **RESOLVED** to note the comments and to continue encouraging outside organisations to hold events and activities in the town centre.

### **CC/23/27) Park Events**

The Deputy Town Clerk explained that casual use of the parks by small groups (eg: childrens' nurseries) is permitted but there is an approval process for events where the public are invited which includes consulting the local Ward Members. She outlined the process adopted and the checks made eg: evidence of public liability insurance, risk assessments and toilet facilities.

Events held in recent months include:

1. Coronation Celebration at Chapel Field
2. Party in the Park at Poltair Park
3. Charity Dog Show at Poltair Park
4. Big Butterfly Count at Linear Park
5. Summar Garden Party at Landrew Road Community Garden
6. Time to Move Childrens' Summer Event – Linear Park
7. Homestart Kernow Summer Picnic at Poltair Park

It was **RESOLVED** to note the update.

### **CC/23/28) Projects Update**

The Town Clerk and Deputy Town Clerk provided an update on the following projects:

#### *Town Centre Regeneration*

The contract for the roof top garden has been awarded and work has commenced in the form of site visits and engagement with the landlord. Unfortunately, the GWR funding bid for station improvements was unsuccessful but funding is being explored to improve the church grounds and replace the banner on the side of Poundland. The High Street Task Force (Government Body) is visiting St Austell on the 22<sup>nd</sup> September and will meet with Cornwall Council and Town Centre Regeneration Partnership representatives. Four SABEF benches have been installed (2 at Biddicks Court, 1 at Carlyon Road and 1 at Holy Trinity Church), the fifth one has been damaged and will be installed at a later date.

#### *CCTV*

The CCTV cameras are currently on their summer monitoring hours which is almost 24/7. The re-deployable camera has had two major successes resulting in closure orders. The next site for its location is being explored.



### *Poltair Park*

The bat licences and planning permission is in place which should allow the installation of the bat house and demolition of the toilet block to be completed by the end of the year.

### *Poltair Park Café*

The café is still operational under a tenancy at will which is due to be reviewed later in the year. The Town Council is still covering utilities and partial business rate costs.

### *Car Park and Toilets*

The car park income is slightly below budget although income picked up during August due to the wet weather which brings people into town. The season tickets are well received with a number of regular users and a separate report is due to be considered by the Finance and General Purposes Committee next week recommending an upgrade of the car park machines which are nearing end of life. The "Pay 2 Park" web based payment system is working well. The App "Phone and Pay" has issues from time to time.

The cleaning contractors for the toilets are extremely good with very little ASB reported. The coin machines and automatic opening/closing toilet doors are aging and quotations are being sought for their replacement.

### *Anti-social behaviour*

Sector Inspector Matt Trevivian introduced himself to Town Councillors at their last Council meeting and is very supportive of the Town Council and St Austell BID. The security guards are working extremely well with the police and their good work in conjunction with the CCTV monitoring, shop watch radio and CCTV is keeping anti-social behaviour reasonably in check. Unfortunately, complaints have been received over recent weeks about large gatherings of people around the town centre and a letter has been sent to Kate Kennally requesting a review, particularly with regard to the emergency/temporary accommodation placements in or near St Austell town centre.

### *St Austell Library*

Statistical information received from Cornwall Council shows St Austell Library as the top performing library in Cornwall for books/CD's issued in July. The library has had an extremely busy summer reading challenge and continues to provide many reading, writing and support group activities as well as social events hosted by SALSA. The school visits are proving extremely popular with up to 30 children in the library when they visit.

### *Bethel Park Improvement*

The Bethel Park refurbishment has been completed and is extremely popular. Project completion documentation has been issued to Cornwall Council which should enable the release of the CIL grant funding to the Town Council.

### *Truro Road Park*

The new safety surfacing work has been completed in Truro Road and the Regeneration Officer is exploring funding to replace the outdoor gym equipment.

### *Landrew Road Park*

Funding is being sought for a potential improvement project at Landrew Road Park. If funding is identified, a report will be produced for Members' consideration.

### *Young People Cornwall (YPC)*

YPC is still extremely active in the town and has been carrying out some outreach work at Lostwood Community Garden and Landrew Road Park. The Police have also requested outreach in a few other hot spot areas.

### *Allotments*

A final reminder has been issued to an allotment holder at Alexandra Road. No response has been received so another tenant will be pursued.

### *Grounds Maintenance*

The grounds staff will shortly be working on Mount Charles roundabout to formalise and add colour and the anchor on the Field of Hope has been painted by the Rotary Club. Grass cutting is still the main priority and will be until October/November. The parks have all been very busy which has resulted in extra litter over the summer months. St Austell is in the first phase of the new waste contract roll out which will see general waste being collected bi-weekly. Officers will monitor the impact on the Town Council's parks and open spaces.

Arising from a question, the Clerk undertook to speak to the Operations Manager about the Town Council's footpath cutting responsibilities at Gypsy Lane which was raised as an issue. It was noted that only a section of the footpath is maintained by the Town Council.

Members generally welcomed the work proposed at Mount Charles roundabout and the Clerk undertook to speak to the Operations Manager about the health of the hydrangeas on the Field of Hope.

### *Footpaths*

The Town Council is responsible for cutting a number of footpaths under an agency agreement with Cornwall Council. This is now undertaken by the Town Council's grounds maintenance staff and no longer contracted out.

### **CC/23/29) To consider excluding the press and public.**

It was **RESOLVED** that under Section 1 (ii) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the remainder of the business of the meeting in view of the confidential nature of the business to be transacted.

### **CC/23/30) Small Grant Scheme – Non-compliance of funding conditions**

The Clerk outlined the circumstances relating to the suspected non-compliance with grant conditions by a local organisation who was awarded a grant in 2022. Members noted the grant conditions agreed by the recipient at the time and felt strongly that recovery of the grant should be sought.

It was **RESOLVED** that the Town Clerk should seek recovery of the grant and report back to the November meeting.

### **CC/23/31) Dates of Meetings**

It was noted that the next meeting of the Community Committee is scheduled for Monday 27<sup>th</sup> November 2023.

The meeting closed at 7.29pm.



**ST AUSTELL TOWN COUNCIL**

**COMMUNITY COMMITTEE – 27<sup>th</sup> NOVEMBER 2023**

**SMALL GRANTS SCHEME - APPLICATIONS RECEIVED**

**1. PURPOSE OF REPORT**

To consider funding requests received under the Town Council's Small Grants Scheme.

**2. LEGAL AND RISK MANAGEMENT ISSUES**

The Council has the legal power to grant funding under the General Power of Competence which was formally re-adopted by the Town Council on the 17<sup>th</sup> May 2021.

**3. RESOURCE ISSUES**

The Council has earmarked the sum of £8,000 for the small grants scheme in the 2023-24 financial year. To date £3,750 has been awarded leaving a balance of £4,250.

**4. EQUALITIES ISSUES**

The Small Grants application form asks organisations to demonstrate their commitment to equal opportunities.

**5. ENVIRONMENTAL ISSUES**

The environmental impact for proposed projects will vary for each grant application received.

**6. RECOMMENDATIONS**

It is recommended that Members:

- (i) Consider and determine whether they wish to support the grant applications received.

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## **Background**

The application forms for the funding requested are reproduced with this report. Supporting information for the grant applications (including financial) can be viewed upon request prior to this meeting.

### **1. ABC Residents Association**

A request has been received from ABC Residents Association for funding towards their annual Christmas party.

### **2. Carlyon Bay Surf Life Saving Club**

A request has been received from Carlyon Bay Surf Life Saving Club for funding towards the cost of flags to go on the beach.

### **3. Cornwall Education Learning Trust (CELT) (Poltair School)**

A request has been received from CELT (Poltair School) for funding towards a school Christmas dinner and hampers.

### **4. St Austell Amateur Operatic Society**

A request has been received from St Austell Amateur Operatic Society for funding towards their 2024 production of Guys and Dolls.

### **5. Trevarrick Road Residents Association**

A request has been received from Trevarrick Road Residents Association for funding towards the purchase of 2 salt bins for Trevarrick Road.

SARA GWILLIAMS  
DEPUTY TOWN CLERK

# St Austell Town Council



## Small Grants Scheme

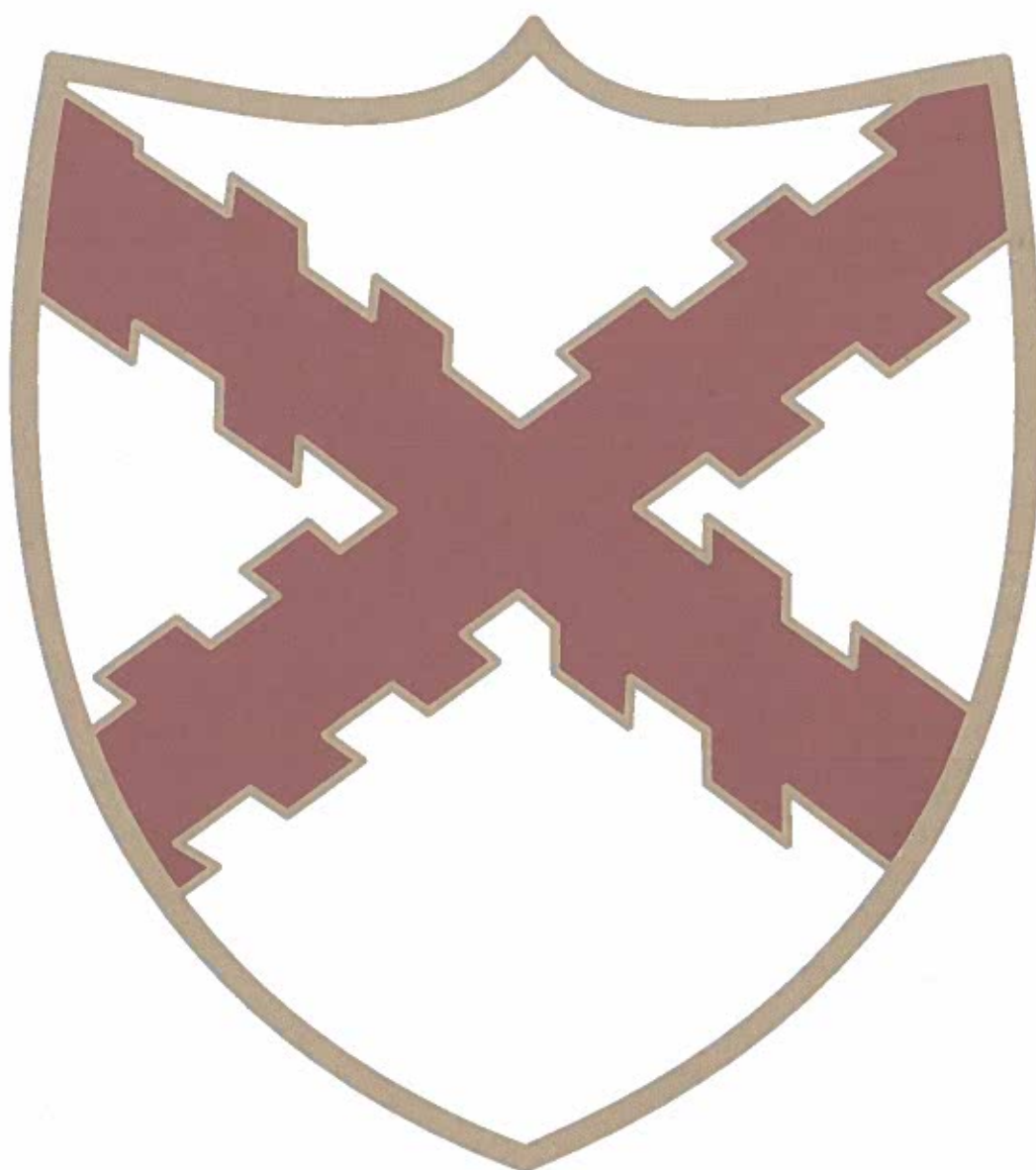
### Application Form

#### PART B

##### 1. Your organisation

<b>Name of Organisation</b>	ABC RESIDENTS ASSOCIATION
<b>Charity/company number</b> (if applicable)	Charity No: Company No:
<b>Are there any Members of St Austell Town Council on your Committee?</b> (if so, please list them)	NO
<b>What are the aims and objectives of your organisation?</b>	TO PROVIDE SOCIAL ACTIVITIES AND INTERACTIONS BETWEEN RESIDENTS OF ALL AGES
<b>Please demonstrate your organisation's commitment to equal opportunities</b> (please enclose any relevant policies)	ALL OUR ACTIVITIES ARE OPEN TO EVERY RESIDENT AND SUPPORTER.

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## 2. Purpose for which the grant is sought

<b>Project title:</b>	CHRISTMAS PARTY
<b>Description of project</b> (please continue on a separate sheet if necessary):	ANNUAL PARTY FOR PENSIONERS WITH FOOD, SMALL GIFT, ENTERTAINMENT
<b>How would this grant be of benefit to the community in St Austell?</b> (please continue on a separate sheet if necessary):	TO PROVIDE SOCIAL INTERACTION FOR THOSE PEOPLE THAT RARELY GET THE OPPORTUNITY
<b>What arrangements do you have in place to ensure safeguarding of children and young people</b> (applicable only if your project involves working with this client group).	N/A

## 3. Finance

<b>What is the total cost of the project?</b>	£
<b>Amount of grant applied for</b> (Up to £250) *	£ 250
<b>Have you previously received a grant from St Austell Town Council?</b>	Yes/No
<b>If "Yes" please indicate:</b>  a) When b) Amount received c) For what purpose	PRE COVID £250 For Coach trip to Plymouth

\* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)

#### 4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	✓
A copy of your constitution (or similar document showing the organisation's status)	✓
A copy of your organisation's latest set of accounting statements (if any exist)	✓

#### 5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

<p>Photographs - Facebook</p>
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Please return your completed form to:

Sara Gwilliams  
Deputy Town Clerk  
The Stable Block  
Pondhu House  
Penwinnick Road, St Austell, PL25 5DP

E-mail: [sara.gwilliams@staustell-tc.gov.uk](mailto:sara.gwilliams@staustell-tc.gov.uk)

# St Austell Town Council



## Small Grants Scheme

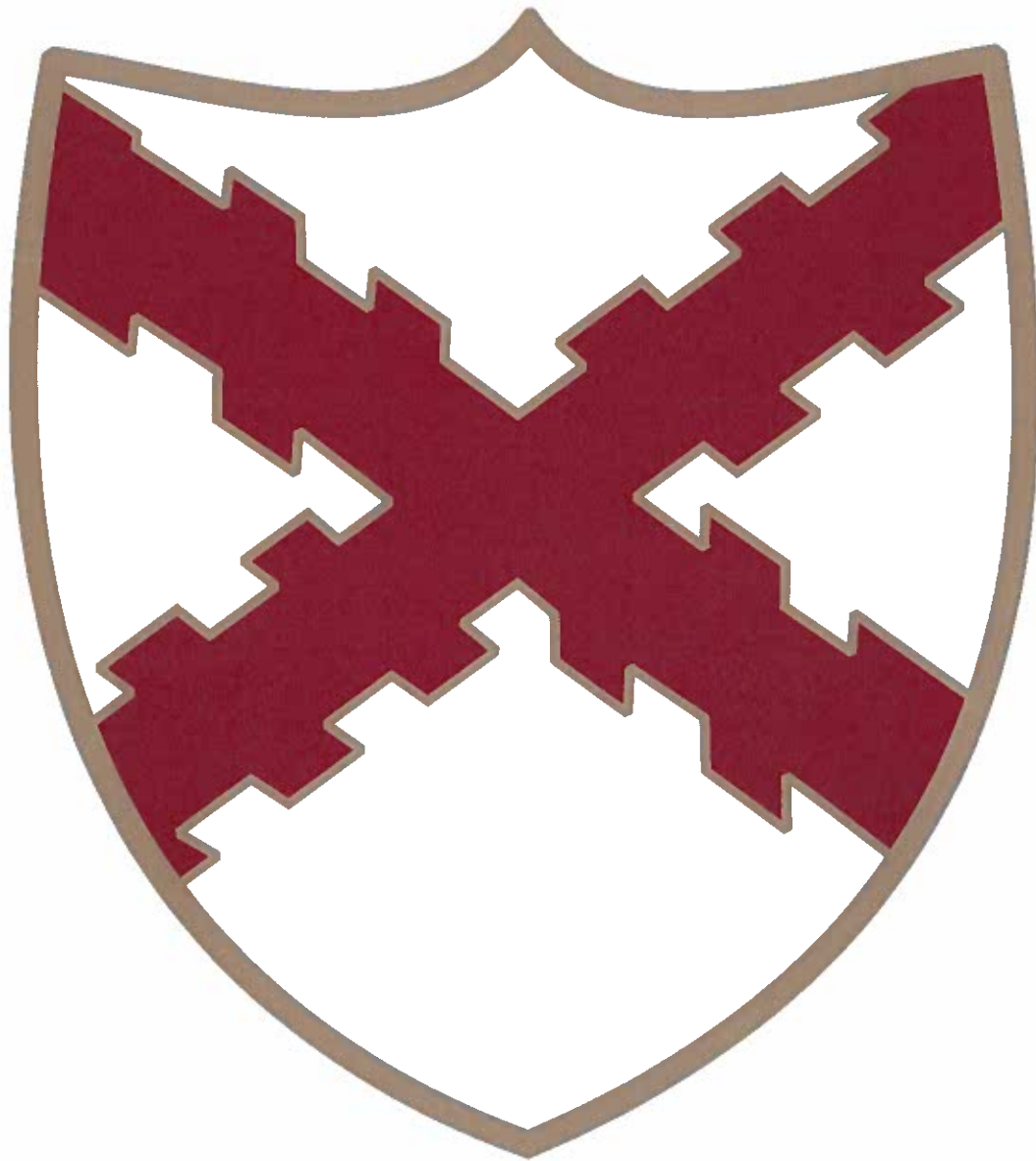
### Application Form

#### PART B

##### 1. Your organisation

<b>Name of Organisation</b>	Carlyon Bay Surf Life Saving Club
<b>Charity/company number</b> (if applicable)	Charity No:  Company No:
<b>Are there any Members</b> <b>of St Austell Town</b> <b>Council on your</b> <b>Committee?</b> (if so, please list them)	No.

**PLEASE LEAVE THIS PAGE BLANK**



<p><b>What are the aims and objectives of your organisation?</b></p>	<p><b>Aims of Club</b></p> <ul style="list-style-type: none"> <li>• To facilitate any life saving activities.</li> <li>• To educate &amp; empower children &amp; adults to make the most of our beaches in a safe manner.</li> <li>• To offer coaching and competitive opportunities in surf life saving.</li> <li>• To ensure a duty of care to all members of the Club.</li> <li>• To provide all its activities in a way that is fair and open to everyone.</li> <li>• To ensure all present and future members receive fair and equal treatment.</li> <li>• To form any strategic partnership to further the aims and objectives of the Club.</li> </ul> <p><b>Main Activities</b></p> <ul style="list-style-type: none"> <li>• Coaching children and adults to use surf life saving equipment safely</li> <li>• Increase participants confidence in and out of the water</li> <li>• Teaching life saving skills in and out of the water</li> <li>• Improving physical and mental wellbeing through exercise and socialising</li> <li>• Creating a friendly community, bringing together people who would have never met before</li> <li>• Provide opportunities for participants of all ages to gain nationally recognised life saving qualifications</li> <li>• Ensuring that we help as many children in our area of Cornwall are safe in the sea.</li> </ul>
<p><b>Please demonstrate your organisation's commitment to equal opportunities</b> (please enclose any relevant policies)</p>	<p>As a club we have adopted Surf Life Saving GB's anti bullying and Equality policy. We are also actively working with a disability charity to offer sessions to children and young people not traditionally included in Surf Life Saving activities.</p>

## 2. Purpose for which the grant is sought

<b>Project title:</b>	Surf Life Saving
<b>Description of project</b> (please continue on a separate sheet if necessary):	<p>We are a brand new Surf Life Saving Club, the first in the St Austell area. We are working hard to get a Nipper group up and running.</p> <p>We will guide children (age 7- 13) through the Nipper Pathway whilst they make friends and have fun. The Nipper Pathway is designed to give children confidence in the ocean, the chance to start building the skills and knowledge needed to keep themselves and friends safe at the beach. As they build their skills and confidence, they earn Ocean Star awards. They will be able to compete in regional and national Nipper competitions. The pathway is designed in line with the National PE Curriculum.</p> <p>When children have reached the age of 13 and completed the Nipper Pathway, they can move on to the Graduate Lifeguard Programme. Over 3 years (age 13-16) they learn the skills and gain the knowledge they need to become qualified Surf Lifeguards when they turn 16. This give employment opportunities on its own but it also provides young people a wealth of transferrable skills that they can take with them to college, university and the workplace. Talking with people who have been members of Surf Life Saving Clubs previously it is clear that being part of a club like this and gaining these skills has enabled them to find work.</p> <p>We also have a growing number of adults involved who are also working towards various qualifications such as lifeguard and coaching qualifications. This is giving them transferable skills, but also increasing fitness and wellbeing. Not only this, but we are finding a really brilliant community is emerging. People from all walks of life, who never would have met without the club are forming friendships. Members from all age groups – young children right up to adults are working together and learning from each other.</p> <p>We are specifically seeking funding for flags for the beach.</p>

<p><b>How would this grant be of benefit to the community in St Austell?</b> (please continue on a separate sheet if necessary):</p>	<p>We are seeking funding for flags to go on the beach. This grant will enable us to set clear boundaries on the beach for the children. It will also help us to identify ourselves on the beach. By making sure that we can run sessions safely within clear boundaries on the beach we will be able to offer fun and exciting sessions for children. If we are able to provide education on sea safety to local young people, we hope to reduce the number of young people needed the help of the emergency services on our coast.</p> <p>We also hope that we will be able to attract members of all ages from the St Austell community who wouldn't usually use the beach, or who are seeking something to reduce feelings of isolation, or just hoping to try something new and/or increase fitness.</p>
<p><b>What arrangements do you have in place to ensure safeguarding of children and young people</b> (applicable only if your project involves working with this client group).</p>	<p>We have adopted the Surf Life Saving GB safeguarding policy. We also have a Safeguarding officer and deputy. All volunteers are being DBS checked also.</p>

### 3. Finance

<b>What is the total cost of the project?</b>	<b>£ 5000</b>
<b>Amount of grant applied for</b> (Up to £250) *	<b>£180</b>
<b>Have you previously received a grant from St Austell Town Council?</b>	<b>No</b>
<b>If "Yes" please indicate:</b>  a) When b) Amount received c) For what purpose	

\* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

*Please list any applications you have made for funding from other organisations.*

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
ASDA	£811	✓	
Community Chest funding	£500	✓	

#### 4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) <b>(mandatory)</b>	
A copy of your constitution (or similar document showing the organisation's status)	
A copy of your organisation's latest set of accounting statements (if any exist)	

#### 5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

We would add the Council's logo to the flags which we would use at the beach for every session. Everyone who uses the club or indeed the beach while we are active would see the council logo.

Please return your completed form to:

Sara Gwilliams  
Deputy Town Clerk  
The Stable Block  
Pondhu House  
Penwinnick Road, St Austell, PL25 5DP

E-mail: [sara.gwilliams@staustell-tc.gov.uk](mailto:sara.gwilliams@staustell-tc.gov.uk)



## St Austell Town Council



### Small Grants Scheme

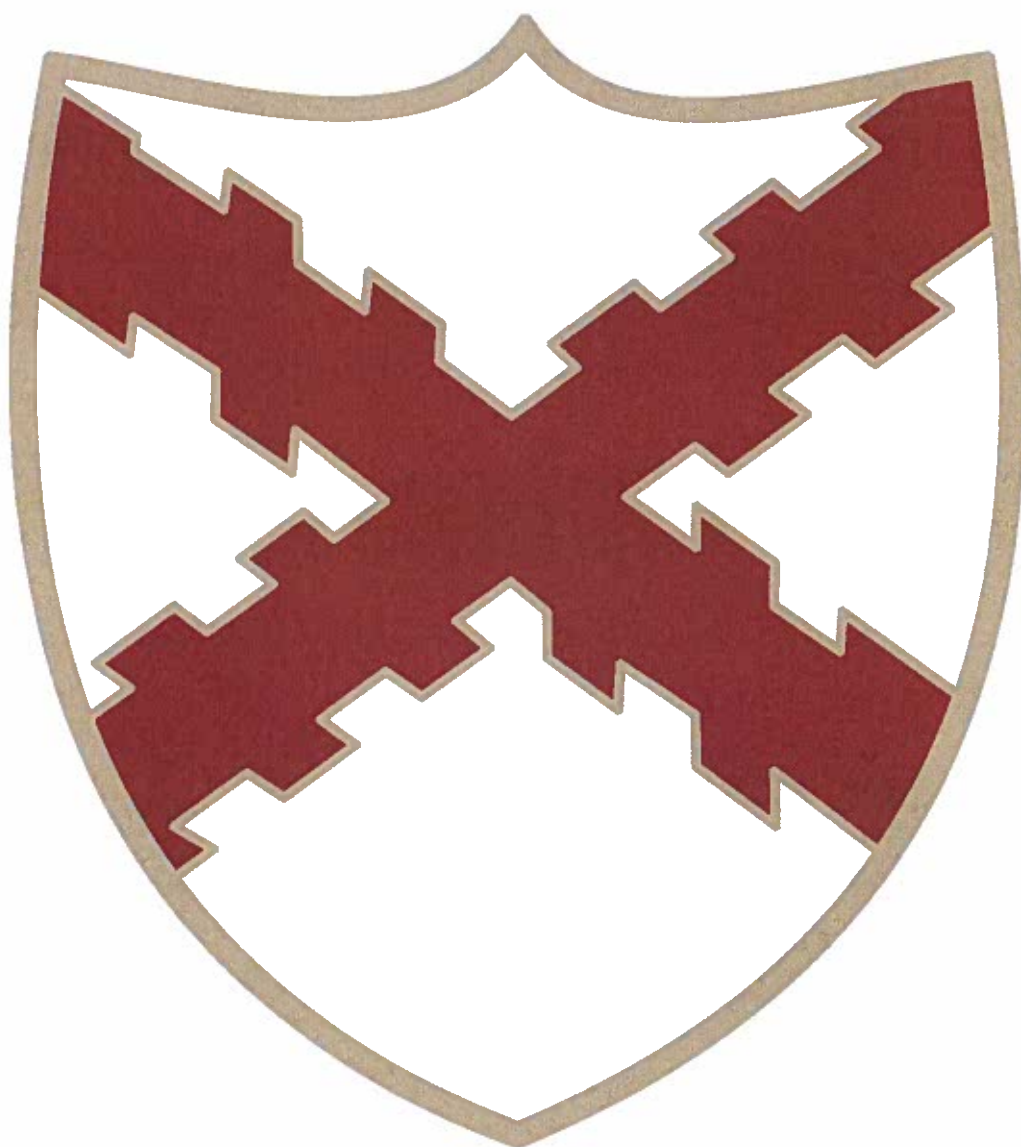
#### Application Form

#### PART B

##### 1. Your organisation

<b>Name of Organisation</b>	Cornwall Education Learning Trust (Poltair School)
<b>Charity/company number</b> (if applicable)	Charity No: Company No: 07565242
<b>Are there any Members</b> <b>of St Austell Town</b> <b>Council on your</b> <b>Committee?</b> (if so, please list them)	
<b>What are the aims and</b> <b>objectives of your</b> <b>organisation?</b>	Cornwall Education Learning Trust (CELT) is committed to providing high quality teaching and learning for our pupils. We believe there is no limit to what every child can achieve, and that every child deserves the chance to fulfil their potential. As a learning community we are on an ambitious journey. We want to deliver a model for education in the 21st century which instils curiosity and a love for learning in every child so that they develop into young adults who contribute to humanity, follow their passions, and think for themselves.

**PLEASE LEAVE THIS PAGE BLANK**



**Please demonstrate your organisation's commitment to equal opportunities** (please enclose any relevant policies)

We have many policies in place to demonstrate our commitment to equal opportunities. Our equality and diversity policy is attached.

## 2. Purpose for which the grant is sought

<b>Project title:</b>	Christmas at Poltair School
<b>Description of project</b> (please continue on a separate sheet if necessary):	<p>We know that many of our students won't enjoy the Christmas festivities at home, therefore we want to provide a special Christmas for them at Poltair. We are looking to add some special activities to our Christmas Dinner day and would like to offer Christmas dinner to as many students as possible, especially those that can't afford it and may not receive Pupil Premium Money.</p> <p>We are also looking to provide hampers for our families, enabling them to enjoy Christmas.</p>
<b>How would this grant be of benefit to the community in St Austell?</b> (please continue on a separate sheet if necessary):	<p>Central St Austell is the second most deprived area in Cornwall, with many deprived students attending Poltair School. Families may not be able to enjoy the festivities due to a lack of money, therefore we want to provide something special for them at Poltair, with the hope that our students will be happier and families will be able to enjoy Christmas.</p>
<b>What arrangements do you have in place to ensure safeguarding of children and young people</b> (applicable only if your project involves working with this client group).	Safeguarding policy is attached.

## 3. Finance

<b>What is the total cost of the project?</b>	<b>£500</b>
<b>Amount of grant applied for</b> (Up to £250) *	<b>£250</b>
<b>Have you previously received a grant from St Austell Town Council?</b>	<b>No</b>

<p><b>If "Yes" please indicate:</b></p> <p>a) <b>When</b>  b) <b>Amount received</b>  c) <b>For what purpose</b></p>	
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\* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

*Please list any applications you have made for funding from other organisations.*

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
St Austell Lions	250	✓	

#### 4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) <b>(mandatory)</b>	✓
A copy of your constitution (or similar document showing the organisation's status)	✓
A copy of your organisation's latest set of accounting statements (if any exist)	✓

#### 5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

<p>We have many followers on social media and have a high amount of traffic through our website. We will share the great news via these platforms.</p>
--

Please return your completed form to:

Sara Gwilliams  
Deputy Town Clerk  
The Stable Block  
Pondhu House  
Penwinnick Road, St Austell, PL25 5DP

E-mail: [sara.gwilliams@staustell-tc.gov.uk](mailto:sara.gwilliams@staustell-tc.gov.uk)

# St Austell Town Council



## Small Grants Scheme

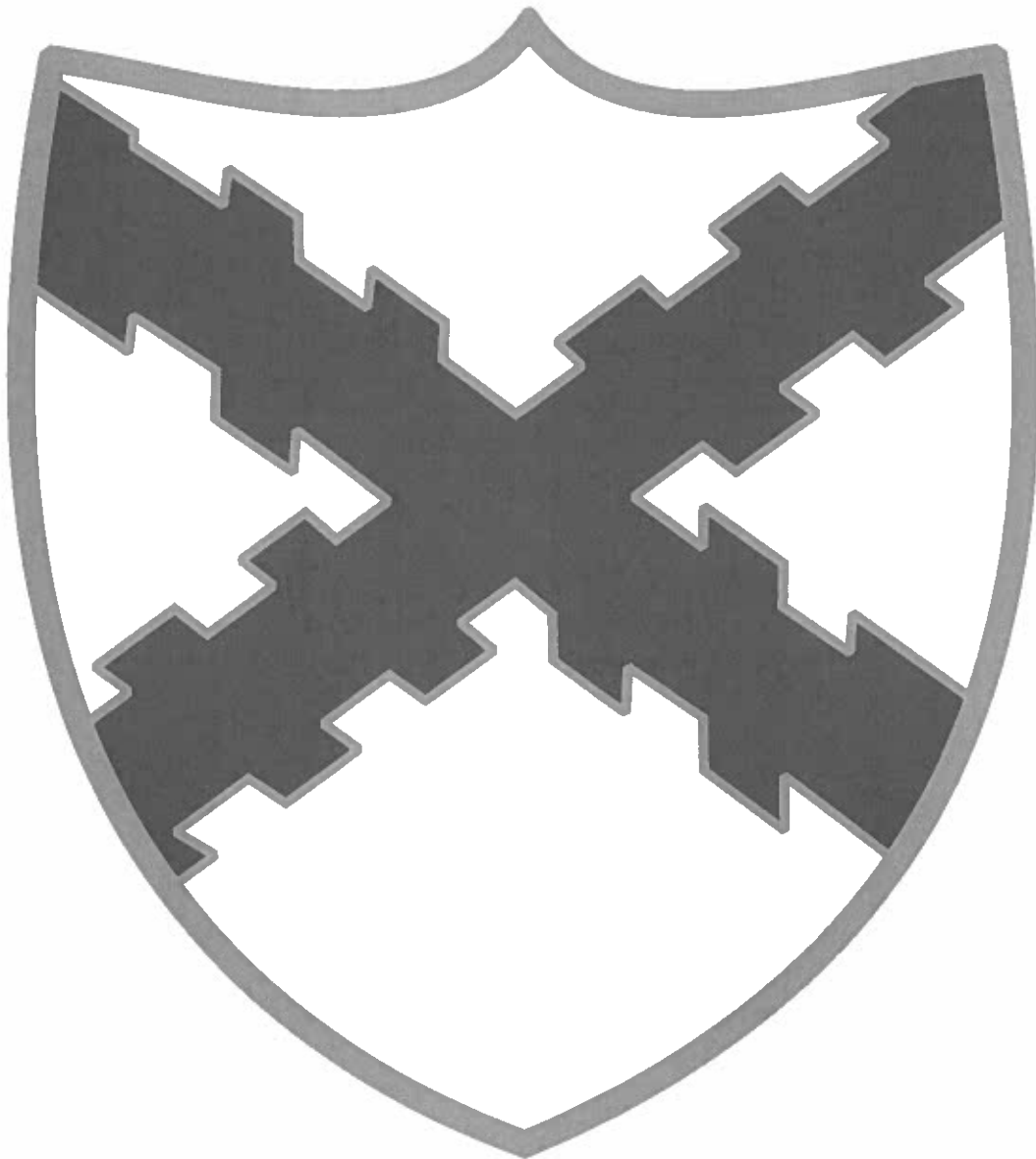
### Application Form

### PART B

#### 1. Your organisation

<b>Name of Organisation</b>	St Austell AOS
<b>Charity/company number</b> (if applicable)	Charity No: 256573 Company No:
<b>Are there any Members of St Austell Town Council on your Committee?</b> (if so, please list them)	No
<b>What are the aims and objectives of your organisation?</b>	To provide live musical theatre.
<b>Please demonstrate your organisation's commitment to equal opportunities</b> (please enclose any relevant policies)	Policy attached.

**PLEASE LEAVE THIS PAGE BLANK**





## 2. Purpose for which the grant is sought

<b>Project title:</b>	Guys and Dolls
<b>Description of project</b> (please continue on a separate sheet if necessary):	Musical Theatre production
<b>How would this grant be of benefit to the community in St Austell?</b> (please continue on a separate sheet if necessary):	Providing low cost access to musical theatre for audiences and participants.
<b>What arrangements do you have in place to ensure safeguarding of children and young people</b> (applicable only if your project involves working with this client group).	See attached policy

## 3. Finance

<b>What is the total cost of the project?</b>	£30,000
<b>Amount of grant applied for</b> (Up to £250) *	£750
<b>Have you previously received a grant from St Austell Town Council?</b>	<u>Yes</u> /No
<b>If "Yes" please indicate:</b>  a) When b) Amount received c) For what purpose	£750 2023 Young Frankenstein

\* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

*Please list any applications you have made for funding from other organisations.*

<b>Organisation</b>	<b>Contribution Sought (£)</b>	<b>Applied (please tick as appropriate)</b>	<b>Granted (please tick as appropriate)</b>
Community Chest		x	Awaiting

#### 4. Further information enclosed

<b>Information</b>	<b>Enclosed (please tick)</b>
A copy of your organisation's most recent bank statement(s) <b>(mandatory)</b>	
A copy of your constitution (or similar document showing the organisation's status)	
A copy of your organisation's latest set of accounting statements (if any exist)	

#### 5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

Social Media and Programme acknowledgement.

Please return your completed form to:

Sara Gwilliams  
Deputy Town Clerk  
The Stable Block  
Pondhu House  
Penwinnick Road, St Austell, PL25 5DP

E-mail: [sara.gwilliams@staustell-tc.gov.uk](mailto:sara.gwilliams@staustell-tc.gov.uk)

**FURTHER INFORMATION:**

1. **The date that the production is taking place** – 8-13<sup>th</sup> April 2024.

2. **Where it is taking place** - Keay Theatre

3. **What our funding will be used for**

It will be used to cover a large portion of the cost of hire of rehearsal rooms at Charlestown School Hall for rehearsal purposes. The Primary School also benefit from our hire fees which although small goes towards enhancing their offer to their pupils.

4. **If you have sought grant funding from any other organisation** – awaiting confirmation from Councillors Community Chest (£800 pledged). We also have monthly fund raisers ourselves – as you will see from the detail below ticket sales do not cover our expenses.

5. A rough income and expenditure account for the production:

<b>Expenditure</b>	<b>£</b>	<b>p</b>	<b>Income/Funding</b>	<b>£</b>	<b>p</b>
Theatre/tech,sound	10000	00	Ticket sales	18200	Max £26k but this reflects 70% target.
Orchestra	3000	00	Programme Ads/Sales	1000	
Royalties	4000	00	Membership	2000	
Directors exp, publicity, insurance	2000	00	Foyer sales	800	
Rehearsal space	1500	00	Sponsorship	1500	Applied for.
Scenery/Costumes	5000	00	Fund Raising	2000	
<b>Total cost*</b>	<b>25500</b>	<b>00</b>	<b>Total income*</b>	<b>25500</b>	<b>00</b>

- We have to hire our costumes and scenery as we do not have a home/store in which to create and store scenery and costumes. Rent from hiring such a space would be the same or maybe more that the cost of these two items.
- The Keay theatre does not have adequate sound and lighting and we have to hire in equipment on top of their hire charge.



## St Austell Town Council



### Small Grants Scheme

APPLICATION FORM

#### PART B

##### 1. Your organisation

Name of Organisation	
Charity/company number (if applicable)	Charity No:
	Company No:
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	
What are the aims and objectives of your organisation?	
Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)	

TREVARRIK RESIDENTS ASSOCIATION  
(TRA)

N/A

NO

TO PROVIDE SAFE MAINTAINED ROADS  
IN OUR NETWORK NOT ADOPTED  
BY THE COUNCIL

ALL RESIDENT/HOUSEHOLDERS ARE AUTOMATICALLY  
PART OF TRA AND TAKE PART IN ALL  
ASPECTS OF OUR VOLUNTARY/UNPAID  
ACTIVITY

2. Purpose for which the grant is sought

Project title:

ROAD SALT BIN PROVISION

Description of project  
(Please continue on a  
separate sheet if necessary):

TO PROVIDE TWO ROAD SALT BINS FOR OUR  
ROAD NETWORK

How would this grant be of  
benefit to the community in  
St Austell?

IN THE COLD WEATHER THERE HAVE BEEN A  
NUMBER OF ACCIDENTS DUE TO SLIPPING ON  
ICY SURFACES. ROAD SALT BINS WOULD  
ENABLE THIS TO BE MITIGATED

(Please continue on a  
separate sheet if necessary):

What arrangements do you  
have in place to ensure  
safeguarding of children  
and young people  
(applicable only if your  
project involves working with  
this client group):

N/A

### 3. Finance

What is the total cost of the project? £

£566

Amount of grant applied for  
(up to £250) \*

£250

Have you previously received a grant  
from St Austell Town Council? Yes/No

No

If you please indicate:

When  
Amount received  
For what purpose

2014 - £250 TO REMOVE DANGEROUS TREE  
2015 - £250 TO MAKE AREA ROUND THE  
REMOVED TREE SAFE  
2016 - £250 TO HELP FURTHER PROTECT  
THE AREA WITH A WALL.

\* Should you wish to apply for a grant over £250, the Council may consider a larger  
grant in exceptional circumstances, but you may be asked to provide a presentation to  
the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation/Contribution Sought (if)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
CORNWALL COMMUNITY CHEST GRANT	✓	✓ £266

### 4. Further information encloses:

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	✓

A copy of your organisation's latest set of accounting statements (if any exist)

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant

ALL RESIDENTS WILL BE INFORMED OF THE  
PROCESS AND OUTCOME VIA NEWSLETTERS  
AND AT THE AGM (APRIL 2024)

Please return your completed form to:

Sara Gwilliams  
Deputy Town Clerk  
The Stable Block  
Pondhu House  
Penwinnick Road, St Austell, PL25 5DP

E-mail: [sara.gwilliams@staustell-tc.gov.uk](mailto:sara.gwilliams@staustell-tc.gov.uk)





**ST AUSTELL TOWN COUNCIL**

**COMMUNITY COMMITTEE – 27<sup>TH</sup> NOVEMBER 2023**

**CCTV**

**1. PURPOSE OF REPORT**

To approve an upgrade of the communications link between St Austell and the Newquay CCTV suite.

**2. LEGAL AND RISK MANAGEMENT ISSUES**

The Town Council, in partnership with Newquay Town Council operates the CCTV systems in Newquay and St Austell.

The service is highly regarded by Newquay and St Austell Police who have access to the cameras, footage and operators almost 24/7.

The service is so successful and comprehensive, approaches have been made by other towns who are currently with the Cornwall Council Tolvadden CCTV system to see if there is a potential to join the Newquay and St Austell system.

**3. RESOURCE ISSUES**

The Town Council's annual budget for CCTV is £63,000. This funds almost 24/7 CCTV monitoring, maintenance/repairs, a fast track rapid call out service and the occasional replacement of a camera or purchase of a mobile camera.

The current cost of the 100MB Ethernet connection between St Austell and Newquay is £1,100 per annum. If upgraded to 1GB, the annual cost will be £5,793 per annum.

On completion of the upgrade a one off payment of £3,750 has been quoted.

**4. EQUALITY ISSUES**

None.

## **5. ENVIRONMENTAL CONSIDERATIONS**

None.

## **5. RECOMMENDATIONS**

It is recommended that Members authorise the Town Clerk to approve the Ethernet upgrade from 100MB to 1GB.

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### **Background**

St Austell Town Council operates an extremely comprehensive and well respected CCTV system in partnership with Newquay Town Council.

The CCTV suite is based in Newquay Police Station and the link between St Austell and Newquay is reliant on a good Ethernet (bandwidth) connection. The Ethernet connection between St Austell and Newquay is currently 100MB which pre the recent CCTV equipment upgrade was sufficient. Since the upgrade however, the CCTV Manager is reporting intermittent issues with pixelation, lagging and slow play back speeds which is causing some time consuming operational issues.

BT have been approached for an upgrade from 100MB to 1GB which will give more bandwidth between St Austell and Newquay and prevent the intermittent issues happening. The upgrade has been quoted as follows:

Single payment upon completion	£3,750
Fixed Annual Amount	£5,793

It is your officers' view that the Town Council's excellent CCTV service should remain fit for purpose and that the Town Clerk should be authorised to procure the Ethernet upgrade.

DAVID POOLEY  
TOWN CLERK

**ST AUSTELL TOWN COUNCIL**

**COMMUNITY COMMITTEE – 27<sup>TH</sup> NOVEMBER 2023**

**BETHEL PARK**

**1. PURPOSE OF REPORT**

To note the report and endorse the actions of the Town Clerk under emergency delegated powers.

**2. LEGAL AND RISK MANAGEMENT ISSUES**

When the Town Council took over Bethel Park from Cornwall Council in 2017, a mining survey showed mining features close to the park.

On a routine inspection of the park during the second week of November, the Operations Manager noticed a depression in the ground halfway down the park. Geologists were immediately called in to survey the site and they have confirmed that the depression is likely to be subsidence from a mine shaft or mine workings.

The area around this depression has been fenced off and the Town Council's insurers have been advised.

Geologists will be returning to the site on 21<sup>st</sup> November 2023 to carry out further investigatory works.

**3. RESOURCE ISSUES**

Under emergency delegated powers, the Town Clerk has authorised further investigatory works to be undertaken on Tuesday 21<sup>st</sup> November 2023 at a cost of £2,100.

**4. EQUALITY ISSUES**

None.

**5. ENVIRONMENTAL CONSIDERATIONS**

None.

## **5. RECOMMENDATIONS**

It is recommended that Members note the report and endorse the actions of the Town Clerk carried out under emergency delegated powers.

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### **Background**

During his recent inspections, the Town Council's Operations Manager noticed a depression in the ground about halfway down the field at Bethel Park and due to the history of the site, the Town Clerk authorised an urgent visit by geologists to investigate further. The geologist attended the site on Monday 13<sup>th</sup> November 2023 and concluded that it is likely subsidence from a mineshaft or mine workings.

In order to keep the public safe, the grounds staff immediately fenced off the area and the Clerk has authorised geologists to attend the park on Tuesday 21<sup>st</sup> November 2023 to carry out a one day drilling exercise. The investigation will focus on the observed depression to determine the presence or absence of mine workings. Should mine workings including mine shafts be identified, an additional investigation may be required for the purposes of information/designing a suitable remediation scheme.

An update on their findings will be provided at the meeting.

The park will remain open whilst these works are carried out, but it may have to be closed in the future if invasive remedial works are required.

The Town Council has placed a statement on Facebook and further updates will be provided as and when more information is available.

DAVID POOLEY  
TOWN CLERK