

St Austell Town Council



To: All Members of St Austell Town Council

Dear Councillor

You are summoned to attend the **Meeting of St Austell Town Council** to be held in **Chi Austel, White River Place, St Austell, Cornwall, PL25 5AZ** on **Monday 15th December 2025** at **6pm**.



David Pooley
Town Clerk

9th December 2025

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AGENDA

1. Apologies for absence

(Purpose: To accept apologies for non-attendance).

2. Declarations of interest and gifts or hospitality received.

(Purpose: To receive declarations of Members' interests and gifts or hospitality received).

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3. Dispensations

(Purpose: To consider requests for dispensations).

4. Minutes of Meeting held on 13th October 2025

**Pages
1 - 6**

(Purpose: to agree that the minutes of the above meeting be signed as a correct record).

5. Matters to note

(Purpose: A verbal update from the Town Clerk on the actions taken since the last meeting).

Note: No decision may be made under this agenda item.

6. Mayor's announcements

(Purpose: To receive an update from the Mayor on his engagements and any other civic matters).

7. Public Participation

(Purpose: To invite members of the public to address the meeting in relation to the business to be carried out at the meeting).

8. Members' questions (10 minutes maximum)

A Member may ask the Mayor or the Clerk any question concerning the business of the Council, provided 3 clear days notice of the question has been given to the person to whom it is addressed. Every question shall be put and answered without discussion. A person to whom a question is put may decline to answer or undertake to provide a full answer within a timescale agreed with the Member. They may also agree to accept a question after the deadline.

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- 9. Budget 2025/26 and 2026/27** **Pages 7 - 38**
- (Purpose: To approve the revised budget for 2025/26 and the original budget for 2026/27, the Council's precept for 2026/27 and a council tax leaflet). (Report attached).
- 10. Climate Action St Austell (CASA) representative**
- (Purpose: To elect a Town Councillor representative to attend CASA meetings).
- 11. Small Grants Scheme** **Pages 39 - 44**
- Stepping Stones Nursery
- 12. Members appointed to outside bodies update reports**
- (Purpose: To receive reports of any relevant information from Members appointed to outside bodies).
- 13. Cornwall Councillor update reports**
- (Purpose: To receive reports of any relevant information from local Cornwall Councillors).
- 14. Climate and Environment Committee** **Pages 45 - 48**
- (Purpose: To note the minutes of the Climate and Environment Committee held on 20th October 2025). (Attached).
- 15. Community Committee** **Pages 49 - 54**
- (Purpose: To note the minutes of the Community Committee held on 24th November 2025). (Attached).
- 16. Planning and Regeneration Committee** **Pages 55 - 68**
- (Purpose: To note the minutes of the Planning and Regeneration Committee held on 27th October and 1st December 2025). (Attached).

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- 17. Finance and General Purposes Committee** **Pages 69 - 74**
(Purpose: To note the minutes of the Finance and General Purposes Committee held on 3rd November 2025 and approve the recommendations included therein). (Attached).
- 18. Staffing Committee** **Pages 75 - 76**
(Purpose: To note the minutes of the Staffing Committee held on 2nd December 2025 and approve the recommendation therein). (Attached).
- 19. Schedule of Payments** **Pages 77 - 82**
(Purpose: To receive a schedule of payments from 4th October 2025 to 4th December 2025) (Schedule attached).
- 20. St Austell Town Centre Revitalisation Partnership**
(Purpose: To receive an update on the St Austell Town Centre Revitalisation Partnership). (Verbal update).
- 21. Town Councillor Vacancy – Poltair and Mount Charles Ward** **Pages 83 - 88**
(Purpose: To appoint 1 Councillor to Poltair and Mount Charles Ward). (Applications attached).
- 22. To consider excluding the press and public.**
Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified for the following item:
Items 23 and 24 are confidential because they contain sensitive commercial information.

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23. Poltair Park – Play Equipment

(Purpose: To appoint contractors to replace two pieces of play equipment). (Attached).

24. Draft letter from Noah Law, MP to Cornwall Council regarding the General Wolfe building

(Purpose: To consider formally supporting a letter from Noah Law, MP to Cornwall Council). (Draft letter attached).

25. Dates of Meetings

(Purpose: To note dates of future Town Council Meetings: 26th January 2026)

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MINUTES of the MEETING of ST AUSTELL TOWN COUNCIL held on MONDAY 13th OCTOBER 2025 in Chi Austel, White River Place, St Austell, Cornwall, PL25 5AZ at 6pm.

Present: Councillors: Brown, Bull, Cohen, Gray, Hamilton, Kimber, Lanxon, Lingham, Marshall, Preece, Stephens, Taylor, Thompson and Young.

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

C/25/71) Apologies for Absence

Apologies for absence were received from Councillors: Clemo, Pearce, Rowse, Whitehouse and Young.

Apologies were also received from Cornwall Councillors Ashton and Yelland.

C/25/72) Declarations of interests and gifts or hospitality received

None.

Councillors Lingham and Taylor arrived to the meeting

C/25/73) Dispensations

There were no requests for a dispensation.

C/25/74) Minutes of Meeting held on 1st September 2025

It was **RESOLVED** that the minutes of the meeting held on the 1st September 2025 be approved and signed as a correct record.

C/25/75) Matters to Note

Further to minute number C/25/63 the Clerk advised that the Youth Council Working Group have had their first meeting. Councillor Preece added that a meeting has been arranged with Penrice School on Thursday morning.

C/25/76) Mayor's announcements

The Mayor provided an update on his activities since the last Council meeting as follows:

- Attended the opening of STAK
- Judged the model competition at the library
- Attended the Liskeard Civic Day
- Assisted with two Remembrance Day Planning meetings
- Supported the Pump Track consultation event at Bishop Bronescombe School
- Attended the St Austell Healthcare AGM at Charlestown
- Opened the CASA Cheaper and Greener Event
- An interview with CHAOS Radio
- Supported the Press Day at White River Cinema
- Attended the 95th Birthday celebration for Peter Cornall, Chair of SALSA
- Luna Charity Event in White River Place

- Accepted an invitation to the opening of the ladies facilities at St Austell Rugby Club
- Attended the Pondhu School Nursery opening
- Presented certificates at the Phoenix Passing Out Parade
- Took part in the Trafalgar Parade in Charlestown

C/25/77) Public Participation

None

C/25/78) Members' questions

There were no questions from Members.

C/25/79) Ocean Housing

The Clerk advised that Ocean Housing has postponed their presentation to the Town Council until later in the year. Date to be arranged.

C/25/80) St Austell Healthcare

The Mayor welcomed Doctor James McClure, Alan Lawler, Angela Taylor and Sandra Heyward representing St Austell Healthcare to the meeting.

Doctor McClure advised that St Austell Healthcare had acquired Carlyon House from Cornwall Council and they were developing plans for the creation of a health hub at the site. Doctor McClure advised that the St Austell Healthcare sites at Foxhole, Mevagissey and Wheal Northey will not be re-located to this building but other sites in St Austell would be.

He outlined a vision for future proofing health services in St Austell and co-locating a number of partnership services with them to provide a more co-ordinated and comprehensive health service for the town.

Doctor McClure advised that they are currently engaging with the staff of St Austell Healthcare and have a number of meetings planned with other stakeholders. A planning application for the re-configuration of Carlyon House to accommodate the services is due to be submitted shortly.

During discussion, Members raised the following:

- The potential population growth, particularly from the Garden Village;
- Whether there is any conflict with the services provided at Penrice Hospital;
- The re-location of "We Are With You" from Carlyon House to the Registrars Office;
- The proximity of the building to the bus routes and the need for the bus stops to be reviewed to ensure that the health hub is fully accessible.

Members thanked Doctor McClure for his presentation and expressed support for the proposals outlined.

C/25/81) Draft Annual Report – 2024/25

It was **RESOLVED** to approve the 2024/25 draft annual report.

C/25/82) Councillor Kimber

Councillor Kimber advised that he is seeking a leave of absence from the Town Council with immediate effect until January 2026 to allow him to concentrate on his business and young family. He added that he will still attend one off events such as Remembrance Day.

It was **RESOLVED** that Councillor Kimber be granted a leave of absence from the Town Council with immediate effect until January 2026.

C/25/83) Members appointed to outside bodies update reports

Councillor Kimber advised that there is a Young People Cornwall Steering Group meeting next week. Councillor Gray added that young people are keen to have a forum to discuss current affairs.

Councillor Lanxon advised that the Community Area Partnership is due to meet on Wednesday 22nd October and they are keen for Town and Parish Councils to provide examples of community led improvement projects.

Councillor Gray advised that a feasibility study on the potential for the Arts Centre to relocate to Unit 3C in White River Place has commenced. It is hoped that the report will be concluded by Christmas.

Councillor Brown advised that CALC has announced that there are likely to be some vacancies on the CALC Executive Board after its AGM on the 11th November and that he would like to be considered to join the CALC Executive Board. He added that applications from Councillors have to be endorsed by their respective Town or Parish Council.

It was **RESOLVED** to endorse Councillor Brown's application to be appointed to the CALC Executive Board.

It was **FURTHER RESOLVED** that Councillor Brown's attendance at any future CALC Meetings or CALC Executive Board meetings should be an approved duty.

C/25/84) Cornwall Councillor update reports

Members noted the written update report from Councillor Jack Yelland.

C/25/85) Community Committee

It was **RESOLVED** to note the minutes of the Community Committee meeting held on 8th September 2025.

C/25/86) Planning and Regeneration Committee

It was **RESOLVED** to note the minutes of the Planning and Regeneration Committee meeting held on 22nd September 2025 and approve the **RECOMMENDATION** contained therein.

Arising from a question, the Clerk confirmed that the Town Council was consulted twice on the 20mph proposals.

He added that Members objected to the first consultation as the arterial routes through the town were proposed as 20mph. The second consultation proposed the arterial routes through St Austell remaining at 30mph and the Town Council made no objection to this proposal.

Strong concern was expressed with regard to the speed of traffic on the section of Bodmin Road that leads from the town centre to the entrance of Menacuddle Well and a proposal was put forward that Cornwall Council should be asked to consider making this section of road 20mph. The Clerk advised that Cornwall Council has been asked to consider the speed on this section of road, as well as improving the junction to Menacuddle Well, on a number of times have declined to carry out any speed restrictions or improvements to the junction.

It was **RESOLVED** to write to Cornwall Council Highways Officers expressing strong concern with regard to the speed of traffic on the section of Bodmin Road, from the town centre to the entrance to Menacuddle Well and request that Cornwall Council re-consider making that section of road 20mph.

C/25/87) Finance and General Purposes Committee

It was **RESOLVED** to note the minutes of the Finance and General Purposes Committee meeting held on 29th September 2025 and approve the **RECOMMENDATIONS** contained therein.

C/25/88) Staffing Committee

It was **RESOLVED** to note the minutes of the Staffing Committee meeting held on 6th October 2025 and approve the **RECOMMENDATIONS** contained therein.

C/25/89) Schedule of Payments

It was **RESOLVED** to approve the Schedule of Payments for the period 16th of August 2025 to 3rd October 2025 totalling £258,997.75 (net of refunds) and the transfer between bank accounts amount to £100,276.78.

C/25/90) St Austell Town Centre Revitalisation Partnership

The Clerk advised that the groundwork for the piazza is almost complete which will allow the final stage of laying pebbles and bound resin to take place. The contractors are reasonably confident that it will be finished in time for Remembrance Day on Sunday 9th November 2025.

The Regeneration Officer is progressing the TRIP funded town centre projects. Final designs, quotations and permissions are nearly all in place which should result in the projects being completed by the 31st December 2025.

High Street Rental Auctions Legislation

Following the High Street Rental Auctions legislation that came into force last year, Cornwall Council has appointed consultants to produce a High Street Vacancy Register for St Austell. Further information is awaited from Cornwall Council.

Arts Centre

A feasibility study to assess the potential to re-locate the Arts Centre to Unit 3C in White River Place has commenced. The Clerk is pressing Cornwall Council to include a review of the Arts Centre in the study to ascertain its sustainability at the current site.

CCTV

The Clerk advised that 5 additional CCTV cameras are due to be installed later this week and the Deputy Clerk reminded Councillors of the arrangements for a visit to the CCTV suite in Newquay on Thursday 16th October 2025.

It was **RESOLVED** that the visit to the CCTV suite on Thursday 16th October be an approved duty.

C/25/91) Dates of Meetings

It was noted that the next Town Council meetings are due to take place on the 15th December 2025 and 26th January 2026.

The meeting closed at 7:37pm.

ST AUSTELL TOWN COUNCIL

COUNCIL MEETING - 15th DECEMBER 2025

BUDGETS 2025/26 AND 2026/27

1. PURPOSE OF REPORT

To formally approve a resolution setting the Town Council's revised budget for 2025/26, an original budget and precept for the 2026/27 financial year and authorise the publication of a Council Tax leaflet.

2. LEGAL AND RISK MANAGEMENT ISSUES

The requirement for Town and Parish Councils to calculate a budget and set a precept each year is contained in the Local Government Finance Act 1992. The Town Council is required to calculate a budget for expenditure likely to be incurred, contingency sums required, the amount required to be transferred to reserves, any income likely to be received other than precepts and any amounts of reserves anticipated to be used. The Town Council must then declare a precept for the amount of Council Tax income it wishes to receive.

Cornwall Council as the billing authority determines the level of Council Tax to be levied and makes arrangements for the payment of precepts to Parish and Town Councils in accordance with rules set out in the Local Authorities (Funds) (England) Regulations 1992.

In setting this budget, Members should take into account the risks and uncertainty linked to the future of the Town Council's office and depot accommodation, anti-social behaviour measures, Cornwall Council's budget cuts, the transfer of property to the Town Council (Library and The House), the Town Centre Revitalisation project and government funding, the development of a youth council and the local plan and staffing changes. The budget has been drafted assuming limited growth with gradual service improvement.

3. RESOURCE ISSUES

This report seeks to determine the Council's resources for the next financial year and projects the budgets forward for a further 2 years.

4. EQUALITIES ISSUES.

None directly.

5. ENVIRONMENTAL ISSUES

The proposed budget includes a small provision specifically for initiatives linked to the climate change agenda. The day-to-day business of the Council includes positive environmental measures such as tree planting and maintenance, the planting of pollinators and wildflower areas, wildlife areas, the purchase of benches made of recycled materials and local purchasing.

5. RECOMMENDATIONS

It is recommended that the Council:

1. approves the revised budget for the 2025/26 financial year as shown in Appendix 1;
2. approves the original budget as attached in Appendix 1 for the 2026/27 financial year;
3. approves the contributions to and from reserves as shown in Appendix 4.
4. authorises the Town Clerk to submit a precept request to Cornwall Council in the sum of £1,420,600 (equating to a council tax increase of £16.70 per annum or 32 pence per week) for a Band D property paying the full council tax charge;
5. approves the draft Council Tax leaflet which is attached at Appendix 5.

Background

The Council is required to set its budget by the end of December and to notify Cornwall Council, as the billing authority, of its precept requirements for the 2026/27 financial year by 31st January 2026 at the very latest. The precept is the total amount of council tax income required by the Town Council.

The Town Council owns and manages 17 parks and open spaces, it leases and manages two car parks, The House youth centre, the Library and the Stable Block and it maintains grass verges, roundabouts, closed cemeteries, footpaths and a number of parcels of land under an agency agreement for Cornwall Council. All of these functions have been delivered and service improvements made with a small team of employees while keeping the council tax

below most comparable town councils in Cornwall. The Town Council is very lean with 21 staff currently employed. Allowance has been made for the recruitment of a grounds maintenance apprentice and a Senior Project officer. Contractors are utilised from time to time to support the various services. The Council employs local contractors and procures locally where possible and has an annual turnover of slightly over £1.7 million.

Cornwall Council has indicated that significant savings are required to balance its budget over the next few years. Principal authorities remain under tremendous pressure to cut costs and make savings. It is anticipated that this will translate into redundancies, more service cuts and possibly more pressure on Parish and Town Councils to pick up services previously provided by Cornwall Council. Cornwall Council is also undertaking a wide-reaching property review which is expected to include the transfer of the freehold of the Library and The House to the Town Council.

Nationally the economic picture is uncertain. Inflation remains high in many sectors. Anticipated interest rate cuts are likely to be delayed following uncertainty regarding the national budget and inflation may be pushed up by taxation changes. Labour shortages in key sectors and increasing wage demands and settlements are leading to rising wage costs. These factors have forced the Bank of England to take a cautious approach to interest rate reductions.

Councillors at an informal meeting on the 7th October 2025 considered a basic draft budget and the council tax increase required to allow for inflation, make allowance for approved growth and balance the Town Council's budget with a small contingency for unforeseen items. Members were mindful of the need to keep council tax affordable but discussed the need to ensure the sustainability of the Council's management and administration team, the significant workload anticipated in connection with the new Local Plan and Youth Council, the accelerating Cornwall Council property rationalisation programme which could lead to increased costs for the Town Council as well as the uncertainty about various income streams and inflation. Members were very keen to ensure there was sufficient resource built into budgets to secure accommodation for the Town Council and to continue to tackle anti-social behaviour in the town. It is suggested that it would be prudent to provide a contingency of £50,000 to safeguard the Council against the impact of these factors and to ensure flexibility to continue with the town centre revitalisation work if grants become available. This is a relatively small sum. There will be limited resource therefore for unplanned projects.

Government policy for Council Tax setting

The Secretary of State has previously announced a 3% limit for council tax increases for principal authorities plus up to 2% for social services. If Cornwall Council wished to breach the limits set by the Secretary of State it would have to hold a public referendum on the subject. Cornwall Council is expected to approve a 4.99% increase in council tax next year which equates to an increase in the Cornwall Council element of the council tax of £99.16 per annum from £1,987.20 to £2,086.36 at Band D level.

At the time of writing this report Devon and Cornwall Police had not announced its budget intentions. The Band D Council Tax for Devon and Cornwall Police is currently £288.20.

The Secretary of State has the power to insist that Parish and Town Councils should hold a referendum before increasing council tax by more than a certain percentage. The Government has never invoked this power to restrict Parish or Town Council precepts and is not expected to use it in 2026/27.

Council Tax Base

The Billing Authority, Cornwall Council, has advised the Town Council that the Council Tax Base for the 2026/27 financial year will be 6641.43 Band D equivalent properties. The Tax Base for 2025/26 was 6597.76 Band D equivalent properties.

Cornwall Council has decided to utilise new powers to levy a 100% premium on second homes with effect from the 1st April 2025. This provides an additional 46.67 band D equivalent properties for St Austell parish in 2026/27 (79.21 in 2025/26). It is not clear how much the Town Council should rely on this premium in future years as it seems to be encouraging a change of use of properties and the claiming of exemptions.

Budget preparation

The detailed calculations and projections for 2025/26 and 2026/27 are attached at Appendix 1.

The budgets as presented have been produced with the following factors/assumptions included:

- Pay awards – the national pay award for April 2025 was a 3.20% increase to all grades. It is assumed that the awards in

the following years will be a 4.0% increase to ensure the Council remains a Real Living Wage employer;

- Pension contribution rates will increase from 19.6% to 19.7% in April 2026 following a triennial review;
- Office and staffing provision – the budget provides for the employment of a Regeneration Officer until March 2026, a new Senior Projects Officer with effect from January 2025 and an additional grounds maintenance apprentice to assist with additional floral displays in the town centre. It is intended to monitor the effectiveness and adequacy of the amended staffing structure throughout 2026;
- General inflation will remain around the current 3.8% level;
- The existing agency agreements for public rights of way, grass verges, closed cemeteries, and weed treatment to continue on similar terms;
- Office/depot costs to increase in a phased manner following the review of the current lease;
- Provision has been made for the replacement of one vehicle or ride-on mower each year;
- Shared Prosperity Fund monies and grant opportunities will end on the 31st March 2026;
- A provision of £20,000 per annum has been included for events and £25,000 as pump-priming money to attract grants for town centre improvement projects;
- Car Park fees to remain substantially the same across the budget period and income to continue to hold up well as in recent years;
- Library management and staffing arrangements will remain largely unchanged;
- Poltair Park café pilot operation to continue with little input from the Council;
- The freehold of the Library and The House Youth Centre might transfer to the Council but no other significant devolution of services in 2026/27 unless self-funding or funded from reserves;
- Small grants provision to increase from £8,000 to £10,000;
- A Climate Change budget of approximately £5,000 per annum will be set and will be reviewed periodically;
- Members have identified the control of anti-social behaviour across the town as a very high priority. A budget of £28,665 for security personnel was approved. It is assumed that this is an annual commitment and will increase with inflation;

- CCTV monitoring costs to increase to fund better coverage. There is likely to be pressure to increase Security Officer funding over the life of the budget when the current funding from the OPCC ends. No provision for an increase other than an inflationary increase has been made within the budget;
- Budgets generally have been set at realistic levels but squeezed where practicable and not detrimental to services.

Town Centre Revitalisation Project

The town centre revitalisation project has in recent years delivered a range of projects including an improvement master plan for the town centre, feasibility studies relating to a rooftop garden, student accommodation and highways projects, designs for the Holy Trinity Church piazza, Duke Street and a churchyard improvement scheme, new banners, signage, the piazza works and extra planters and greening work. The latest indications are that the Government funding for town centre work will cease in March 2026 and as yet no replacement has been found. If new funding is made available for town centres, St Austell will be in a strong position to make bids for further projects.

The Town Council's Council Tax

Current projections suggest that the Town Council's element of the Council Tax for 2026/27 needs to increase by in the region of 8.47% to help meet increased running costs and to provide a contingency to accommodate any unforeseen expenses. The average Parish Council Band D council tax in Cornwall in 2025/26 is £184.52. The Town Council's council tax is currently £197.20 for a Band D. A comparison with other towns in Cornwall is provided at Appendix 2 for information. The Council is starting from a low base and is spending well below the county average for town councils.

A precept of £1,420,600 is recommended for 2026/27. This equates to a Band D council tax level of £213.90 (an increase of £16.70 per annum) which is expected to be still well below the council taxes of comparable town councils and represents excellent value for money. Although council taxes are usually stated in terms of the maximum amount payable for Band D properties, Members should be mindful that over 80% of properties in St Austell are below Band D and the average property band in St Austell is nearer to Band B. A Band B property (assuming no entitlement to Council Tax Support (CTS) which is available for many low-income families) will pay an additional £12.99 per annum or 0.25 pence per week.

An analysis of property numbers by band showing the additional cost for each band for those not receiving CTS and those in receipt of CTS is shown at Appendix 3.

Reserves

The Council has two types of reserves. There is a General Fund Reserve which is the working balance required to ensure the Council can continue to operate through income, expenditure or cash flow changes. In addition, all Councils have earmarked reserves which are saved up for a particular purpose and help to fund one-off items of expenditure or to even out fluctuations in expenditure between years. There are only very limited guidelines on the reserve levels which are appropriate. It is a matter of judgement and risk assessment.

At the 31st March 2025 the Council had combined reserves of £1,161,353 and an annual turnover of £1.7million. Reserves are projected to increase to £1,201,360 by the end of 2025/26.

General Fund Reserve

Within the total reserves, the Council's General Fund balance is expected to be £425,599 at the end of 2025/26. It is your officer's view that a General Fund balance of approximately £400,000 to £600,000 (equivalent to about 3-4 months expenditure) is appropriate given the levels of uncertainty and risk the Council is exposed to. The national guidance on General Reserve levels for Parish Councils suggests that a balance of between 3 months and 12 months "net revenue expenditure" which equates to between £355,000 and £1,400,000 for St Austell Town Council is appropriate. Clearly the Council is near the lower end of this scale.

Earmarked Reserves

Earmarked reserves are used to save up for known expenditure, to even out expenditure fluctuations or to meet unknown but potential liabilities. In practice there are no upper or lower limits for earmarked reserves.

A projects reserve is maintained for known liabilities, funds donated for specific purposes and funds committed but not yet spent.

A reserve to help fund election expenses is maintained and helps to even out the cost of elections and by-elections. It is intended to maintain this reserve to help fund any by-elections and the next major local election in 2029.

Finally, a Repairs and Renewals Reserve of £479,676 exists to help fund the replacement of play equipment. It is proposed to add to this each year if affordable to save up for significant replacement costs anticipated in the next 5-10 years. The Council's Operations Manager estimates that in the region of £1million will be needed to replace aging play equipment in the next 5-10 years.

The contributions to and from reserves that are proposed are set out in Appendix 4.

Recommendations

It is recommended that the Council:

1. approves the revised budget for the 2025/26 financial year as shown in Appendix 1;
2. approves the original budget as attached in Appendix 1 for the 2026/27 financial year;
3. approves the contributions to and from reserves as shown in Appendix 4.
4. authorises the Town Clerk to submit a precept request to Cornwall Council in the sum of £1,420,600 (equating to a council tax increase of £16.70 per annum or 32 pence per week for a Band D property);
5. approves the draft Council Tax leaflet which is attached at Appendix 5.

DAVID POOLEY
TOWN CLERK

ST AUSTELL TOWN COUNCIL - SUMMARY BUDGET

APPENDIX 1

	2024/25 Actual £	2025/26 Original £	Actual to 20.10.25 £	2025/26 Revised £	2026/27 Original £	2027/28 Projected £	2028/29 Projected £	2028/30 Projected £
Income								
Car Park Income	265,360	240,000	160,749	277,000	265,000	265,000	265,000	265,000
Council Tax Grant	0	0	0	0	0	0	0	0
Interest Income	52,082	36,000	26,174	45,000	38,000	35,000	33,000	31,000
Library Income	6,079	5,600	3,678	5,600	5,600	5,600	5,600	5,600
Other Grants and Contributions	208,404	0	58,239	218,545	0	0	0	0
Other Income	3,411	2,430	13,189	13,255	2,550	2,550	2,550	2,550
Precept Payments	1,177,920	1,301,100	1,301,100	1,301,100	1,420,600	1,460,600	1,525,300	1,625,400
Public Convenience Charges	2,372	2,650	1,206	2,400	2,400	2,400	2,400	2,400
Rent Received	10,360	10,410	5,385	10,385	10,435	10,435	10,435	10,435
Total Income	1,725,987	1,598,190	1,569,721	1,873,285	1,744,585	1,781,585	1,844,285	1,942,385
Gross Income	1,725,987	1,598,190	1,569,721	1,873,285	1,744,585	1,781,585	1,844,285	1,942,385
Less Operating Expenses								
Employee Expenses								
Recruitment	160	1,300	80	1,300	1,300	1,300	1,300	1,300
Salaries / Wages	730,522	793,900	388,830	805,435	879,795	909,515	944,530	980,910
Training	3,631	5,000	383	4,100	4,850	4,850	4,850	4,850
Total Employee Expenses	734,312	800,200	389,292	810,835	885,945	915,665	950,680	987,060
Premises Expenses								
Cleaning & Domestic Supplies	20,322	21,040	11,037	21,370	22,295	23,210	24,250	25,260
Electricity/Gas	21,653	26,935	6,408	30,040	41,035	43,105	45,845	48,885
Grounds Maintenance Supplies	27,135	25,750	12,920	25,300	26,500	27,760	29,090	30,490
Play Equipment	55,281	50,000	2,576	50,000	50,000	50,000	50,000	50,000
Rates	42,180	45,585	38,152	70,190	83,015	86,265	87,265	88,265
Rent / Room Hire	5,541	10,200	2,628	7,871	11,761	14,951	18,141	20,261
Repairs / Maintenance Premises	49,290	42,950	25,272	55,800	47,250	45,450	45,950	46,450
Water	2,093	2,625	1,661	3,635	5,290	5,560	5,830	6,110
Total Premises Expenses	223,495	225,085	100,654	264,206	287,146	296,301	306,371	315,721
Supplies and Services								
Books and Publications	119	150	0	200	150	150	150	150
Contract Payments	150,909	169,025	97,693	276,685	193,455	209,280	219,265	229,430
Election Expenses	0	35,000	584	7,950	1,000	1,000	1,000	35,000
Grants	65,250	73,915	50,304	73,055	74,750	76,180	77,750	79,350
Subscriptions	8,055	8,875	7,618	8,875	9,300	9,780	10,270	10,790
Insurances	11,519	11,920	12,093	12,160	12,695	13,340	14,005	14,710
IT / Communications	26,426	23,615	16,263	23,770	24,580	25,515	26,750	28,055
Mayors Allowances	0	750	0	0	750	750	750	750
Members Allowance	0	0	0	0	0	0	0	0
Miscellaneous Expenses	171,247	91,660	132,215	267,473	82,415	57,770	58,135	58,520
Office Supplies	4,500	2,750	1,447	2,900	2,980	3,060	3,150	3,240
Printing and Stationery	3,063	4,350	2,641	3,930	4,105	4,390	4,600	4,780
Protective Clothing	2,594	2,850	1,590	2,850	2,990	3,140	3,290	3,450
Publicity	586	1,900	1,094	3,400	3,420	3,540	3,660	3,780
Small Grants Scheme	7,936	8,000	3,450	8,000	10,000	10,000	10,000	10,000
Total Supplies and Services	452,205	434,760	326,992	691,248	422,590	417,895	432,775	482,005
Transport Related Expenses								
Contract Hire and Operating Leases	855	550	1,112	2,000	1,000	1,000	1,000	1,000
Fuel	11,238	12,360	6,354	12,360	12,980	13,630	14,310	15,030
Other Transport/Plant expenses	27,541	27,850	26,227	27,850	29,210	30,650	32,170	33,760
Repairs/ Maintenance-Vehicles/Plant	16,283	7,610	4,360	7,610	7,990	8,390	8,810	9,250
Road Fund / Taxes	1,350	1,420	611	1,420	1,490	1,565	1,640	1,720
Transport Insurance	4,530	4,200	4,789	4,789	5,030	5,280	5,540	5,820
Travel and Subsistence	927	855	622	960	980	980	980	980
Total Transport Related Expenses	62,724	54,845	44,074	56,989	58,680	61,495	64,450	67,560
Total Operating Expenses	1,472,736	1,514,890	861,012	1,823,278	1,654,361	1,691,356	1,754,276	1,852,346
Contingency	0	43,000	0	10,000	50,000	50,000	50,000	50,000
Net Surplus/ Deficit (-)	253,252	40,300	708,709	40,007	40,224	40,229	40,009	40,039
Contributions to Reserves	225,575	40,000	0	67,000	40,000	40,000	40,000	40,000
Contributions from Reserves	10,998	0	0	34,264	0	0	0	0
Adjusted Surplus/Deficit (-)	38,675	300	708,709	7,271	224	229	9	39
Precept	1,177,920	1,301,100		1,301,100	1,420,600	1,460,600	1,525,300	1,625,400
Council Tax Base	6,522.42	6,597.76		6,597.76	6,641.43	6,660.00	6,680.00	6,700.00
Council Tax - Band D	180.60	197.20		197.20	213.90	219.31	228.34	242.60
Increase £ per annum	16.23	16.61		16.61	16.70	5.41	9.03	14.26
Increase £ per week	0.31	0.32		0.32	0.32	0.10	0.17	0.27
Increase %	9.88%	9.20%		9.20%	8.47%	2.53%	4.12%	6.24%

ST AUSTELL TOWN COUNCIL

SUMMARY BUDGET PROJECTIONS

	2024/25	2025/26	Actual to	2025/26	2026/27	2027/28	2028/29	2029/30
	Actual	Original	20.10.25	Revised	Original	Projected	Projected	Projected
	£	£	£	£	£	£	£	£
Community Committee:								
Allotments	50	-200	39	-1525	-525	-225	-225	-225
CCTV and security	-86436	-111880	-73202	-138555	-132700	-145480	-152425	-159420
Events	-322	-30000	-8520	-17560	-22565	-22670	-22775	-22880
Misc. Projects and Grants	-28298	-35250	-16406	-48750	-37500	-37500	-37500	-37500
Parks and Open Spaces	-384398	-463865	-185949	-449270	-487860	-504960	-522720	-541210
Public Conveniences	-32849	-25055	-26182	-34755	-27860	-28965	-30065	-31185
Public Rights of Way	1017	1030	0	0	0	0	0	0
The House/Youth Services	-10718	-11500	-5000	-11500	-11500	-11500	-11500	-11500
Sub Total	-541954	-676720	-315221	-701915	-720510	-751300	-777210	-803920
Finance and Gen. Purposes Committee								
Civic Expenses	-7953	-47200	-4159	-16640	-11100	-11180	-11260	-45340
General Admin.	-248249	-278870	-136167	-274540	-323520	-337100	-353815	-371080
Library	-237209	-269055	-129295	-262236	-277421	-287226	-298751	-310861
Priory Car Park	186682	166515	104926	170655	154030	148810	145865	142860
Stable Block/Pondhu House	-17186	-23150	-7469	-34343	-62505	-65210	-70000	-73790
Transport and Plant	-61124	-53640	-36327	-48554	-57350	-60165	-63120	-66230
Tregonissey Lane End Car Park	-499	-1330	-926	-1800	-1250	-1250	-1250	-1250
Sub Total	-385538	-506730	-209417	-467458	-579116	-613321	-652331	-725691
Planning and Regeneration Committee								
Town Centre Revitalisation Project	2823	-28600	-67754	-72970	-25000	0	0	0
Sub Total	2823	-28600	-67754	-72970	-25000	0	0	0
Climate and Environment Committee								
Climate and Environment	0	-5750	0	-8750	-5750	-5750	-5750	-5750
Sub Total	0	-5750	0	-8750	-5750	-5750	-5750	-5750
Contingency	0	-43000	0	-10000	-50000	-50000	-50000	-50000
Contributions to Reserves	-924668	-1260800	-592392	-1261093	-1380376	-1420371	-1485291	-1585361
Contributions from Reserves	225,575	40,000	0	67,000	40,000	40,000	40,000	40,000
	10,998	0	0	34,264	0			
	-1,139,245	-1,300,800	-592,392	-1,293,829	-1,420,376	-1,460,371	-1,525,291	-1,625,361
Council Tax Grant	0	0	0	0				
Precept	1,177,920	1,301,100	1,301,100	1,301,100	1,420,600	1,460,600	1,525,300	1,625,400
Net Surplus/Deficit(-)	38,675	300	708,708	7,271	224	229	9	39

Allotments

	2024/25 Actual £	2025/26 Original £	Actual to 20.10.25 £	2025/26 Revised £	2026/27 Original £	2027/28 Projected £	2028/29 Projected £	2029/30 Projected £
Income								
Other Income								
Rent Received	50	50	75	75	75	75	75	75
Total Income	50	50	75	75	75	75	75	75
Gross Income	50	50	75	75	75	75	75	75
Less Operating Expenses								
Premises Expenses								
Grounds Maintenance Supplies			36.03	50	50	50	50	50
Repairs / Maintenance Premises	0	200	0	1500	500	200	200	200
Total Premises Expenses	0	200	36.03	1550	550	250	250	250
Supplies and Services								
Miscellaneous Expenses	0	50	0	50	50	50	50	50
Printing and Stationery								
Total Supplies and Services	0	50	0	50	50	50	50	50
Total Operating Expenses	0	250	36.03	1600	600	300	300	300
Net Surplus/Deficit(-)	50	-200	38.97	-1525	-525	-225	-225	-225
Committee Budget Officer	Community Committee SG/SS							

CCTV and Security

	2024/25	2025/26	Actual to	2025/26	2026/27	2027/28	2028/29	2029/30
	Actual	Original	20.10.25	Revised	Original	Projected	Projected	Projected
	£	£	£	£	£	£	£	£
Income								
Other Grants and Contributions	0	0	0	0	0	0	0	0
Other Income	0	0	0	0				
Total Income	0	0	0	0	0	0	0	0
Gross Income	0	0	0	0	0	0	0	0
Less Operating Expenses								
Employee Expenses								
Training				0				
Total Employee Expenses	0	0	0	0	0	0	0	0
Premises Expenses								
Electricity	1033	1150	831	1100	1150	1210	1275	1335
Repairs / Maintenance Premises	0	1000	0	500	1000	1000	1000	1000
Total Premises Expenses	1033	2150	831	1600	2150	2210	2275	2335
Supplies and Services								
Contract Payments	53625	70000	38524	77000	85000	96000	101000	106000
Miscellaneous Grants	26000	28665	28054	28055	29500	30930	32500	34100
IT / Communications	5777	6065	5793	5800	6050	6340	6,650	6985
Miscellaneous Expenses	0	5000	0	26100	10000	10000	10000	10000
Total Supplies and Services	85402	109730	72371	136955	130550	143270	150150	157085
Total Operating Expenses	86436	111880	73202	138555	132700	145480	152425	159420
Net Surplus/Deficit(-)	-86436	-111880	-73202	-138555	-132700	-145480	-152425	-159420

Notes:

1. Assumes 3 year phased increase in monitoring costs
2. Security patrols (may need to increase)
3. Provides for new cameras in 2025/26

Committee
Budget Officer

Community Committee
DP

Civic Ceremonial/Members

	2024/25 Actual £	2025/26 Original £	Actual to 20.10.25 £	2025/26 Revised £	2026/27 Original £	2027/28 Projected £	2028/29 Projected £	2029/30 Projected £
Income								
Other Grants and Contributions				20				
Other Income	0	0	20	20	0	0	0	0
Total Income	0	0	20	20	0	0	0	0
Gross Income								
Less Operating Expenses								
Employee Expenses								
Training	20	750	348	600	600	600	600	600
Total Employee Expenses	20	750	348	600	600	600	600	600
Premises Expenses								
Rent / Room Hire	0	0	150	300	300	300	300	300
Total Premises Expenses	0	0	150	300	300	300	300	300
Supplies and Services								
Election Expenses	0	35000	584	7950	1000	1000	1000	35000
IT / Communications	1176	1250	1104	1150	1200	1250	1300	1350
Mayors Allowances	0	750	0	0	750	750	750	750
Members Allowance	0	0	0	0	0	0	0	0
Miscellaneous Expenses	5892	7500	1880	5500	6000	6000	6000	6000
Printing and Stationery	253	750	0	530	530	540	550	560
Publicity	352	900	0	400	420	440	460	480
Total Supplies and Services	7673	46150	3568	15530	9900	9980	10060	44140
Transport Related Expenses								
Travel and Subsistence	260	300	113	230	300	300	300	300
Total Transport Related Expenses	260	300	113	230	300	300	300	300
Total Operating Expenses	7953	47200	4179	16660	11100	11180	11260	45340
Net Surplus/Deficit()	-7953	-47200	-4159	-16640	-11100	-11180	-11260	-45340

1. One contested election in 2025

Committee
Budget Officer

F & GP Committee
SG

CLIMATE CHANGE

	2024/25 Actual £	2025/26 Original £	Actual to 20.10.25 £	2025/26 Revised £	2026/27 Original £	2027/28 Projected £	2028/29 Projected £	2029/30 Projected £
Income								
Other Grants and Contributions	0							
Other Income	0		0	0	0	0	0	0
Total Income	0	0	0	0	0	0	0	0
Gross Income	0	0	0	0	0	0	0	0
Less Operating Expenses								
Employee Expenses								
Training	0	500	0	250	500	500	500	500
Total Employee Expenses	0	500	0	250	500	500	500	500
Premises Expenses								
Grounds Maintenance Supplies								
Total Premises Expenses	0	0	0	0	0	0	0	0
Supplies and Services								
Miscellaneous Grants	0	250	0	0	250	250	250	250
Miscellaneous Expenses	0	5000	0	8500	5000	5000	5000	5000
Total Supplies and Services	0	5250	0	8500	5250	5250	5250	5250
Total Operating Expenses	0	5750	0	8750	5750	5750	5750	5750
Net Surplus/Deficit(-)	0	-5750	0	-8750	-5750	-5750	-5750	-5750

Committee
Budget Officer

Climate and Environment
DP

Events

	2024/25 Actual	2025/26 Original	2025/26 Actual to 20.10.25	2025/26 Revised	2026/27 Original	2027/28 Projected	2028/29 Projected	2029/30 Projected
	£	£	£	£	£	£	£	£
Income								
Interest Income	0	0	0	0	0	0	0	0
Other Grants and Contributions	6500	0	0	0	0	0	0	0
Other Income	0	0	0	0	0	0	0	0
Rent Received	0	0	0	0	0	0	0	0
Total Income	6500	0	0	0	0	0	0	0
Gross Income	6500	0	0	0	0	0	0	0
Less Operating Expenses								
Employee Expenses								
Recruitment	0	0	0	0	0	0	0	0
Salaries / Wages	0	0	0	0	0	0	0	0
Training	0	0	0	0	0	0	0	0
Total Employee Expenses	0	0	0	0	0	0	0	0
Premises Expenses								
Rent / Room Hire	0	0	0	0	0	0	0	0
Total Premises Expenses	0	0	0	0	0	0	0	0
Supplies and Services								
Books and Publications	0	0	0	0	0	0	0	0
Contract Payments	0	0	0	0	0	0	0	0
Subscriptions	0	0	0	0	0	0	0	0
Insurances	0	59	60	65	70	75	80	80
IT / Communications	0	0	0	0	0	0	0	0
Miscellaneous Expenses	6588	30000	7617	15000	20000	20000	20000	20000
Office Supplies	0	0	0	0	0	0	0	0
Printing and Stationery	0	0	0	0	0	0	0	0
Publicity	234	844	844	2500	2500	2600	2700	2800
Total Supplies and Services	6822	30000	8520	17560	22565	22670	22775	22880
Transport Related Expenses								
Travel and Subsistence	0	0	0	0	0	0	0	0
Total Transport Related Expenses	0	0	0	0	0	0	0	0
Total Operating Expenses	6822	30000	8520	17560	22565	22670	22775	22880
Net Surplus/Deficit(-)	-322	-30000	-8520	-17560	-22565	-22670	-22775	-22880

Committee
Budget Officer

Community Committee
SG

General Administration

	2024/25 Actual £	2025/26 Original £	Actual to 20.10.25 £	2025/26 Revised £	2026/27 Original £	2027/28 Projected £	2028/29 Projected £	2029/30 Projected £
Income								
Interest Income	52082	36000	26174	45000	38000	35000	33000	31000
Other Grants and Contributions	7811	0	0	0	0	0	0	0
Other Income	1	0	0	0	0	0	0	0
Rent Received	0	0	0	0	0	0	0	0
Total Income	59894	36000	26174	45000	38000	35000	33000	31000
Gross Income	59894	36000	26174	45000	38000	35000	33000	31000
Less Operating Expenses								
Employee Expenses								
Recruitment	80	500	0	500	500	500	500	500
Salaries / Wages	258644	265500	128162	270535	309900	318350	330600	343300
Training	1196	1500	35	1000	1500	1500	1500	1500
Total Employee Expenses	259920	267500	128197	272035	311900	320350	332600	345300
Premises Expenses								
Rent / Room Hire	0	200	0	330	660	660	660	660
Total Premises Expenses	0	200	0	330	660	660	660	660
Supplies and Services								
Books and Publications	119	150	0	200	150	150	150	150
Contract Payments	3962	4300	2650	4300	4500	4700	4900	5100
Subscriptions	8055	8875	7618	8875	9300	9780	10,270	10790
Insurances	11519	11920	12034	12100	12630	13270	13930	14630
IT / Communications	17180	15500	8934	16000	16500	17080	17940	18840
Miscellaneous Expenses	2199	1900	622	1500	1575	1650	1725	1800
Office Supplies	3093	1600	852	1600	1680	1760	1850	1940
Printing and Stationery	1575	1500	747	1500	1575	1650	1740	1820
Publicity	0	1000	250	500	500	500	500	500
Total Supplies and Services	47703	46745	33707	46575	48410	50540	53005	55570
Transport Related Expenses								
Travel and Subsistence	520	425	438	600	550	550	550	550
Total Transport Related Expenses	520	425	438	600	550	550	550	550
Total Operating Expenses	308143	314870	162341.69	319540	361520	372100	386815	402080
Net Surplus/Deficit	-248249	-278870	-136167	-274540	-323520	-337100	-353815	-371080

1. Confidential waste recycling, audit and payroll
2. CALC,SWC, SLCC, Worknest,CIPD and PMA.
3. Telephones, internet, software licences and IT support

Committee
Budget Officer

F & GP Committee
SG

Library

	2024/25 Actual £	2025/26 Original £	Actual to 20.10.25 £	2025/26 Revised £	2026/27 Original £	2027/28 Projected £	2028/29 Projected £	2029/30 Projected £
Income								
Other Grants and Contributions								
Other Income	189	100	85	150	150	150	150	150
Library Income	6079	5600	3678	5600	5600	5600	5600	5600
Rent Received	10	10	10	10	10	10	10	10
Total Income	6278	5710	3773	5760	5760	5760	5760	5760
Gross Income	6278	5710	3773	5760	5760	5760	5760	5760
Less Operating Expenses								
Employee Expenses								
Recruitment	80	500	80	500	500	500	500	500
Salaries / Wages	186944	215700	107274	211085	224915	233225	242550	252250
Training	150	500	0	500	500	500	500	500
Total Employee Expenses	187174	216700	107354	212085	225915	234225	243550	253250
Premises Expenses								
Cleaning & Domestic Supplies	12872	12650	6582	13220	13750	14250	14850	15400
Electricity/Gas	12383	15275	1938	12500	13100	13850	15200	16800
Grounds Maintenance Supplies	860	1000	0	500	500	500	500	500
Rates	15101	15100	8441	15100	15100	15100	15100	15100
Rent / Room Hire	1	0	0	1	1	1	1	1
Repairs / Maintenance Premises	8213	7500	4167	7500	7500	7500	7500	7500
Water	906	1050	695	1050	1100	1160	1220	1280
Total Premises Expenses	50337	52575	21823	49871	51051	52361	54371	56581
Supplies and Services								
Contract Payments	2931	3500	2450	3500	3675	3860	4050	4250
IT / Communications	260	260	130	260	260	260	260	260
Miscellaneous Expenses	1439	500	644	1000	1000	1000	1000	1000
Office Supplies	1207	950	595	1100	1100	1100	1100	1100
Printing and Stationery	0	100	0	0	0	0	0	0
Protective Clothing	0	50	0	50	50	50	50	50
Total Supplies and Services	5837	5360	3818.78	5910	6085	6270	6460	6660
Transport Related Expenses								
Travel and Subsistence	139	130	72	130	130	130	130	130
Total Transport Related Expenses	138.93	130	72	130	130	130	130	130
Total Operating Expenses	243487	274765	133068	267996	283181	292986	304511	316621
Net Surplus/Deficit(-)	-237209	-269055	-129295	-262236	-277421	-287226	-298751	-310861

Committee
Budget Officer

F & GP Committee
SG

Misc. projects and grants

	2024/25 Actual £	2025/26 Original £	2025/26 Revised £	2026/27 Original £	2027/28 Projected £	2028/29 Projected £	2029/30 Projected £
Income							
Other Grants and Contributions	0						
Other Income	0						
Total Income	0	0	0	0	0	0	0
Gross Income	0	0	0	0	0	0	0
Less Operating Expenses							
Supplies and Services							
Contract Payments	461	250	706	500	500	500	500
Grants	19250	25000	25000	25000	25000	25000	25000
Miscellaneous Expenses	650	2000	15000	2000	2000	2000	2000
Small Grants Scheme	7936	8000	8000	10000	10000	10000	10000
Total Supplies and Services	28298	35250	48750	37500	37500	37500	37500
Total Operating Expenses	28298	35250	48750	37500	37500	37500	37500
Net Surplus/Deficit(-)	-28298	-35250	-48750	-37500	-37500	-37500	-37500

Notes:

1. Christmas lights, Arts Centre, Youth Council and others
2. Speed camera

Committee
Budget Officer

Community Committee
SG

Parks And Open Spaces
Inc. Poltair, Bethel and Truro Road Parks

	2024/25	2025/26	Actual to	2025/26	2026/27	2027/28	2028/29	2029/30
	Actual	Original	20.10.25	Revised	Original	Projected	Projected	Projected
	£	£	£	£	£	£	£	£
Income								
Other Grants and Contributions	20005	0	739	87035	0	0	0	0
Other Income	2204	1300	3401	3400	2400	2400	2400	2400
Rent Received	300	350	300	300	350	350	350	350
Total Income	22509	1650	4440	90735	2750	2750	2750	2750
Gross Income	22509	1650	4440	90735	2750	2750	2750	2750
Less Operating Expenses								
Employee Expenses								
Recruitment	0	300	0	300	300	300	300	300
Salaries / Wages	265178	309100	142830	302685	344980	357940	371380	385360
Training	2265	1750	0	1750	1750	1750	1750	1750
Total Employee Expenses	267443	311150	142830	304735	347030	359990	373430	387410
Premises Expenses								
Cleaning & Domestic Supplies	0	250	0	250	250	250	250	250
Electricity	7424	9800	3327	7800	8110	8435	8780	9130
Grounds Maintenance Supplies	25550	24150	12883	24150	25350	26610	27940	29340
Play Equipment	55281	50000	2576	50000	50000	50000	50000	50000
Rates	0	0	0	0	0	0	0	0
Repairs / Maintenance Premises	12816	14000	7223	14000	14500	15000	15500	16000
Water	453	735	315	735	770	810	850	890
Total Premises Expenses	101526	98935	26324	96935	98980	101105	103320	105610
Supplies and Services								
Contract Payments	29587	42000	17362	130885	37000	38850	40790	42830
IT / Communications	1773	280	172	300	310	325	340	360
Miscellaneous Expenses	3310	10000	2112	4000	4000	4000	4000	4000
Protective Clothing	2594	2800	1590	2800	2940	3090	3240	3400
Total Supplies and Services	37265	55080	21235.61	137985	44250	46265	48370	50590
Transport Related Expenses								
Other Transport/plant expenses	673	350	0	350	350	350	350	350
Total Transport Related Expenses	673	350	0	350	350	350	350	350
Total Operating Expenses	406907	465515	190389	540005	490610	507710	525470	543960
Net Profit	-384398	-463865	-185949	-449270	-487860	-504960	-522720	-541210

Notes:
1. Sponsorship and insurance claims received.

Committee
Budget Officer

Community Committee
SS

Priory Car Park

	2024/25 Actual £	2025/26 Original £	Actual to 20.10.25 £	2025/26 Revised £	2026/27 Original £	2027/28 Projected £	2028/29 Projected £	2029/30 Projected £
Income								
Car Park Income	265360	240000	160749	277000	265000	265000	265000	265000
Total Income	265360	240000	160749	277000	265000	265000	265000	265000
Gross Income	265360	240000	160749	277000	265000	265000	265000	265000
Less Operating Expenses								
Premises Expenses								
Grounds Maintenance Supplies	725	500	0	500	500	500	500	500
Rates	26418	29750	29322	49425	52250	55500	56500	57500
Repairs / Maintenance Premises	14387	12000	1481	12000	12000	12000	12000	12000
Total Premises Expenses	41530	42250	30803	61925	64750	68000	69000	70000
Supplies and Services								
Contract Payments	31362	24675	19388	35750	37180	38670	40215	41820
Miscellaneous Expenses	4550	4560	3738	6770	7040	7320	7610	7920
Printing and Stationery	1236	2000	1894	1900	2000	2200	2310	2400
Total Supplies and Services	37148	31235	25020	44420	46220	48190	50135	52140
Transport Related Expenses								
Repairs/ Maintenance-Vehicles/Plant	0	0	0	0	0	0	0	0
Total Transport Related Expenses	0	0	0	0	0	0	0	0
Total Operating Expenses	78678	73485	55823	106345	110970	116190	119135	122140
Net Surplus/Deficit	186682	166515	104926	170655	154030	148810	145865	142860

1. Resurfacing works etc
2. Cale Briparc - maintenance and sim cards, G4S cash collection, CC enforcement, phone app fees.
3. Tickets

Committee
Budget Officer

F & GP Committee
DP

Public Rights of Way

	2024/25 Actual £	2025/26 Original £	Actual to 20.10.25 £	2025/26 Revised £	2026/27 Original £	2027/28 Projected £	2028/29 Projected £	2029/30 Projected £
Income								
Other Grants and Contributions								
Other Income	1017	1030	0	0	0	0	0	0
Total Income	1017	1030	0	0	0	0	0	0
Gross Income	1017	1030	0	0	0	0	0	0
Less Operating Expenses								
Supplies and Services								
Contract Payments	0	0	0	0	0	0	0	0
Miscellaneous Expenses								
Total Supplies and Services	0	0	0	0	0	0	0	0
Total Operating Expenses	0	0	0	0	0	0	0	0
Net Surplus/Deficit(-)	1017	1030	0	0	0	0	0	0

1. Assumes more work absorbed in-house to reduce contract costs

Committee
Budget Officer

Community Committee
SS

Public Conveniences

	2024/25 Actual £	2025/26 Original £	Actual to 20.10.25 £	2025/26 Revised £	2026/27 Original £	2027/28 Projected £	2028/29 Projected £	2028/30 Projected £
Income								
Public Convenience Charges	2372	2650	1206	2400	2400	2400	2400	2400
Total Income	2372	2650	1206	2400	2400	2400	2400	2400
Gross Income	2372	2650	1206	2400	2400	2400	2400	2400
Less Operating Expenses								
Premises Expenses								
Electricity	612	710	312	640	675	710	740	780
Rates	162	155	0	165	165	165	165	165
Repairs / Maintenance Premises	12435	3500	10916	13000	5000	5000	5000	5000
Water	733	840	651	1350	1420	1490	1560	1640
Total Premises Expenses	13942	5205	11878	15155	7260	7365	7465	7585
Supplies and Services								
Contract Payments	21280	22500	15510	22000	23000	24000	25000	26000
Miscellaneous Expenses	0	0	0	0	0	0	0	0
Total Supplies and Services	21280	22500	15510	22000	23000	24000	25000	26000
Total Operating Expenses	35222	27705	27388	37155	30260	31365	32465	33585
Net Surplus/Deficit(-)	-32849	-25055	-26182	-34755	-27860	-28965	-30065	-31185

1. Cleaning contract

Committee
Budget Officer

Community Committee
SS

Stable Block

	2024/25 Actual £	2025/26 Original £	Actual to 20.10.25 £	2025/26 Revised £	2026/27 Original £	2027/28 Projected £	2028/29 Projected £	2029/30 Projected £
Income								
Other Income			2558	2560	0	0	0	0
Rent Received	0	0	0	0	0	0	0	0
Total Income	0	0	2558	2560	0	0	0	0
Gross Income	0	0	2558	2560	0	0	0	0
Less Operating Expenses								
Premises Expenses								
Cleaning & Domestic Supplies	7449	8140	4456	7900	8295	8710	9150	9610
Electricity	0	0	0	8000	18000	18900	19850	20840
Grounds Maintenance Supplies	0	100	0	100	100	100	100	100
Rates	0	0	0	5000	15000	15000	15000	15000
Rent / Room Hire	5540	10000	2478	7240	10800	13990	17180	19300
Repairs / Maintenance Premises	921	3000	949	5000	5000	3000	3000	3000
Water				500	2000	2100	2200	2300
Total Premises Expenses	13910	21240	7883	33740	59195	61800	66480	70150
Supplies and Services								
Contract Payments	2700	1300	1103	2000	2100	2200	2310	2430
IT / Communications	260	260	130	260	260	260	260	260
Miscellaneous Expenses	117	150	911	703	750	750	750	750
Office Supplies	199	200	0	200	200	200	200	200
Total Supplies and Services	3276.03	1910	2144	3163	3310	3410	3520	3640
Total Operating Expenses	17186	23150	10027	36903	62505	65210	70000	73790
Net Surplus/Deficit(-)	-17186	-23150	-7469	-34343	-62505	-65210	-70000	-73790

Committee
Budget Officer

F & GP Committee
DP

The House / Youth Services

	2024/25 Actual £	2025/26 Original £	Actual to 20.10.25 £	2025/26 Revised £	2026/27 Original £	2027/28 Projected £	2028/29 Projected £	2029/30 Projected £
Income								
Rent Received	10000	10000	5000	10000	10000	10000	10000	10000
Total Income	10,000	10,000	5,000	10,000	10,000	10,000	10,000	10,000
Gross Income	10,000	10,000	5,000	10,000	10,000	10,000	10,000	10,000
Less Operating Expenses								
Premises Expenses								
Electricity/Gas	200	0	0					
Repairs / Maintenance Premises	518	1500	0	1500	1500	1500	1500	1500
Water								
Total Premises Expenses	718	1500	0	1500	1500	1500	1500	1500
Supplies and Services								
Contract Payments								
Grants and Subscriptions	20000	20000	10000	20000	20000	20000	20000	20000
Insurances								
Miscellaneous Expenses	0				0			
Total Supplies and Services	20000	20000	10000	20000	20000	20000	20000	20000
Total Operating Expenses	20718	21500	10000	21500	21500	21500	21500	21500
Net Surplus/Deficit	-10718	-11500	-5000	-11500	-11500	-11500	-11500	-11500

Committee
Budget Officer

Council
SG

Town Centre Revitalisation

	2024/25 Actual £	2025/26 Original £	Actual to 20.10.25 £	2025/26 Revised £	2026/27 Original £	2027/28 Projected £	2028/29 Projected £	2029/30 Projected £
Income								
Other Grants and Contributions	174088	0	57500	131510				
Total Income	174088	0	57500	131510	0	0	0	0
Gross Income	174088	0	57500	131510	0	0	0	0
Less Operating Expenses								
Employee Expenses								
Salaries / Wages	19755	3600	10564	21130	0	0	0	0
Total Employee Expenses	19755	3600	10564	21130	0	0	0	0
Supplies and Services								
Contract Payments	5000	0	0	0	0	0	0	0
Miscellaneous Expenses	146502	25000	114691	183350	25000	0	0	0
Total Supplies and Services	151502	25000	114691	183350	25000	0	0	0
Transport Related Expenses								
Travel and Subsistence	8							
Total Transport Related Expenses	8	0	0	0	0	0	0	0
Total Operating Expenses	171264	28600	125254	204480	25000	0	0	0
Net Surplus/Deficit(-)	2823	-28600	-67754	-72970	-25000	0	0	0

Committee
Budget Officer

F & GP Committee
DP

Transport and Plant

	2024/25 Actual £	2025/26 Original £	Actual to 20.10.25 £	2025/26 Revised £	2026/27 Original £	2027/28 Projected £	2028/29 Projected £	2029/30 Projected £
Income								
Other Income	0		7125	7125	0	0	0	0
Total Income	0	0	7125	7125	0	0	0	0
Gross Income	0	0	7125	7125	0	0	0	0
Less Operating Expenses								
Supplies and Services								
Miscellaneous Expenses	0	0	0	0	0	0	0	0
Total Supplies and Services	0	0	0	0	0	0	0	0
Transport Related Expenses								
Contract Hire and Operating Leases	855	550	1112	2000	1000	1000	1000	1000
Fuel	11238	12360	6354	12360	12980	13630	14310	15030
Other Transport/plant expenses	26868	27500	26227	27500	28860	30300	31820	33410
Repairs/ Maintenance-Vehicles/Plant	16283	7610	4360	7610	7990	8390	8810	9250
Road Fund / Taxes	1350	1420	611	1420	1490	1565	1640	1720
Transport Insurance	4530	4200	4789	4789	5030	5280	5540	5820
Total Transport Related Expenses	61124	53640	43452	55679	57350	60165	63120	66230
Total Operating Expenses	61124	53640	43452	55679	57350	60165	63120	66230
Net Surplus/Deficit (-)	-61124	-53640	-36327	-48554	-57350	-60165	-63120	-66230

Committee F & GP Committee
Budget Officer SS

Tregonissey Lane End Car Park

	2024/25 Actual £	2025/26 Original £	Actual to 20.10.25 £	2025/26 Revised £	2026/27 Original £	2027/28 Projected £	2028/29 Projected £	2029/30 Projected £
Income								
Car Park Income	0	0	0	0	0	0	0	0
Other Income	0	0	0	0	0	0	0	0
Total Income	0	0	0	0	0	0	0	0
Gross Income	0	0	0	0	0	0	0	0
Less Operating Expenses								
Premises Expenses								
Electricity	0		0	0	0	0	0	
Grounds Maintenance Supplies	0		0	0	0	0	0	
Rates	499	580	389	500	500	500	500	500
Repairs / Maintenance Premises	0	250	537	800	250	250	250	250
Water								
Total Premises Expenses	499	830	926	1300	750	750	750	750
Supplies and Services								
Contract Payments	0	500	0	500	500	500	500	500
Miscellaneous Expenses								
Total Supplies and Services	0	500	0	500	500	500	500	500
Total Operating Expenses	499	1330	926	1800	1250	1250	1250	1250
Net Surplus/Deficit (-)	-499	-1330	-926	-1800	-1250	-1250	-1250	-1250

Committee
Budget Officer

F & GP Committee
SS

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Appendix 2

2025/26 City and Town Council Precepts

Council	2025/26 Precept £	Council Tax Band D £
Falmouth	3,677,262.79	444.06
Truro	3,197,995.00	420.81
Newquay	2,851,214.00	300.98
Penzance	2,499,750.00	327.03
Bodmin	1,914,498.00	376.76
St Ives	1,680,336.00	274.06
Camborne	1,678,964.00	255.73
Saltash	1,579,415.00	275.92
Redruth	1,381,718.00	299.06
Bude-Stratton	1,376,920.00	313.01
St Austell	1,301,100.00	197.20
Launceston	1,162,399.00	355.46
Hayle	1,059,530.00	320.56
Helston	945,950.00	251.91
Wadebridge	784,606.00	297.42

COUNCIL TAX PROJECTIONS

Appendix 3

Percentage increase		8.47%									
BAND	Total No.	% of total	CTS No.	% on CTS	Council Tax		Assuming no CTS		With CTS		
					2024/25 £	2025/26 £	Annual Increase £	Weekly Increase £	Annual Increase £	Weekly Increase £	
A	2784	29.11%	1228	44.11%	131.47	142.61	11.14	0.21	2.79	0.05	
B	2637	27.58%	578	21.92%	153.38	166.37	12.99	0.25	3.25	0.06	
C	2453	25.65%	270	11.01%	175.29	190.14	14.85	0.29	3.71	0.07	
D	1114	11.65%	80	7.18%	197.20	213.90	16.70	0.32	4.18	0.08	
E	452	4.73%	17	3.76%	241.02	261.43	20.41	0.39	5.10	0.10	
F	83	0.87%	1	1.20%	284.84	308.97	24.13	0.46	6.03	0.12	
G	38	0.40%	1	2.63%	328.67	356.51	27.84	0.54	6.96	0.14	
H	2	0.02%	0	0.00%	394.40	427.81	33.41	0.64	8.35	0.16	
Total	9563	100.00%	2175	22.74%							

RESERVES SUMMARY 2024/25, 2025/26 AND 2026/27

APPENDIX 4

	1.4.24	Actual		31.3.25		Estimates		31.3.26		Estimates		31.3.27	
		Additions	Reductions	Additions	Reductions	Additions	Reductions	Additions	Reductions	Additions	Reductions	Additions	Reductions
PROJECTS RESERVE TOTALS	98772.28	180574.54	10998.14	268348.68	34264.00	27000.00	0.00	261084.68	0.00	0.00	0.00	261084.68	0.00
ELECTIONS RESERVE	25000.00	10000.00	0.00	35000.00	0.00	0.00	0.00	35000.00	0.00	0.00	0.00	35000.00	0.00
PLAY EQUIPMENT REPAIR & RENEWALS	404676.50	35000.00	0.00	439676.50	0.00	40000.00	0.00	479676.50	0.00	40000.00	0.00	519676.50	0.00
TOTAL EARMARKED RESERVES	528448.78	225574.54	10998.14	743025.18	34264.00	67000.00	0.00	775761.18	0.00	40000.00	0.00	815761.18	0.00
GENERAL RESERVE	379552.61	38675.22	0	418327.83	0	7271.00	0	425598.83	0.00	224.00	0.00	425822.83	0.00
TOTAL RESERVES	908101.39	264249.76	10998.14	1161353.01	34264	74271	0	1201360.01	0	40224	0	1241584.01	0

St Austell Town Council



INCOME AND EXPENDITURE BUDGETS

2025/2026				2026/2027		
Gross Expenditure £	Income £	Net Expenditure £		Gross Expenditure £	Income £	Net Expenditure £
250	50	200	Allotments	600	75	525
111,880	0	111,880	CCTV and Security	132,700	0	132,700
47,200	0	47,200	Civic expenses including elections	11,100	0	11,100
5,750	0	5,750	Climate Change	5,750	0	5,750
30,000	0	30,000	Events	22,565	0	22,565
314,870	36,000	278,870	General Administration	361,520	38,000	323,520
274,765	5,710	269,055	Library	283,181	5,760	277,421
35,250	0	35,250	Misc. Projects and Grants	37,500	0	37,500
465,515	2,680	462,835	Parks and Open Spaces	490,610	2,750	487,860
74,815	240,000	-165,185	Car Parks	112,220	265,000	-152,780
27,705	2,650	25,055	Public Conveniences	30,260	2,400	27,860
23,150	0	23,150	Office and Depot Costs	62,505	0	62,505
21,500	10,000	11,500	The House and Youth Services	21,500	10,000	11,500
28,600	0	28,600	Town Centre Revitalisation	25,000	0	25,000
53,640	0	53,640	Transport and Plant	57,350	0	57,350
43,000	0	43,000	Contingency	50,000	0	50,000
1,557,890	297,090	1,260,800		1,704,361	323,985	1,380,376
40,300	0	40,300	Contributions to Reserves	40,224	0	40,224
	0	0	Contributions from Reserves		0	0
<u>1,598,190</u>	<u>297,090</u>	<u>1,301,100</u>		<u>1,744,585</u>	<u>323,985</u>	<u>1,420,600</u>

Estimated Reserves at: -

31st March 2026
31st March 2027

General Fund

£425,599
£425,824

Specific Reserves

£775,761
£815,761

		Full time	Part time
Employees at: -	31 st March 2026	11	11
	31 st March 2027	12	12

St Austell Town Council owns or manages; 17 parks and open spaces, 11 play areas, 2 car parks (Priory Road and Tregonissey Lane End), 25 CCTV cameras (mainly in the town centre), St Austell Library and The House Youth Centre.

St Austell Library is one of the busiest libraries in Cornwall with on average 300 people visiting the building every day. It is open 6 days a week and offers a large range of reading material, children and older persons activities, reading and writing groups, public computers, free Wi-Fi, regular drop-in events from outside organisations and a variety of events organised by the Library Support Association (SALSA).

The Town Council leases "The House" youth centre on Carlyon Road to Young People Cornwall and provides an annual grant to assist their social, educational and wellbeing work with a wide range of young people, many of whom are struggling through no fault of their own. It is hoped that a Youth Council will be set up within the next few months and will be a forum for young people to express their views to Town Councillors on what is important to them.

During the year we have continued to invest in and enhance parks and play equipment and during the summer months carried out the grass cutting on the highways verges and residential areas on behalf of Cornwall Council. The Council is committed to reducing its carbon footprint and since 2017 has planted 700 trees, created a number of wildflower areas and re-cycled plants and shrubs where it can. The Town Council's Climate Emergency Action Plan is regularly updated to reflect the progress being made.

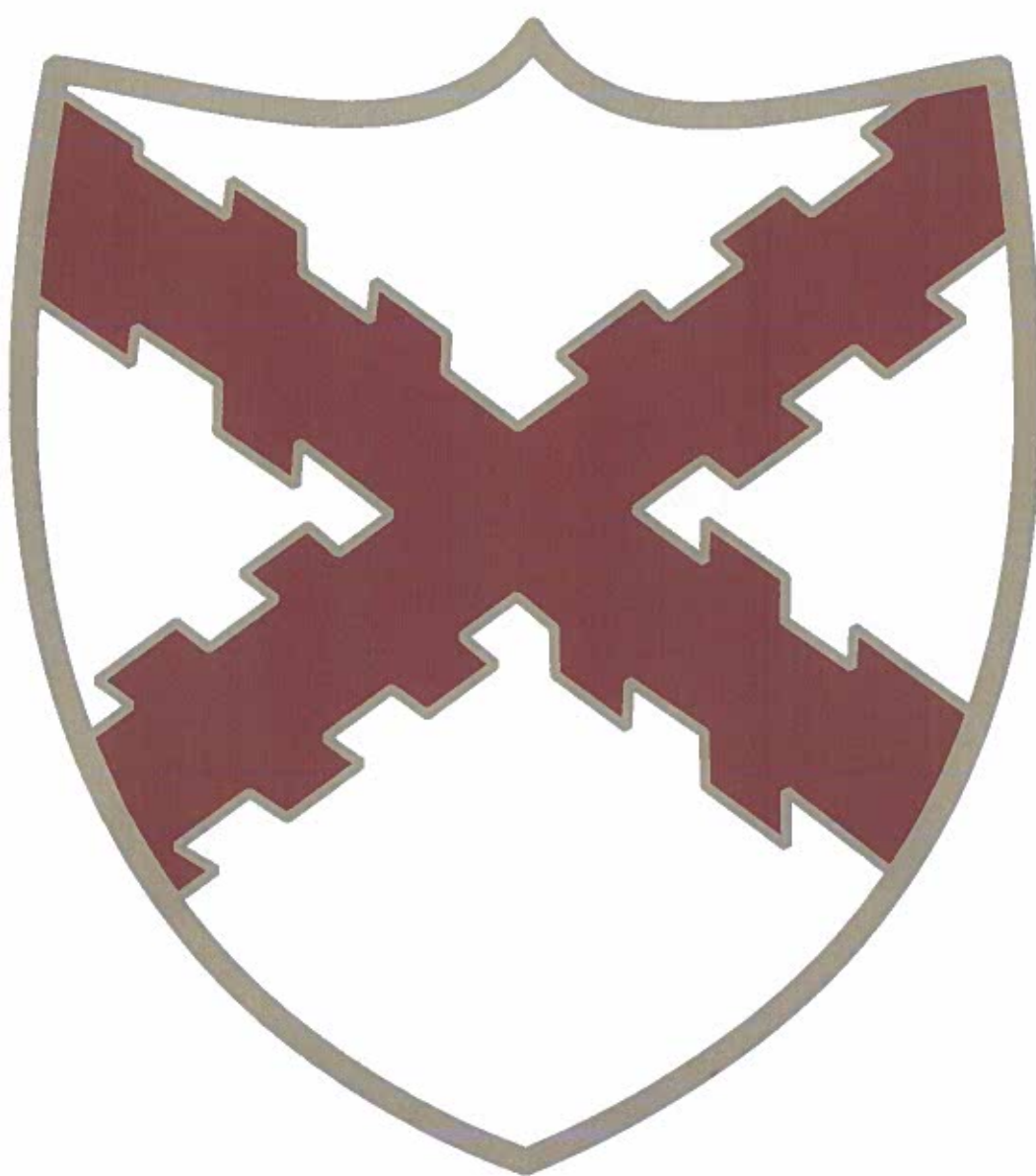
One of the most exciting projects the Town Council has completed this year is the pump track at The Meadows (behind Bishop Bronscombe School). The design and quality of the finished track has attracted people from across Cornwall and due to its clever design can accommodate beginners as well as advanced riders. This project was approved by Cornwall Council and funded through the Government's Good Growth funding stream.

The Town Council has co-ordinated an extensive town centre improvement project with a partnership representing businesses, councillors and the voluntary sector with funding from Cornwall Council. An improvement plan has been completed and this year funding has been obtained to replace the faded banners on the Poundland building and create a piazza and sustainable planting at the Holy Trinity Church.

The Council has worked closely with Cornwall Council, the Police and other agencies to reduce anti-social behaviour in and around the town centre. The measures undertaken include funding for security staff (jointly with St Austell BID) and the maintenance and monitoring (almost 24/7) of 25 CCTV cameras in and around the town centre.

Councillors have agreed to set a precept which equates to a Council Tax charge of £213.90 (for Band D properties). This compares very favourably with other large Town Councils in Cornwall. Full details of the Council's budgets for the 2025/26 and 2026/27 financial years are available from the Town Clerk, The Stable Block, Pondhu House, Penwinnick Road, St Austell, Cornwall, PL25 5DP. Telephone: 01726 829859 or e-mail david.pooley@staustell-tc.gov.uk More details about the Town Council are available on our website at www.staustell-tc.gov.uk

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St Austell Town Council



Small Grants Scheme

Application Form

PART B

1. Your organisation

Name of Organisation	Stepping Stones Childcare (Cornwall)
Charity/company number (if applicable)	Charity No: 1154205
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	No

<p>What are the aims and objectives of your organisation?</p>	<p>Vision Statement Stepping Stones childcare provides a happy, healthy and homely environment where children play and learn.</p> <p><u>Aims and Goals</u> Our primary goal is to ensure we provide the highest quality childcare that is accessible, affordable and a place where children enjoy being. We believe it is vital that your children are safe, loved and stimulated in an efficient, well maintained and friendly environment.</p> <p>Above all, we want your children to leave Stepping Stones with the confidence and skills to help them meet the challenges that lie ahead in school and beyond. We passionately believe this has to be a joint effort between ourselves and the parents/carers and will do all we can to enable this to take place.</p> <p>At Scol Kensa we are registered to provide childcare for up to 50 children and at Mount Charles we are registered for 30 children per session. Across the two provisions we are able to offer a variety of sessions including term time or yearly contracts, full day care, pre-school sessions, holiday club and we can accommodate daytime shift patterns.</p> <p>Being a charity, fundraising plays a big part in financing the resources needed to keep up our excellent standards. We are always grateful for offers of help or new ideas to assist in our fundraising efforts.</p>
<p>Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)</p>	<p>We have an equal opportunities policy which is enclosed.</p>

2. Purpose for which the grant is sought

Project title:	Technology to enhance our provision
Description of project (please continue on a separate sheet if necessary):	<p>In purchasing a laptop, it will enable the Room Leaders to communicate directly with the parents and our other setting and the management team.</p> <p>It will also facilitate staff training to take place via a training provider. The Room Leaders will also be able to research for themselves.</p> <p>The team currently use a shared Ipad but, with the growth of the settings, we need to purchase a couple of laptops.</p>
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	We believe that Stepping Stones is part of the local community, with fundraising events like Party in the Park, which brings the community together. We will be able to use the laptops to communicate a sense of community to our parents.
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	<p>We have a designated safeguarding officer.</p> <p>Our safeguarding policy is enclosed.</p> <p>The whole team have received training in Safeguarding.</p>

3. Finance

What is the total cost of the project?	£500.00
Amount of grant applied for (Up to £250) *	£250.00
Have you previously received a grant from St Austell Town Council?	Yes

If "Yes" please indicate: a) When b) Amount received c) For what purpose	15 th August 2024 £250.00 Purchase of Ipads
---	--

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)

4. Further information enclosed✓

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	✓
A copy of your constitution (or similar document showing the organisation's status)	✓
A copy of your organisation's latest set of accounting statements (if any exist)	✓

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

We will thank the Town Council on our facebook pages to include what we will have purchased for the enhancement of the settings.

Please return your completed form to:
Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP
E-mail: sara.gwilliams@staustell-tc.gov.uk

MINUTES of ST AUSTELL TOWN COUNCIL CLIMATE AND ENVIRONMENT COMMITTEE held on MONDAY 20th OCTOBER 2025 at Chi Austell, White River Place, St Austell, Cornwall, PL25 5AZ at 6pm.

Present: Councillors: Brown, Bull, Cohen, Gray, Hamilton, Hawken and Stephens.

Also Present: Councillor Pearce observed the meeting by TEAMS.

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

CE/25/01) Election of Chair

The Town Clerk asked for nominations for Chair. A nomination was received for Councillor Stephens.

It was **RESOLVED** that Councillor Stephens be elected Chair of the Climate and Environment Committee for the 2025/26 civic year.

CE/25/02) Election of Vice-Chair

The Chair asked for nominations for Vice-Chair. A nomination was received for Councillor Cohen.

It was **RESOLVED** that Councillor Cohen be elected Vice-Chair of the Climate and Environment Committee for the 2025/26 civic year.

Arising from the above, Councillor Cohen advised that due to a change in her working arrangements, she could now no longer commit to attending CASA meetings.

CE/25/03) Apologies for absence

Apologies for absence were received from Councillors Kimber and Taylor.

CE/25/04) Declarations of Interest

Councillor Gray declared an interest in agenda item 11 (CASA update) by virtue of being the Town Council's representative on the CASA Committee.

Councillor Hamilton declared an interest in agenda item 11 (CASA update) by virtue of attending their meetings and events in his capacity as Mayor.

CE/25/05) Dispensations

The Clerk advised that no requests for dispensations had been received.

CE/25/06) Public Participation

There were no members of public present.

CE/25/07) Minutes of Meeting held on 20th January 2025

It was **RESOLVED** that the minutes of the meeting held on the 20th January 2025 be approved and signed as a correct record.

CE/25/08) Matters to note

The Clerk advised that further to minute number CE/24/29, no further contact has been made from the Cornwall Council (Health Cornwall Team) with regard to installing smoke free signage in the Town Council's parks.

The Clerk advised that the Town Council has a contract for weed spraying to control the weeds on kerbsides and surfaced paths, but this does not include the Town Council's play areas. Minute number CE/24/31 refers.

Mrs Earl, member of the public arrived during the next item.

CE/25/09) Climate Action Plan

The Town Clerk went through the Climate Action Plan in detail as follows:

- **Energy.** Priory toilets and the town centre electric point are both on renewable energy contracts. The library is on a long-term contract with Kent County Council (Cornwall Council framework agreement) which is partially renewable energy.
- **Trees.** The High Sheriff has sourced a Red Oak which is due to be planted in the library garden on Monday 10th November 2025. This is part of a larger piece of horticultural activity in the library garden that the High Sheriff has overseen in conjunction with the grounds maintenance team.
- **Grants Scheme.** The Town Council's grants scheme encourages funding applications for climate emergency projects.
- **Apprentice.** The Town Council has approved the recruitment of another Grounds Maintenance Apprentice.
- **Organic foam-based weed treatment.** This treatment was trialled but was not particularly effective or environmentally friendly as the process used a lot of diesel.
- **In Bloom.** Due to a lack of resource, there are now limited entries to the South-West in Bloom competition in St Austell. The towns who enter the competition have very active community groups which is an essential part of the criteria.
- **Retro Fit.** The Clerk advised that Ocean Housing is due to meet with the Town Council later in the year/early next year for an update on their housing programmes.
- **Bus Services.** The Town Council has lobbied Cornwall Council for improvements to the bus services serving St Austell. There will probably be a need to lobby for an enhanced bus service and accessible bus stops when the Health Hub is up and running at Carlyon House.
- **Re-cycled paper.** Ecolabel paper is procured at the present time as re-cycled paper is still relatively expensive.

- **Street Lights.** The Town Council's streetlights are being replaced with LED's on a phased basis.
- **Community Engagement.** The Town Council continues to support a number of climate change themed events most recently a climate awareness event at the library and CASA's "cleaner, greener" day.
- **Composting.** The Town Council re-cycles plants and composts where it can.
- **Carbon Accounting.** Insufficient resource to complete the project at the present time.
- **Cycling facility.** Grant funding has been obtained and a pump track is being built at The Meadows. Due for completion late November/early December.
- **Reducing cash collection.** A contactless payment system installed which now accounts for more transactions than cash.
- **Solar Panels.** The Town Council has approved the installation of solar panels on the roof of the toilet block.
- **Buy Local.** The Town Council, wherever possible uses local suppliers and contractors.
- **Multi use Trails.** The Town Council has recently provided the Rotary Club with paint to paint the finger post signs at the Menacuddle end of the clay trail.
- **Re-cycling.** A re-cycling contract is held with Biffa. All new benches, tables and safety surfacing procured for the parks are made from recycled material.
- **Battery operated equipment.** The Town Council has purchased two battery operated blowers.
- **Engagement with young people.** The Town Council has set up a working group to facilitate the creation of a Youth Council.

Arising from the above, it was suggested that during the planning process, the Town Council should lobby Cornwall Council to ensure that the provision of solar panels is actively encouraged for all new builds.

It was further suggested that the Town Council considers making space available in Poltair Park for a community gardening project aimed at people who have not got a garden.

It was **RESOLVED** to note the report and add the suggestions outlined above to the Action Plan.

CE/25/10) In Bloom

The Chair invited Mrs Earl to speak.

Mrs Earl expressed her disappointment that there is a decline in the entrants to the annual "In Bloom" competition and made reference to the community cohesion that the competition brings.

Mrs Earl referred to some groups of people that might be interested in garden competitions similar to those held in Fowey. She also advised that she would like to see an annual harvest festival at St John's Church.

During discussion, it was noted that many of the community groups who used to enter the In Bloom competition, no longer exist.

Members felt that it would be helpful if the Town Council could advertise its Small Grants Scheme and encourage grant applications from community groups for environmental or horticultural projects.

It was **RESOLVED** to advertise the Town Council's Small Grants Scheme and encourage applications from community groups for environmental and horticultural projects.

CE/25/11) Climate Action St Austell (CASA)

Councillor Hamilton advised that the Chair of CASA is Rev Paul Salaman, the Vicar of St Mewan, who is a very welcome addition to the group.

Councillor Hamilton further advised that CASA were very appreciative of the £500 grant from the Town Council which helped fund their Cheaper, Greener day on 27th September. The event took place in St John's Methodist Church and had solar energy and recycling stalls, plant give aways and electric bikes on display. Councillor Hamilton advised that he opened the event and St Mewan School Choir provided the entertainment.

CASA are currently campaigning against toxic ash being taken from the St Dennis incinerator to Northamptonshire and an undeveloped oil field at Rosebank.

Mrs Earl added that CASA are hoping to have a table in the town centre over the Christmas period with promotional material entitled "Saving Energy, Saves Money"

CE/25/12) Dates of Meetings

It was noted that the date of the next meeting of the Climate and Environment Committee is 19th January 2026.

The meeting closed at 7.10pm.

MINUTES of ST AUSTELL TOWN COUNCIL COMMUNITY COMMITTEE held on MONDAY 24th NOVEMBER 2025 at Chi Austel, White River Place, St Austell, Cornwall, PL25 5AZ at 6pm.

Present: Councillors: Cohen, Clemo, Hawken, Preece, Stephens, Taylor, Thompson, Whitehouse and Young.

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

Also in attendance: Councillor Lanxon

CC/25/29) Apologies for absence

Apologies for absence were received from Councillors: Hamilton, Kimber, Lingham and Rowse.

Councillor Young advised that he needed to leave the meeting early.

CC/25/30) Declarations of Interest

None.

CC/25/31) Dispensations

None.

Councillor Stephens arrived during the next item

CC/25/32) Minutes of the Meeting held on the 8th September 2025

It was **RESOLVED** that the minutes of the meeting held on the 8th September 2025 be approved and signed as a correct record.

CC/25/33) Matters to Note

General Wolfe. Cornwall Council has confirmed that the one expression of interest received for the building has been assessed as unviable. It is understood that a report will be submitted to Cornwall Council's Cabinet, possibly early next year, recommending a way forward.

Trenance to Menacuddle Well footpath. Cornwall Council has advised Mrs Earl that evidence of historic use by the public needs to be submitted before an application to open the Trenance to Menacuddle Well footpath can proceed.

Quaker Burial Ground. The Clerk confirmed that he has been in contact with Mr West and is awaiting a reply.

CC/25/34) Public Participation

None.

CC/25/35) Emily Hudson, Regional Leader, Smartphone Free Childhood

The Chair welcomed Emily Hudson, Regional Leader for the Smartphone Free Childhood initiative.

Ms Hudson introduced the Smartphone Free Childhood initiative and the local schools' policies on Smartphones. She explained that the primary schools in St Austell have a "hand in at the office" policy and secondary schools a "switch off and in bag policy" but both policies allow for smartphones to be used on the walk to school, on the bus, in toilet cubicles, changing rooms and behind the teachers' backs. Ms Hudson outlined the detrimental impact that smartphones have on school life and the positive impact a smartphone free policy would have on children.

Ms Hudson advised that Councillor Hilary Frank, Portfolio Holder for Children, Schools and Families, is in support of the initiative and has suggested that contact should be made with the Community Area Partnerships to gain widespread support amongst schools. To date four Community Area Partnerships have booked a presentation with herself.

By way of information, Ms Hudson advised that following a meeting with Newquay Town Council, the primary and secondary schools in the Newquay area have agreed to act collectively and over time become smartphone free.

It was **RESOLVED** that the Town Clerk should write to the Community Link Officer and Chair of the Cornwall South Community Area Partnership to request that Emily Hudson is invited to a future Cornwall South Community Area Partnership to present the Smartphone Free Childhood initiative as suggested by Councillor Hilary Frank, Portfolio Holder for Children, Schools and Families.

CC/25/36) Small Grants Scheme

YMCA Cornwall

Mr Davies, representing YMCA Cornwall advised that YMCA Cornwall is fundraising to build four new units of accommodation at their premises in Penzance. The site currently has 50 units and provides supported accommodation for homeless and vulnerable young people from across Cornwall. Mr Davies advised that there is a waiting list of 40-50 young people and approximately 3% of their residents come from the St Austell area.

Members thanked Mr Davies for his presentation and congratulated YMCA Cornwall on their excellent work helping, housing and supporting vulnerable young people.

It was **RESOLVED** to award a grant in the sum of £500 to YMCA Cornwall for funding towards their "Your Help, Their Future" housing project.

St Austell, St Piran's Event

Ms Fox advised that the St Piran's Event in March was a huge success and drew in a large number of people to the town. She advised that there was a childrens' ride and face painter which kept the children entertained and was well received. Ms Fox stressed that funding for the 2026 event is very challenging and due to this uncertainty, Mebyon Kernow has agreed a one off £300 donation towards the event.

She advised that she is hoping to have a craft fayre in the Market House and activities in Fore Street. The main parade and speeches will be in White River Place.

Members thanked Ms Fox for her presentation and expressed their full support for the continuation of the St Piran's Event in the town centre.

It was **RESOLVED** to award a grant in the sum of £500 to St Austell, St Piran's Day Event for funding towards the March 2026 event.

Farming Mother

It was **RESOLVED** to award a grant in the sum of £250 to The Farming Mother CIC for funding towards the purchase of books and learning resource.

St Austell Library Support Association (SALSA)

It was **RESOLVED** to award a grant in the sum of £250 to SALSA for funding towards their Father Christmas and Reindeer Community Christmas Extravaganza on Monday 22nd December 2025.

St Austell Old People's Welfare Committee

It was **RESOLVED** to award a grant in the sum of £250 to St Austell Old People's Welfare Committee for funding towards their Christmas Party.

Councillor Young left the meeting

CC/25/37) Cornwall Council Highways Improvement Programme

The Town Clerk explained that £75,000 has been allocated to the Cornwall South Community Area Partnership for community highway improvement schemes and Town and Parish Councils have been asked to nominate one scheme for consideration.

The Clerk further advised that he had taken the opportunity to ask the three Cornwall Councillors and Town Councillors prior to the meeting for some suggested schemes and that the following had been received:

- Creation of pedestrian crossing, Brockstone Road
- Package of mixed waiting restrictions, Daniels Lane, Bucklers Lane and Stennack Road, and Dennison Avenue
- Package of mixed waiting restrictions, Sandy Hill and Bird Sanctuary
- Verge improvements, Boldventure
- Two mobile speed signs, whole of St Austell
- Active travel corridor, A391
- Crossing at Tregonissey Lane End
- Improvements to Robartes Place and Slades Road

It was **RESOLVED** to support Councillor Rowse's suggestion that a package of mixed waiting restrictions at Sandy Hill and Bird Sanctuary should be put forward to Cornwall Council for consideration.

CC/25/38) Poltair Café

The Deputy Town Clerk advised that the tenant of the café in Poltair Park has advised of her intention to cease operating the café after the 2026 season.

She added that the operator has indicated that trade is difficult during term time and during the winter months it is not viable to be open. The Deputy Town Clerk confirmed that a report will be brought to Members in due course about the options available to the Town Council.

It was **RESOLVED** to note the update.

CC/25/39) Youth Council Working Group

Councillor Preece advised that the working group had met three times and had reached out to the two secondary schools and made contact with the Camborne Youth Council. The group feel that the age range for the Youth Council should be Year 9-11 (13- to 16-year-olds) and that the policies and conditions of operation are being looked into. Young People Cornwall have offered The House as a suitable meeting venue for the Youth Council. The Working Group are likely to recommend that the Youth Council are provided with the Town Council's agendas to consider and provided with specific projects of interest to young people eg: an upgrade of a park.

Councillor Preece advised that they were 1-2 meetings away from presenting a report to the Town Council.

CC/25/40) Projects Update

The Town Clerk and Deputy Town Clerk provided an update as follows:

Poundland banners

Both banners are in situ and looking really good. A minor repair has been carried out following a small tear. The finger post sign will be replaced shortly.

Holy Trinity Church – Piazza

The piazza was completed in time for Remembrance Day and is to a very high standard. Funding has been obtained for the design of phase 2 at Holy Trinity which will focus on the grounds of the south side of the church.

The Meadows, Pump Track

The Meadows Pump Track is due to be completed on Wednesday and is likely to attract users from across Cornwall. There will be a soft opening and then an official opening event in the spring.

Town Revitalisation and Improvement Programme Funding

The status of the five projects within this funding programme are:

- **Priory Car Park.** Directional signs erected. Project complete.
- **Old Fire Station.** Contract let for visual improvement to the site

- **Railings at the Baptist Church.** Contract let for the refurbishment and installation of planters on the railings outside of the Baptist church.
- **Slope from Studio 4 to White River Place Toilets.** Contract let for a number of large planters on the pedestrian slope.
- **Design for Holy Trinity Church Grounds** (phase 2) – design nearing completion.

CCTV

The Town Council has had 5 additional cameras installed across the town, making a total of 25 cameras which are monitored almost 24/7 from Newquay Police station. The mobile camera is currently assisting a social housing provider.

Young People Cornwall (YPC)

Town Council representatives attend the YPC steering group meetings on a quarterly basis. They have had some positive exposure on regional television from Children In Need which recounted a story from a young person whose life was turned around through the help of YPC. YPC also ran the park games across the Town Council's parks over the summer which resulted in a number of young people engaging with YPC. The Deputy Town Clerk will invite Nick Smith to a Town Council meeting early next year for an update.

ASB

Shoplifting continues to be a problem which is keeping the security guards busy on a daily basis. Getting the public to report ASB to the Police is still a problem, but without the logs, the police are unable to act on the issues/target problem areas.

The Town Council is funding the security guards, in partnership with the BID and with the hotspot funding 70 hours (2 x 35 hours) of patrols are currently being carried out per week. It is hoped that more hotspot funding will be made available post March 2026.

Inspector Trevivian has returned from his secondment and has made it clear that his team will be targeting those individuals who are persistently causing trouble in the town.

Footpaths

The Town Council's grounds staff continue to cut 6km of footpaths across the town on behalf of Cornwall Council. On average each footpath is cut approximately 3 times per year.

Poltair Park

A fledgling community group has expressed an interest in a new skateboard park for Poltair Park. The Operations Manager is in regular contact with the lead individual and is looking for funding opportunities.

CC/25/41) Dates of Meetings

It was noted that the next meeting of the Community Committee is scheduled for 23rd February 2026.

The meeting closed at 7.49pm.

MINUTES of a MEETING of ST AUSTELL TOWN COUNCIL PLANNING AND REGENERATION COMMITTEE held on MONDAY 27th OCTOBER 2025 in Chi Austel, White River Place, St Austell, Cornwall, PL25 5AZ at 6pm.

Present: Councillors: Brown, Bull, Hamilton, Lanxon, Marshall, Preece, Thompson and Whitehouse.

Also Present: Councillor Taylor

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

P/25/73) Apologies for absence

Apologies for absence were received from Councillors: Gray, Kimber, Lingham and Stephens.

P/25/74) Declarations of Interest

Councillor Hamilton declared an interest in Agenda Item 7 (vii) by virtue of being a near neighbour and knowing the applicant.

P/25/75) Dispensations

None.

P/25/76) Minutes from the Meeting dated 22nd September 2025

It was **RESOLVED** that the minutes of the meeting dated 22nd September 2025 be approved and signed as a correct record.

P/25/77) Matters to note

Planning Application Number: PA25/06709 has been withdrawn.

The Penwinnick Road Planning Application (PA25/06548) has been validated by Cornwall Council, and the Town Council will consider it at the Planning and Regeneration Committee meeting on Monday 1st December 2025. An extension of time for the Town Council to consider it has been agreed by the Planning Officer. The Town Clerk advised that the application has been circulated to all Councillors.

P/25/78) Public participation

There were no members of the public present.

P/25/79) Planning Applications

- i. **PA25/06336:** Market House Market Hill St Austell Cornwall. Listed Building consent to replace existing highway streetlighting units with new. Existing units are no longer maintainable. 2no units on front of Market House building.

It was **RESOLVED** to make no objection to this application subject to both lights being the same and finished in black.

- ii. **PA25/06677:** 39 Chough Crescent St Austell Cornwall PL25 3AY. Proposed single storey extension.

It was **RESOLVED** to make no objection to this application.

- iii. **PA25/06990:** St Austell Brewery 63 Trevarthian Road St Austell Cornwall. Conversion of existing portal frame storage unit to form offices/commercial space, partial demolition of ground floor lean-to for emergency access staircase and associated works.

It was **RESOLVED** to support this application.

- iv. **PA25/07001:** 9 Wedgewood Road St Austell Cornwall PL25 3HY. Conversion of attached garage into a bedroom and construction of rear extension to replace conservatory.

Members expressed concern with regard to the window adjacent to the pavement and felt that it would be better re-located to the side to protect the privacy of the occupier and the impact on the street scene.

It was **RESOLVED** to make no objection to this application subject to the window adjacent to the street being re-located to the side wall to protect the privacy of the occupant and the street scene.

- v. **PA25/07023:** HM Revenue And Customs Penhaligon House Trinity Street St Austell. Installation of new boundary fences, works to existing boundary trees and associated works.

It was **RESOLVED** to make no objection to this application subject to the Tree Officer being satisfied with the proposal.

- vi. **PA25/07228:** 48 Boscoppa Road St Austell Cornwall PL25 3DS. Permission in Principle for up to 4 residential dwellings (2 minimal and 4 max).

Members referred to a previous application for six dwellings which did not progress due to mining issues at the site. Concern was expressed that the only mining report that seems to be available for the site is dated 2011.

It was **RESOLVED** to make no objection to this application subject to an up-to-date mining report being commissioned and any mining issues identified being resolved.

Councillor Hamilton reiterated his interest and left the meeting

- vii. **PA25/07332:** 20 Trevone Crescent St Austell Cornwall PL25 5ED. Works to trees subject to a Tree Preservation Order (TPO): To crown reduce 1x Oak tree and 1x Beech tree (as outlined in attached tree report).

It was **RESOLVED** to make no objection to this application subject to the tree officer being satisfied with the proposal.

Councillor Hamilton returned to the meeting

- viii. **PA25/07350:** 40 Tregonissey Road St Austell Cornwall PL25 4DH. Proposed extension and alterations.

It was **RESOLVED** to make no objection to this application.

- ix. **PA25/07547:** 9 Orchard Grove St Austell Cornwall PL25 5TW. Works to trees subject to a tree preservation order (TPO) Ash tree on boundary wall to be removed completely due to the die back.

It was **RESOLVED** to make no objection to this application subject to:

- The Tree Officer being satisfied with the proposal.
- A replacement tree planted if possible.
- The works being undertaken in a safe manner due to the proximity of overhead wires.

During the following discussion, Councillor Marshall declared an interest by virtue of having a personal liquor licence

P/25/80) Premises Licence Applications

The Chair advised that a government consultation paper has been issued on licensing reforms which infers a relaxation of the current licensing regulations. He further advised that he has drafted a response to the consultation paper and suggested that it should formally be considered by Members by either referring it to the Finance and General Purposes Committee or delegating its approval to the Town Clerk in consultation with the Chair and Vice Chair of the Committee.

It was **RESOLVED** that the "Licensing Reforms Programme" consultation paper should be considered by the Finance and General Purposes Committee on Monday 27th October 2025.

The Chair advised that a Cornwall Council Taxi Licensing consultation paper will be on the next Planning & Regeneration Committee agenda.

P/25/81) Planning Decisions

PA25/04455 – 45 Dobell Road

Under the five day protocol procedures, the Chair and Vice Chair “agreed to disagree” with the Planning Officer and not pursue the application to committee.

PA25/06517 – 10 North Hill Park

The Forestry Officer assessed the apple tree and determined that the placement of a Tree Preservation Order is not appropriate which will allow the works to proceed as outlined.

It was **RESOLVED** that the report and decisions be noted.

P/25/82) Cornwall Council – Urgent Delegated Planning Decisions

None.

P/25/83) A390 Penwinnick Roundabout – Consultation

Members reviewed the proposals and raised the following comments/issues:

- A general view that the double roundabout is “chaotic” at peak times;
- Supportive of the measures proposed to help pedestrians in the short term, but felt that a more significant improvement of the junction should still be investigated;
- The creation of a link road from Truro Road to Pentewan Road to help ease the pressure on the junction;
- Consideration be given to the installation of a bridge to assist pedestrians, particularly as the number of pedestrians in the area are likely to increase with the development of Trewhiddle and Penwinnick Road housing schemes.

It was **RESOLVED** that the Town Clerk should respond to the consultation outlining the views of the Committee.

P/25/84) Local Plan

The Town Clerk advised that consultants, working on behalf of Cornwall Council facilitated a drop-in session at the Quaker meeting room last week, which some attendees described as disappointing. He further advised that guidance on the development of the new local plan is still awaited from the Government but in the interim, he is hoping to obtain a briefing from Adam Birchall who is leading on the Local Plan development at Cornwall Council.

Councillor Brown advised that he attended the last CALC meeting where Adam Birchall provided an update on the review of the local plan. Councillor Sarah Preece, Portfolio holder and Louise Wood, Head of Housing and Planning are due to address the CALC AGM on the 11th November.

Councillor Brown stressed the importance of Town and Parish Councils engaging with Cornwall Council at an early stage in the development of the Local Plan and felt that an urgent meeting with Adam Birchall would be beneficial to ascertain the extent to which Cornwall Council is planning to engage with Councillors.

Councillor Brown suggested that it would be helpful if CALC could make representations to Cornwall Council to stress the importance of active local council engagement, stressing that the Town Framework process worked well during the development of the last plan and a similar process for the new plan would be welcomed.

During discussion, Members endorsed the Chair's view of engaging early with Cornwall Council to discuss important local issues, particularly with regard to housing numbers, infrastructure and land supply.

Members expressed a view that St Austell has an unmet local housing need but there is a limited land supply within the Parish.

It was **RESOLVED** that the Clerk should invite Adam Birchall to a meeting with the Mayor, Chair and Vice-Chair of the Planning and Regeneration Committee to discuss how the Town Council might be engaged to provide local input into the development of the new local plan and a letter should be sent to CALC to seek support for local council involvement in the development of the new local plan.

P/25/85) Pentewan Valley Parish Neighbourhood Plan

Councillors reviewed the document and made no suggestions for improvement. During discussion, Members expressed the need to work closely with the neighbouring parishes during the development of the local plan and to watch closely how the Neighbourhood Development Plans will influence the local plan.

It was **RESOLVED** to thank Pentewan Valley Parish Council for giving the Town Council the opportunity to review the draft plan.

P/25/86) St Austell Town Centre Revitalisation Partnership

The Clerk advised that the Town Centre Revitalisation Partnership met on the 30th September and received a presentation from the consultants working on a feasibility study for the potential re-location of the Arts Centre to Unit 3C in the town centre.

Cornwall College advised at the meeting that student numbers are up, and the new build is going well.

Piazza

The piazza is progressing well and still on target to be completed in time for Remembrance Day on Sunday 9th November 2025.

TRIP Funding

The Regeneration Officer is progressing the five projects within this funding bid:

- Signage at Priory Car Park
- Screening and improvements at the old Fire Station Site
- Repair of the railings and planting at the Baptist Church
- Greening of the slope in White River Place to the toilets
- Phase 2 design for further improvements at Holy Trinity Church

General Wolfe

The recent expressions of interest exercise has not been able to identify a viable community use for the building. Cornwall Council are due to report to Cabinet in due course and recommend a way forward.

High Street Rental Auctions Legislation

Cornwall Council has advised that funding has been secured to commission consultants to produce a High Street Vacancy Register for St Austell. Further information is awaited.

P/25/87) Dates of Meetings

It was noted that the dates of the next meetings of the Planning and Regeneration Committee are Monday 1st December 2025 and Monday 5th January 2026.

The meeting closed at 7.41pm

MINUTES of a MEETING of ST AUSTELL TOWN COUNCIL PLANNING AND REGENERATION COMMITTEE held on MONDAY 1st DECEMBER 2025 in Chi Austel, White River Place, St Austell, Cornwall, PL25 5AZ at 6pm.

Present: Councillors: Brown (Chair), Hamilton, Lanxon, Marshall, Preece, Stephens, Thompson and Whitehouse.

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

Councillor Lanxon arrived during the next item

P/25/88) Apologies for absence

Apologies for absence were received from Councillors: Bull, Gray, Kimber and Lingham.

P/25/89) Declarations of Interest

Councillor Marshall declared an interested in Agenda Item 8 (xvi) by virtue of being the applicant.

P/25/90) Dispensations

None.

P/25/91) Minutes from the Meeting dated 27th October 2025

It was **RESOLVED** that the minutes of the meeting dated 27th October 2025 be approved and signed as a correct record.

P/25/92) Matters to note

The Clerk advised that he had responded to Cornwall Council's consultation on the Penwinnick Road roundabout, the Holy Trinity Church piazza has been completed and Cornwall Council has been chased for an update on the future of the General Wolfe building. Cornwall Council has not made further contact with regard to the High Street Rental Auctions Legislation.

Councillor Brown advised that he had attended a CALC Larger Council's meeting where Councillor Sarah Preece and Adam Birchall from Cornwall Council were in attendance and provided a presentation on the Local Plan. Councillor Brown further advised that the Mayor, Clerk and himself had met with Adam Birchall on TEAMS that afternoon and had received a useful briefing on the work to date with regard to the production of the new local plan.

P/25/93) Public participation

There were no members of the public present.

Dominic O'Neil arrived to the meeting

P/25/94) Emma Rogers, Head of Land and Planning, Treveth Holdings LLP

The Chair welcomed Emma Rogers and Dominic O'Neil from Treveth Holdings LLP to the meeting.

Ms Rogers advised that the Planning Application for the former Council Offices at the Penwinnick Road site is live and is the same as presented to Members at the last update meeting.

Ms Rogers advised that the commercial units proposed for the site are flexible in size, can be split if necessary and will have apartments over the top. Due to viability issues, there is no affordable housing within the proposal at the present time, but there have been some very positive discussions with Homes England about additional funding to deliver affordable housing should planning permission be granted. Mr O'Neill confirmed that the site has been designed with affordable housing within it.

Ms Rogers advised that the statutory consultees are generally supportive of the proposal but the following organisations have lodged objections:

Environment Agency – concerns with regard to the flood mitigation measures proposed.

Historic Environment Planning – concerns with regard to the adverse impact on Pondhu House (Grade II listed building) and the loss of trees.

Ms Rogers advised that Pondhu House will be turned into 6 apartments and the Stable Block will be 2 Mews cottages which should alleviate the concerns of the Historic Environment Officer. Mr O'Neill confirmed that this would be the subject of a separate planning application.

P/25/95) Planning Applications

- ii. **PA25/06548:** Land At Former Council Offices Site Penwinnick Road St Austell Cornwall. A mixed-use development comprising the erection of 78 homes (Class C3), erection of 696 sqm (net usable GIA) of flexible (Class E) commercial units, means of access, open space, maintenance shed, and associated works.

The Clerk advised that the planning application is a much better proposal than the Cornwall Council planning brief presented to the Town Council a few years ago and Pentewan Valley Parish Council has made no objection to the proposal subject to the provision of a multi-use trail connecting the Wainhomes site at Trewiddle. Ms Rogers advised that this request will be included within the development.

Ms Rogers advised that the contaminated land issue identified will be rectified in the usual way and that the traffic movement study has concluded that there will be no difference between the traffic movements previously seen to those proposed and should not impact on the air quality.

During discussion, Members raised the following:

- The lack of affordable housing within the development

- The historic environment officer's concerns
- The flooding issues in the area and the impact this could have on the development
- The concerns raised by the Open Spaces Officer
- The concerns raised by the Devon and Cornwall Police Architectural Liaison Officer

Following discussion, Members expressed a general view that the application should be supported as long as the concerns raised by the statutory consultees are satisfactorily resolved.

It was **RESOLVED** to make no objection to this application subject to the applicant satisfying the statutory consultee concerns.

- i. **PA25/06336:** Market House Market Hill St Austell Cornwall PL25 5QB. Listed Building Consent to replace 2no. existing highway streetlighting units on front of Market House with new.

It was **RESOLVED** to make no objection to this application.

- iii. **PA25/06848:** Aldwick House Trevarrick Road St Austell Cornwall PL25 5JR. Works to Tree(s) subject to a preservation order (TPO) T1 & Chestnut T2/3 Oaks - Reduce canopies by approx 3m.

It was **RESOLVED** to make no objection to this application subject to the Tree Officer being satisfied with the proposal.

- iv. **PA25/07001:** 9 Wedgewood Road St Austell Cornwall PL25 3HY. Conversion of attached garage into a bedroom and construction of rear extension to replace conservatory.

It was **RESOLVED** to support this application.

- v. **PA25/07075:** Niles Bakery Ltd Morven Road St Austell Cornwall. 7no. general industrial (B2) units.

It was **RESOLVED** to support this application subject to the applicant satisfying the concerns of the statutory consultees.

- vi. **PA25/07603:** 70 Slades Road St Austell Cornwall PL25 4HF. Proposed rear extension & associated works.

It was **RESOLVED** to make no objection to this application.

- vii. **PA25/07697:** 80 Porthpean Road St Austell Cornwall PL25 4PN. Proposed conversion of loft, new roof dormer to the rear elevation and associated works.

It was **RESOLVED** to make no objection to this application.

- viii. **PA25/07726:** 43 Prince Charles Road St Austell Cornwall PL25 4JJ. Part retrospective change of use from single dwelling to two residential flats.

It was **RESOLVED** to make no objection to this application.

- ix. **PA25/07795:** 65 Penwinnick Road St Austell Cornwall PL25 5DS. Change use from residential C3 to holiday let C4.

It was **RESOLVED** to note that planning permission is not required.

- x. **PA25/08010:** Cornwall College John Keay House Tregonissey Road St Austell Cornwall PL25 4DJ. Non Material Amendment to Decision Notice PA23/05158 dated 8th December 2023 for a revised design for the approved ground-mounted PV array.

It was **RESOLVED** to note that this application has been determined.

- xi. **PA25/08236:** Betfred 4 - 6 Fore Street St Austell Cornwall. Change of use of betting office to Use Class E (including beauty salon) at ground floor and residential flat (Use Class C3) at first floor and associated works.

It was **RESOLVED** to make no objection to this application subject to the Heritage Officer being satisfied with the proposals.

- xii. **PA25/08295:** 50 Alexandra Road St Austell Cornwall PL25 4QN. Loft conversion, new replacement roof finish, raised ridge to allow warm roof construction new dormer to the west elevation and cabrio window in east elevation.

It was **RESOLVED** to make no objection to this application.

- xiii. **PA25/08306:** 1 Orchard Grove St Austell Cornwall PL25 5TW. Works to Tree covered by a Tree Preservation Order (TPO) - S1 - Sycamore - Pollarded to height of 4-5m.

It was **RESOLVED** to make no objection to this application subject to the Tree Officer being satisfied with the proposal. However, if the Tree Officer determines that the tree needs to be felled, Members would like to see a replacement tree planted.

- xiv. **PA25/08425:** 6 Trevone Crescent St Austell Cornwall PL25 5ED. Extension and associated alterations to 6 Trevone Crescent.

It was **RESOLVED** to make no objection to this application.

- xv. **PA25/08462:** 4 Sharaman Close St Austell Cornwall PL25 3DH. Proposed conversion of existing conservatory to a reception room.

It was **RESOLVED** to make no objection to this application.

Councillor Marshall reiterated his interest and left the meeting

- xvi. **PA25/08542:** 1 Beech Road St Austell Cornwall PL25 4TS. Internal reconfiguration and loft conversion.

It was **RESOLVED** to make no objection to this application.

*****Councillor Marshall returned to the meeting*****

- xvii. **PA25/08611:** The Carlyon Arms 30 Sandy Hill St Austell Cornwall. Construction of outdoor seating area.

It was **RESOLVED** to make no objection to this application.

*****Councillors Lanxon, Preece and Thompson abstained from voting on this application*****

- xviii. **PA25/08698:** Wheal Eliza Hockey Pitch St Austell Cornwall. Works to Trees covered by a Tree Preservation Order (TPO) - T1 Oak – Repollard back to previous cuts. T2 Oak - Crownlift lowest limbs over boundary sympathetically and deadwood upper canopy.

It was **RESOLVED** to make no objection to this application subject to the Tree Officer being satisfied with the proposal.

- xix. **PA25/08735:** The Home Farm Trust Limited Trelowen 1 Blowing House Lane St Austell. Application for tree works within a Conservation Area: G001 – Sycamore and buddlia - Fell/dismantle.

It was **RESOLVED** to make no objection to this application.

P/25/96) Premises Licence Applications

None.

P/25/97) Planning Decisions

It was **RESOLVED** that the report and decisions be noted.

P/25/98) Cornwall Council – Urgent Delegated Planning Decisions

PA25/07228 – Boscoppa Road, St Austell

The Clerk advised that following receipt of a 5 day protocol, the Chair and Vice Chair of the committee have agreed to accept the Planning Officers recommendation for approval on the basis that a mining report will be a condition of the second Technical Details Consent (TDC) stage of the application process.

PA25/07547 – 9 Orchard Grove, St Austell

The Clerk advised that the Tree Officer approved the removal of the ash tree but did not recommend the replanting of a tree due to the natural regeneration that is likely to take place.

P/25/99) St Austell Town Centre Revitalisation Partnership

The church piazza was completed in time for Remembrance Sunday, and the five Town Centre Revitalisation Investment projects are progressing as follows:

- **Priory Car Park signage.** Complete
- **Old Fire Station Site refurbishment.** Due to start this week.
- **Baptist Church Railings/Planters.** Contract let.

- **Slope past Studio 4 to toilets in White River Place.** Contract let.
- **Holy Trinity Church – Phase 2.** Contract let.

The pump track at The Meadows is open and well used.

The Town Centre Revitalisation Partnership is next due to meet on Tuesday 27th January 2026.

Arising from a question, the Clerk confirmed that the Arts Centre feasibility study should be available for that meeting and that he will chase Cornwall Council officers nearer the time if it has not been received.

Referring to the recent Government budget, the Chair advised that apart from a Kernow Industrial Growth fund earmarked for Cornwall, there does not appear to be any further rounds of Shared Prosperity Funding.

The Clerk added that he had reviewed the business rates payable by the Town Council following the revaluation and reported that there will be little change for the Town Council. He did not know how the re-valuation would affect town centre retailers.

P/25/100) Local Plan

The Clerk circulated PowerPoint slides from a recent CALC meeting where Councillor Sarah Preece and Adam Birchall were in attendance to provide an update on the preparation of a new local plan for Cornwall. An e-mail has also been received from Michelle Pollard, Cornwall Council officer, outlining the work to date, links to an interactive mapping system of the sites identified so far and the need to identify larger sites – around 800 houses upwards. The Clerk advised that he would speak to other Clerks to see if there would be any benefit in providing a joint response. The deadline for a response is 30th January 2026.

Mr Birchall has agreed to send over a “Plan-Making Regulations Explainer” document published by the Government which attempts to help Local Authorities understand the new plan making system.

Councillor Brown advised that Cornwall Council are at the very early stages of the development of the plan, but they will be under pressure to start in earnest after the Government guidance is issued. He further advised that he had met Adam Birchall that afternoon with the Mayor and Clerk and it was clear from the meeting that this area has been suggested for lots of development along with Falmouth, Camborne, Newquay, Bodmin and Truro. Cornwall Council is trying to identify a suitable process for Town and Parish Council and Community engagement which could be different in different areas. It is likely that there will be a Cornwall Councillor Working Group which will report to the Portfolio Holder and then to the Growth Board.

P/25/101) Taxi Licensing Consultation

The Clerk advised that Cornwall Council is consulting on the proposal to standardise taxi zones by having one single zone for Cornwall. The taxi zones are currently based on the old Borough and District boundaries which means that taxis are currently unable to operate outside of the zone that they are licenced for.

During discussion, a view was expressed that there might be an adverse impact on rural areas if a single zone is applied as taxi operators are likely to gravitate to busier areas such as Truro and Newquay.

It was **RESOLVED** to support the proposal for a single taxi zone for Cornwall by 4 votes in favour, no votes against and 3 abstentions.

P/25/102) Land off Menear Road, North of St Austell, PL25 3TD

Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009

It was **RESOLVED** to note the appeal.

P/25/103) Appeal Decision: PA25/00149 - Construction of dwelling and associated works - Land north of 36 Eliot Road, St Austell – Appeal Allowed

Members expressed their disappointment with the appeal decision.

It was **RESOLVED** to note the appeal decision.

P/25/104) Appeal Decision: PA24/02590 - Construction of dwelling and associated works - Land Adj 48 Eliot Road, St Austell - Appeal Allowed

Members expressed their disappointment with the appeal decision.

It was **RESOLVED** to note the appeal decision.

P/25/105) Dates of Meetings

It was noted that the dates of the next meetings of the Planning and Regeneration Committee are Monday 5th January 2026 and Monday 2nd February 2026.

The meeting closed at 7.45pm.

MINUTES of a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held on MONDAY 3rd NOVEMBER 2025 in Chi Austel, White River Place, St Austell, Cornwall, PL25 5AZ at 6pm.

Present: Councillors: Brown, Clemo, Cohen, Gray, Hamilton, Lanxon, Marshall, Thompson, Whitehouse and Young

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

Also in attendance: Councillor Pearce (TEAMS) and Councillor Taylor.

F/25/32) Apologies for absence

Apologies for absence were received from Councillors Kimber and Preece.

F/25/33) Declarations of Interest

Councillor Whitehouse declared an interest in agenda item 11 by virtue of his stepmother being on the St Austell Festival of Music and Speech Committee.

F/25/34) Dispensations

None.

F/25/35) Minutes of meeting held on 29th September 2025

It was **RESOLVED** that the minutes of the meeting held on 29th September 2025 be approved and signed as a correct record.

F/25/36) Matters to Note

The Clerk advised that further to minute number F/25/25, Cornwall Council has confirmed that their staff are expected to either pay for parking or find suitable parking in the town when visiting Chi Austel.

F/25/37) Public participation

There were no members of the public present.

F/25/38) Budget 2025/26 and 2026/27

The Clerk advised that following the informal budget/priorities meeting at the beginning of October, a draft budget for the 2026/27 financial year had been produced and highlighted the assumptions made within the draft:

- Provision for maternity leave cover
- Additional senior officer resource
- Deletion of the Regeneration Officer post at the end of March 2026
- Renewal of the lease of the Stable Block and the associated costs required within the Heads of Terms
- Continuation of CCTV/monitoring costs and security personnel
- £20,000 budget for events (reduced from £30,000)
- An increase from £8,000 to £10,000 for the Small Grants Scheme

- A £5,000 budget for the Youth Council when it has been set up
- An additional Grounds Maintenance Apprentice
- £50,000 for playground equipment repairs/maintenance
- £25,000 for a vehicle or mower replacement
- £25,000 for pump priming projects

In addition, the Clerk advised that Cornwall Council has not yet invoiced the Town Council for the contested election in May, but when it is received, it is likely to be in the region of £7,000. Cornwall Council is also expected to announce the pension contribution rate and council tax base in November which will adjust the draft budget slightly.

The Clerk advised that the budget and Council Tax is due to be set at the Town Council meeting on Monday 15th December 2025 and recommended that a Council Tax increase of in the region of 8.2% for the 2026/27 financial year would set a balanced budget, maintain services and provide some small growth. He clarified that a Council Tax increase of 8.2% equates to a 31p per week increase for a Band D property.

During discussion, mixed views were expressed with regard to the increase in Council Tax that should be levied. Overall, Members felt that although they would like the Town Council to have more resource, they were mindful of the impact Council Tax increases have on the electorate.

Arising from a question, the Clerk confirmed that the £80,000 underspend from the 2024/25 financial year and the £27,000 in saving in election costs has been placed into a reserve and in due course he will put a report to Members suggesting one or two projects that the money could be used for.

A view was expressed that a wheelchair swing should be installed in Poltair Park. The Clerk responded that the Operations Manager is looking at the refurbishment of the play park in Poltair Park and that 2-3 designs with various pieces of play equipment, including accessible equipment will be brought to Members in due course for consideration.

It was **RECOMMENDED** that subject to any reasonable adjustments required following announcements with regard to the Council Tax Base and the pension contribution rate, the Council:

1. Approves the revised draft budget for the 2026/27 financial year;
2. Approves a Council Tax increase of approximately 8.2% for a Band D property paying the full Council Tax charge.

F/25/39) Budget Monitoring Report

The Clerk explained the key variations in the report for the current financial year to 30th September 2025 and raised no concerns.

Members noted that the car park income is performing well against budget.

It was **RESOLVED** to note the report.

F/25/40) Standing Orders - Trusts

The Clerk explained that the Town Council as a whole is legally the trustee for one charitable trust and one trust which is not a registered charity, but the Standing Orders are silent on the minimum number of councillors required for meetings of these trusts.

He suggested that at least 1/3rd of the whole number of members of the council should be present and that this should be reflected in the Standing Orders.

It was **RECOMMENDED** that Standing Order 3U should be amended to read as follows:

No business may be transacted at a meeting unless at least one-third of the whole number of members of the council are present and in no case shall the quorum of a meeting be less than three. Where the Council is meeting in its capacity as a trustee for a formal trust this clause shall apply. See standing order 4d (vi) below for the quorum of a committee or sub-committee meeting.

F/25/41) Interim Internal Audit Report

The Clerk advised that the Interim Internal Audit Report for the year ended 31st March 2026 has been received with one recommendation regarding the reconciliation of contactless card payments for Priory Car Park.

The Clerk advised that he would contact the software provider to see if the amounts received into the Town Council's bank account can be independently verified.

It was **RESOLVED** to note the report.

F/25/42) Small Grants Scheme

It was **RESOLVED** to award a grant in the sum of £250 to the St Austell Festival of Music and Speech.

Councillor Whitehouse took no part in the voting on the above item

F/25/43) Licencing Reforms Programme (at the request of Councillor Brown)

Councillor Brown referred to his draft answers to the questions contained within the Government's consultation paper on "Licencing Reforms Programme – Call for Evidence"

During discussion, Members suggested that a reference to the general lack of awareness of the Government's public notice portal and the use of on-line newspapers should be included in the response to question 16.

It was **RESOLVED** to approve the draft response subject to the additions suggested above.

F/25/44) Town Councillor Vacancy – Poltair and Mount Charles Ward

The Town Clerk advised that following the resignation of Councillor Pears, a Notice of Vacancy for Poltair and Mount Charles Ward has been issued by Cornwall Council. If an election is not requested by Friday 7th November 2025, the vacancy is eligible to be filled by co-option.

The Clerk explained the Town Council's co-option procedure which invites interested parties to complete a short application form outlining why they would like to be a Town Councillor. The completed forms are validated, and the applicants are invited to attend a full Council meeting to perform a short presentation to Members. After the presentation by each candidate, each Member votes for their preferred candidate.

A view was expressed that a by-election coinciding with the Christmas holidays would be unfortunate.

It was **RESOLVED** to adopt the Town Council's co-option procedure if a formal election is not triggered and authorise the Town Clerk to advertise the vacancy within the Poltair and Mount Charles Ward at the earliest opportunity.

F/25/45) St Austell Library

The Deputy Town Clerk provided an update on the Library as follows:

Staffing

There are 2 full time staff, 6 part time staff and a vacancy of 24 hours has just been filled. Renewal DBS checks for each member of staff and the volunteers within the library are underway. The volunteers at the library are carrying out general library duties and administering the Home Library Service. The library is open 9am to 5pm Monday to Friday and 10am to 1pm on Saturday and continues to hold a number of core activities during the week including Sing and Shake (0-4 year olds), Story Time (0-4 year olds), reading and writing groups, whole school visits and Knit and Natter.

SALSA continue to hold events at the library with a number of activities for Christmas planned including a craft fair, wreath making, Father Christmas, reindeer and a mini-Christmas tree competition. A "friendship bench" for the library garden is also being purchased. The High Sheriff has been working with the grounds staff on a landscaping scheme in the front garden and an oak tree will be planted by the High Sheriff and Mayor on 10th November 2025.

Cornwall Council is still keen for the Town Council to take on the freehold of the building and discussions are due to resume again. The main issue to resolve before the transfer is the age and condition of the boiler.

F/25/46) To consider excluding the press and public

It was **RESOLVED** that under Section 1 (ii) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the remainder of the business of the meeting in view of the confidential nature of the business to be transacted.

F/25/47) Office/Depot Lease Renewal

It was **RECOMMENDED** to:

1. Renew the lease as per the Heads of Terms, for 5 years with effect from 11th December 2025 with an annual break clause for the tenant;
2. Recharge telecommunications cost to Cornwall Council as outlined in the report in accordance with the existing lease dated 11th December 2018;
3. Explore independent options before a commitment is made to new premises on the Penwinnick Road site.

It was **RESOLVED** to return to open session.

F/25/48) Dates of next meeting

It was noted that the next meeting of the Finance and General Purposes Committee is due to take place on 16th February 2026.

The meeting closed at 7.32pm.

MINUTES of a MEETING of the ST AUSTELL TOWN COUNCIL STAFFING COMMITTEE held on TUESDAY 2ND DECEMBER 2025 at 6pm in the Stable Block, Pondhu House, Penwinnick Road, St Austell, PL25 5DP.

Present:

Councillors: Brown, Hamilton, Lanxon, Pearce and Young.

In attendance:

David Pooley (Town Clerk), Sara Gwilliams (Deputy Town Clerk).

S/25/13) Apologies for Absence

An apology for absence was received from Councillor Bull.

S/25/14) Declarations of Interest

None.

S/25/15) Minutes of meeting held on the 6th October 2025

It was **RESOLVED** that the minutes of the Staffing Committee held on 6th October 2025 should be approved and signed as a correct record.

S/25/16) Matters to Note

The Clerk advised that recruitment of a grounds maintenance apprentice will start in the New Year and the contract of the Regeneration Officer has been extended to the 31st March 2026.

The Committee expressed their gratitude to the Regeneration Officer for his excellent project work over the last few years.

S/25/17) Public Participation

There were no members of the public present.

S/25/18) To consider excluding the press and public

It was **RESOLVED** that under Section 1 (ii) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the remainder of the business of the meeting in view of the confidential nature of the business to be transacted.

S/25/19) Additional Senior Resource

The Town Clerk reminded the Committee that it had asked for a report identifying how the senior management team might be strengthened and highlighted a range of project work that is in the pipeline including:

- The creation of a Youth Council
- Armed Forces Day 2026
- Local Plan

- Skateboard Park
- Poltair Park improvement
- Library and The House freehold transfers
- Depot/Office leases/future proofing

The Clerk explained that in order to take these projects forward more resource at a senior level is required and a recent recruitment process had identified a suitable candidate with senior management experience.

During discussion, Members accepted the need for more resource at a senior level and expressed their support for the person identified to be appointed on a temporary basis as recommended. Members emphasised during discussion that the person appointed must work closely with Members and stakeholders and suggested that it would be helpful for the Chairs and Vice Chairs to meet with the person appointed at an early opportunity.

The Deputy Town Clerk outlined the current allocation of duties within the office and how it was proposed to cover the maternity leave for the Finance/Administrative Support Officer.

Arising from a question, the Town Clerk confirmed that if additional administrative support is required during the maternity leave, this could be found from within existing budgets.

It was **RECOMMENDED** that:

1. A new position of Senior Projects Officer be created on spinal column point 30 for 22.5 hours per week:
2. Subject to satisfactory references, the Town Clerk be authorised to appoint the candidate identified to the post of Senior Projects Officer on a 12 month temporary contract based on 22.5 hours per week and spinal column point 30 with effect from the 5th January 2026 or such date as is convenient for all parties.

S/25/20) Date of Next Meeting

Date to be confirmed.

The meeting closed at 6.57pm

ST AUSTELL TOWN COUNCIL
COUNCIL MEETING – 15TH DECEMBER 2025
SCHEDULE OF PAYMENTS
4th OCTOBER 2025 to 4th DECEMBER 2025

1. PURPOSE OF REPORT

To approve a schedule of payments made since the last meeting.

2. LEGAL AND RISK MANAGEMENT ISSUES

There is a requirement for the Town Council to approve all payments made. All payments are authorised by at least two signatories and all payments must be within the budgets approved by the Council. Payment methods used are BACS, direct debit, credit card and petty cash.

3. RESOURCE ISSUES

The payments made and proposed are all within the Council's approved budgets.

4. EQUALITIES ISSUES

None. Payments are usually made promptly to small contractors and charitable groups to help avoid cashflow difficulties.

5. ENVIRONMENTAL ISSUES

Where possible items are procured locally and from sustainable sources or using recycled materials.

6. RECOMMENDATIONS

It is recommended that Councillors approve the attached Schedule of Payments totalling £338,151.30 and the transfers between bank accounts amounting to £493659.73.

DAVID POOLEY - TOWN CLERK

14 Oct 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC14.10.25	0.00	10.97	St Austell TC - Credit Card	General Administration
14 Oct 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC14.10.25	0.00	28.59	St Austell TC - Credit Card	Library
15 Oct 2025	Direct Debit	Comwell Council	Payment: Comwell Council	802629607-2025/28	0.00	55.00	NW Current Account	Tregunsey Lane End
15 Oct 2025	Direct Debit	Comwell Council	Payment: Comwell Council	802635724-2025/28	0.00	1,206.00	NW Current Account	Library
15 Oct 2025	Direct Debit	Comwell Council	Payment: Comwell Council	80262013X-2025/28	0.00	3,769.00	NW Current Account	Priority Car Park
15 Oct 2025	Direct Debit	Allstar Business Solutions	Payment: Allstar Business Solutions	E2021043233	0.00	427.70	NW Current Account	Transport and Plant
15 Oct 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC15.10.25	0.00	23.98	St Austell TC - Credit Card	Multiple Categories
15 Oct 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC15.10.25	0.00	8.99	St Austell TC - Credit Card	Events
15 Oct 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC15.10.25	0.00	22.47	St Austell TC - Credit Card	General Administration
15 Oct 2025	Direct Debit	NatWest	Payment: NatWest	CC15.10.25	0.00	52.85	NW Current Account	Priority Car Park
15 Oct 2025	Direct Debit	AIMBS	Payment: AIMBS	8100620874	0.00	2.37	NW Current Account	Priority Car Park
16 Oct 2025	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd	8100620874	0.00	1.20	NW Current Account	Priority Car Park
17 Oct 2025	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd	8100620874	0.00	471.89	NW Current Account	Priority Car Park
17 Oct 2025	BACS	Steve Skinner	Payment: Steve Skinner	2526-630	0.00	31.72	NW Current Account	General Administration
17 Oct 2025	BACS	Comwell Association of Local Councils Limited	Payment: Comwell Association of Local Councils Limited	2526-630	0.00	30.00	NW Current Account	Civic Ceremonial
17 Oct 2025	BACS	Hudson Accounting	Payment: Hudson Accounting	847	0.00	550.00	NW Current Account	General Administration
17 Oct 2025	BACS	Source for Business	Payment: Source for Business	6091594985	0.00	31.08	NW Current Account	Pollair Park
17 Oct 2025	BACS	Source for Business	Payment: Source for Business	6091594985	0.00	102.32	NW Current Account	Library
20 Oct 2025	Credit Card	Visteprint	Payment: Visteprint	CC20.10.25	0.00	17.49	St Austell TC - Credit Card	Multiple Categories
21 Oct 2025	Credit Card	Royal Mail	Payment: Royal Mail	CC21.10.25	0.00	157.50	St Austell TC - Credit Card	General Administration
22 Oct 2025	Direct Debit	Allstar Business Solutions	Payment: Allstar Business Solutions	E2021072747	0.00	344.05	NW Current Account	Transport and Plant
22 Oct 2025	Direct Debit	Cobalt Communication Solutions Ltd	Payment: Cobalt Communication Solutions Ltd	35101	0.00	48.57	NW Current Account	General Administration
22 Oct 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC22.10.25	0.00	13.88	St Austell TC - Credit Card	Library
22 Oct 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC22.10.25	0.00	270.00	St Austell TC - Credit Card	Priority Toilets
24 Oct 2025	BACS	Kent County Council	Payment: Kent County Council	10121539	0.00	134.58	NW Current Account	Library
24 Oct 2025	BACS	APS Construction Services Limited	Payment: APS Construction Services Limited	3944	0.00	8,600.00	NW Current Account	Town Centre Revitalisation Project
24 Oct 2025	BACS	EMS Waste Services Ltd (Masters Ships)	Payment: EMS Waste Services Ltd (Masters Ships)	E40374	0.00	216.00	NW Current Account	Other Parks and Open Spaces
24 Oct 2025	BACS	Spot-On Supplies Ltd	Payment: Spot-On Supplies Ltd	1619572	0.00	114.96	NW Current Account	Library
24 Oct 2025	BACS	PJ Security Ltd	Payment: PJ Security Ltd	36900	0.00	36.00	NW Current Account	Library
24 Oct 2025	BACS	Kent County Council	Payment: Kent County Council	E10140451	0.00	518.80	NW Current Account	Pollair Park
24 Oct 2025	BACS	Forto Trailcapes	Payment: Forto Trailcapes	INV-0100	0.00	35,706.72	NW Current Account	Other Parks and Open Spaces
24 Oct 2025	BACS	Enervoo	Payment: Enervoo	900056598	0.00	29,333.03	NW Current Account	CCTV
24 Oct 2025	BACS	APS Construction Services Limited	Payment: APS Construction Services Limited	3937	0.00	1,188.88	NW Current Account	Library
24 Oct 2025	BACS	ITEC	Payment: ITEC	CW175705	0.00	57.24	NW Current Account	General Administration
24 Oct 2025	BACS	Kent County Council	Payment: Kent County Council	E10140472	0.00	1,888.78	NW Current Account	Library
24 Oct 2025	Credit Card	SLCC	Payment: SLCC	CC24.10.25	0.00	420.00	St Austell TC - Credit Card	General Administration
24 Oct 2025	BACS	Various	Salaries and oncosts - October	EBP	0.00	84,743.77	NW Current Account	General Administration
25 Oct 2025	Credit Card	Microsoft	Payment: Microsoft	CC25.10.25	0.00	126.70	St Austell TC - Credit Card	General Administration
27 Oct 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC27.10.25	0.00	10.69	St Austell TC - Credit Card	General Administration
27 Oct 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC27.10.25	0.00	8.98	St Austell TC - Credit Card	General Administration
27 Oct 2025	Direct Debit	Biffa Waste Services Ltd	Payment: Biffa Waste Services Ltd	522C73878	0.00	1,761.49	NW Current Account	Other Parks and Open Spaces
27 Oct 2025	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd	2-05527599	0.00	2.62	NW Current Account	Priority Car Park
28 Oct 2025	Direct Debit	Engle Power Limited	Payment: Engle Power Limited	E2021098871	0.00	459.52	NW Current Account	Multiple Categories
29 Oct 2025	Direct Debit	Allstar Business Solutions	Payment: Allstar Business Solutions	549686353	0.00	261.07	NW Current Account	Priority Car Park
29 Oct 2025	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd	INV-6547	0.00	83.75	NW Current Account	CCTV
31 Oct 2025	BACS	Zurich Municipal	Payment: Zurich Municipal	71888	0.00	822.10	NW Current Account	Stable Block/Pondhu House
31 Oct 2025	BACS	Logical Cleaning Solutions	Payment: Logical Cleaning Solutions	71888	0.00	25.85	NW Current Account	Library
31 Oct 2025	BACS	Sara Gwilliams	Payment: Sara Gwilliams	2640	0.00	267.00	NW Current Account	Civic Ceremonial
31 Oct 2025	BACS	Booths Print	Payment: Booths Print	INV-6559	0.00	3,414.72	NW Current Account	Town Centre Revitalisation Project
31 Oct 2025	BACS	Mei Ltd	Payment: Mei Ltd	EXPENSES Oct 2025	0.00	1,108.94	NW Current Account	Library
31 Oct 2025	BACS	Logical Cleaning Solutions	Payment: Logical Cleaning Solutions	U00020819	0.00	26.85	NW Current Account	Civic Ceremonial
31 Oct 2025	BACS	Clr Jeremy Preece	Payment: Clr Jeremy Preece	125035	0.00	1,328.34	NW Current Account	Priority Car Park
31 Oct 2025	BACS	Flowbird Smart City UK Limited	Payment: Flowbird Smart City UK Limited	280700870S	0.00	84.80	NW Current Account	Transport and Plant
31 Oct 2025	BACS	Grahams Garden Machinery Ltd	Payment: Grahams Garden Machinery Ltd	1146425	0.00	2,870.91	NW Current Account	CCTV
31 Oct 2025	BACS	Enervoo	Payment: Enervoo	EXPENSES Oct 2025	0.00	186.03	NW Current Account	General Administration
31 Oct 2025	BACS	ITEC	Payment: ITEC	INV-000048	0.00	39.91	NW Current Account	Events
31 Oct 2025	BACS	J K Hyde	Payment: J K Hyde	71889	0.00	378.48	NW Current Account	Priority Car Park
31 Oct 2025	BACS	FindParkPay Ltd	Payment: FindParkPay Ltd	3951	0.00	247.00	NW Current Account	General Administration
31 Oct 2025	BACS	Booths Print	Payment: Booths Print	CC3.11.25	0.00	230.39	NW Current Account	General Administration
31 Oct 2025	BACS	APS Construction Services Limited	Payment: APS Construction Services Limited	803010122-2025/28	0.00	149.40	St Austell TC - Credit Card	Stable Block/Pondhu House
31 Oct 2025	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd	CC3.11.25	0.00	1.20	NW Current Account	Priority Car Park
03 Nov 2025	Credit Card	SLCC	Payment: SLCC	M114 NJ	0.00	419.00	NW Current Account	General Administration
03 Nov 2025	BACS	Comwell Council	Payment: Comwell Council	2007482301	0.00	504.00	NW Current Account	Priority Car Park
03 Nov 2025	Direct Debit	BT	Payment: BT	CC4.11.25	0.00	51.93	NW Current Account	General Administration
03 Nov 2025	Direct Debit	British Gas	Payment: British Gas	CC4.11.25	0.00	51.28	St Austell TC - Credit Card	Priority Toilets
03 Nov 2025	Direct Debit	Screwfix Direct Ltd	Payment: Screwfix Direct Ltd	CC4.11.25	0.00	51.78	St Austell TC - Credit Card	Other Parks and Open Spaces
04 Nov 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC4.11.25	0.00	51.74	St Austell TC - Credit Card	Other Parks and Open Spaces
04 Nov 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC4.11.25	0.00	160.80	St Austell TC - Credit Card	Transport and Plant
04 Nov 2025	Credit Card	Radmore & Tucker	Payment: Radmore & Tucker	CC4.11.25	0.00	67.20	St Austell TC - Credit Card	Transport and Plant

04 Nov 2025	Credit Card	Xero (UK) Ltd	Payment: Xero (UK) Ltd	CC4.11.25	0.00	44.40	St Austell TC - Credit Card	General Administration	
04 Nov 2025	Direct Debit	Worldpay (UK) Ltd	Worldpay (UK) Ltd		0.00	26.86	NW Current Account	Priority Car Park	
05 Nov 2025	Direct Debit	Alister Business Solutions	Payment: Alister Business Solutions	E2021123028	0.00	358.08	NW Current Account	Transport and Plant	
06 Nov 2025	Direct Debit	Hutchison 3G UK Limited	Hutchison 3G UK Limited		0.00	29.85	NW Current Account	Pollair Park	
07 Nov 2025	BACS	St Austell Festival of Music and Speech	Payment: St Austell Festival of Music and Speech	Grant8	0.00	250.00	NW Current Account	Misc. Projects/Grants	
07 Nov 2025	BACS	D May & Son Ltd	Payment: D May & Son Ltd	32242	0.00	405.00	NW Current Account	Other Parks and Open Spaces	
07 Nov 2025	BACS	Vincent Tractors Ltd	Payment: Vincent Tractors Ltd	187978	0.00	602.44	NW Current Account	Transport and Plant	
07 Nov 2025	BACS	ObjectiveIT Services	Payment: ObjectiveIT Services	3743	0.00	729.72	NW Current Account	General Administration	
07 Nov 2025	BACS	Borney & Jarman Ltd	Payment: Borney & Jarman Ltd	8150	0.00	717.60	NW Current Account	Library	
07 Nov 2025	BACS	St Austell BID	Payment: St Austell BID	INV-0087	0.00	3,000.00	NW Current Account	Town Centre Revitalisation Project	
07 Nov 2025	BACS	DJR Water Hygiene	Payment: DJR Water Hygiene	SI-842	0.00	200.00	NW Current Account	Multiple Categories	
07 Nov 2025	BACS	Lyreco UK Limited	Payment: Lyreco UK Limited	6724202718	0.00	105.00	NW Current Account	Other Parks and Open Spaces	
07 Nov 2025	BACS	EMS Waste Services Ltd (Masters Skips)	Payment: EMS Waste Services Ltd (Masters Skips)	316534	0.00	308.72	NW Current Account	Transport and Plant	
07 Nov 2025	BACS	Steve Andrews Tyres Ltd	Payment: Steve Andrews Tyres Ltd	SAI-47541	0.00	27.72	NW Current Account	Other Parks and Open Spaces	
07 Nov 2025	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	1247	0.00	50.35	NW Current Account	Library	
07 Nov 2025	BACS	M-R-S Communications Ltd	Payment: M-R-S Communications Ltd	1274282	0.00	78.00	NW Current Account	Library	
07 Nov 2025	BACS	APS Construction Services Limited	Payment: APS Construction Services Limited	3983	0.00	2,520.00	NW Current Account	Town Centre Revitalisation Project	
07 Nov 2025	BACS	E McCann	Payment: E McCann	Expenses Nov25	0.00	35.84	NW Current Account	Events	
07 Nov 2025	BACS	WorkNest Ltd	Payment: WorkNest Ltd	SINV092447	0.00	985.20	NW Current Account	General Administration	
07 Nov 2025	BACS	APS Construction Services Limited	Payment: APS Construction Services Limited	3958	0.00	5,984.00	NW Current Account	Priority Toilets	
07 Nov 2025	BACS	M-R-S Communications Ltd	Payment: M-R-S Communications Ltd	1273891	0.00	78.00	NW Current Account	Stable Block/Pondhu House	
07 Nov 2025	BACS	Library volunteer 1	Payment: Library Volunteer	Expenses Sep/Oct	0.00	14.40	NW Current Account	Library	
11 Nov 2025	Direct Debit	Worldpay (UK) Ltd	Worldpay (UK) Ltd	E2021174974	0.00	0.88	NW Current Account	Priority Car Park	
12 Nov 2025	Direct Debit	Alister Business Solutions	Payment: Alister Business Solutions	2786	0.00	340.87	NW Current Account	Multiple Categories	
14 Nov 2025	BACS	Elliott Window Cleaning Services	Payment: Elliott Window Cleaning Services	SAT 000075	0.00	75.00	NW Current Account	Library	
14 Nov 2025	BACS	St Austell Trader	Payment: St Austell Trader	262182	0.00	225.00	NW Current Account	Events	
14 Nov 2025	BACS	Simon Fann	Payment: Simon Fann	INV-0103	0.00	130.00	NW Current Account	Civic Ceremonial	
14 Nov 2025	BACS	Fortis Trailscapes	Payment: Fortis Trailscapes	1068574	0.00	35	708.72	NW Current Account	Other Parks and Open Spaces
14 Nov 2025	BACS	River Valley Garage	Payment: River Valley Garage	158481	0.00	328.71	NW Current Account	Transport and Plant	
14 Nov 2025	BACS	Hay Nurseries (Cornwall) Ltd	Payment: Hay Nurseries (Cornwall) Ltd	SI-15087	0.00	2	921.04	NW Current Account	Other Parks and Open Spaces
14 Nov 2025	BACS	Beaver Teeth Services	Payment: Beaver Teeth Services	1	0.00	321.80	NW Current Account	Other Parks and Open Spaces	
14 Nov 2025	BACS	Jake's Bakes	Payment: Jake's Bakes	205	0.00	39.50	NW Current Account	Civic Ceremonial	
14 Nov 2025	BACS	Maggies County Kitchen	Payment: Maggies County Kitchen	8100828541	0.00	300.00	NW Current Account	Civic Ceremonial	
14 Nov 2025	BACS	Cornwall Council	Payment: Cornwall Council	GRAI15308	0.00	485.74	NW Current Account	Priority Car Park	
14 Nov 2025	BACS	Graphique Media Solutions Ltd	Payment: Graphique Media Solutions Ltd	2025102289	0.00	690.00	NW Current Account	Town Centre Revitalisation Project	
14 Nov 2025	BACS	GAS	Payment: GAS	2025102289	0.00	875.16	NW Current Account	Multiple Categories	
14 Nov 2025	BACS	Spot-On Supplies Ltd	Payment: Spot-On Supplies Ltd	21620796	0.00	332.84	NW Current Account	Other Parks and Open Spaces	
14 Nov 2025	BACS	Ethan Stephens	Payment: Ethan Stephens	Inv14	0.00	53.90	NW Current Account	Civic Ceremonial	
14 Nov 2025	BACS	Paul Williams	Payment: Paul Williams	80262013X-202526	0.00	360.00	NW Current Account	Civic Ceremonial	
17 Nov 2025	Direct Debit	Cornwall Council	Payment: Cornwall Council	802635724-202528	0.00	3	769.00	NW Current Account	Priority Car Park
17 Nov 2025	Direct Debit	Cornwall Council	Payment: Cornwall Council	802628607-202528	0.00	1,206.00	NW Current Account	Library	
17 Nov 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC1711.25	0.00	55.00	NW Current Account	Tregonissey Lane End	
17 Nov 2025	Direct Debit	NetWest	Payment: NetWest		0.00	18.78	St Austell TC - Credit Card	General Administration	
17 Nov 2025	Direct Debit	AIBMS	Payment: AIBMS		0.00	61.40	NW Current Account	General Administration	
18 Nov 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC18.11.25	0.00	532.90	NW Current Account	Priority Car Park	
18 Nov 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC18.11.25	0.00	5.98	St Austell TC - Credit Card	General Administration	
18 Nov 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC18.11.25	0.00	90.28	St Austell TC - Credit Card	Events	
18 Nov 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC18.11.25	0.00	26.28	St Austell TC - Credit Card	Events	
19 Nov 2025	Direct Debit	Alister Business Solutions	Payment: Alister Business Solutions	E2021200982	0.00	201.83	NW Current Account	Transport and Plant	
19 Nov 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC18.11.25	0.00	141.41	St Austell TC - Credit Card	Events	
19 Nov 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC18.11.25	0.00	7.07	St Austell TC - Credit Card	General Administration	
20 Nov 2025	Credit Card	Blue Flame Heating Solutions	Payment: Blue Flame Heating Solutions	CC20.11.25	0.00	959.81	St Austell TC - Credit Card	Library	
20 Nov 2025	Direct Debit	Worldpay (UK) Ltd	Worldpay (UK) Ltd		0.00	120	NW Current Account	Priority Car Park	
21 Nov 2025	BACS	Kent County Council	Payment: Kent County Council	G10172401	0.00	546.18	NW Current Account	Library	
21 Nov 2025	BACS	APS Construction Services Limited	Payment: APS Construction Services Limited	3984	0.00	3,767.71	NW Current Account	Pollair Park	
21 Nov 2025	BACS	Coast 2 Coast Security Ltd	Payment: Coast 2 Coast Security Ltd	23174	0.00	884.00	NW Current Account	Civic Ceremonial	
21 Nov 2025	BACS	Spot-On Supplies Ltd	Payment: Spot-On Supplies Ltd	21821245	0.00	152.78	NW Current Account	Library	
21 Nov 2025	BACS	Library Volunteer 2	Payment: Library volunteer		0.00	11	70	NW Current Account	Library
21 Nov 2025	BACS	Hay Nurseries (Cornwall) Ltd	Payment: Hay Nurseries (Cornwall) Ltd	158505	0.00	1,987.28	NW Current Account	Other Parks and Open Spaces	
21 Nov 2025	BACS	APS Construction Services Limited	Payment: APS Construction Services Limited	3985	0.00	8,105.82	NW Current Account	Town Centre Revitalisation Project	
21 Nov 2025	BACS	Source for Business	Payment: Source for Business	6091951770	0.00	3,600.00	NW Current Account	Pollair Park	
21 Nov 2025	BACS	FindParkPay Ltd	Payment: FindParkPay Ltd	INV-000052	0.00	25.90	NW Current Account	Priority Car Park	
21 Nov 2025	BACS	Source for Business	Payment: Source for Business	6091951881	0.00	358.44	NW Current Account	Library	
21 Nov 2025	BACS	ITEC	Payment: ITEC	CW176908	0.00	120.90	NW Current Account	General Administration	
24 Nov 2025	Direct Debit	Biffa Waste Services Ltd	Payment: Biffa Waste Services Ltd	522C83581	0.00	57.24	NW Current Account	General Administration	
24 Nov 2025	Direct Debit	Cobalt Communication Solutions Ltd	Payment: Cobalt Communication Solutions Ltd	35963	0.00	1,420.03	NW Current Account	Other Parks and Open Spaces	
24 Nov 2025	Credit Card	Amazon EU S.a.r.l.	Payment: Amazon EU S.a.r.l.	CC24.11.25	0.00	48.57	NW Current Account	General Administration	
25 Nov 2025	BACS	Various	Payment: Various	EBP	0.00	49.57	NW Current Account	General Administration	
25 Nov 2025	Direct Debit	Alister Business Solutions	Payment: Alister Business Solutions	E2021221712	0.00	65,530.78	NW Current Account	General Administration	
27 Nov 2025	Direct Debit	Engle Power Limited	Payment: Engle Power Limited	2-05613792	0.00	136.72	NW Current Account	Transport and Plant	
27 Nov 2025	Direct Debit	Engle Power Limited	Payment: Engle Power Limited	2-05613792	0.00	553.03	NW Current Account	Other Parks and Open Spaces	

Date	Account	Debit	Credit	Balance	Category
27 Nov 2025	Direct Debit			1.20	NW Current Account
28 Nov 2025	BACS			100.19	NW Current Account
28 Nov 2025	BACS			178.78	NW Current Account
28 Nov 2025	BACS			33.60	NW Current Account
28 Nov 2025	BACS			250.00	NW Current Account
28 Nov 2025	BACS			250.00	NW Current Account
28 Nov 2025	BACS			592.50	NW Current Account
28 Nov 2025	BACS			250.00	NW Current Account
28 Nov 2025	BACS			500.00	NW Current Account
28 Nov 2025	BACS			33.60	NW Current Account
28 Nov 2025	BACS			250.00	NW Current Account
28 Nov 2025	BACS			35.00	NW Current Account
28 Nov 2025	BACS			500.00	NW Current Account
28 Nov 2025	BACS			972.78	NW Current Account
01 Dec 2025	Direct Debit			419.00	NW Current Account
01 Dec 2025	Direct Debit			54.98	NW Current Account
01 Dec 2025	Direct Debit			10.98	NW Current Account
01 Dec 2025	Direct Debit			41.85	NW Current Account
03 Dec 2025	Direct Debit			292.98	NW Current Account
03 Dec 2025	Direct Debit			504.00	NW Current Account
Total Payments				338,181.30	

ST AUSTELL TOWN COUNCIL



Councillor Vacancy Application Form

Date Form Submitted:

12/11/2025

Applicant Name:	Peter Guest
Applicant's Full Address:	 Postcode:
Telephone Number:	
E-mail Address:	
Vacancy Applied For:	St Austell – Poltair & Mount Charles Ward
Why would you like to take up a position as a member of St Austell Town Council?	<p>I now have the time and the energy to devote myself fully to this role.</p> <p>I would hope that my experience would be of some benefit to both the Town Council and the citizens of St Austell.</p>

<p>What skills and experiences do you feel you could bring to this important role?</p>	<p>After serving a 4 year term as the Cornwall Councillor for the Roche & Bugle electoral division, I feel that I have gained the requisite skills, knowledge and experience required for the role.</p> <p>During my term, I chaired various scrutiny committees, was the Chief Whip for the administration, advocated for and represented numerous residents and was heavily involved in the delivery of 2 major projects for the area, namely the St Austell link road and the Mid Cornwall Metro. I worked closely with our local M.P. the Police & Crime Commissioner and various Government Ministers, raising the profile of my Division as well as supporting, advising and assisting many local community organisations seeking funding.</p>
<p>Any further comments to the Town Council in support of your application?</p>	<p>I've kept my answers brief, but would be happy to expand on them or respond to any more questions that you may have.</p>

By submitting this form you agree to be bound by the Town Council's Code of Conduct, Standing Orders and Financial Regulations if you are successful.

You also confirm that you meet the qualification criteria set out in the co-option procedure guidance.

Signed		Date	12/11/25.
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Please return your completed form to:

Town Clerk
 St Austell Town Council
 The Stable Block
 Pondhu House
 Penwinnick Road
 St Austell
 PL25 5DP

or

Email: david.pooley@staustell-tc.gov.uk

By 12 noon on Friday 5th December 2025

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ST AUSTELL TOWN COUNCIL



Councillor Vacancy Application Form

Date Form Submitted:

18/11/2025

Applicant Name:	NATHAN HUDDY
Applicant's Full Address:	
Postcode:	
Telephone Number:	
E-mail Address:	
Vacancy Applied For:	St Austell – Poltair & Mount Charles Ward
Why would you like to take up a position as a member of St Austell Town Council?	AS A PROUD CORNISHMAN, WHO HAS BEEN BORN & BRED HERE, I HAVE A DEEP INNER CALLING TO MAKE ST AUSTELL GREAT AGAIN. MY DESIRE IS TO WORK ALONGSIDE OTHER COUNCILLORS, SO THAT WE CAN IMPROVE IT, SO PEOPLE WHO LIVE, WORK & VISIT HERE, ARE PROUD OF IT & WANT TO BE PART OF IT.

<p>What skills and experiences do you feel you could bring to this important role?</p>	<p>AFTER SERVING MY COUNTRY IN THE RAF, I BRING A LEVEL OF PROFESSIONALISM & SERVICE TO THIS ROLE. I AM A CRITICAL THINKER WHO SOLVES PROBLEMS. I ALWAYS ACT IN THE BEST INTERESTS OF THE MAJORITY & BRING INTEGRITY TO ANOTHER LEVEL. I HAVE STRONG COMMUNICATIONS (ESPECIALLY ACTIVE LISTENING) & WILL ALWAYS DO WHAT'S BEST FOR THE PEOPLE OF ST AUSTELL.</p>
<p>Any further comments to the Town Council in support of your application?</p>	<p>I FEEL THIS IS A GREAT OPPORTUNITY FOR THE COUNCIL TO BRING IN A FRESH FACE SOMEONE WHO BRING A WEALTH OF EXPERIENCE, WHO HAS SEEN OTHER PARTS OF WORLD & COUNTRY & WHO WANTS TO SHARE HIS WISDOM & KNOWLEDGE WITH THEM TO HELP IMPROVE ST AUSTELL & MAKE IT A GREAT PLACE ONCE AGAIN.</p>

By submitting this form you agree to be bound by the Town Council's Code of Conduct, Standing Orders and Financial Regulations if you are successful.

You also confirm that you meet the qualification criteria set out in the co-option procedure guidance.

Signed		Date	18/11/2025
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Please return your completed form to:

Town Clerk
 St Austell Town Council
 The Stable Block
 Pondhu House
 Penwinnick Road
 St Austell
 PL25 5DP

or

Email: david.pooley@staustell-tc.gov.uk

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By 12 noon on Friday 5th December 2025

ST AUSTELL TOWN COUNCIL



Councillor Vacancy Application Form

Date Form Submitted:

18/11/2025

Applicant Name:	Stephen D'Ombraim NOTT
Applicant's Full Address:	
	Postcode: '
Telephone Number:	
E-mail Address:	
Vacancy Applied For:	St Austell – Poltair & Mount Charles Ward
Why would you like to take up a position as a member of St Austell Town Council?	<p>I previously served in this role for two years; however, due to work commitments in Exmouth—where I maintained a weekday flat—I chose to step down at that time. As a profoundly deaf individual, I bring extensive experience working with disabled communities and am confident in my ability to effectively represent their interests. St Austell has been my lifelong home, and I am committed to contributing positively to its continued development and improvement.</p>

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<p>What skills and experiences do you feel you could bring to this important role?</p>	<ul style="list-style-type: none"> • Two years of experience as a councillor • Two years as a Co-ordinator at the Deaf Academy, supporting Deaf and SEN students aged 6 to 25 • Extensive leadership as a lifelong Scout Leader • Bachelor of Arts with First Class Honours in Criminology and Psychology • Accountancy qualifications providing expertise in financial decision-making • Treasurer for St Austell Chamber of Commerce and two Sea Cadet units <p>After losing my hearing at the age of seven due to meningitis, I have lived with disability and developed substantial insight into the experiences of disabled individuals through involvement with various charitable organisations. While I do not claim comprehensive knowledge of all disabilities given their diversity, I possess significant understanding and empathy in this field.</p>
<p>Any further comments to the Town Council in support of your application?</p>	<p>Having lived in St Austell and its surrounding areas since I was one year old—now aged 66, with only brief periods spent elsewhere—I am deeply committed to this community. Currently, the town faces significant financial challenges because of the absence of heavy industry and a heavy reliance on tourism; as a result, many residents are struggling more than they have in years past.</p> <p>To revitalise the town and encourage visitors, we need to go beyond superficial solutions like simply hanging banners over unsightly areas. Instead, we should take proactive steps to fill empty shop spaces, perhaps by encouraging the creation of smaller retail units with affordable rents and rates for independent shop owners. This approach could help restore vitality to the town centre.</p> <p>Additionally, it is essential that disabled individuals receive proper support. By setting high standards for accessibility and service, we can foster greater respect for our town and make it more welcoming for everyone.</p>

By submitting this form you agree to be bound by the Town Council's Code of Conduct, Standing Orders and Financial Regulations if you are successful.

You also confirm that you meet the qualification criteria set out in the co-option procedure guidance.

Signed		Date	18/11/2025
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Please return your completed form to:

Town Clerk
 St Austell Town Council
 The Stable Block
 Pondhu House
 Penwinnick Road
 St Austell
 PL25 5DP

or

Email: david.pooley@staustell-tc.gov.uk

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