

St Austell Town Council



To: All Members of St Austell Town Council

Dear Councillor

You are summoned to attend the **Meeting of St Austell Town Council** to be held in **The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD** on **Monday 27th January 2025** at **6pm**.


David Pooley
Town Clerk

21st January 2025

Tel 01726 829859
e-mail: david.pooley@staustell-tc.gov.uk
Website: www.staustell-tc.gov.uk

AGENDA

1.	Apologies for absence (Purpose: To accept apologies for non-attendance).	
2.	Declarations of interest and gifts or hospitality received. (Purpose: To receive declarations of Members' interests and gifts or hospitality received).	
3.	Dispensations (Purpose: To consider requests for dispensations).	

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

4.	Minutes of Meeting held on 9th December 2024 (Purpose: to agree that the minutes of the above meeting be signed as a correct record).	Pages 1 - 8
5.	Matters to note (Purpose: A verbal update from the Town Clerk on the actions taken since the last meeting). Note: No decision may be made under this agenda item.	
6.	Mayor's announcements (Purpose: To receive an update from the Mayor on his engagements and any other civic matters).	
7.	Public Participation (Purpose: To invite members of the public to address the meeting in relation to the business to be carried out at the meeting).	
8.	Members' questions (10 minutes maximum) A Member may ask the Mayor or the Clerk any question concerning the business of the Council, provided 3 clear days notice of the question has been given to the person to whom it is addressed. Every question shall be put and answered without discussion. A person to whom a question is put may decline to answer or undertake to provide a full answer within a timescale agreed with the Member. They may also agree to accept a question after the deadline.	

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9.	Helen Toms – Community Safety Officer (Mid Cornwall) (Purpose: To receive an update on the work of the Community Safety Team in St Austell).	
10.	Small Grants Scheme (Purpose: To consider a grant application from 169 (St Blazey) Sqn, RAF Air Cadets). (Application attached).	Pages 9-12
11.	Draft Work Plan – 2024/2026 (Purpose: To review and approve a draft work plan for the period 2024/2026).(Draft attached).	Pages 13-18
12.	Consultation paper – Strengthening the standards and conduct framework for local authorities in England (Purpose: To consider a Government consultation paper).(Paper attached).	Pages 19-46
13.	Members appointed to outside bodies update reports (Purpose: To receive reports of any relevant information from Members appointed to outside bodies).	
14.	Cornwall Councillor update reports (Purpose: To receive reports of any relevant information from local Cornwall Councillors). (Councillor Double – attached).	Pages 47-48
15.	Climate and Environment Committee (Purpose: To note the minutes of the Climate and Environment Committee held on 20 th January 2025). (To follow).	

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16.	Planning and Regeneration Committee (Purpose: To note the minutes of the Planning and Regeneration Committee held on 6 th January 2025). (Attached).	Pages 49-54
17.	Schedule of Payments (Purpose: To receive a schedule of payments from 30 th November 2024 to 17 th January 2025). (Schedule attached).	Pages 55-60
18.	Draft Schedule of Meetings (Purpose: To review and approve the calendar of meetings from May 2025 to May 2026).	Pages 61-62
20.	St Austell Town Centre Revitalisation Project (Purpose: To receive an update on the Town Centre Revitalisation Projects).	
21.	Dates of Meetings (Purpose: To note date of future Town Council Meeting: 17 th March 2025).	

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MINUTES of the MEETING of ST AUSTELL TOWN COUNCIL held on MONDAY 9th DECEMBER 2024 in The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD at 6pm.

Present: Councillors: Brown, Bull, Cohen, Double, Fox, Gray, Hamilton, Kimber, Lanxon, Pears, Preece, Rowse, Stephens, Styles, Thompson and Young.

In attendance: David Pooley (Town Clerk), Sara Gwilliams (Deputy Town Clerk).

C/24/92) Apologies for Absence

Apologies for absence were received from Councillors: Clemo, Guest, Pearce and French.

C/24/93) Declarations of interests and gifts or hospitality received

None.

C/24/94) Dispensations

There were no requests for a dispensation.

C/24/95) Minutes of Meeting held on 14th October 2024

It was **RESOLVED** that the minutes of the meeting held on the 14th October 2024 be approved and signed as a correct record.

C/24/96) Matters to Note

The Clerk advised that following the Town Council's submission to Cornwall Council on the Leisure Framework Strategy, a response has been received from Julie Zessimedes inviting a representative from the Town Council to sit on the St Austell Hydrotherapy Pool Working Group.

It was **RESOLVED** that Councillor Thompson be appointed as the Town Council's representative on the St Austell Hydrotherapy Pool Working Group.

Further to minute number: C/24/87 the Clerk advised that the new robes arrived in time for the Remembrance Day Parade and Church Service. He added that the event has become so popular that the Holy Trinity Church has insufficient capacity to accommodate everyone and thought is being given to how the overspill can be incorporated in future years.

C/24/97) Mayor's announcements

The Mayor outlined the events and meetings he has attended since the last meeting:

18/10 - Attended the event at the library celebrating the 15th anniversary of St Austell Town Council with a photograph of all the past mayors.

26/10 - Attended the Soroptomists market event in Charlestown

10/11 - Took part in the Remembrance Sunday event which grows year on year and shows off the town in an incredibly positive light.

11/11 - Brought a wreath to St Austell Station with RBL, the deputy Lord Lieutenant and others for the Poppy train to Paddington. Later that day at 11am laid a wreath at the war memorial.

12/11 - Attended and spoke at an event at the Library where Peter Robson, who worked on the build of the library donated the RIBA award certificate that was awarded in 1960 for the Library. The RIBA certificate is the equivalent of today's Stirling Prize, highlighting the architectural value of the building.

14/11 - Visited the CCTV suite in Newquay with the Deputy Mayor, Town Clerk and Deputy Town Clerk. This is fascinating and well worth the visit to see just how good our CCTV system is and how lucky we are to have it and the team that runs it.

17/11 - Attended the legal service for the High Sheriff of Cornwall at the Cathedral in Truro.

19/11 - Visited the craft fair in the Library from which he bought a couple of items.

20/11 - Met with Richard Gray from Band of Brothers.

Met with Mid Cornwall Hub to raise awareness of Blue Light Services and Kernow Young Carers.

Met with Little Acorns in Par who supported the Market House Christmas event and are looking to expand into St Austell, providing forest schooling for children and young adults who have been or are at risk from exclusion from education.

Liaison with Annette and Bill to provide support for the Christmas event including free animated story telling in Honey's.

Meetings with Laura Langman from National Energy Association who is looking to build networks in St Austell with service providers and directly with individuals/families providing guidance, support and financial support with regard to fuel poverty.

16/11 - Attended preliminary meeting to confirm a March fundraising event at Edie's

22/11 - Attended the Holy Trinity Church Piazza Tender evaluation.

28/11 - Opened the Speech part of the St Austell Festival of Music and Speech

30/11 - Spent the day supporting the St Austell Christmas Lights switch on. Set up various stalls in the Market House, opened the event, Jenny dressed as a Christmas tree and spent the day bringing people with children to the market house to enjoy face painting, giant games, tombola, various free craft events. Then "switched" on the lights with Rewind radio. A hugely successful event enjoyed by all.

4/12 - Opened the Music part of the St Austell Festival of Music and Speech.

5/12 - With the Deputy Mayor undertook Christmas visits to Woodland Residential Care Home, North Hill Nursing Home & Trevarna Nursing Home. Will also be visiting Mount Edgcumbe Hospice, Little Harbour and St Austell Community Hospital on Wednesday.

6/12 - Attended the St Petrocs Carol Service in Truro Methodist Church

7/12 - Attended Christmas Fantasia at the White River Community Church

C/24/98) Public Participation

The member of public in attendance advised that he did not wish to speak.

C/24/99) Members' questions

There were no questions from Members.

C/24/100) Budgets 2024/25 and 2025/26

The Clerk advised that the budget before Members is reflective of the informal discussions with Councillors and staff regarding the Town Council's priorities and the views of the Finance and General Purposes Committee on the 4th November 2024. He added that after allowing for the flashing speed sign contribution and completion of the town centre revitalisation projects, the anticipated small surplus for the current financial year will accrue to the General Reserve.

The budget for the 2025/26 financial year has allowed for:

- Staffing changes approved by the Staffing Committee;
- Employer National Insurance changes and a 4% national staff pay award
- £30,000 budget for events
- May 2025 election expenses
- Security Guard provision
- £25,000 for pump priming grant applications
- £25,000 vehicle replacement
- £43,000 contingency for unforeseen expenditure

The Clerk further advised that this budget requires a 9.2% Council Tax increase which equates to 32p per week for a Band D property or 25p per week for a Band B property.

Arising from a question, the Clerk advised that the £5,000 earmarked for climate change activities directed by the Climate and Environment Committee, was not spent this year.

It was **RESOLVED** to:

1. approve the revised budget for the 2024/25 financial year as shown in Appendix 1;
2. approve the original budget as attached in Appendix 1 for the 2025/26 financial year;
3. approve the contributions to and from reserves as shown in Appendix 4.
4. authorises the Town Clerk to submit a precept request to Cornwall Council in the sum of £1,301,100 (equating to a council tax increase of £16.61 per annum or 32 pence per week) for a Band D property paying the full council tax charge;
5. approve the draft Council Tax leaflet attached at Appendix 5.

C/24/101) Enabling remote attendance and proxy voting at local authority meetings

The Clerk advised that the Government is consulting on the practicalities and implications of allowing remote and hybrid attendance and proxy voting at local authority meetings in England.

He advised that thought should be given to the resource/IT equipment implications for hybrid meetings, the potential for proxy voting to create predetermination and the meeting becoming disjointed and difficult to Chair if some Councillors and public are in the meeting room and some Councillors and public are on-line.

During discussion, the following issues were raised:

- Strong disagreement expressed for hybrid meetings;
- Strong support expressed for hybrid meetings to allow greater flexibility for Members;
- Strong concerns expressed with regard to proxy voting;
- If hybrid meetings are permitted, the need for local Councils to determine their own arrangements;
- Whether hybrid meetings could make it easier for the Government to pursue the joining up of neighbouring authorities.

It was **RESOLVED** that the Clerk should respond to the consultation on behalf of the Town Council based on the views expressed.

It was further **AGREED** that any Councillors who wanted to express a view should respond to the consultation in a personal capacity.

C/24/102) Community Infrastructure Levy (CIL) Fund application – The Meadows and Landrew Road

The Clerk advised that the Regeneration Officer and Operations Manager had submitted a CIL Fund application to Cornwall Council for playground improvements to Landrew Road and The Meadows. An application for £30,000 was submitted and an offer of £20,005 has been received. The improvements need a budget of £30,085 and with the offer of £20,005 from Cornwall Council, a £10,080 contribution from the Town Council's playground reserve (1/3rd of the cost) is required. The Clerk advised that any unforeseen expenditure with the two projects could increase the Town Council's contribution slightly.

The improvements planned for Landrew Road are safety surfacing and new swings. The improvements planned for The Meadows is a wheelchair accessible roundabout and safety surfacing. The Clerk added that the Landrew Road improvements are in progress. The Landrew Road improvements will probably be completed by Christmas and due to the procurement lead in times for the accessible play equipment, the work at the Meadows will start after Christmas.

Members welcomed the £20,005 CIL funding and supported the allocation of £10,080 funding required from the Town Council.

It was **RESOLVED** to:

1. Accept £20,005 CIL funding from Cornwall Council and contribute the balance of approximately £10,080 from the Town Council's playground reserve towards the Landrew Road and Meadows playground improvement projects;
2. Thank the Regeneration Officer for his success with the CIL funding application.

C/24/103) Cornwall Council and Town and Parish Council Elections – May 2025

The Clerk advised that Cornwall Council has commenced a campaign to encourage people to stand for Cornwall Council at the next election and asked Members if they would like to run a similar campaign for the Town Council election starting in the New Year.

It was **RESOLVED** to commence an election campaign in the New Year to encourage people to stand for St Austell Town Council at the next election.

C/24/104) Members appointed to outside bodies update reports

Councillor Brown advised that he had recently attended the CALC Larger Council's meeting in Redruth with the Deputy Town Clerk where the Cornwall Council Leisure Framework document and Mayors' Meetings/Statement of Devolution were the main topics of discussion. The Leisure Framework was criticised for a variety of reasons and concern was expressed with regard to the governance of the Mayors' meetings. The need to bring in a democratic mechanism to enable the Statement of Devolution to be considered by Town and Parish Councils was also discussed.

Councillor Brown added that he attended the CALC AGM in November and unfortunately due to sickness and a technical issue the discussion on remote attendance/proxy meetings and a presentation on emergency resilience did not take place.

Councillor Kimber advised that David Halton, Chair of the St Austell Bay Chamber of Commerce, is writing to Noah Law MP about the impact of NI changes on local businesses.

Councillor Lanxon advised that AFC St Austell has successfully secured £100,000 of Community Infrastructure Levy Funding towards their pavilion/pitch improvements.

C/24/105) Cornwall Councillor update reports

Members noted the written reports from Councillors Double and Rowse.

Councillor Pears provided an update as follows:

- AFC St Austell has received £100,000 Community Infrastructure Levy funding
- Kings Avenue has been resurfaced
- The new speed visor has been installed in Daniels Lane
- The Asda underpass has new drains and is due to have a re-paint
- 72 enforcement patrols outside of normal hours have been undertaken at Clifden Road between January and March this year and no issues have been identified.

Arising from the above Councillor Fox advised that the same cars are consistently parking in the bay nearest the traffic lights on Clifden Road for long periods of time.

Councillor Pears agreed to take the matter up with enforcement officers.

C/24/106) Climate and Environment Committee

It was **RESOLVED** to note the minutes of the Climate and Environment Committee meeting held on 21st October 2024.

C/24/107) Finance and General Purposes Committee

It was **RESOLVED** to note the minutes of the Finance and General Purposes Committee meeting held on 4th November 2024 and approve the **RECOMMENDATIONS** contained therein.

C/24/108) Community Committee

The Clerk referred Members to minute number CC/24/35 – Small Grants Scheme (Market House).

It was **RESOLVED** to approve a grant in the sum of £1,000 to the Market House for funding towards the re-building and refurbishment of the Trudgeon Pipe Organ.

The Clerk referred Members to minute number CC/24/36 – White River Project.

Councillor Gray advised that he was willing to be a Town Council representative on the White River Project Working Group.

It was **RESOLVED** that Councillor Gray be nominated as the second Town Council representative on the White River Project Working Group.

Councillor Bull referred to minute number CC/24/34 – Adult Education and advised that she had been contacted by tutors and learners of the Robartes Place Adult Education Centre who are very upset by the proposed closure of the facility which currently has 62 learners. She advised that many of the users are vulnerable and unable to travel to St Dennis or Bodmin as suggested. She advised that she has been told that the facility is closing at Christmas and expressed a view that the closure of the service could end up costing Cornwall Council and other agencies more money due to the knock-on effect in terms of additional pressures on the benefits system, homelessness and the NHS. She suggested that a letter is sent to Cornwall Council's Adult Education service outlining the Town Council's objection to the proposal, a request to pause the process and a further briefing for Town Councillors.

During discussion, the following was raised:

- Concern that the opportunity was missed to raise these issues with Ms Sleeman and Mr Sweetzer-Sturt when they attended the November Community Committee meeting;
- Concern that the devolution deal negotiated with the government could result in a lesser service for Cornwall;

- Concern that the Adult Education Service is not moving into White River Place as originally proposed which combined with the CAB not moving in, leaves fewer public facing services in the new offices;
- The positive discussions taking place with Cornwall College to provide an adult education service;
- Concern that there would be no pastoral support if the service provision changed;
- Concern that the closure would disadvantage vulnerable adults;
- Concern that the service is due to close at Christmas.

It was **RESOLVED** to write to the Cornwall Adult Education service to outline the Town Council's objection to the proposed closure of the service in St Austell and request that the process is paused and a meeting is convened with the Town Council to discuss a positive way forward for the individuals in the current system and the long term future of the Adult Education service in St Austell.

Councillors Kimber and Rowse abstained from voting on this item

It was **RESOLVED** to note the minutes of the Community Committee meeting held on the 25th November 2024.

Councillors Double, Kimber, Pears and Rowse left the meeting

C/24/109) Planning and Regeneration Committee

Planning and Regeneration Committee Minutes – 28th November 2024

It was **RESOLVED** to note the minutes of the Planning and Regeneration Committee meeting on the 28th November 2024.

Planning and Regeneration Committee Minutes – 2nd December 2024

The Chair of the Planning and Regeneration Committee asked that under minute number P/24/11 (St Austell Town Centre Revitalisation Partnership) reference be made to the outstanding landscaping proposals as outlined by the consultants at the Partnership meeting.

It was **RESOLVED** subject to the above amendment, to note the minutes of the Planning and Regeneration Committee meeting held on 2nd December 2024.

C/24/110) Schedule of Payments

It was **RESOLVED** that the Schedule of Payments for the period 3rd October 2024 to 29th November 2024 totalling £253,897.69 and the transfers between Bank Accounts totalling £3,727.33 be approved.

C/24/111) St Austell Town Centre Revitalisation Project

The Clerk provided an update as follows:

Banner

The final design has been chosen by the public and the Regeneration Officer is confirming the final design with the building owners/leaseholders, the designer and Parc Signs. The project is still on target to be completed early next year.

Church Piazza

The tender process for delivery of the project has been completed and APS Construction has been appointed as the preferred contractors. The final permissions in the form of Listed Building Consent and a church faculty are awaited.

Rooftop Garden

A contract has just been let for a fire regulation report which will form part of the final report.

Student accommodation

Matthew Vowels has been appointed to take this project forward and it is progressing well. Early indications suggest that there is a reasonable demand for student accommodation in the town which is encouraging.

Highways Project

Cornwall Council Highways and Cormac have started the project with a progress review due in January 2025.

Duke Street

A draft design for Duke Street is expected before Christmas.

C/24/112) Dates of Meetings

It was noted that the next Town Council meetings are due to take place on 27th January 2025 and 17th March 2025.

The meeting closed at 7.38pm.



Small Grants Scheme

Application Form

PART B

1. Your organisation

Name of Organisation	169 (St.Blazey) Sqn, RAF Air Cadets
Charity/company number (if applicable)	Charity No: Company No:
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	None
What are the aims and objectives of your organisation?	The Air Cadets is a uniformed youth group with ages from 12 years old to 20 years old. We offer lots of different activities linked to the Royal Air Force and Aviation instilling fun, adventure, respect and discipline to give young people experiences and qualifications which they may not be able to get in Civilian life

PLEASE LEAVE THIS PAGE BLANK



Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)	As an all inclusive organisation we recruit any young person regardless of any disability or educational additional need. We have a zero tolerance approach to any form of bullying and have robust procedures and policies in our ACP4 Children and Safeguarding policy
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2. Purpose for which the grant is sought

Project title:	Replacement of old and broken IT and Training Equipment
Description of project (please continue on a separate sheet if necessary):	To deliver the full cadet training experience we need up to date computer and training aids which cost a lot of money. Our old systems will not run certain mandatory training programs we use so need new replacements as a matter of urgency
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	Most of our cadets 60% live within the parishes of St.Austell. We are also an activity hub which other squadrons use especially our sister unit 1225 (St.Austell) Squadron so will benefit at least 75 St. Austell young people and volunteers
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	As we work with young people, we have robust policies within ACP4 and also DBS and BPSS staff to a high standard with enhanced checks and training.

3. Finance

What is the total cost of the project?	£5000
Amount of grant applied for (Up to £250) *	£250
Have you previously received a grant from St Austell Town Council?	No

<p>If “Yes” please indicate:</p> <p>a) When b) Amount received c) For what purpose</p>	
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* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
Cornwall Council Community Chest	£250	Yes	Not as of yet

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	Yes
A copy of your constitution (or similar document showing the organisation's status)	Yes
A copy of your organisation's latest set of accounting statements (if any exist)	Yes

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

Through publicity on our Facebook and Instagram feeds

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk

Work Plan 2024-2026

Action	Responsible Officer/Committee	Deadline	Progress
Implement winter maintenance programme	Operations Manager Community Committee	November 2024	Winter maintenance underway
Recruit additional officer to support library and office	Town Clerk/Deputy Town Clerk Staffing Committee	December 2024	Job advertised and filled.
Complete feasibility work and finalise report for Vicarage Place Rooftop Garden project in accordance with SPF grant conditions	Town Clerk Council	December 2024	Report anticipated in January 2025
Instal new CCTV cameras as approved by Council	Town Clerk Council	January 2025	Order placed
Organise a Climate Awareness Event at the Library	Deputy Town Clerk/Library Manager Climate & Environment Committee	March 2025	Library Manager looking at dates.
Achieve LCAS Quality Status	Town Clerk/Deputy Town Clerk Council	March 2025	Foundation Level Achieved – summer 2018. Work commenced on Gold status.
Review funding arrangements for security personnel	Town Clerk Council	March 2025	Awaiting OPCC decision on future funding.

Action	Responsible Officer/Committee	Deadline	Progress
Complete feasibility study for provision of student accommodation in High Cross Street	Town Clerk Council	March 2025	Ongoing.
Replace banners in town centre in accordance with grant conditions	Town Clerk Regeneration Officer Council	March 2025	Contract let.
Complete the development of a piazza at the Holy Trinity Church	Town Clerk Regeneration Officer Council	March 2025	Tenders received. Final permissions awaited.
Re-surfacing at Priory Car Park	Operations Manager Finance & General Purposes Committee	March 2025	
Delivery of improvements to Landrew Road Park and The Meadows utilising CIL Funding.	Town Clerk/Operations Manager Council	March 2025	Completion anticipated end of February 2025.
Design and implement a programme of events across the Parish.	Deputy Town Clerk/Library & Projects Officer Community Committee	May 2025	Being progressed.
Arrange Mayor Making event	Deputy Town Clerk/Admin Assistant Finance & General Purposes Committee	June 2025	Being progressed.

Action	Responsible Officer / Committee	Deadline	Progress
Arrange external decoration of Library	Deputy Town Clerk Operations Manager Finance & General Purposes Committee	June 2025	To be progressed in the spring.
Support the Literary Festival for St Austell	Deputy Town Clerk/Library Manager Community Committee	June 2025	Library supporting.
Attract and induct new councillors	Town Clerk/Deputy Town Clerk Council	February 2025	Election due 1.5.25
Introduce additional planting to "green" Priory Car Park	Operations Manager Community Committee	June 2025	Spring 2025
Upgrade Priory toilet doors/locking systems	Operations Manager Finance & General Purposes Committee	June 2025	Prices/options to be sought
Review Town Council Climate Change Action Plan	Town Clerk Deputy Town Clerk Operations Manager Climate & Environment Committee	July 2025	Reviewed regularly.
Contribute to development plans for Penwinnick Road site	Town Clerk Deputy Town Clerk Planning and Regeneration Committee	July 2025	Contact from Treveth expected March/April.

Action	Responsible Officer / Committee	Deadline	Progress
Ensure that adequate resources are in place for a proposed Mayor's Fun Day on 14.08.25	Deputy Town Clerk/Library & Projects Officer Council	August 2025	Funding identified.
Help to attract funding and delivery of phase 2 of Holy Trinity Church grounds improvement	Town Clerk Regeneration Officer Council	August 2025	Church progressing.
Implement a programme of engagement with young people	Deputy Town Clerk/Library & Projects Officer Community Committee	August 2025	Work commenced.
Undertake annual review of staffing structure and remuneration	Town Clerk Deputy Town Clerk Operations Manager Staffing Committee	September 2025	
Secure the future operational base of St Austell Town Council beyond the lease termination in 2025	Town Clerk Council	September 2025	Discussions to commence shortly.
Secure meeting facilities for Town Council meetings	Town Clerk Deputy Town Clerk Finance & General Purposes Committee	September 2025	Awaiting completion of new CC offices
Consider a programme of vehicle replacements	Town Clerk/Operations Manager Council	October 2025	For consideration when setting the 2026/27 budget.

Action	Responsible Officer/Committee	Deadline	Progress
Repair safety surfacing at Thornpark Road Park	Operations Manager Finance & General Purposes Committee	November 2025	
Arrange Remembrance Day Parade and Service	Deputy Town Clerk/Admin Assistant Finance & General Purposes Committee	November 2025	
Review the effectiveness of the ASB joint working arrangements	Town Clerk Deputy Town Clerk Council	December 2025	
Review effectiveness and management of CCTV system	Town Clerk Council	December 2025	
Lobby Cornwall Council to improve IT facilities in the library	Town Clerk Deputy Town Clerk Finance and General Purposes Committee	December 2025	
Engage with consultation re Blantyre site to achieve a good extra care scheme	Town Clerk Council	December 2025	
Support the White River Project and identify ways in which it might benefit St Austell parish	Town Clerk Council	December 2025	
Review Parking charges and signage	Town Clerk Operations Manager Council	December 2025	

Action	Responsible Officer/Committee	Deadline	Progress
Negotiate the replacement of the library boiler	Town Clerk Deputy Town Clerk Finance and General Purposes Committee	January 2026	Boiler nearing end of life. CC advised.
Implement a programme of community events in the Library	Deputy Town Clerk/Library Manager Finance and General Purposes Committee	March 2026	Working with SALSA to deliver
Complete new lease with St Austell Bowls Club	Town Clerk Council	March 2026	
Continue to identify ways in which the town centre can be enhanced and improved economically	Town Clerk Council	Ongoing	Ongoing discussions with CC regarding vacant units.
Monitor and identify funding opportunities generally	Town Clerk Council	Ongoing	SPF announced. Guidelines awaited from CC.
Monitor changes to national planning guidance and feed into any relevant work relating to the Cornwall Local Plan and site allocations	Town Clerk Deputy Town Clerk Planning and Regeneration Committee	Ongoing	Consultation from CC awaited.



Ministry of Housing,
Communities &
Local Government

Open consultation

Strengthening the standards and conduct framework for local authorities in England

Published 18 December 2024

Applies to England

Contents

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2. Ministerial foreword
3. Background: Standards and Conduct framework and sanctions arrangements
4. Who we would like to hear from
5. Strengthening the Standards and Conduct framework
6. Introducing the power of suspension with related safeguards
7. Public Sector Equality Duty

Annex A: Personal data



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1. Scope of this consultation

Topic of this consultation

This consultation seeks views on introducing a mandatory minimum code of conduct for local authorities in England, and measures to strengthen the standards and conduct regime in England to ensure consistency of approach amongst councils investigating serious breaches of their member codes of conduct, including the introduction of the power of suspension.

Scope of this consultation

The Ministry of Housing, Communities and Local Government (MHCLG) is consulting on introducing strengthened sanctions for local authority code of conduct breaches in England.

This includes all 'relevant authorities' as defined by Section 27(6) of the Localism Act 2011, which includes:

- a county council
- a unitary authority
- London borough councils
- a district council
- the Greater London Authority
- the London Fire and Emergency Planning Authority
- the Common Council of the City of London in its capacity as a local authority or police authority
- the Council of the Isles of Scilly
- parish councils
- a fire and rescue authority in England constituted by a scheme under section 2 of the Fire and Rescue Services Act 2004 or a scheme to which section 4 of that Act applies,
- a joint authority established by Part 4 of the Local Government Act 1985, an economic prosperity board established under section 88 of the Local Democracy, Economic Development and Construction Act 2009
- a combined authority established under section 103 of that Act,
- a combined county authority established under section 9(1) of the Levelling Up and Regeneration Act 2023
- the Broads Authority

- a National Park authority in England established under section 63 of the Environment Act 1995

It does not cover:

- police and crime commissioners
- internal drainage boards
- any other local authority not otherwise defined as a 'relevant authority' above

All references to 'members' refer to elected members, mayors, co-opted and appointed members of each of the 'relevant authorities' defined above.

Geographical scope

The questions in this consultation paper apply to all relevant local authorities in England as defined above.

They generally do not apply to authorities in Wales, Scotland or Northern Ireland, except in relation to Police and Crime Panels in Wales.

Impact assessment

We will produce a full Public Sector Equality Duty (PSED) assessment, and all necessary impact assessments, as the policy proposals develop further following this consultation.

Basic information

This is an open consultation. We particularly seek the views of individual members of the public; prospective and current elected members/representatives; all relevant local authorities defined above; and those bodies that represent the interests of local authority members/representatives at all levels.

Body responsible for the consultation

The Local Government Capacity and Improvement Division of the Ministry of Housing, Communities and Local Government is responsible for

conducting this consultation.

Duration

This consultation will last for 10 weeks from 18 December 2024.

Enquiries

For any enquiries about the consultation please contact:

LGstandardsreform@communities.gov.uk

How to respond

You can only respond to this call for evidence through our online consultation platform, [Citizen Space \(https://consult.communities.gov.uk/local-government-standards-and-conduct/strengthening-the-standards-and-conduct-framework\)](https://consult.communities.gov.uk/local-government-standards-and-conduct/strengthening-the-standards-and-conduct-framework).

2. Ministerial foreword

The government is determined to fix the foundations of local government so councils can sustainably provide decent public services and shape local places, and so elected representatives can be fully accountable to the public they serve. Doing so is critical to national renewal, our missions, and our plans to push power out of Westminster and into the hands of local people with skin in the game.

At the core of this agenda is a plan to make local government across England fit, legal, and decent – so that councils have the backing from central government to deliver the high standards and strong financial management that they strive for, without needless micromanagement of day-to-day local decision-making. This plan includes:

- fixing our broken audit system
- improving oversight and accountability
- giving councils genuine freedoms to work for, and deliver in the best interests of, their communities
- improving the standards and conduct regime

This consultation is focused on the proposed reforms to the standards and conduct regime that will contribute to making sure England is covered by effective local and strategic authorities that are well-governed, with high standards met and maintained.

It is an honour and a privilege to be elected as a member and with it comes an individual and collective responsibility to consistently demonstrate and promote the highest standards of conduct and public service.

Members take decisions affecting critical local services such as social care, education, housing, planning, licensing, and waste collection. With greater devolution, local authorities will increasingly be taking decisions to shape local transport, skills, employment support, and growth. Decisions that are the responsibility of members impact virtually every citizen's life at some level, and the electorate has a right to expect that it can trust its local elected members to uphold the highest ethical standards and act in the best interests of the communities they serve.

I strongly believe that the vast majority of local elected members maintain high standards of conduct and that they are driven by duty and service. I believe that people stand for elected office in their local communities with the best intentions to act in the interests of those communities, bringing an energy and commitment to working collaboratively, creatively, and respectfully.

Members, officers, reporters and members of public are entitled to support and participate in the local democratic process in the confidence that high standards are maintained. This government wants to celebrate the positive power of public service and, in doing so, we want to give individual authorities appropriate and proportionate means to deal with misconduct effectively and decisively when it does occur. We also want to ensure that anyone can rightly feel confident about raising an issue under the code of conduct whether it impacts them personally and/or is a code conduct breach that brings the reputation of the council into disrepute.

With approximately 120,000 councillors in England across all types and tiers of local government, we know there are rare instances of misconduct.

Robust political debate is part of our democratic system, but we know from local councils that there are examples of bullying, harassment or other misconduct, when from even a very small minority of members can have a seriously destabilising effect, potentially bringing a council into disrepute and distracting from the critical business of delivering for residents.

This government is committed to working with local and regional government to establish partnerships built on mutual respect, genuine collaboration and meaningful engagement. Our ambition is to create a rigorous standards and conduct framework that will actively contribute to ensuring that local government throughout the country is fit, legal, and decent. With this in mind, this consultation seeks your views on a range of proposals to give local leaders the tools they need to establish and maintain a strong and ethical public service and democratic culture, and the people they serve the confidence that local democracy works for them.

3. Background: Standards and Conduct framework and sanctions arrangements

The [Localism Act 2011](#)

(<http://www.legislation.gov.uk/ukpga/2011/20/part/1/chapter/7/enacted>)^[footnote 1] established the current standards and conduct framework for local authorities.

The current regime requires every local authority to adopt a code of conduct, the contents of which must as a minimum be consistent with the 7 'Nolan' [principles of standards in public life](#) (<https://www.gov.uk/government/publications/the-7-principles-of-public-life>) (selflessness, integrity, objectivity, accountability, openness, honesty and leadership), and set out rules on requiring members to register and disclose pecuniary and non-pecuniary interests. Beyond these requirements, it is for individual councils to set their own local code. The Local Government Association (LGA) published an [updated model code of conduct and guidance](#) (<https://www.local.gov.uk/publications/local-government-association-model-councillor-code-conduct-2020>) in 2021, which councils can choose whether to adopt or not.

Every authority must also have in place arrangements under which it can investigate allegations of breaches of its code of conduct and must consult at least one independent person before coming to decisions. These decisions are normally taken in one of two ways depending on an authority's specific arrangements. The decision can be made by full council following advice from their standards committee (or equivalent). Alternatively, the decision can be made by the standards committee if they have been given the power to do so. Although a standards committee may contain unelected independent members and co-opted members, only principal councils' elected members may vote in a decision-making standards committee.

There is no provision in current legislation for a sanction to suspend a councillor found to have breached the code of conduct. Sanctions for member code of conduct breaches are currently limited to less robust measures than suspension, such as barring members from Cabinet, Committee, or representative roles, a requirement to issue an apology or undergo code of conduct training, or public criticism. Local authorities are also unable to withhold allowances from members who commit serious breaches of their code of conduct, and there is no explicit provision in

legislation for councils to impose premises bans or facilities withdrawals where they consider that it might be beneficial to do so.

The government considers that the current local authority standards and conduct regime is in certain key aspects ineffectual, inconsistently applied, and lacking in adequate powers to effectively sanction members found in serious breach of their codes of conduct.

4. Who we would like to hear from

Responses are invited from local authority elected members and officers from all types and tiers of authorities, and local authority sector representative organisations. We are also particularly keen to hear from those members of the public who have point of view based on their interest in accessing local democracy in their area or standing as a candidate for local government at any tier to represent their local community at some future point.

Please be assured that all responses to this consultation are anonymous, and no information will be disclosed in any future published response to the consultation, or reporting of the consultation results, that will compromise that anonymity.

Question 1

Please tick all that apply - are you responding to this consultation as:

a) an elected member – if so please indicate which local authority type(s) you serve on

- Town or Parish Council
- District or Borough Council
- Unitary Authority
- County Council
- Combined Authority / Combined County Authority
- Fire and Rescue Authority
- Police and Crime Panel
- Other local authority type - please state

b) a council officer – if so please indicate which local authority type

- Town or Parish Council
- District or Borough Council

- Unitary Authority
- County Council
- Combined Authority / Combined County Authority
- Fire and Rescue Authority
- Police and Crime Panel
- Other local authority type - please state

c) a council body – if so please indicate which local authority type

- Town or Parish Council
- District or Borough Council
- Unitary Authority
- County Council
- Combined Authority / Combined County Authority
- Fire and Rescue Authority
- Police and Crime Panel
- Other local authority type - please state

d) a member of the public

e) a local government sector body – please state

5. Strengthening the Standards and Conduct framework

a) Mandatory minimum prescribed code of conduct

The government proposes to legislate for the introduction of a mandatory minimum code of conduct which would seek to ensure a higher minimum standard of consistency in setting out the behaviours expected of elected members. The government will likely set out the mandatory code in regulations to allow flexibility to review and amend in future, this will also provide the opportunity for further consultation on the detail.

Codes of conduct play an important role in prescribing and maintaining high standards of public service, integrity, transparency, and accountability. At their best, they establish clear guidelines for behaviour and expectations that members always act ethically in the public's best interest. Currently,

there is significant variation between adopted codes, ranging from those who choose to adopt the LGA's full model code to those who simply conform with the minimum requirement of restating the Nolan principles.

A prescribed model code which covers important issues such as discrimination, bullying, and harassment, social media use, public conduct when claiming to represent the council, and use of authority resources could help to uphold consistently high standards of public service in councils across the country and convey the privileged position of public office. It could also provide clarity for the public on the consistent baseline of ethical behaviour they have a right to expect.

We would be interested in understanding whether councils consider there should be flexibility to add to the prescribed code to reflect individual authorities' circumstances. They would not be able to amend the mandatory provisions.

Question 2

Do you think the government should prescribe a mandatory minimum code of conduct for local authorities in England?

- Yes
- No
- If no, why not? [Free text box]

Question 3

If yes, do you agree there should be scope for local authorities to add to a mandatory minimum code of conduct to reflect specific local challenges?

- Yes – it is important that local authorities have flexibility to add to a prescribed code
- No – a prescribed code should be uniform across the country
- Unsure

Question 4

Do you think the government should set out a code of conduct requirement for members to cooperate with investigations into code breaches?

- Yes
- No
- Unsure

b) Standards Committees

Currently, there is no requirement for local authorities to constitute a formal standards committee. The only legal requirement is for local authorities to have in place 'arrangements' to investigate and make decisions on allegations of misconduct.

The government believes that all principal authorities should be required to convene a standards committee. Formal standards committees would support consistency in the handling of misconduct allegations, applying the same standards and procedures to all cases and providing a formal route to swiftly identify and address vexatious complainants. Furthermore, having a formal standards committee in place could support the development of expertise in handling allegations of misconduct, leading to more informed decision-making. Removing the scope for less formal and more ad hoc arrangements would also enhance transparency and demonstrate to the public that standards and conduct issues will always be dealt with in a structured and consistent way.

This section of the consultation seeks views on two specific proposals to enhance the fairness and objectivity of the standards committee process. Firstly, it considers whether standards committee membership would be required to include at least one Independent Person, as well as (where applicable^{[footnote 2](#)}) at least one co-opted member from a parish or town council. Secondly, it seeks views on whether standards committees should be chaired by the Independent Person.

Question 5

Does your local authority currently maintain a standards committee?

- Yes
- No
- Any further comments [free text box]

Question 6

Should all principal authorities be required to form a standards committee?

- Yes
- No
- Any further comments [free text box]

Question 7

In most principal authorities, code of conduct complaints are typically submitted in the first instance to the local authority Monitoring Officer to

triage, before referring a case for full investigation. Should all alleged code of conduct breaches which are referred for investigation be heard by the relevant principal authority's standards committee?

- Yes, decisions should only be heard by standards committees
- No, local authorities should have discretion to allow decisions to be taken by full council
- Unsure

Question 8

Do you agree that the Independent Person and co-opted members should be given voting rights?

- Yes – this is important for ensuring objectivity
- No – only elected members of the council in question should have voting rights
- Unsure

Question 9

Should standards committees be chaired by the Independent Person?

- Yes
- No
- Unsure

Question 10

If you have further views on ensuring fairness and objectivity and reducing incidences of vexatious complaints, please use the free text box below.

[Free text box]

c) Publishing investigation outcomes

To enhance transparency, local authorities should, subject to data protection obligations, be required to publish a summary of code of conduct allegations, and any investigations and decisions. This will be accompanied with strong mechanisms to protect victims' identity to ensure complainants are not dissuaded from coming forward for fear of being identified,

There may be a range of views on this, as publishing the outcome of an investigation that proves there is no case to answer could still be considered damaging to the reputation of the individuals concerned, or it could be considered as helpful in exposing instances of petty and vexatious complaints.

Question 11

Should local authorities be required to publish annually a list of allegations of code of conduct breaches, and any investigation outcomes?

- Yes - the public should have full access to all allegations and investigation outcomes
- No - only cases in which a member is found guilty of wrongdoing should be published
- Other views – text box

d) Requiring the completion of investigations if a member stands down

In circumstances where a member stands down during a live code of conduct investigation, councils should be required to conclude that investigation and publish the findings. The government is proposing this measure to ensure that, whilst the member in question will no longer be in office and therefore subject to any council sanction, for the purposes of accountability and transparency there will still be full record of any code of conduct breaches during their term of office.

Question 12

Should investigations into the conduct of members who stand down before a decision continue to their conclusion, and the findings be published?

- Yes
- No
- Unsure

e) Empowering individuals affected by councillor misconduct to come forward

The government appreciates that it can often be difficult for those who experience misconduct on the part of elected members, such as bullying and harassment, to feel that it is safe and worthwhile to come forward and raise their concerns. If individuals believe there is a likelihood that their complaint will not be addressed or handled appropriately, the risk is that victims will not feel empowered to come forward, meaning misconduct continues without action. We recognise that standing up to instances of misconduct takes an emotional toll, particularly in unacceptable situations where the complaints processes are protracted and do not result in meaningful action. We are committed to ensuring that those affected by misconduct are supported in the right way and feel empowered to come forward. This section seeks feedback from local authorities with experience of overseeing council complaints procedures, or sector bodies and individuals with views on how this might be carried out most effectively. We are also keen to hear from those who work, or have worked, in local government, and who have either witnessed, or been the victim of, member misconduct.

Question 13

If responding as a local authority, what is the average number of complaints against elected members that you receive over a 12-month period?

[Number box]

Question 13a

For the above, where possible, please provide a breakdown for complaints made by officers, other elected members, the public, or any other source:

- Complaints made by officers [Number box]
- Complaints made by other elected members [Number box]
- Complaints made by the public [Number box]
- Complaints made by any other source [Number box]

Question 14

If you currently work, or have worked, within a local authority, have you ever been the victim of (or witnessed) an instance of misconduct by an elected member and felt that you could not come forward? Please give reasons if you feel comfortable doing so.

- Yes

- No
- [Free text box]

Question 15

If you are an elected member, have you ever been subject to a code of conduct complaint? If so, did you feel you received appropriate support to engage with the investigation?

- Yes
- No
- [Free text box]

Question 16

If you did come forward as a victim or witness, what support did you receive, and from whom? Is there additional support you would have liked to receive?

[Free text box]

Question 17

In your view, what measures would help to ensure that people who are victims of, or witness, serious councillor misconduct feel comfortable coming forward and raising a complaint?

[Free text box]

6. Introducing the power of suspension with related safeguards

The government believes that local authorities should have the power to suspend councillors for serious code of conduct breaches for a maximum of 6 months, with the option to withhold allowances and institute premises and facilities bans where deemed appropriate. This section of the consultation explores these proposed provisions in greater detail.

While the law disqualifies certain people from being, or standing for election as, a councillor (e.g. on the grounds of bankruptcy, or receipt of a custodial sentence of 3 months or more, or it subject to the notification requirements of the Sexual Offences Act 2003 - meaning on the sex offenders register) councillors cannot currently be suspended or disqualified for breaching their code of conduct.

Feedback from the local government sector in the years since the removal of the power to suspend councillors has indicated that the current lack of meaningful sanctions means local authorities have no effective way of dealing with more serious examples of member misconduct.

The most severe sanctions currently used, such as formally censuring members, removing them from committees or representative roles, and requiring them to undergo training, may prove ineffective in the cases of more serious and disruptive misconduct. This may particularly be the case when it comes to tackling repeat offenders.

The government recognises that it is only a small minority of members who behave badly, but the misconduct of this small minority can have a disproportionately negative impact on the smooth running of councils. We also appreciate the frustration members of the public and councillors can feel both in the inability to deal decisively with cases of misconduct, and the fact that offending members can continue to draw allowances.

Question 18

Do you think local authorities should be given the power to suspend elected members for serious code of conduct breaches?

- Yes – authorities should be given the power to suspend members
- No – authorities should not be given the power to suspend members
- Unsure

Question 19

Do you think that it is appropriate for a standards committee to have the power to suspend members, or should this be the role of an independent body?

- Yes - the decision to suspend for serious code of conduct breaches should be for the standards committee
- No - a decision to suspend should be referred to an independent body
- Unsure
- [Free text box]

Question 20

Where it is deemed that suspension is an appropriate response to a code of conduct breach, should local authorities be required to nominate an alternative point of contact for constituents during their absence?

- Yes – councils should be required to ensure that constituents have an alternative point of contact during a councillor's suspension

- No – it should be for individual councils to determine their own arrangements for managing constituents' representation during a period of councillor suspension
- Unsure

a) The length of suspension

The Committee on Standards in Public Life recommended in their 2019 Local Government Ethical Standards^[footnote 3] (CSPL) report that the maximum length of suspension, without allowances, should be 6 months and the government agrees with this approach. The intent of this proposal would be that non-attendance at council meetings during a period of suspension would be disregarded for the purposes of section 85 of the Local Government Act 1972, which states that a councillor ceases to be a member of the local authority if they fail to attend council meetings for 6 consecutive months.

The government believes that suspension for the full 6 months should be reserved for only the most serious breaches of the code of conduct, and considers that there should be no minimum length of suspension to facilitate the proportionate application of this strengthened sanction.

Question 21

If the government reintroduced the power of suspension do you think there should be a maximum length of suspension?

- Yes – the government should set a maximum length of suspension of 6 months
- Yes – however the government should set a different maximum length (in months) [Number box]
- No – I do not think the government should set a maximum length of suspension
- Unsure

Question 22

If yes, how frequently do you consider councils would be likely to make use of the maximum length of suspension?

- Infrequently – likely to be applied only to the most egregious code of conduct breaches
- Frequently – likely to be applied in most cases, with some exceptions for less serious breaches

- Almost always – likely to be the default length of suspension for code of conduct breaches
- Unsure

b) Withholding allowances and premises and facilities bans

Giving councils the discretion to withhold allowances from members who have been suspended for serious code of conduct breaches in cases where they feel it is appropriate to do so could act as a further deterrent against unethical behaviour. Holding councillors financially accountable during suspensions also reflects a commitment to ethical governance, the highest standards of public service, and value for money for local residents.

Granting local authorities the power in legislation to ban suspended councillors from local authority premises and from using council equipment and facilities could be beneficial in cases of behavioural or financial misconduct, ensuring that suspended councillors do not misuse resources or continue egregious behaviour. Additionally, it would demonstrate that allegations of serious misconduct are handled appropriately, preserving trust in public service and responsible stewardship of public assets.

These measures may not always be appropriate and should not be tied to the sanction of suspension by default. The government also recognises that there may be instances in which one or both of these sanctions is appropriate but suspension is not. It is therefore proposed that both the power to withhold allowances and premises and facilities bans represent standalone sanctions in their own right.

Question 23

Should local authorities have the power to withhold allowances from suspended councillors in cases where they deem it appropriate?

- Yes – councils should have the option to withhold allowances from suspended councillors
- No – suspended councillors should continue to receive allowances
- Unsure

Question 24

Do you think it should be put beyond doubt that local authorities have the power to ban suspended councillors from council premises and to

withdraw the use of council facilities in cases where they deem it appropriate?

- Yes – premises and facilities bans are an important tool in tackling serious conduct issues
- No – suspended councillors should still be able to use council premises and facilities
- Unsure

Question 25

Do you agree that the power to withhold members' allowances and to implement premises and facilities bans should also be standalone sanctions in their own right?

- Yes
- No
- Unsure

c) Interim suspension

Some investigations into serious code of conduct breaches may be complex and take time to conclude, and there may be circumstances when the misconduct that has led to the allegation is subsequently referred to the police to investigate. In such cases, the government proposes that there should be an additional power to impose interim suspensions whilst and until a serious or complex case under investigation is resolved.

A member subject to an interim suspension would not be permitted to participate in any council business or meetings, with an option to include a premises and facilities ban.

We consider that members should continue to receive allowances whilst on interim suspension and until an investigation proves beyond doubt that a serious code of conduct breach has occurred or a criminal investigation concludes. The decision to impose an interim suspension would not represent a pre-judgement of the validity of an allegation.

We suggest that:

- Interim suspensions should initially be for up to a maximum of 3 months. After the expiry of an initial interim suspension period, the relevant council's standards committee should review the case to decide whether it is in the public interest to extend.

- As appropriate, the period of time spent on interim suspension may be deducted from the period of suspension a standards committee imposes.

Question 26

Do you think the power to suspend councillors on an interim basis pending the outcome of an investigation would be an appropriate measure?

- Yes, powers to suspend on an interim basis would be necessary
- No, interim suspension would not be necessary
- Any further comments [free text box]

Question 27

Do you agree that local authorities should have the power to impose premises and facilities bans on councillors who are suspended on an interim basis?

- Yes - the option to institute premises and facilities bans whilst serious misconduct cases are investigated is important
- No - members whose investigations are ongoing should retain access to council premises and facilities
- Unsure

Question 28

Do you think councils should be able to impose an interim suspension for any period of time they deem fit?

- Yes
- No
- Any further comments [free text box]

Question 29

Do you agree that an interim suspension should initially be for up to a maximum of 3 months, and then subject to review?

- Yes
- No
- Any further comments [free text box]

Question 30

If following a 3-month review of an interim suspension, a standards committee decided to extend, do you think there should be safeguards

to ensure a period of interim extension is not allowed to run on unchecked?

- Yes – there should be safeguards
- No – councils will know the details of individual cases and should be trusted to act responsibly

Question 30a

If you answered yes to above question, what safeguards do you think might be needed to ensure that unlimited suspension is not misused?

[Free text box]

d) Disqualification for multiple breaches and gross misconduct

When councillors repeatedly breach codes of conduct, it undermines the integrity of the council and erodes public confidence. To curb the risk of repeat offending and continued misconduct once councillors return from a suspension, the government considers that it may be beneficial to introduce disqualification for a period of 5 years for those members for whom the sanction of suspension is invoked on more than one occasion within a 5-year period.

This measure underlines the government's view that the sanction of suspension should only be used in the most serious code of conduct breaches, because in effect a decision to suspend more than once in a 5-year period would be a decision to disqualify an elected member. However, we consider this measure would enable councils to signal in the strongest terms that repeated instances of misconduct will not be tolerated and would act as a strong deterrent against the worst kind of behaviours becoming embedded.

Currently a person is disqualified if they have been convicted of any offence and have received a sentence of imprisonment (suspended or not) for a period of 3 months or more (without the option of a fine) in the 5-year period before the relevant election. Disqualification also covers sexual offences, even if they do not result in a custodial or suspended sentence.

Question 31

Do you think councillors should be disqualified if subject to suspension more than once?

- Yes – twice within a 5-year period should result in disqualification for 5 years
- Yes – but for a different length of time and/or within a different timeframe (in years) [Number boxes]
- No - the power to suspend members whenever they breach codes of conduct is sufficient
- Any other comments [free text box]

Question 32

Is there a case for immediate disqualification for gross misconduct, for example in instances of theft or physical violence impacting the safety of other members and/or officers, provided there has been an investigation of the incident and the member has had a chance to respond before a decision is made?

- Yes
- No
- Unsure
- [Free text box]

e) Appeals

The government proposes that:

- A right of appeal be introduced for any member subject to a decision to suspend them.
- Members should only be able to appeal any given decision to suspend them once.
- An appeal should be invoked within 5 working days of the notification of suspension; and
- Following receipt of a request for appeal, arrangements should be made to conduct the appeal hearing within 28 working days.

The government believes that were the sanction of suspension to be introduced (and potentially disqualification if a decision to suspend occurs a second time within a 5-year period) it would be essential for such a punitive measure to be underpinned by a fair appeals process.

A right of appeal would allow members to challenge decisions that they believe are unjust or disproportionate and provides a safeguard to ensure that the sanction of suspension is applied fairly and consistently.

We consider that it would be appropriate to either create a national body, or to vest the appeals function in an existing appropriate national body, and views on the merits of that are sought at questions 38 and 39 below. Firstly, the following questions test opinion on the principle of providing a mechanism for appeal.

Question 33

Should members have the right to appeal a decision to suspend them?

- Yes - it is right that any member issued with a sanction of suspension can appeal the decision
- No – a council's decision following consideration of an investigation should be final
- Unsure

Question 34

Should suspended members have to make their appeal within a set timeframe?

- Yes – within 5 days of the decision is appropriate to ensure an efficient process
- Yes – but within a different length of time (in days) [Number box]
- No – there should be no time limit for appealing a decision

The government is also keen to explore if a right of appeal should be provided, either in relation to whether a complaint proceeds to full investigation and consideration by the standards committee, or where a claimant is dissatisfied with the determination of the standards committee.

Question 35

Do you consider that a complainant should have a right of appeal when a decision is taken not to investigate their complaint?

- Yes
- No
- Unsure

Question 36

Do you consider that a complainant should have a right of appeal when an allegation of misconduct is not upheld?

- Yes
- No

- Unsure

Question 37

If you answered yes to either of the previous two questions, please use the free text box below to share views on what you think is the most suitable route of appeal for either or both situations.

[Free text box]

f) Potential for a national appeals body

There is a need to consider whether appeals panels should be in-house within local authorities, or whether it is right that this responsibility sits with an independent national body. Whereas an in-house appeals process would potentially enable quicker resolutions by virtue of a smaller caseload, empowering a national body to oversee appeals from suspended members and complainants could reinforce transparency and impartiality and help to ensure consistency of decision-making throughout England, setting precedents for the types of cases that are heard.

Question 38

Do you think there is a need for an external national body to hear appeals?

- Yes – an external appeals body would help to uphold impartiality
- No – appeals cases should be heard by an internal panel
- Any further comments [free text box]

Question 39

If you think there is a need for an external national appeals body, do you think it should:

- Be limited to hearing elected member appeals
- Be limited to hearing claimant appeals
- Both of the above should be in scope
- Please explain your answer [free text box]

7. Public Sector Equality Duty

Question 40

In your view, would the proposed reforms to the local government standards and conduct framework particularly benefit or disadvantage individuals with protected characteristics, for example those with disabilities or caring responsibilities?

Please tick an option below:

- it would benefit individuals with protected characteristics
- it would disadvantage individuals with protected characteristics
- neither

Please use the text box below to make any further comment on this question.

[Free text box]

Annex A: Personal data

The following is to explain your rights and give you the information you are be entitled to under the Data Protection Act 2018. Note that this section only refers to your personal data (your name address and anything that could be used to identify you personally) not the content of your response to the consultation.

1. The identity of the data controller and contact details of our Data Protection Officer

The Ministry of Housing, Communities and Local Government (MHCLG) is the data controller. The Data Protection Officer can be contacted at dataprotection@communities.gov.uk.

2. Why we are collecting your personal data

Your personal data is being collected as an essential part of the consultation process, so that we can contact you regarding your response and for statistical purposes. We may also use it to contact you about related matters.

3. Our legal basis for processing your personal data

The Data Protection Act 2018 states that, as a government department, MHCLG may process personal data as necessary for the effective performance of a task carried out in the public interest. i.e. a consultation.

4. With whom we will be sharing your personal data

We use a third-party platform, Citizen Space, to collect consultation responses. In the first instance, your personal data will be stored on their secure UK-based servers.

5. For how long we will keep your personal data, or criteria used to determine the retention period.

Your personal data will be held for 2 years from the closure of the consultation.

6. Your rights, e.g. access, rectification, erasure

The data we are collecting is your personal data, and you have considerable say over what happens to it. You have the right:

- a) to see what data we have about you
 - b) to ask us to stop using your data, but keep it on record
 - c) to ask to have all or some of your data deleted or corrected
 - d) to lodge a complaint with the independent Information Commissioner (ICO) if you think we are not handling your data fairly or in accordance with
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the law. You can contact the ICO at <https://ico.org.uk/> (<https://ico.org.uk/>), or telephone 0303 123 1113.

7. Your personal data will not be sent overseas

8. Your personal data will not be used for any automated decision making

9. Your personal data will be stored on a secure government IT system

Your data will be transferred to our secure government IT system as soon as possible after the consultation has closed, and it will be stored there for the standard 2 years of retention before it is deleted.

-
1. [Localism Act 2011 \(legislation.gov.uk\)](https://www.legislation.gov.uk/ukpga/2011/20/part/1/chapter/7)
(<https://www.legislation.gov.uk/ukpga/2011/20/part/1/chapter/7>)
 2. Only around 36% of the population of England is covered by a parish or town council.
 3. [Local government ethical standards: report - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/local-government-ethical-standards-report)
(<https://www.gov.uk/government/publications/local-government-ethical-standards-report>)

Cllr Anne Double – report to Town Council January 2025

If it isn't too far into the month, and I haven't seen you all before now, Happy New Year and my wish is that it is a healthy and happy one for you and your loved ones.

Not a great deal to report on given the Christmas period, but I have had my monthly catch up the council on anything relating to St Austell.

Blantyre Site

Thanks again to all those who attended the open sessions and spoke with officers on this proposal. It is an exciting development and one that I trust will be successful as a facility of this type, for extra care in St Austell, is desperately needed. I have been informed that a planning application is being worked up for submission shortly.

One Way Proposals in and around St Austell Church

Cormac is currently undertaking a feasibility study to see if this is an option – I am sure the Clerk is aware and will advise on any further developments.

White River Place

Like many, I was saddened to hear of the impending closure of New Look; as a council there is not a lot we can do this is a commercial decision and I understand many of these high street stores are closing.

The work for the Integrated Hub is progressing well and on track for services to move in by July; the one exception being the Registrar's office – they will follow but are unable to give a time at present.

Mobile Activation Speed Sign

This is now up and running and will be located in and around St Austell – the first being in Bethel, so watch your speed!

Old Carclaze School

This is up for Auction in February – so it will be interesting to see who manages to get that and hopefully we will eventually see that site restored.

Adult Education Provision

You may have seen a leaflet that has been recently distributed from the Council – I was surprised to see this – and have since been told it was an operational error and should not have been sent. Very disappointing.

As always if there is anything I can help you with or if you want to ask me anything please do get in touch. Always happy to answer any questions or queries Members may have.

MINUTES of a MEETING of ST AUSTELL TOWN COUNCIL PLANNING AND REGENERATION COMMITTEE held on MONDAY 6th JANUARY 2025 in The Registrar's Office, Carlyon Road St Austell, Cornwall, PL25 4LD at 6pm.

Present: Councillors: Brown, Bull, Cohen, Fox, Hamilton, Kimber, Lanxon, Preece, Stephens, Thompson and Young.

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk).

Also in attendance: Councillor Double.

P/24/113) Apologies for absence

Apologies for absence were received from Councillor Styles.

P/24/114) Declarations of Interest

Councillor Fox declared an interest in agenda item 7 (x) by virtue of being a Cornwall College employee.

Councillor Kimber declared an interest in agenda item 7 (vii) by virtue of a business connection.

P/24/115) Dispensations

None.

P/24/116) Minutes from the Meeting dated 2nd December 2024

It was **RESOLVED** that the minutes of the meeting held on the 2nd December 2024 be approved and signed as a correct record.

P/24/117) Matters to note

The Clerk advised that as anticipated the Town Council was notified of a licencing application for The Station which due to the absence of a Council meeting was determined under the 5-day protocol arrangements with all Members given the opportunity to comment. Cornwall Council has confirmed that no objections to the application were received.

P/24/118) Public participation

None.

P/24/119) Planning Applications

- i. **PA24/07752:** 107 Park Way St Austell Cornwall PL25 4HR. Two storey extension.

It was **RESOLVED** to make no objection to this application.

- ii. **PA24/08276:** 5 Poltair Road St Austell Cornwall PL25 4LR. Proposed annexe (non self contained) to rear of existing property to allow for additional accommodation for elderly parents.

It was **RESOLVED** to make no objection to this application subject to a condition that the dwelling is only to be used in conjunction with the host building.

- iii. **PA24/08349:** 27 Bethel Road St Austell Cornwall PL25 3HB. Certificate of lawful development for Proposed use namely construction of a single storey dining room extension to side elevation of the bungalow and construction of a porch to front elevation.

It was **RESOLVED** to make no objection to this application.

- iv. **PA24/08616:** Educational Audiology Centre Priory Road St Austell Cornwall. Advertisement consent for post signage located away from building next to the entrance drive 3mm aluminium panel and wall signage fixed to building near entrance door 3mm aluminium panel box signage.

It was **RESOLVED** to make no objection to this application.

- v. **PA24/08618:** 9 Whieldon Road St Austell Cornwall PL25 3JB. Construction of front porch, replacement single storey rear extension, solar panels, air source heat pump & replacement outbuilding.

It was **RESOLVED** to make no objection to this application subject to South West Water being satisfied with the proposal.

- vi. **PA24/08662:** 9 Morcom Close St Austell Cornwall PL25 3UF. Proposed demolition of garage and construction of replacement extension and alterations to form an extended kitchen, utility room and mobility scooter storage.

It was **RESOLVED** to make no objection to this application.

- vii. **PA24/08990:** 1-27 Trelawney House And 1-28 Piran Place Trinity Street St Austell PL25 5BQ. Upgrade external wall finishes to improve the EWS1 (external wall fire review form) rating without compliance with condition 2 in respect of decision notice PA22/07340 dated 27.09.22.

It was **RESOLVED** to make no objection to this application.

Councillor Kimber abstained from voting on this application

- viii. **PA24/09110:** 27 Meadway St Austell Cornwall PL25 4HT. Residential extension.

During discussion, concern was expressed with regard to the proximity of the extension to the boundary wall and the potential for overlooking/overbearing on the neighbouring property.

A proposal to object to the application on the grounds of the proposal being overbearing on the neighbouring property and not in keeping with the street scene was lost 4 votes for, 6 votes against.

A proposal to make no objection to this application subject to the Planning Officer being satisfied that the proposal will not be detrimental to the neighbouring property was carried 7 votes for, 2 votes against.

It was **RESOLVED** to make no objection to this application subject to the Planning Officer being satisfied that the proposal will not be detrimental to the neighbouring property.

- ix. **PA24/09213:** The Queens Head Inn 2 North Street St Austell Cornwall. Listed building consent for strengthening and thermal upgrades to slate hung timber framed external wall.

It was **RESOLVED** to make no objection to this application subject to the works being compliant with the advice of the Historic Environment Planning Team.

- x. **PA24/09340:** Cornwall College John Keay House Tregonissey Road St Austell Cornwall PL25 4DJ. Non material amendment in relation to decision notice PA23/05158 dated 08/12/2023 to allow, addition of a piled retaining wall along the slope adjacent to Building 2. Relocation of approved substation.

The Clerk advised that the Planning Officer has determined that the works required are a non-material amendment.

It was **RESOLVED** to note the update.

- xi. **PA24/09558:** 33 Bodmin Road St Austell Cornwall PL25 5AE. Works to trees within a Conservation Area - cutting of vegetation and trees (mixture of Bamboo, Laurel, Fig and Bay tree) to maintain safe height for traffic.

It was **RESOLVED** to make no objection to this application subject to the Tree Officer being satisfied with the proposal.

P/24/120) Premises Licence Applications

None.

P/24/121) Planning Decisions

Members noted the planning decisions report.

P/24/122) Consultation - St Austell & Mevagissey Various Locations & Disabled Parking Bays

Trenowah Road, St Austell – Restrictions on Waiting

It was **RESOLVED** to support the proposal

26 Porthpean Road, St Austell – Installation of a Disabled Parking Bay

It was **RESOLVED** to support the proposal

Boldventure Avenue, St Austell – Installation of a Disabled Parking Bay

It was **RESOLVED** to support the proposal

11 Highfield Avenue, St Austell – Removal of a Disabled Parking Bay

It was **RESOLVED** to support the proposal

Clarence Road, St Austell – Removal of a Disabled Parking Bay

It was **RESOLVED** to support the proposal

P/24/123) 2025 Off-Street Parking Places Amendment Order

Members considered the 2025 Off-Street Parking Places Amendment Order and raised the following issues/concerns:

- Disappointment that the Town Council had not been given the opportunity to manage Clifden Road Car Park;
- Clifden Road Car Park is essential to traffic management in the Clifden Road/Mount Charles Road area of the town. If locals boycott the car park due to aggressive enforcement, this could lead to more on street parking and general congestion, particularly in the school drop off and pick up times;
- Corserv has little or no experience of managing car parks;
- Private sector ANPR enforcement tends to be aggressive;
- The desire to make a profit will make it unlikely that the car parks will be maintained to a good standard;
- Some of the car parks are within sensitive environmental areas which are critical to tourism. Subjecting tourists to aggressive ANPR enforcement is likely to drive tourists away from Cornwall instead of welcoming them.

It was **RESOLVED** that the Town Clerk should write to Cornwall Council to strongly object to the proposed changes to the Off Street Parking Places Order and to ask for re-consideration of the proposals and suggest to Cornwall Council that it should either retain the car parks or engage with the Town and Parish Councils to maintain democratic control of the very important community assets.

Councillors Double and Kimber left the meeting

P/24/124) Marazion Town Council - Motion of No Confidence in Cornwall Council's Planning and Enforcement Department

Members considered the correspondence from Marazion Town Council and although sympathetic to their frustrations felt that they could not support a motion of no confidence in Cornwall Council's Planning and Enforcement Team.

It was **RESOLVED** not to support a motion of no confidence in Cornwall Council's Planning and Enforcement Team and advise Marazion Town Council accordingly.

Councillor Brown referred to the National Planning Policy Framework changes announced in December and made reference to the Government's plans to provide more delegation to Planning Officers.

Councillor Brown advised that Cornwall Council's Growth Board met on the 12th December and approved an outline structure of the Local Plan. At that meeting it was also suggested that the "call for sites" document be communicated to Town and Parish Councils before the next Growth Board Meeting. It was also agreed at the meeting that the Economic Growth and Development Scrutiny Committee should explore the role of Neighbourhood Priority Statements. Councillor Brown added that no reference was made at the meeting to consultation with Town and Parish Councils or CALC.

P/24/125) Cornwall Council – Urgent Delegated Planning Decisions

None.

P/24/126) St Austell Town Centre Revitalisation Partnership

Holy Trinity Church - Piazza

The Clerk advised that a faculty (permission) from the Diocese of Truro is still awaited and a decision/recommendation should be made at their meeting on 21st January 2025. Cornwall Council has been asked for an extension of the project to accommodate the anticipated delay.

Arising from a question, the Clerk confirmed that a contract for the completion of the Holy Trinity Church piazza has not been let. This will take place once permission from the church has been obtained.

Duke Street

The Clerk circulated the latest designs for the refurbishment of Duke Street. He advised that over the coming months the Town Council and Town Centre Revitalisation Partnership will be asked for their comments and then the design will be put to public consultation.

During discussion the following was raised:

- The need to carefully consider the surface of the Duke Street design for health and safety and longevity
- The need to make the area vandal proof

- The status of the land next to the Royal British Legion
- The Highways Officers to be made aware of the proposals when undertaking the highways review around the town centre
- The need to carefully consider the location of the taxi rank and whether there is a better location for it
- Ensure that there is adequate space within the proposals for people with disabilities
- The installation of cherry trees.

Poundland Banners

The Clerk advised that the installation of the banners is still scheduled for February.

Rooftop Garden

The Clerk advised that the final report is still awaited and that he will ask the consultants for a progress report next week if nothing has been received in the meantime.

General Wolfe Building

The Clerk advised that he is meeting with Phil Mason on the 17th January 2025 to discuss the latest thinking with regard to the General Wolfe building.

High Cross Street

The feasibility study, led by Matthew Vowels is progressing well.

P/24/127) Dates of Meetings

It was noted that the dates of the next meetings of the Planning and Regeneration Committee are Monday 3rd February 2025 and Monday 3rd March 2025.

The meeting closed at 7.38pm.

ST AUSTELL TOWN COUNCIL
COUNCIL MEETING – 27th JANUARY 2025
SCHEDULE OF PAYMENTS
30th NOVEMBER 2024 to 17th JANUARY 2025

1. PURPOSE OF REPORT

To approve a schedule of payments made since the last meeting.

2. LEGAL AND RISK MANAGEMENT ISSUES

There is a requirement for the Town Council to approve all payments made. All payments are authorised by at least two signatories and all payments must be within the budgets approved by the Council. Payment methods used are BACS, direct debit, credit card and petty cash.

3. RESOURCE ISSUES

The payments made and proposed are all within the Council's approved budgets.

4. EQUALITY ISSUES

None. Payments are usually made promptly to small contractors and charitable groups to help avoid cashflow difficulties.

5. ENVIRONMENTAL ISSUES

Where possible items are procured locally and from sustainable sources or using recycled materials.

6. RECOMMENDATIONS

It is recommended that Councillors approve the attached Schedule of Payments totalling £199,288.41 and transfers between accounts amounting to £101,012.55.

DAVID POOLEY - TOWN CLERK

PAYMENT SCHEDULE

St Austell Town Council

For the period 30 November 2024 to 17 January 2025

Date	Payment Method	Contact	Description	Reference	Receipt	Payment Cost Centre
Bank Transfer						
18 Dec 2024	BACS	Comwall Council	Bank Transfer from NW Business Reserve Account to NW Current Account	EBP	100,000.00	0.00
02 Dec 2024	Direct Debit	Screwfix Direct Ltd	Payment: Screwfix Direct Ltd	1549675168	0.00	100,000.00
04 Dec 2024	Direct Debit	BT	Payment: BT	M103 E7	0.00	0.00
04 Dec 2024	Direct Debit	Allstar Business Solutions	Payment: Allstar Business Solutions	E2019615728	0.00	1,012.55
05 Dec 2024	Direct Debit	British Gas	Payment: British Gas	9367965	0.00	0.00
06 Dec 2024	BACS	Contec South West Limited	Payment: Contec South West Limited	0000114239	0.00	83.94 Other Parks and Open Spaces
06 Dec 2024	BACS	Comwall Council	Payment: Comwall Council	8100530267	0.00	2,427.58 Town Centre Revitalisation Project
06 Dec 2024	BACS	Pegasus Men's Wellbeing Centre	Payment: Pegasus Men's Wellbeing Centre	Grant1	0.00	250.00 Misc. Projects/Grants
06 Dec 2024	BACS	Objective IT Services	Payment: Objective IT Services	3578	0.00	448.02 General Administration
06 Dec 2024	BACS	Fenland Leisure Products Ltd	Payment: Fenland Leisure Products Ltd	SIN062301	0.00	167.00 Other Parks and Open Spaces
06 Dec 2024	BACS	UK Radon Ltd	Payment: UK Radon Ltd	UK24/1903	0.00	59.80 Library
06 Dec 2024	BACS	Alliance Tool Hire (SW) Ltd	Payment: Alliance Tool Hire (SW) Ltd	SIN26064	0.00	244.94 Other Parks and Open Spaces
06 Dec 2024	BACS	Glendale Countryside Ltd	Payment: Glendale Countryside Ltd	GC421-4421	0.00	268.00 Other Parks and Open Spaces
06 Dec 2024	BACS	Sandoe & Sons	Payment: Sandoe & Sons	INV-3431	0.00	482.00 Other Parks and Open Spaces
06 Dec 2024	BACS	D May & Son Ltd	Payment: D May & Son Ltd	34137	0.00	103.55 Other Parks and Open Spaces
06 Dec 2024	BACS	D May & Son Ltd	Payment: D May & Son Ltd	13672	0.00	37.43 Other Parks and Open Spaces
06 Dec 2024	BACS	D May & Son Ltd	Payment: D May & Son Ltd	35145	0.00	28.80 Other Parks and Open Spaces
06 Dec 2024	BACS	Treveth Commercial LLP	Payment: Treveth Commercial LLP	1725	0.00	8.40 Other Parks and Open Spaces
06 Dec 2024	BACS	Mei Loc	Payment: Mei Loc	2485	0.00	1,385.00 Stable Block/Pondhu House
06 Dec 2024	BACS	DJR Water Hygiene	Payment: DJR Water Hygiene	SI-733	0.00	3,216.00 Town Centre Revitalisation Project
06 Dec 2024	BACS	SALSA (St Austell Library Support Association)	Payment: SALSA (St Austell Library Support Association)	Grants	0.00	200.00 Multiple Categories
06 Dec 2024	BACS	Bodelva Tyres	Payment: Bodelva Tyres	83	0.00	210.00 Transport and Plant
06 Dec 2024	BACS	Spot-On Supplies Ltd	Payment: Spot-On Supplies Ltd	21599316	0.00	164.02 Library
06 Dec 2024	BACS	TC Clarke Contracting Ltd	Payment: TC Clarke Contracting Ltd	SL-24111518	0.00	108.00 Stable Block/Pondhu House
06 Dec 2024	BACS	D May & Son Ltd	Payment: D May & Son Ltd	33820	0.00	81.20 Other Parks and Open Spaces
06 Dec 2024	BACS	D May & Son Ltd	Payment: D May & Son Ltd	17805	0.00	9.80 Other Parks and Open Spaces
06 Dec 2024	BACS	K.A. Gay	Payment: K.A. Gay	PC14	0.00	36.00 Civic Ceremonial
06 Dec 2024	BACS	Hutchison 3G UK Limited	Payment: Hutchison 3G UK Limited	E2019606958	0.00	28.38 Pollar Park
11 Dec 2024	Direct Debit	Allstar Business Solutions	Payment: Allstar Business Solutions	115820	0.00	243.98 Multiple Categories
11 Dec 2024	Direct Debit	Worropay (UK) Ltd	Payment: Worropay (UK) Ltd	5088172111	0.00	33.91 General Administration
13 Dec 2024	BACS	Grahams Garden Machinery Ltd	Payment: Grahams Garden Machinery Ltd	2024112480	0.00	20.00 Transport and Plant
13 Dec 2024	BACS	Source for Business	Payment: Source for Business	24655	0.00	87.05 Library
13 Dec 2024	BACS	G4S	Payment: G4S	2024112480	0.00	737.70 Multiple Categories
13 Dec 2024	BACS	Ambered Limited	Payment: Ambered Limited	176529	0.00	302.40 Priory Car Park
13 Dec 2024	BACS	Vincent Tractors Ltd	Payment: Vincent Tractors Ltd	STAUSTELL/181	0.00	25,080.00 Transport and Plant
13 Dec 2024	BACS	Garden Services (SW) Ltd	Payment: Garden Services (SW) Ltd	INV-000018	0.00	720.00 Other Parks and Open Spaces
13 Dec 2024	BACS	FindParkPay Ltd	Payment: FindParkPay Ltd	S27171	0.00	218.49 Priory Car Park
13 Dec 2024	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	S18274	0.00	28.50 Other Parks and Open Spaces
13 Dec 2024	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	S98356	0.00	21.40 Other Parks and Open Spaces
13 Dec 2024	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	S23948	0.00	30.78 Other Parks and Open Spaces
13 Dec 2024	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	S25701	0.00	112.18 Other Parks and Open Spaces
13 Dec 2024	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	8100530599	0.00	81.47 Other Parks and Open Spaces
13 Dec 2024	BACS	Comwall Council	Payment: Comwall Council	5088172425	0.00	98.00 General Administration
13 Dec 2024	BACS	Source for Business	Payment: Source for Business	INV-000017	0.00	20.89 Pollar Park
13 Dec 2024	BACS	FindParkPay Ltd	Payment: FindParkPay Ltd	U000013560	0.00	227.20 Priory Car Park
13 Dec 2024	BACS	Flowbird Smart City UK Limited	Payment: Flowbird Smart City UK Limited	80282013X-2024/25-9	0.00	912.67 Priory Car Park
16 Dec 2024	Direct Debit	Comwall Council	Payment: Comwall Council	802835724-2024/25-9	0.00	3,708.00 Priory Car Park
16 Dec 2024	Direct Debit	Comwall Council	Payment: Comwall Council	802835724-2024/25-9	0.00	1,208.00 Library
16 Dec 2024	Direct Debit	Comwall Council	Payment: Comwall Council	802835724-2024/25-9	0.00	55.00 Tregonissey Lane End

16 Dec 2024	Direct Debit	NatWest	NatWest				60.05 General Administration	0.00	
18 Dec 2024	Direct Debit	AIBMS	AIBMS				348.28 Priory Car Park	0.00	
18 Dec 2024	Direct Debit	Allstar Business Solutions	Payment: Allstar Business Solutions			E2019892599	138.61 Transport and Plant	0.00	
19 Dec 2024	Direct Debit	Worldpay (UK) Ltd	Payment: Worldpay (UK) Ltd			337633835	106.80 General Administration	0.00	
20 Dec 2024	BACS	Steve Skinner	Payment: Steve Skinner				37.76 General Administration	0.00	
20 Dec 2024	BACS	Kennell Consulting Ltd	Payment: Kennell Consulting Ltd			105	777.00 Town Centre Revitalisation Project	0.00	
20 Dec 2024	BACS	Elliott Window Cleaning Services	Payment: Elliott Window Cleaning Services			2538	75.00 Library	0.00	
20 Dec 2024	BACS	Car Park User	Payment: Car park user				6.00 Priory Car Park	0.00	
20 Dec 2024	BACS	Comwall Tree Consultancy	Payment: Comwall Tree Consultancy				2.182.68 Other Parks and Open Spaces	0.00	
20 Dec 2024	BACS	Studio Felt	Payment: Studio Felt			328CTC0724	2,400.00 Town Centre Revitalisation Project	0.00	
20 Dec 2024	BACS	Complete Weed Control (SW)	Payment: Complete Weed Control (SW)			SW3635	4,982.00 Multiple Categories	0.00	
20 Dec 2024	BACS	ITEC	Payment: ITEC			CW1164284	57.24 General Administration	0.00	
20 Dec 2024	BACS	TK Play Ltd	Payment: TK Play Ltd			11379	24,478.80 Other Parks and Open Spaces	0.00	
20 Dec 2024	BACS	Poynton Bradbury Architects	Payment: Poynton Bradbury Architects			3950/01	3,510.00 Town Centre Revitalisation Project	0.00	
20 Dec 2024	BACS	SI Austell BID	Payment: SI Austell BID			INV-0040	240.00 Other Parks and Open Spaces	0.00	
20 Dec 2024	BACS	TK Play Ltd	Payment: TK Play Ltd			11384	336.00 Other Parks and Open Spaces	0.00	
20 Dec 2024	BACS	Kent County Council	Payment: Kent County Council			G9679795	562.63 Library	0.00	
20 Dec 2024	BACS	Driveline (GB) Ltd	Payment: Driveline (GB) Ltd			H1124818	277.75 Transport and Plant	0.00	
20 Dec 2024	BACS	Slaven Knight	Payment: Slaven Knight				36.16 Transport and Plant	0.00	
20 Dec 2024	BACS	TK Play Ltd	Payment: TK Play Ltd			11387	14,978.00 Other Parks and Open Spaces	0.00	
20 Dec 2024	BACS	Source for Business	Payment: Source for Business			5088377341	177.58 Priory Toilets	0.00	
20 Dec 2024	BACS	Various	Salaries and oncosts				81,069.31 General Administration	0.00	
23 Dec 2024	BACS	Cobalt Communication Solutions Ltd	Payment: Cobalt Communication Solutions Ltd			30807	34.80 General Administration	0.00	
23 Dec 2024	Direct Debit	Biffa Waste Services Ltd	Payment: Biffa Waste Services Ltd			522C82323	1,254.90 Other Parks and Open Spaces	0.00	
24 Dec 2024	Direct Debit	Engle Power Limited	Payment: Engle Power Limited			2-04761489	66.07 Other Parks and Open Spaces	0.00	
24 Dec 2024	Direct Debit	Allstar Business Solutions	Payment: Allstar Business Solutions			E2019720210	110.92 Transport and Plant	0.00	
27 Dec 2024	Direct Debit	Worldpay (UK) Ltd	Worldpay (UK) Ltd				1.20 Priory Car Park	0.00	
30 Dec 2024	Direct Debit	Worldpay (UK) Ltd	Worldpay (UK) Ltd				1.41 Priory Car Park	0.00	
02 Jan 2025	Direct Debit	British Gas	Payment: British Gas			9840745	0.70 Other Parks and Open Spaces	0.00	
02 Jan 2025	Direct Debit	BT	Payment: BT			M104_U	504.00 General Administration	0.00	
02 Jan 2025	Direct Debit	Comwall Council	Payment: Comwall Council			833010122-2024/25-10	418.00 Priory Car Park	0.00	
02 Jan 2025	Direct Debit	Allstar Business Solutions	Payment: Allstar Business Solutions			E2019736359	202.27 Transport and Plant	0.00	
03 Jan 2025	BACS	Newquay Town Council	Payment: Newquay Town Council			TC-1145	8,407.30 CCTV	0.00	
03 Jan 2025	BACS	Comwall Council	Payment: Comwall Council			8100534153	423.70 Priory Car Park	0.00	
03 Jan 2025	BACS	PJ Security Ltd	Payment: PJ Security Ltd			35281	36.00 Library	0.00	
03 Jan 2025	BACS	Driveline (GB) Ltd	Payment: Driveline (GB) Ltd			1445202	54.85 Transport and Plant	0.00	
03 Jan 2025	BACS	Comwall Association of Local Councils Limited	Payment: Comwall Association of Local Councils Limited			2425-447	24.00 Civic Ceremonial	0.00	
03 Jan 2025	BACS	Vincent Tractors Ltd	Payment: Vincent Tractors Ltd			176936	843.28 Transport and Plant	0.00	
03 Jan 2025	BACS	Ron Young	Payment: Ron Young				100.00 Civic Ceremonial	0.00	
03 Jan 2025	BACS	Vincent Tractors Ltd	Payment: Vincent Tractors Ltd			176935	1,127.54 Transport and Plant	0.00	
03 Jan 2025	BACS	Comish Engineering Surveys Ltd	Payment: Comish Engineering Surveys Ltd			3747	8,322.00 Town Centre Revitalisation Project	0.00	
03 Jan 2025	BACS	ITEC	Payment: ITEC			1057997	159.04 General Administration	0.00	
03 Jan 2025	BACS	Poppy Appeal	Payment: Poppy Appeal			INV-7680	50.00 Civic Ceremonial	0.00	
03 Jan 2025	BACS	Logical Cleaning Solutions	Payment: Logical Cleaning Solutions			35285	751.31 Stable Block/Pondhu House	0.00	
03 Jan 2025	BACS	PJ Security Ltd	Payment: PJ Security Ltd			INV-7658	36.00 Library	0.00	
03 Jan 2025	BACS	Logical Cleaning Solutions	Payment: Logical Cleaning Solutions				1,131.24 Library	0.00	
03 Jan 2025	BACS	T Shaw	Payment: T Shaw				25.53 Library	0.00	
06 Jan 2025	Direct Debit	British Gas	Payment: British Gas			9663143	54.78 Priory Toilets	0.00	
06 Jan 2025	Direct Debit	Hutchison 3G UK Limited	Payment: Hutchison 3G UK Limited				28.38 Pollar Park	0.00	
08 Jan 2025	Direct Debit	Rentokil Initial UK Limited	Payment: Rentokil Initial UK Limited			60469040	121.93 Stable Block/Pondhu House	0.00	
10 Jan 2025	BACS	Lyreco UK Limited	Payment: Lyreco UK Limited			6723988032	45.07 Library	0.00	
10 Jan 2025	BACS	Tindle Newspapers Comwall Ltd	Payment: Tindle Newspapers Comwall Ltd			300034176	217.98 Civic Ceremonial	0.00	
10 Jan 2025	BACS	ObjectiveIT Services	Payment: ObjectiveIT Services			3593	448.02 General Administration	0.00	
10 Jan 2025	BACS	Comwall Council	Payment: Comwall Council			8100537563	350.44 Priory Car Park	0.00	
10 Jan 2025	BACS	Driveline (GB) Ltd	Payment: Driveline (GB) Ltd			1445244	58.60 Transport and Plant	0.00	
10 Jan 2025	BACS	Enervoo	Payment: Enervoo			900045801	3,001.01 CCTV	0.00	
10 Jan 2025	BACS	G4S	Payment: G4S			2024122533	802.78 Multiple Categories	0.00	
10 Jan 2025	BACS	D May & Son Ltd	Payment: D May & Son Ltd			36584	78.43 Other Parks and Open Spaces	0.00	
10 Jan 2025	BACS	D May & Son Ltd	Payment: D May & Son Ltd			14024	38.86 Other Parks and Open Spaces	0.00	
10 Jan 2025	BACS	D May & Son Ltd	Payment: D May & Son Ltd			14023	80.93 Other Parks and Open Spaces	0.00	
10 Jan 2025	BACS	D May & Son Ltd	Payment: D May & Son Ltd			18869	216.40 Other Parks and Open Spaces	0.00	
15 Jan 2025	Direct Debit	Comwall Council	Payment: Comwall Council			80282013X-2024/25-10	3,708.00 Priory Car Park	0.00	
15 Jan 2025	Direct Debit	Allstar Business Solutions	Payment: Allstar Business Solutions			802835724-2024/25-10	1,208.00 Library	0.00	
15 Jan 2025	Direct Debit	NatWest	Payment: NatWest			E2019810412	137.12 Multiple Categories	0.00	
15 Jan 2025	BACS	Wellers Law Group LLP Va Hedleys Solicitors	Payment: Wellers Law Group LLP Va Hedleys Solicitors			831550	51.50 General Administration	0.00	
17 Jan 2025	BACS	Source for Business	Payment: Source for Business			5088461103	780.00 Misc. Projects/Grants	0.00	
17 Jan 2025	BACS						74.80 Library	0.00	

17 Jan 2025	BACS	DJR Water Hygiene	Payment: DJR Water Hygiene	SI737	0.00	200.00	Stable Block/Pondhu House
17 Jan 2025	BACS	Source for Business	Payment: Source for Business	5088 4813 73	0.00	20.69	Pottair Park
17 Jan 2025	BACS	Flowbird Smart City UK Limited	Payment: Flowbird Smart City UK Limited	UI00014385	0.00	1,029.60	Priority Car Park
17 Jan 2025	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	S57072	0.00	40.82	Other Parks and Open Spaces
17 Jan 2025	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	S28078	0.00	1.00	Other Parks and Open Spaces
17 Jan 2025	BACS	M A Grigg Ltd	Payment: M A Grigg Ltd	S37988	0.00	183.74	Other Parks and Open Spaces
Total Payments					0.00	199,288.41	
Total					101,012.55	300,300.96	

ST AUSTELL TOWN COUNCIL
DRAFT SCHEDULE OF MEETINGS - May 2025 to May 2026

	Day	Time	Meeting	Location
1st May 2025	Thursday		Elections	
5th May 2025	Monday		Bank Holiday	
8th May 2025	Thursday	6.00pm	Annual Town Council Meeting	TBC
12th May 2025	Monday	6.00pm	Annual Parish Meeting	TBC
19th May 2025	Monday	6.00pm	Planning & Regeneration Committee	TBC
26th May 2025	Monday		Bank Holiday	
2nd June 2025	Monday	6.00pm	Community Committee	TBC
9th June 2025	Monday			
16th June 2025	Monday	6.00pm	Planning & Regeneration Committee	TBC
18th June 2025	Wednesday	6.30pm	Mayor Making Ceremony	Holy Trinity
23rd June 2025	Monday	6.00pm	Finance and General Purposes Committee	Stable Block
30th June 2025	Monday			
7th July 2025	Monday	6.00pm	Climate and Environment Committee	TBC
14th July 2025	Monday	6.05pm	Council	TBC
21st July 2025	Monday	6.00pm	Planning & Regeneration Committee	TBC
28th July 2025	Monday			
4th August 2025	Monday			
11th August 2025	Monday			
18th August 2025	Monday	6.00pm	Planning & Regeneration Committee	TBC
25th August 2025	Monday		Bank Holiday	
1st September 2025	Monday	6.05pm	Council	TBC
8th September 2025	Monday	6.00pm	Community Committee	TBC
15th September 2025	Monday			
22nd September 2025	Monday	6.00pm	Planning & Regeneration Committee	TBC
29th September 2025	Monday	6.00pm	Finance and General Purposes Committee	Stable Block
6th October 2025	Monday			
13th October 2025	Monday	6.05pm	Council	TBC
20th October 2025	Monday	6.00pm	Climate & Environment Committee	TBC
27th October 2025	Monday	6.00pm	Planning & Regeneration Committee	TBC
3rd November 2025	Monday	6.00pm	Finance and General Purposes Committee	Stable Block
10th November 2025	Monday			
17th November 2025	Monday			
24th November 2025	Monday	6.00pm	Community Committee	TBC
1st December 2025	Monday	6.00pm	Planning & Regeneration Committee	TBC
8th December 2025	Monday	6.05pm	Council	TBC
15th December 2025	Monday			
22nd December 2025	Monday			
25th December 2025	Thursday		Christmas Day	
26th December 2025	Friday		Boxing Day	
29th December 2025	Monday			
1st January 2026	Thursday		New Year's Day	
5th January 2026	Monday	6.00pm	Planning & Regeneration Committee	TBC
12th January 2026	Monday			
19th January 2026	Monday	6.00pm	Climate & Environment Committee	TBC
26th January 2026	Monday	6.05pm	Council	TBC
2nd February 2026	Monday	6.00pm	Planning & Regeneration Committee	TBC
9th February 2026	Monday			
16th February 2026	Monday	6.00pm	Finance and General Purposes Committee	Stable Block
23rd February 2026	Monday	6.00pm	Community Committee	TBC
2nd March 2026	Monday	6.00pm	Planning & Regeneration Committee	TBC
9th March 2026	Monday			
16th March 2026	Monday	6.05pm	Council	TBC
23rd March 2026	Monday	6.00pm	Community Committee	TBC
30th March 2026	Monday			
3rd April 2026	Friday		Good Friday	
6th April 2026	Monday		Easter Monday	
7th April 2026	Tuesday	6.00pm	Planning & Regeneration Committee	TBC
13th April 2026	Monday	6.00pm	Finance and General Purposes Committee	Stable Block
27th April 2026	Monday		Annual Parish Meeting	TBC
4th May 2026	Monday		Bank Holiday	
11th May 2026	Monday	6.05pm	Annual Town Council Meeting	TBC
18th May 2026	Monday	6.00pm	Planning & Regeneration Committee	TBC
25th May 2026	Monday		Bank Holiday	

Excludes: Extraordinary Meetings and Working Groups

