

St Austell Town Council



Community Committee

To: All Members of the Community Committee (Councillors: Cohen, Double, Fox, Guest, Kimber, Pearce, Preece, Pears, Rowse, Stephens, Thompson and Young).

Dear Councillor

You are summoned to attend a **Meeting** of the **Community Committee** to be held at **The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD** on **Monday 24th March 2025 at 6pm.**



David Pooley
Town Clerk

18th March 2025

Tel: 01726 829859
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Website: www.staustell-tc.gov.uk

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**

(Purpose: To receive declarations of disclosable pecuniary and other non-registerable interests in respect of items on this agenda).

- 3. Dispensations**

(Purpose: To receive requests for dispensations under the Code of Conduct).

4. Minutes of meeting held 24th February 2025

**Pages
1 to 8**

(Purpose: To agree that the minutes of the above meeting be signed as a correct record).

5. Matters to Note

A verbal update from the Town Clerk on the actions taken since the last meeting. Note: No decision may be made under this agenda item.

6. Public participation (15 minutes maximum)

The Chairman will invite members of the public to address the meeting in relation to the business to be carried out at the meeting. *15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.*

7. Leanne Bovey, Regional Director - Salutem Care and Education

(Purpose: To receive a presentation from representatives of Salutem Care and Education who have recently moved into premises on Priory Road, St Austell (previously the Audiology Centre).

8. Meadows Pump Truck

(Purpose: To provide Members with the funding bid and proposed designs and location for a Pump Track at The Meadows).

9. Small Grants Scheme

**Pages
9 to 18**

- St Austell Choral Society
- WILD Young Parents

10. CCTV

**Pages
19 to 20**

(Purpose: To note the CCTV statistics for the period January 2024 to February 2025). (Attached).

11. Schedule of Events

(Purpose: To receive an update on the Schedule of Events).

12. Projects Update

(Purpose: To receive a verbal report on the projects currently being worked on). (Verbal update).

13. Dates of Meetings

(Purpose: To confirm date of forthcoming meeting – Monday 2nd June 2025).

MINUTES of ST AUSTELL TOWN COUNCIL COMMUNITY COMMITTEE held on MONDAY 24th FEBRUARY 2025 at The Registrar's Office, Carlyon Road, St Austell, Cornwall, PL25 4LD at 6pm.

Present: Councillors: Cohen, Double, Fox, Kimber, Pearce, Preece, Stephens, Thompson and Young.

In attendance: David Pooley (Town Clerk) and Sara Gwilliams (Deputy Town Clerk), Jessica Hyde (Library and Community Projects Officer).

Also in attendance: Councillor Hamilton

CC/24/39) Apologies for absence

Apologies for absence were received from Councillor Guest.

CC/24/40) Declarations of Interest

Councillor Hamilton declared an interest in agenda item 7 (Small Grants Scheme) by virtue of being the President of TS Hood – St Austell Sea Cadets.

Councillor Thompson declared an interest in agenda item 7 (Small Grants Scheme) by virtue of being a member of a Working Group which is exploring the potential to re-open the hydrotherapy pool at Polkyth Leisure Centre.

CC/24/41) Dispensations

None.

CC/24/42) Minutes of the Meeting held on the 25th November 2024

It was **RESOLVED** that the minutes of the meeting held on the 25th November 2024 be approved and signed as a correct record.

CC/24/43) Matters to Note

The Clerk advised that the Action for Children "Kernow Connect" contract has been cut and the re-structuring of staff has left no resource for St Austell.

Cornwall Council has confirmed that the Adult Education Centre at Robartes Road will close, and discussions are taking place with Cornwall College about facilitating Adult Education courses at the College. The Clerk added that he is meeting with the CEO of Cornwall College shortly to discuss a number of matters and will raise Adult Education with him at that time.

The Clerk confirmed that Councillor Gray was appointed to the White River Project Steering Group.

Arising from a question, the Clerk confirmed that the hoist in the disabled toilet at Priory Car Park is beyond economic repair and quotations are being sought for a replacement.

CC/24/44) Public Participation

The Chair agreed that representatives from the Sea Cadets and St Austell Children's Literacy Festival could speak when their application is due to be considered.

CC/24/45) Small Grants Scheme

In order to assist the public present, the Chair agreed that the St Austell Children's Literacy Festival should be considered first and St Austell Sea Cadets second.

St Austell Children's Literacy Festival

The Chair welcomed Mr Pollard to the meeting.

Mr Pollard advised that last year's event was a huge success and saw around 2,500 people attending the various workshops across the town. White River Place reported a significant increase in footfall over the festival period and local shops were pleased with the additional trade in the town. Mr Pollard stressed that he would like the event to remain free to keep it as inclusive as possible. Mr Pollard advised that he is keeping the costs to a minimum and is working with the Library, Studio 4 and the Arts Centre for this year's festival which is due to take place on the 13th and 14th June 2025.

The Clerk advised that if Members were mindful to approve a grant in the sum requested, funding could be found from another budget, but it would need the approval of full Council.

Members thanked Mr Pollard for the continuation of the St Austell Children's Literacy Festival and unanimously expressed their support for the funding requested.

It was **RECOMMENDED** that a grant in the sum of £1,000 be awarded to the St Austell Children's Literacy Festival by way of a contribution towards the Festival due to take place on the 13th and 14th June 2025.

St Austell Sea Cadets

The Chair welcomed Sub Lieutenant (SCC) Jordan Nash RNR and 2 cadets to the meeting.

Sub Lieutenant Nash explained that the Sea Cadets minibus is nearing its end of life and has broken down on a number of occasions over recent months. In addition, due to its age, the minibus is required to have a safety check every 6 weeks which costs approximately £1,000 per annum. She advised that there are currently 52 Sea Cadets in the unit who all play an active role in the community, parade twice a week and need reliable transport to fully embrace the experiences on offer which are not always within St Austell. Sub Lieutenant Nash added that many parents cannot drive so the unit cannot rely on parents taking their children to other locations. She advised that the Sea Cadets is a self-supporting charity and all their running costs (insurance, fuel, heating, lighting etc) are funded through monthly subscriptions.

Sub Lieutenant Nash advised that an opportunity has arisen to purchase a bus which is 5 years old and has low mileage for the sum of £11,000 which they feel is too good an opportunity to miss.

She advised that the Sea Cadets have £7,500 in reserves which they are prepared to use towards the cost of purchasing the mini bus but they would need to leave some funds in abeyance to cover the daily running costs and retain an emergency fund.

The Clerk advised that if Members were mindful to approve a grant in the sum requested, funding could be found from another budget, but it would need the approval of full Council.

Members thanked Sub Lieutenant Nash and the cadets for attending the meeting and unanimously agreed to recommend the grant requested.

It was **RECOMMENDED** that a grant in the sum of £2,500 be awarded to the St Austell Sea Cadets by way of a contribution towards a replacement minibus.

Amber Bee CIC

It was **RESOLVED** to award a grant in the sum of £250 to Amber Bee CIC to carry out a Barney and Echo Mindfulness and Internet Safety Project at Pondhu School.

Go Shopmobility, St Austell

Members considered the application and agreed that a grant should be awarded. They also suggested that Go Shopmobility should use local newspaper adverts, posters on notice boards and social media campaigns to heighten public awareness of the very valuable service.

It was **RESOLVED** to award a grant in the sum of £250 to Go Shopmobility, St Austell to cover the costs of printing updated leaflets.

Councillor Thompson reiterated his interest and left the meeting

Councillor Stephens assumed the Chair

Merlin Neuro Therapy Centre

Members considered the application and expressed their support for the very important service provided by the Merlin Centre.

It was **RECOMMENDED** to award a grant in the sum of £1,000 to the "Every Step Counts Campaign" on condition that the grant is released upon receipt of confirmation from the centre that it has raised the required funding to go ahead with the purchase of the equipment.

Councillor Thompson returned to the meeting and re-assumed the Chair

The Farming Mother CIC

It was **RESOLVED** to award a grant in the sum of £250 to assist with the cost of wellbeing workshops, peer support networks and resource development for SEND children and their families.

Three Bays Wildlife

It was **RESOLVED** to award a grant in the sum of £250 to cover the cost of materials for a Bumblebee friendly schools project with Sandy Hill Primary School.

CC/24/46) Draft Events Programme

The Deputy Town Clerk referred to the draft events programme and stressed that it is a working document and will evolve as events and activities are developed. She advised that in some circumstances, the support for an external event will be in the form of a grant (eg: St Piran's Day), whilst support for other events organised externally might be by way of a stand or activity (eg: Party in the Park) but this will depend on the resource available.

The events organised and led by the Town Council will be insured, resourced and overseen by Town Council staff, volunteers and, if required, external contractors. The Deputy Clerk advised that the first Town Council organised event for 2025 will be an Easter Fun Day in Poltair Park on Saturday 19th April 2025.

The Deputy Clerk drew particular attention to the "After school games in the park" events which it is hoped will take place during July and, if successful, will continue into August. The plan is to have a trailer full of outdoor games which can be towed to different parks for use by primary school children for after school games. The supervision of the events is yet to be finalised but will probably be a mixture of after school teaching staff and Town Council resource. The Town Council is hoping to obtain funding for the trailer and equipment through a Shared Prosperity Fund grant.

The Deputy Clerk also advised that a proposal had been received from Eat: Festivals who would organise a festival in the town centre each year, for three years which will deliver a free day out for local residents, visitors and businesses and create a busy trading opportunity for local food and drink producers. The target number of pitches is 70 which would be positioned across the town utilising Biddicks Court, Fore Street and White River Place. Entertainment hubs would also be set up across the town to provide ambiance. The Deputy Clerk advised that the event was a success in Bodmin last year and that St Austell BID have agreed to contribute towards the costs involved.

During discussion, Members thanked the Deputy Clerk and Projects Officer for the comprehensive list of events and the good spread across the town. The after-school park events were particularly well received. Members stressed the need to ensure that the events are well publicised utilising social media, posters, leaflets, newspapers and CHAOS radio to try to reach as wide an audience as possible.

It was **RESOLVED** to approve the Draft Events Programme.

Members reviewed the Eat:St Austell proposal and unanimously agreed that funding to support the event should be incorporated into the 2026/27, 2027/28 and 2028/29 budget on condition that St Austell BID contributes each year towards the costs involved.

It was **RECOMMENDED** to support an Eat: St Austell festival by way of a grant to St Austell BID in the sum of £2,500 for 2026/27, £1,500 for 2027/28 and £1,000 in 2028/29.

CC/24/47) Countywide 20mph Speed Limits – Phase 3 St Austell Re-consult

Members reviewed the revised proposals for St Austell which propose speed restrictions across the parish which are broadly:

20mph – Residential areas/outside schools

30mph – Arterial roads

60mph – A roads

Members expressed various concerns with regard to the re-consultation and felt that a formal Town Council response should not be submitted. It was agreed that Members should respond on an individual basis if they wished.

It was **RESOLVED** to note the consultation.

CC/24/48) Application for pharmacy

The Clerk advised that Banns Pharmacy had been refused permission to set up a pharmacy in the Carclaze area and the applicant is appealing the decision. During discussion Members expressed their disappointment that the application had been refused and recalled instances of long queues and waits at the local pharmacies for pharmaceutical services. Members felt that with the prospect of more housing in the area and the "pharmacy first" initiative, there is a huge need for additional pharmacies in St Austell and the surrounding area and felt that the appeal should be supported.

It was **RESOLVED** that the Clerk write to Banns Pharmacy re-confirming the Town Council's support for a pharmacy in the Carclaze area.

CC/24/49) Projects Update

The Clerk and Deputy Clerk provided an update as follows:

Shared Prosperity Fund (Round 1)

The final roof top garden report has been received and was reviewed by the Town Centre Revitalisation Partnership at their meeting on 11th February 2025. The report will be placed to the Planning and Regeneration Committee for consideration on 3rd March 2025.

Town Vitality Fund

Poundland banners/church piazza/highways review

The Clerk advised that due to a protracted project in Falmouth, the banner has been delayed for a couple of months. A request has been put to Cornwall Council for an extension of the funding.

The final permission from the Church for the piazza is still awaited.

The Clerk advised that he is due to meet with the CEO of Cornwall College shortly to ascertain the demand for student accommodation in St Austell which will determine whether or not the project can be taken forward.

A proposal to reverse the traffic flow through Fore Street and allow taxis/buses through at certain times of the day is being assessed by highways officers.

Community Capacity Fund

The Clerk advised that the Duke Street designs have been finalised and will be put to public consultation on the 10th and 11th March 2025 at Studio 4, White River Place.

Shared Prosperity Fund (Round 2)

Community Capacity Fund

A funding bid for a trailer and large garden games will be submitted to Cornwall Council this week.

Community Levelling up Programme

A funding bid for the creation of a pump track at The Meadows will be submitted to Cornwall Council this week. The Clerk will report this application to full Council in March.

CCTV

The town centre CCTV is currently on winter hours monitoring and 5 cameras are on order for installation, hopefully within the next few weeks.

Priory Car Park/Tregonissey Lane End

The car park income is good, and a further section of re-surfacing was carried out last week. Further re-lining work will be carried out shortly. This is being done on a phased basis so that the car park can remain open with little disruption to users. The contactless payment system is still popular, and the season tickets are steady with regular users.

St Johns Methodist Church is in discussions with Cornwall Council with regard to the creation of an access from Priory Car Park through to the front of the Methodist Church.

Tregonissey Lane End is still a free car park and has enforcement from time to time to discourage stays longer than the 3 hour limit.

No response has been received from Cornwall Council with regard to the Town Council's request for Clifden Road to transfer to the Town Council.

ASB

The extra hours for the town centre security guards is funded until March. It is hoped that the Police will find extra funding through the 2nd Homes Council Tax income that they are due to receive with effect from April.

The security guards CSAS training has been completed.

The latest emergency/temporary accommodation numbers have been received which demonstrates a further increase in placements in the town centre.

Facebook continues to be used to report ASB, which is hampering the Police dealing with issues as swiftly as they might if incidents were reported through the 101 channel. Shop lifting is still an issue, but the Community Safety Officer has advised on a number of occasions that St Austell is still in a lot better position than other towns in Cornwall.

Grounds Maintenance

The winter maintenance is nearly finished and weather permitting, the grass cutting season should commence with effect from 1st April.

2,500 bulbs have been planted across the town and the centre bed at Asda has been re-planted. A flower tower has been placed on Porthpean Road roundabout, and the paths at the library and the parks are in the process of being edged. Seeds are being grown on in the Polytunnel and will be planted out in the summer.

The Landrew Road swings and surfacing are complete, and The Meadows roundabout should be finished by the end of the week. These works have been funded through CIL funding.

Public Conveniences – Priory Car Park

The men's toilets have been refurbished but the broken hoist in the changing places toilet has been deemed beyond economic repair. Quotes are being obtained for its replacement and will be brought to full Council in due course.

CC/24/50) Dates of Meetings

It was noted that the next meeting of the Community Committee is scheduled for Monday 24th March 2025.

The meeting closed at 7.36pm.

ST AUSTELL TOWN COUNCIL

COMMUNITY COMMITTEE – 24TH MARCH 2025

SMALL GRANTS SCHEME - APPLICATIONS RECEIVED

1. PURPOSE OF REPORT

To consider funding requests received under the Town Council's Small Grants Scheme.

2. LEGAL AND RISK MANAGEMENT ISSUES

The Council has the legal power to grant funding under the General Power of Competence which was formally re-adopted by the Town Council on the 17th May 2021.

3. RESOURCE ISSUES

The Council has earmarked the sum of £8,000 for the small grants scheme in the 2024-25 financial year. To date £7,436.39 has been awarded leaving a balance of £563.61.

4. EQUALITIES ISSUES

The Small Grants application form asks organisations to demonstrate their commitment to equal opportunities.

5. ENVIRONMENTAL ISSUES

The environmental impact for proposed projects will vary for each grant application received.

6. RECOMMENDATIONS

It is recommended that Members:

- (i) Consider and determine whether they wish to support the grant applications received.

Background

The application forms for the funding requested are reproduced with this report. Supporting information for the grant applications (including financial) can be viewed upon request prior to this meeting.

1. St Austell Choral Society

A request has been received for funding towards the St Austell Choral Society Autumn Concert on Saturday 17th May 2025.

2. WILD Young Parents

A request has been received for funding towards a Soft Play Fun Day at St Austell Leisure Centre for families in the St Austell area.

SARA GWILLIAMS
DEPUTY TOWN CLERK

St Austell Town Council



Small Grants Scheme

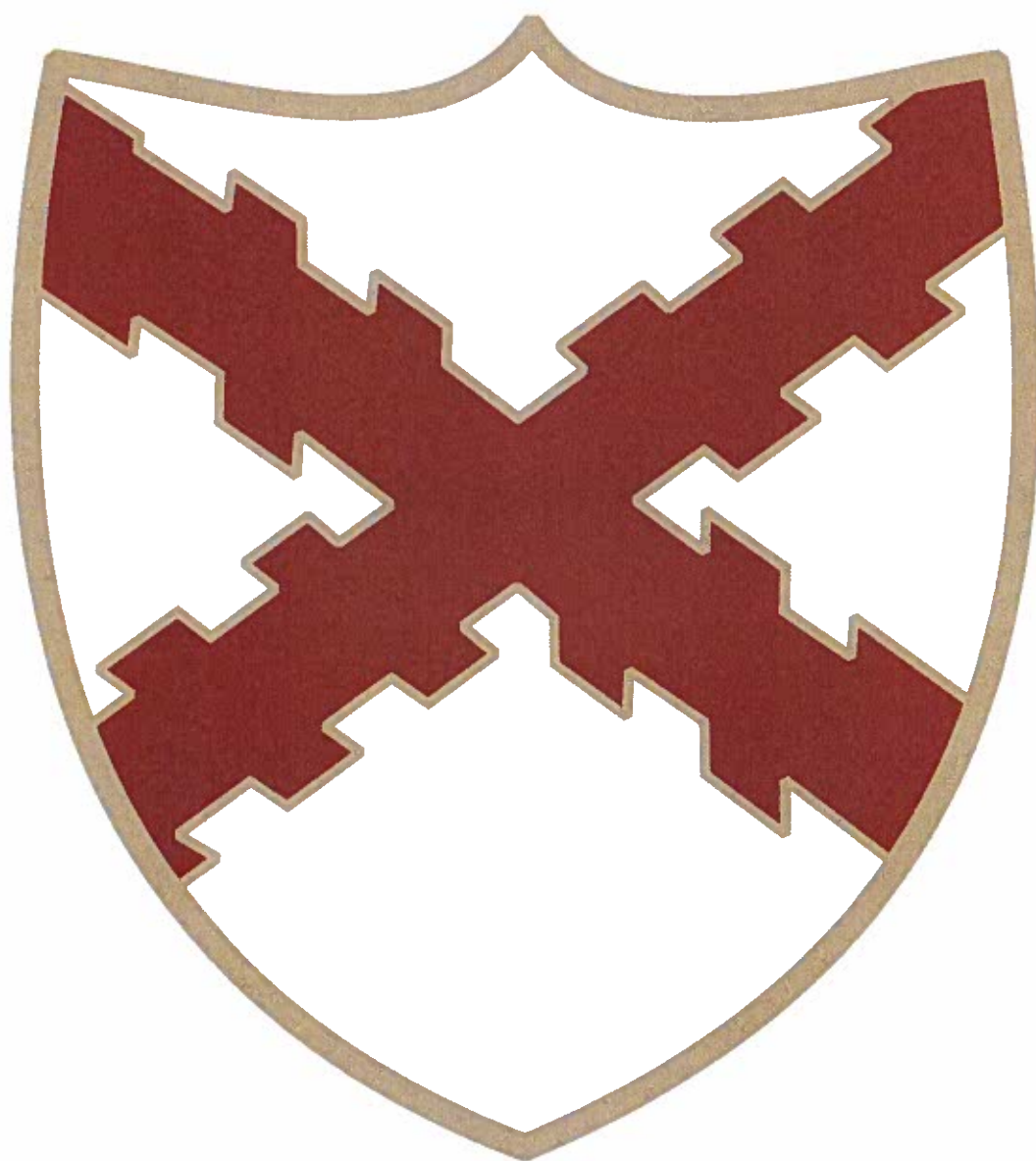
Application Form

PART B

1. Your organisation

Name of Organisation	St Austell Choral Society
Charity/company number (if applicable)	Charity No: 275480 Company No: N/A
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	No
What are the aims and objectives of your organisation?	The St Austell Choral Society's objective is the education of the public in music-making from medieval to modern times by the presentation of concerts and other similar activities.
Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)	Membership under the constitution enclosed (See 7 (1)) is open to any individual providing evidence of their musical ability as the trustees shall require it, but in practice everyone is welcomed into the society, without auditions, including genders, all ages and those with disabilities. Concert and rehearsal venues have facilities for the disabled.

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2. Purpose for which the grant is sought

Project title:	St Austell Choral Society Autumn Concert 17 th May 2025
Description of project (please continue on a separate sheet if necessary):	The concert at St John's Methodist Church at 7.30 pm on Saturday 17 May 2025 is a performance of Handel's <i>Messiah</i> , parts 2 and 3. This is a rare opportunity to listen to <i>Messiah</i> in St Austell, it not having been performed by anybody for several years, unlike in Truro! No Society has the capacity to put on a concert of this kind, with professional soloists and a small orchestra, without some external grant funding. Hardly any live classical music concert in the UK happens without some kind of grant funding.
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	The St Austell Choral Society was founded in 1909 and is now the only choral group in St Austell to perform live traditional choral music. It is usually necessary to travel to Truro for a quality concert of such music. Our concert will mean that local people can enjoy good choral singing without travelling further afield. Professional soloists, both instrumental and vocal, who perform regularly throughout the county will be involved in the concert for the audience to enjoy. We hope the concert will bring people from a wider area to the town for an evening of high-quality classical music singing.
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	The choral society is not involved in working with this client group for this concert, although it would like to do this in future. It has recruited a number of new and younger singers, however, including one with a disability.

3. Finance

What is the total cost of the project?	£2,000
Amount of grant applied for (Up to £250) *	£250
Have you previously received a grant from St Austell Town Council?	Yes

If "Yes" please indicate: a) When b) Amount received c) For what purpose	a) each year from 2010-2019; none in 2020 and 2021; one grant in 2022 and in 2023 b) £250 each time c) to contribute towards the cost of one of our concerts
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* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
Private sponsorship	£200		

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	Yes
A copy of your constitution (or similar document showing the organisation's status)	Yes
A copy of your organisation's latest set of accounting statements (if any exist)	Yes

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

The grant will be acknowledged in the concert programme and on our website. Support from the town council will be publicised in advertising material, such as posters, banners and any press release.

Please return your completed form to

Sara Gwilliams

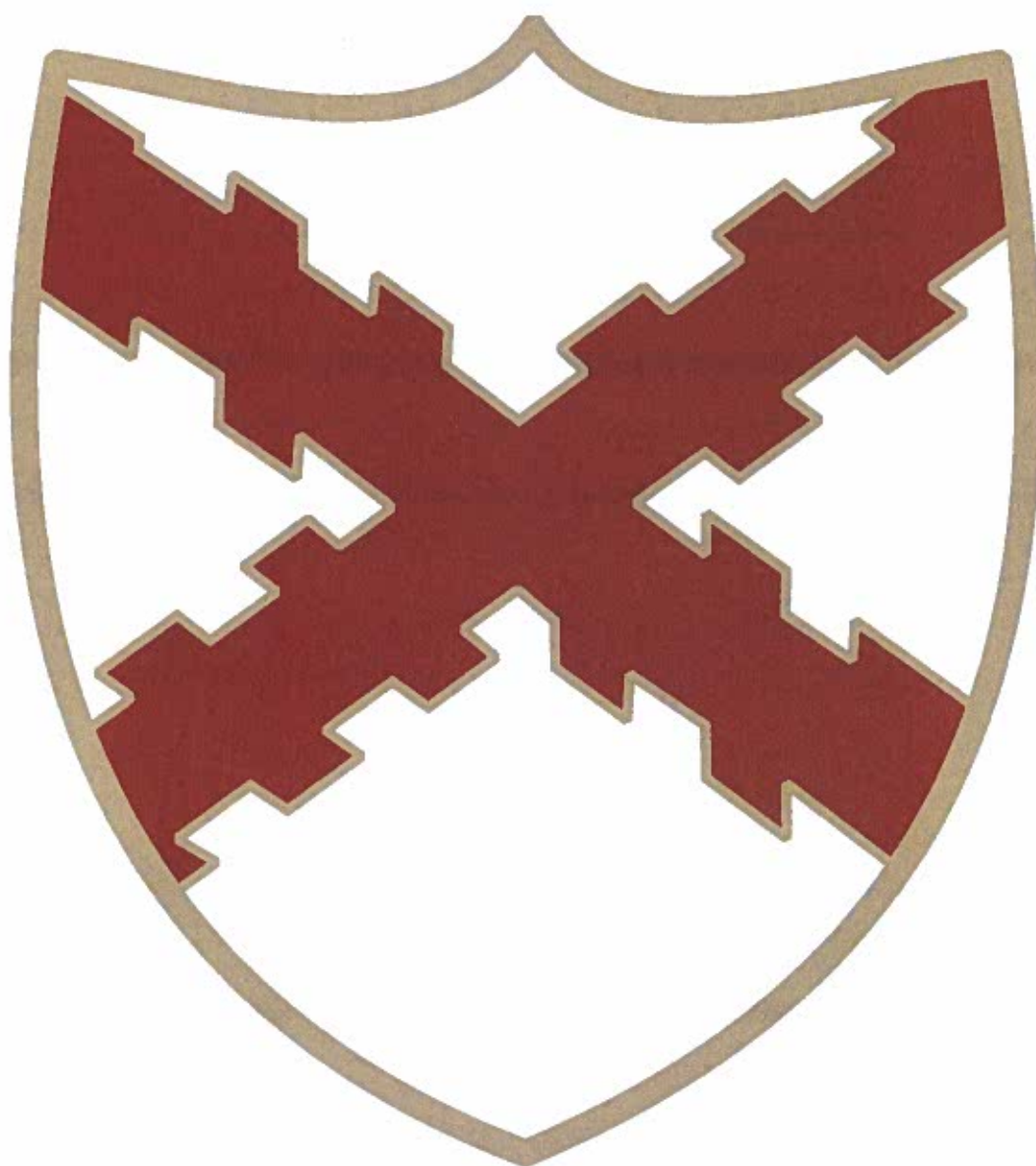
Deputy Town Clerk

The Stable Block

Pondhu House

Penwinnick Road, St Austell, PL25 5DP E-mail: sara.gwilliams@staustell-tc.gov.uk

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St Austell Town Council



Small Grants Scheme

Application Form

PART B

1. Your organisation

Name of Organisation	WILD Young Parents
Charity/company number (if applicable)	Charity No: 1210505 Company No:
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	NO
What are the aims and objectives of your organisation?	WILD wants a fair start for the babies of young parents.

<p>Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)</p>	<p>WILD believes that young parents and their children have a right to a bright future, equal choice, education, opportunity and freedom from poverty. We hold weekly drop-in sessions (including St. Austell), organize meaningful days out, offer online support and home visits. Some young parents feel vulnerable and isolated, which can result in poor mental health. WILD encourages positive parenting and helps families to reach their full potential.</p>
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2. Purpose for which the grant is sought

<p>Project title:</p>	<p>Soft Play Fun Day</p>
<p>Description of project (please continue on a separate sheet if necessary):</p>	<p>WILD would like to take our families to the soft play activity centre at the St. Austell Leisure Centre. WILD promotes exercise which improves core strength, gross motor skills as well as resilience.</p> <p>We would also like to provide lunch for our families as WILD promotes and demonstrates healthy eating.</p>
<p>How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):</p>	<p>Independent Parents and well-adjusted children with secure attachments, will inevitably benefit St.Austell and the local community. We help parents to get their little ones 'school ready' both physically, mentally and socially.</p>
<p>What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).</p>	<p>WILD staff are trained in paediatric First Aid. Children will be accompanied by their parents at all times.</p>

3. Finance

<p>What is the total cost of the project?</p>	<p>£250</p>
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Amount of grant applied for (Up to £250) *	£250
Have you previously received a grant from St Austell Town Council?	No
If "Yes" please indicate: a) When b) Amount received c) For what purpose	

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement(s) (mandatory)	YES
A copy of your constitution (or similar document showing the organisation's status)	YES
A copy of your organisation's latest set of accounting statements (if any exist)	YES

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

We will post our gratitude and evidence of the outing of our website and Facebook page. WE WILL SHARE PHOTOS OF OUR SESSIONS ON OUR SOCIAL MEDIA PLATFORMS AND THANK YOU FOR THE FINANCIAL SUPPORT.

CCTV STATISTICS 2024

	NEWQUAY INCIDENTS (LIVE)	NEWQUAY ARRESTS (LIVE)	NEWQUAY ATVS	ST AUSTELL INCIDENTS (LIVE)	ST AUSTELL ARRESTS (LIVE)	ST AUSTELL ATVS
JANUARY	232	15	12	126	12	10
FEBRUARY	259	17	5	181	8	12
MARCH	351	12	11	188	7	9
APRIL	406	22	12	175	11	17
MAY	549	25	24	143	9	8
JUNE	463	18	22	127	6	15
JULY	431	25	19	154	11	9
AUGUST	604	43	30	149	9	9
SEPTEMBER	519	26	25	214	16	10
OCTOBER	345	11	18	202	14	11
NOVEMBER	270	7	11	175	6	10
DECEMBER	331	17	10	173	9	6
	4760	238	199	1947	118	126

CCTV STATISTICS 2025					
	NEWQUAY INCIDENTS (LIVE)	NEWQUAY ARRESTS (LIVE)	NEWQUAY ATVS	ST AUSTELL INCIDENTS (LIVE)	ST AUSTELL ARRESTS (LIVE)
JANUARY	306	28	15	218	13
FEBRUARY	257	21	16	162	5
MARCH					
APRIL					
MAY					
JUNE					
JULY					
AUGUST					
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					