

St Austell Town Council



To: All Members of the Staffing Committee

Dear Councillor

You are summoned to attend a **Meeting of the Staffing Committee** to be held in the **Committee Room** at the **St Austell One Stop Shop, Penwinnick Road, St Austell, PL25 5DR** on **Friday 1st April 2016** at **9.30am**.

David Pooley
Town Clerk

24th March 2016

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AGENDA

1. Apologies for Absence

2. Declarations of Interest

(Purpose: To receive declarations of disclosable pecuniary and other non-registerable interests in respect of items on this agenda).

3. Minutes of meeting held on 7th December 2015

(Purpose: To agree that the minutes of the above meeting be signed as a correct record).

4. Matters to note

A verbal update from the Town Clerk on the actions taken since the last meeting.

Note: No decision may be made under this agenda item.

5. To consider excluding the press and public.

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified for the following item:

Items 6, 7 and 8 are confidential because they contain confidential staffing details.

6. Staff Development Reviews

(Purpose: To note the latest Staff Development reviews of the Town Clerk, Deputy Town Clerk and Mayor's Secretary/Administrative Assistant).

7. Service Devolution – Review of Staffing Structure

(Purpose: To consider a provisional staffing structure for the Council and authorise the recruitment of key positions).

8. Pensions and Automatic Enrolment

(Purpose: To consider the impact of recent legislation changes on pensions for staff).