St Austell Town Council

Community Committee

To: All Members of the Community Committee (Councillors: Brown, Bull, Cohen, Hanlon, Heyward, Jones, Leonard, Pearce, Pears, Rees, Styles (Mayor) and Thompson).

Dear Councillor

You are summoned to attend a **Meeting** of the **Community Committee** to be held at **The Stable Block, Pondhu House, Penwinnick Road, St Austell, Cornwall, PL25 5DP** on **Monday 3rd June 2019 at 6pm.**

David Pooley
Town Clerk

28th May 2019

Tel: 01726 829859
e-mail: david.pooley@staustell-tc.gov.uk
Website: www.staustell-tc.gov.uk

AGENDA

1. **Election of Chairman**

2. **Election of Vice-Chairman**

3. **Apologies for absence**

4. **Declarations of Interest**

   (Purpose: To receive declarations of disclosable pecuniary and other non-registerable interests in respect of items on this agenda).

5. Dispensations

(Purpose: To receive requests for dispensations under the Code of Conduct).

6. Minutes of meeting held 1st April 2019 **Pages 1 to 6**

To agree that the minutes of the above meeting be signed as a correct record.

7. Matters to Note

A verbal update from the Town Clerk on the actions taken since the last meeting.

Note: No decision may be made under this agenda item.

8. Public participation (15 minutes maximum)

The Chairman will invite members of the public to address the meeting in relation to the business to be carried out at the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

9. Small Grants Scheme **Pages 7 to 34**

- Cornwall Heritage Trust Ltd
- Saints St Austell Walking Football Club
- Go St Austell Shop Mobility
- Dithmarschen Twinning Association
- Safer St Austell

10. Projects Update

(Purpose: To receive a verbal report from the Town Clerk on the projects currently being worked on). (Verbal update).

11. To consider excluding the press and public.

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified for the following item:

Items 12-14 are confidential because they contain commercially sensitive information.

12. Land at Jubilee Meadow **Pages 35 to 40**

(Purpose: To consider a request by a neighbouring property owner to purchase land at Jubilee Meadow to extend the garden/parking area)

13. Polmarth Close – Land ownership **Pages 41 to 58**

(Purpose: To consider a legal claim in relation to an area of land in Polmarth Close).

14. Woodland Road Park – Joint Use Agreement **Pages 59 to 62**

(Purpose: To agree broad Heads of Terms for a Joint Use Agreement for Woodland Road Park to regularise the existing arrangements with the school).

15. Dates of Meetings

(Purpose: To confirm dates of forthcoming meeting: Monday 16th September 2019 and 2nd December 2019).

MINUTES of ST AUSTELL TOWN COUNCIL COMMUNITY COMMITTEE held on MONDAY 1st APRIL 2019 at the Stable Block, Pondhu House, Penwinnick Road, St Austell, PL25 5DP at 6pm.

Present: Councillors: Bishop, Brown, Bull, Cohen, Hanlon, Heyward, Jones, Leonard, Rees, Styles and Thompson.

In attendance: David Pooley (Town Clerk), Sara Gwilliams (Deputy Town Clerk).

CC/18/64) Apologies for absence

Apologies for absence were received from Councillors Colwill, King, Pearce and Pears.

CC/18/65) Declarations of Interest

Councillor Styles declared an interest in Agenda Item 7 (Small Grants Scheme) by virtue of being a Director of Cosgarne who are a beneficiary of the Cornwall Food Action Charity.

Councillor Jones declared an interest in Agenda Item 7 (Small Grants Scheme) by virtue of knowing a Trustee of the Cornwall Food Action Charity and Agenda Item 8 by virtue of being a Trustee of the St Austell Arts Centre.

Councillors Bull and Heyward declared an interest in Agenda Item 8 by virtue of being a Trustee of the St Austell Arts Centre.

It was **RESOLVED** that Councillor Cohen would take the Chair for Agenda Item 7 whilst the Chairman was out of the room.

Councillors Brown and Leonard arrived

CC/18/66) Dispensations

There were no requests for dispensations received.

CC/18/67) Minutes of the Meeting held on the 4th March 2019

It was **RESOLVED** that the minutes of the meeting held on the 4th March 2019 be approved and signed as a correct record.

CC/18/68) Matters to note

The Clerk advised that further to minute number **CC/18/52** Councillor Walker is due to visit the office later in the week to assist with the publication of the Public Open Spaces survey electronically.

CC/18/69) Public Participation

Mr Jonathan Aberdeen advised that he would be happy to answer any questions in respect of the St Austell Arts Centre funding request.

Mrs Wendy Earl asked for an update with regard to the ownership of Clinton House. The Clerk advised that initial enquiries had revealed that it is not in the ownership of Cornwall Council or indeed publicly owned.

CC/18/70) Small Grants Scheme

Councillors Jones and Styles reiterated their interest in the next item and left the meeting

Councillor Cohen assumed the Chair

Cornwall Food Action

Members reviewed the grant application alongside the grant criteria and felt that although the applicant had not quite met all the criteria, the organisation should be awarded the funding requested due to their excellent work in assisting the vulnerable/disadvantaged in St Austell.

It was **RESOLVED** to award a grant in the sum of £250 to Cornwall Food Action for funding towards the core costs of running their food distribution operation subject to the Clerk contacting the organisation and being satisfied with what the money will be used for.

Councillor Heyward abstained from voting on this item

Councillor Jones and Styles returned to the meeting

Councillor Styles resumed the Chair

Kernow Men's Society

Members reviewed the grant application and felt that the applicant had not quite met all the criteria. They were however pleased to note that the group meet regularly at St Johns and that they are linked to the social prescribing initiative through St Austell Healthcare.

It was **RESOLVED** to award a grant in the sum of £250 to Kernow Men's Society for funding towards a project to engage men in the locality who are suffering from loneliness, isolation and social exclusion subject to the Clerk contacting the organisation and being satisfied with what the money will be used for.

Friends of Menacuddle Well

Members noted that the Friends of Menacuddle Well received £250 towards the cost of a new bench at Menacuddle Well at the last Community Committee Meeting and that the current funding request is for the remaining £568. The total cost of the bench to include a plaque was quoted at £818.07 and Treverbyn Parish Council has been asked for the same amount of funding for a second bench.

It was **RESOLVED** to award a grant in the sum of £568 to the Friends of Menacuddle Well to enable them to purchase the proposed bench.

Councillors Bull, Heyward and Jones reiterated their interest in the next item and left the meeting

CC/18/71) St Austell Arts Centre

The Town Clerk advised that in July 2018 the Town Council approved a grant to the Arts Centre in the sum of £5,000 by way of pump priming for a grant application in the sum of £49,300 to the Coastal Revival Fund (CRF) for a refurbishment project. Unfortunately, the grant application was unsuccessful at that time and the £5,000 earmarked by the Town Council was absorbed back in to the Town Council's budget.

The Coastal Revival Fund have however re-visited the application and have agreed to award the Arts Centre the full amount of £49,300 subject to contributions of £5,000 from the Town Council and £2,000 from the Arts Centre. The Clerk advised that it would be helpful if the Committee could formally re-approve the grant in the sum of £5,000 by way of pump priming for the CRF funding.

Members expressed their delight and full support for the funding requested and the proposed refurbishment.

It was **RESOLVED** to provide funding in the sum of £5,000 to the St Austell Arts Centre for funding towards the Coastal Revival Fund refurbishment project.

Councillors Bull, Heyward and Jones returned to the meeting

CC/18/72) Carlyon Road Bus Shelter

The Deputy Town Clerk referred to correspondence received from Cornwall Council's Community Link Officer with regard to a proposal to demolish the bus shelter at Carlyon Road due to its poor state of repair and its apparent lack of use. The quotations received from CORMAC indicate that the cost to repair and bring the building up to standard is more than to demolish the structure and therefore the preferred way forward for Cornwall Council is to demolish it.

During discussion Members raised the following issues/concerns:

- The shelter is a key feature in the town
- It is on the edge of the conservation area
- The shelter is used for bus trips
- Network Rail's interest in the land
- Whether or not the Town Council could adopt the shelter if it were to be refurbished.

It was **RESOLVED** to write to Cornwall Council expressing the desire to retain the bus shelter and the potential for the Town Council to adopt the shelter if Cornwall Council refurbish and bring it up to standard.

CC/18/73) St Austell and Mevagissey Community Network Area – Traffic Schemes

The three Cornwall Councillors present, Councillors Brown, Bull and Heyward took part in the ensuing discussions but abstained from voting on any proposed scheme

Members reviewed the proposed traffic schemes as follows:

Truro Road

Councillor Heyward advised that she supported the scheme and drew Members' attention to the time limit proposed for parking for disabled drivers.

It was **RESOLVED** to support this scheme.

Trenowah Road 1

Councillor Brown expressed his support for this scheme on safety grounds.

It was **RESOLVED** to support this scheme.

Trenowah Road 2

Councillor Brown advised that this proposed scheme had been designed following complaints from local residents, many of whom do not have any off road parking and have come to the view that they would not wish to see a no waiting restriction along the whole road. Speeding has been acknowledged as an issue in the area and views have been expressed that a crossing is required.

It was **RESOLVED** to support this scheme subject to the residents' views being taken in to consideration.

Tremena Road

Councillor Bull advised that this area of town was widely used by people to park their cars all day to avoid car parking charges and that the previous parking scheme was not very successful and had resulted in some people being blocked in to their drive on occasions. A view was expressed that the proposed restrictions could be lifted at weekends to allow people to park and use the nearby clay trails.

It was **RESOLVED** to support this scheme subject to the residents' views being taken in to consideration.

Councillor Jones abstained from voting on this item

Polkyth Road

Councillors acknowledged that this area had regular congestion and needed improving. A view was expressed that the 1 hour time limit may be a bit too long and in order for the whole scheme to be successful, good enforcement in the area was needed.

It was **RESOLVED** to support this scheme in principle subject to Cornwall Council's Highways Officers reviewing the 1 hour time limit restrictions proposed.

Market Street

It was **RESOLVED** to support this scheme.

Agar Road

It was **RESOLVED** to support this scheme.

Queens Road

It was **RESOLVED** to support this scheme.

Tregonissey Road – Expression of Interest Form

Arising from the above, the Town Clerk advised that the Highways Officer has been assessing the next round of highways schemes and has asked for some clarification on what improvements the Town Council would like to see in the Tregonissey Road area.

Councillor Bull explained that there is already an improvement scheme proposed for Tregonissey Road to be funded by the West Carclaze development which includes crossings and traffic calming. Members expressed concern with regard to the parking congestion on the junction of Tesco Express and the need for more yellow lines.

Members agreed that in the light of the proposed improvement scheme no further action is required for the time being.

CC/18/74) Projects Update

The Clerk provided an update on the following projects:

CCTV

All analogue cameras upgraded (except for 1 due to scaffolding issues) and 3 new cameras installed and working. The camera at Poltair Park is awaiting an electrical connection and the Truro Road Park camera is due to be installed in mid April. The first mobile CCTV camera trial in Newquay was unsuccessful. A further trial is planned with Cornwall Council in due course.

Environmental Projects

- Grass cutting commenced this week (1st April 2019)
- Rotary Club have commenced litter picks at Linear Park, Moorland Road and River Walk
- A Town Council litter pick is planned for 18th April
- 5000 plants/bulbs have been received from Urban Buzz
- Procurement for the refurbishment of Lostwood Community Garden and Thornpark Road Park has commenced following the successful Pocket Park Funding applications
- Mount Charles Roundabout. Awaiting to hear from Cornwall Council/SABEF with regard to their proposals
- Draft Agency Highways Agreement with Cornwall Council agreed to commence with effect from 1st April 2019;
- Poltair Park café due for delivery during week commencing 24th April 2019

Charlestown Leat

- Charlestown Harbour owners are exploring the reinstatement of the leat from Luxulyan to Charlestown.

Car Park

- 3 sections of the lower car park have been re-surfaced

- 15 car parking spaces re-painted plus all of the disabled spaces
- Work on the wall to start within the next week

Youth services

- Young People Cornwall all moved in and progress is being made with the lease.

Anti-Social Behaviour

- Positive ASB meeting on the 28th March with all the agencies appearing to work well together.
- New faces in the town being monitored by the ASB case worker
- Safer Cornwall visit to St Austell on the 25th April 2019

Old Vicarage Place

- A Future High Streets Fund bid has been drafted by the Community Link Officer – outcome awaited.

CC/18/75) Dates of Meetings

It was noted that the next meetings of the Community Committee are scheduled for Monday 3rd June 2019 and Monday 16th September 2019.

The meeting closed at 7.40pm.

AGENDA NO: 9

ST AUSTELL TOWN COUNCIL

COMMUNITY COMMITTEE – 3rd JUNE 2019

SMALL GRANTS SCHEME - APPLICATIONS RECEIVED

1. PURPOSE OF REPORT

To consider funding requests received under the Town Council's Small Grants Scheme.

2. LEGAL AND RISK MANAGEMENT ISSUES

The Council has the legal power to grant funding under the General Power of Competence which was formally re-adopted by the Town Council on the 15th May 2017.

3. RESOURCE ISSUES

The Council has earmarked the sum of £8,000 for the small grants scheme in the 2019/20 financial year. To date £1,133 has been awarded leaving a balance of £6,867.

4. EQUALITIES ISSUES

The Small Grants application form asks organisations to demonstrate their commitment to equal opportunities.

5. RECOMMENDATIONS

It is recommended that Members:

(i) Consider and determine whether they wish to support the grant applications received.

Background

The application forms for the funding requested are reproduced with this report. Supporting information for the grant applications (including financial) can be viewed prior to this meeting.

1. Cornwall Heritage Trust Ltd

A request has been received from Cornwall Heritage Trust Ltd for funding towards the cost of an interpretation board adjacent to the Treffry Viaduct in Luxulyan explaining the Treffry Crib Hut Project.

2. Saints St Austell Walking Football Club

A request has been received from Saints St Austell Walking Football Club for funding towards collapsible football goals and nets.

3. Go St Austell Shopmobility

A request has been received from Go St Austell Shopmobility for funding towards the servicing of their scooters and wheelchairs.

4. Restormel – Dithmarschen Twinning Association

A request has been received from Restormel – Dithmarschen Twinning Association for funding towards the costs of the 29th Restormel, Dithmarschen Twinning Week 31.08.19 to 07.09.19.

5. Safer St Austell

A request has been received for funding towards the Safer St Austell Young Person's Programme.

SARA GWILLIAMS
DEPUTY TOWN CLERK

St Austell Town Council

Small Grants Scheme

Application Form

PART B

1. Your organisation

Name of Organisation	Cornwall Heritage Trust Ltd
Charity/company number (if applicable)	Charity No: 291607 Company No: 1901905
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	No
What are the aims and objectives of your organisation?	To preserve and strengthen Cornwall's unique heritage
Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)	Cornwall Heritage Trust is an equal opportunities employer and believes in being fair and open in its day to day activities

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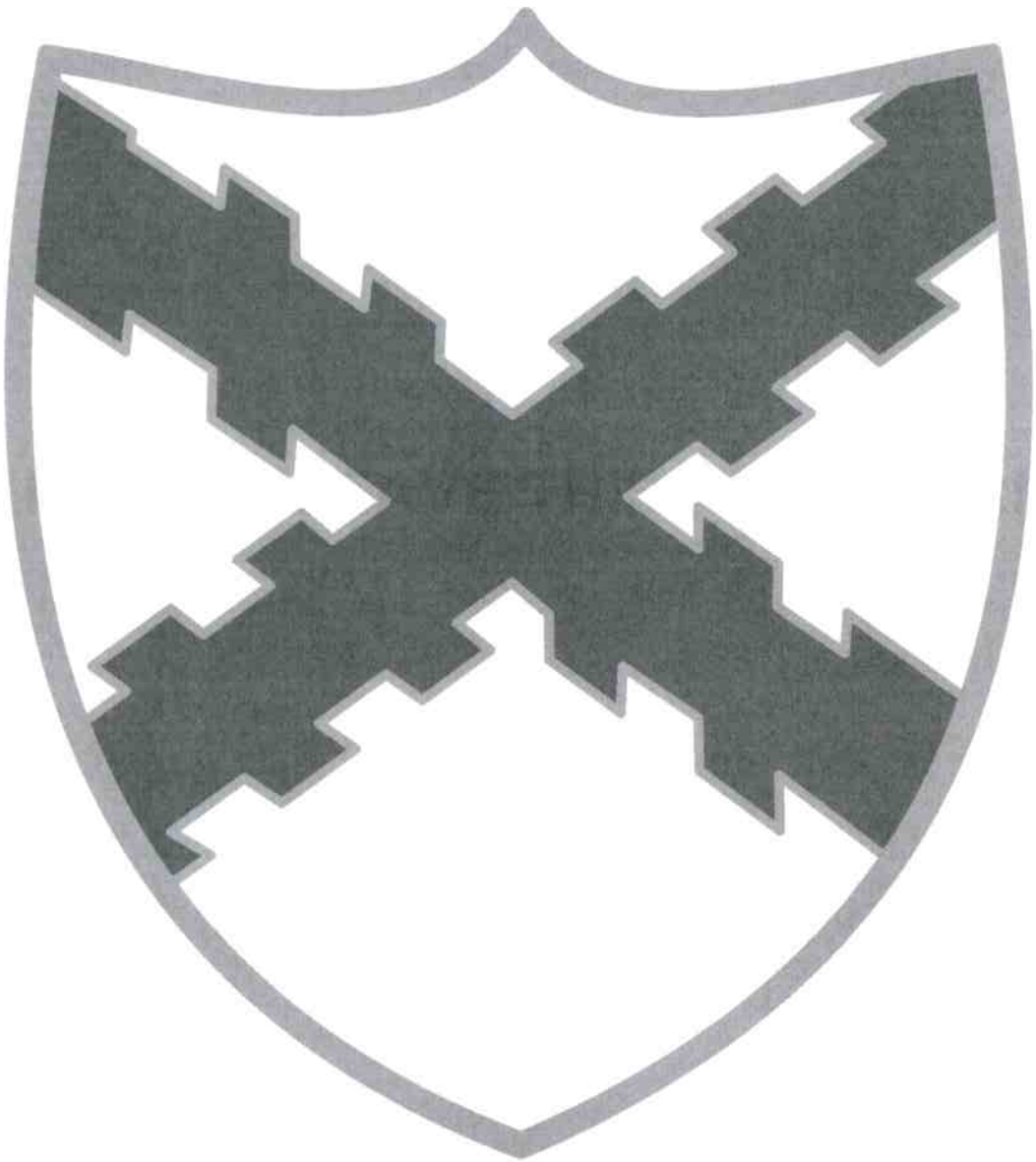

2. Purpose for which the grant is sought

Project title:	Treffry Crib Hut Project
Description of project (please continue on a separate sheet if necessary):	This is a community volunteer project where residents of the St Austell and surrounding areas will be invited to clear (it is currently concealed by vegetation and needs some remedial repairs) a Crib Hut of heritage significance adjacent to Treffry Viaduct in Luxulyan Valley. This will be supported by specialists who will re-point the structure to stabilise and preserve it. The focus is very much on preserving the structure and encouraging the local community to engage with local heritage. The project will be acknowledged by an interpretation board, sharing the heritage of the site, the process taken to stabilise and uncover the building, and thanking all those who helped to uncover and restore the structure. This fund would help to fund the cost of the Interpretation Board which will be visible for anyone visiting the area, 365 days a year. Treffry Viaduct and Luxulyan Valley is a captivating location full of rich heritage.
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	The community in St Austell and surrounding areas will be invited to volunteer and support the Crib Hut project. They will develop a deeper connection to where they live, their local heritage and they will also learn skills in restoration and preservation. All those living in the area can enjoy the spectacle of this newly uncovered structure.
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	Not applicable

3. Finance

What is the total cost of the project?	**£ 624.00 (quote attached)**

Amount of grant applied for (Up to £250) *	**£250.00**
Have you previously received a grant from St Austell Town Council?	**~~Yes~~/No**
If "Yes" please indicate: **a) When** **b) Amount received** **c) For what purpose**	

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	**Contribution Sought (£)**	**Applied** (please tick as appropriate)	**Granted** (please tick as appropriate)
N/a			

4. Further information enclosed

Information	**Enclosed** (please tick)
A copy of your organisation's most recent bank statement(s) **(mandatory)**	Y
A copy of your constitution (or similar document showing the organisation's status)	Y
A copy of your organisation's latest set of accounting statements (if any exist)	Y

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

The interpretation board will state that it is 'Kindly funded by St Austell Town Council' to include a logo. Social media posts across Facebook, Twitter and Instagram will acknowledge the support. Press releases submitted to local press will include Cornwall Live, Cornwall Today and West Briton.

The project will be showcased on the Cornwall Heritage Trust website www.cornwallheritagetrust.org

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk

St Austell Town Council

Small Grants Scheme

Application Form

PART B

1. Your organisation

Name of Organisation	"Saints" St Austell Walking Football Club (Over 55 Mens Section)
Charity/company number (if applicable)	Charity No: NA Company No: NA
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	No
What are the aims and objectives of your organisation?	To promote an opportunity for men of 55 and over to improve health and fitness through engaging in a sport age and injury no longer allows participation in its normal form

Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)	Club Constitution as attached. "Saints" are fully affiliated to the Cornish FA and as such follow te FA charter standards with regard to equality. All players must sign up to this charter standard as a condition of joining. Failure to abide by this standard may result in suspension or expulsion from the club

2. Purpose for which the grant is sought

Project title:	Collapsible Competition Football Goals and Nets
Description of project (please continue on a separate sheet if necessary):	See Attached Sheet
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	See attached Sheet
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	N/A

3. Finance

What is the total cost of the project?	**£ £195**
Amount of grant applied for (Up to £250) *	**£145**
Have you previously received a grant from St Austell Town Council?	**No**
If "Yes" please indicate: **a) When** **b) Amount received** **c) For what purpose**	**Did obtain grant from Cornwall Council last year towards purchase of match kit**

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	**Contribution Sought (£)**	**Applied** (please tick as appropriate)	**Granted** (please tick as appropriate)
Cornwall Council (2018)	£150 (towards purchase of football kit)		Oct 2018
N/A			

4. Further information enclosed

Information	**Enclosed** (please tick)
A copy of your organisation's most recent bank statement(s) **(mandatory)**	✓
A copy of your constitution (or similar document showing the organisation's status)	✓
A copy of your organisation's latest set of accounting statements (if any exist)	

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

All our members will obviously be made aware as will the Cornwall FA and the Cornwall Walking Football Steering Group – open to suggestions from the St Austell Council.

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail:

"Saints" St Austell Walking FC (Over 55 Mens Section)

"Saints WFC has its origins as an activity set up by the staff at St Austell Rugby Club Gym as an alternative form of exercise to promote health and well being among "older! Gentleman. Our age range covers from 55 to 78 with an average age of 65. The actual club was formalised in February 2018 and as a project it is really work in continual progress. Our prime objective is first and foremost to provide an opportunity for the over 55's to play football, regardless of ability, a sport that they enjoyed throughout their lives but due to age and injury no longer able to play in its normal form. We currently have 25 members all of which live in and around St Austell

Walking Football is excellent exercise and provides for a social side as well. We have one member who is quite forthright in his praise for the support given by the club following bereavement bearing in mind that our overage age is 65 and another who has been strongly encouraged into seeking medical advice for a recurring injury which he now finds is actually treatable. We have also assisted with recouperation of a 24 year old following operations to his back and leg by assisting him to get back to full fitness. Without the bond that forms through playing WF it is doubtful whether these players would have got the support they did

Since February last year our sessions have changed from a basic kick a bout into a formal, ordered training session. Such was the popularity of the new format that our 60 minute time slot has had to be extended to 2 hours. Plans are also in hand to hold an evening session to encourage more members .There is a compulsory warm up and warm down period following each game to avoid unnecessary injuries and we now have qualified first aiders on hand most sessions (Although the gym where we play provide this service as well) Every member has to complete a medical registration so that should an incident occur we are in a position to advise attending medics if the injured person is on medication.

With the help of the Cornish F.A., a Walking Football league is in the process of being set up hence the need to have our own, fit for purpose goals to enable our members to participate. Since June last year we have paid all costs ourselves such as the cost of weekly gym hire, competition entry fees and FA affiliation fees consequently this has been a massive drain on our resources.

The outlay for two purpose built walking football competition goals would be in the region of £500 which we cannot afford but by constructing a pair of easily assembled/dismantled goals that are not left out in all weathers ourselves would considerably reduce the cost. However we still have to buy the materials to build the frame work and the necessary netting.

As we are about to embark on the Walking Football competition season in the near future we would like to have this project completed before then as they are a necessity for our continued growth as a club. However we are not in a position to proceed as the monies we currently have are required for ancillary items such as balls and training bibs, repayment of a loan used in conjunction with a grant from Cornwall Council to purchase a Football Strip, Competition entry fees, Public Liability Insurance and FA affiliation fees for 2019/20 which are due this July

The materials for the two goals required have been costed at £195. To date we have spent £50 on the framework and would like to apply for a grant of £145 to purchase nets (£45) and pre moulded joints to fit the frame work to together (£100)

If I can assist further with any questions please don't hesitate to contact me and thank you for considering our club for a Community Grant

Kind Regards

St Austell Town Council

Small Grants Scheme

Application Form

PART B

1. Your organisation

Name of Organisation	Go St Austell Shopmobility
Charity/company number (if applicable)	Charity No: 1138033 Company No:
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	No
What are the aims and objectives of your organisation?	To provide mobility equipment to individuals to enable them to access the services and facilities in the St Austell area. Our service is priced at a level to reduce the financial impact on those with a low or reduced income. Our aim is to help people with disabilities to have equal access to services and facilities and in this way to help reduce the sense of isolation which may be felt by people who otherwise would not be able to enjoy the services which able-bodied people take for granted.

Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)	We are committed to helping people with disabilities to have equal access to the shops, services and facilities which the St Austell area offers. We feel that by offering a range of equipment to aid mobility at a low cost is a positive way to help people with disabilities to reduce their sense of isolation and improve their quality of life.

2. Purpose for which the grant is sought

Project title:	Mobility Equipment Servicing
Description of project (please continue on a separate sheet if necessary):	This is an ongoing project whereby we have set up a service package so that our equipment is serviced on an annual basis. We also envisage that some our equipment may need to be repaired as a result of inspection by the engineers, so this is part of our project.
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	This grant will help towards the maintenance of our equipment so that we can ensure that we provide safe and reliable equipment to the community in St Austell and to those who are on vacation in the area. Our service can be of benefit to the shops and facilities and to those companies providing holiday accommodation as the use of our equipment enables our clients to access these services.
What arrangements do you have in place to ensure safeguarding of children and young people(applicable only if your project involves working with this client group	Not Applicable

3. Finance

What is the total cost of the project?	**£2,000**
Amount of grant applied for (Up to £250) *	**£ 250**
Have you previously received a grant from St Austell Town Council?	**Yes**
If "Yes" please indicate:	

a) When December 2018.
b) Amount received £250
For what Purpose:
c) Repair of and service of Mobility scooters, wheelchairs + walkers.

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	**Contribution Sought (£)**	**Applied** (please tick as appropriate)	**Granted** (please tick as appropriate)
None			

4. Further information enclosed

Information	**Enclosed** (please tick)
A copy of your organisation's most recent bank statement(s) **(mandatory)**	✓
A copy of your constitution (or similar document showing the organisation's status)	
A copy of your organisation's latest set of accounting statements (if any exist)	✓

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

We will include the Town Council's logo on our publicity materials. We are in the process of reviewing are publicity material with a view to producing a new leaflet and poster so this will be an opportunity to acknowledge the support of St Austell Town Council.

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk

St Austell Town Council

Small Grants Scheme

Application Form

PART B

1. Your organisation

Name of Organisation	Restormel - Dithmarschen Twinning Association
Charity/company number (if applicable)	Charity No: Company No: N/A
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	Malcolm Brown
What are the aims and objectives of your organisation?	To foster and develop mutual understanding and respect between the people of the two localities. To encourage and assist youth and adult organisations, clubs, groups and all classes of persons to communicate and exchange visits with each other, thereby developing human and cultural relations and establishing a firm foundation for understanding, respect and friendship between the people of Restormel and those from Dithmarschen.

Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)	Membership is open to any person or group who express a wish to take part in the twinning process. This has included : Secondary school pupils, several W I clubs, Junior and adult sporting groups,(Tennis, football, golf, badminton, table tennis and sailing. Cultural groups including: folk groups, artists, junior and senior music groups,

2. Purpose for which the grant is sought

Project title:	29th Restormel, Dithmarschen Twinning Week. 31 / 0-8 / 2019 - 07 / 09 / 2019
Description of project (please continue on a separate sheet if necessary):	Production of the 29th Twinning week programme by St Austell printing Company. Contribution towards the Bergfest, (the formal event of the week for all Members ang guests,) to be held at Carlyon Bay Golf Club.
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	Our guests will be staying with members in St Austell and during the week will have the opportunity to visit the town and local area. Their spending power is significant. In addition, the opportunity to meet members of the community not currently involved in Twinning occurs on a formal and informal basis, eg, Visit to St Austell Library, Rotary and Inner Wheel Clubs of St. Austell.
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	Not applicable for this year.

3. Finance

What is the total cost of the project?	**£ 2000**

Amount of grant applied for (Up to £250) *	**£ 250**
Have you previously received a grant from St Austell Town Council?	~~Yes~~/No
If "Yes" please indicate: **a) When** **b) Amount received** **c) For what purpose**	N/A

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	**Contribution Sought (£)**	**Applied** (please tick as appropriate)	**Granted** (please tick as appropriate)

4. Further information enclosed

Information	**Enclosed** (please tick)
A copy of your organisation's most recent bank statement(s) **(mandatory)**	✓
A copy of your constitution (or similar document showing the organisation's status)	✓
A copy of your organisation's latest set of accounting statements (if any exist)	✓

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

On the Twinning Week programme the Council logo will be displayed. An acknowledgement of the Council's support will be included in the programme. Articles in the local Press will also acknowledge the Council's support.

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk

ADDITIONAL INFORMATION REGARDING RESTORMEL DITHMARSCHEN TWINNING,

This will be the 29th Twinning between Restormel and the Dithmaschen area of North west Germany. The Twinning partnership was initiated by the Tourism Dept. of Restormel Borough. Council and in 1990 the Charter was signed between the Borough of Restomel and the Kreis Dithmarschen. The signatories were the then Mayor of Restormel, Councillor Ken Hughes and his counterpart the Kreis President of Dithmarschen, Rolf Gossau.

Since 1990 visits have taken place between the two areas alternating between Cornwall and Dithmarschen, and when the Unitary Authority was formed we became a constituted body in our own right.

During the week hosts entertain their guests, (at their own expense,) by taking them to places of interest throughout the area. We have two days when all the guests and hosts come together on an arranged visit. These have included St Austell Brewery, Heligan, Eden Project and St Austell library. We have one formal occasion during the week, the Bergfest where guests and members come together to renew friendships, eat and officially celebrate our Twinning Partnership. On this occasion there is no charge for our guests and hosts but other members pay.

St Austell Town Council

Small Grants Scheme

Application Form

PART B

1. Your organisation

Name of Organisation	Safer St Austell
Charity/company number (if applicable)	Charity No: n/a Company No: n/a
Are there any Members of St Austell Town Council on your Committee? (if so, please list them)	Yes Councillor Andrea Lanxon, Councillor Sandra Heyward, David Pooley and Sara Gwilliams.
What are the aims and objectives of your organisation?	Safer St Austell is affiliated to Safer Cornwall the statutory community safety partnership for Cornwall and provides a local multi-agency co-ordinated response to the issues that are identified by the partnership and the communities of St Austell. The partnership works to reduce and prevent crime, disorder and anti-social behaviour.

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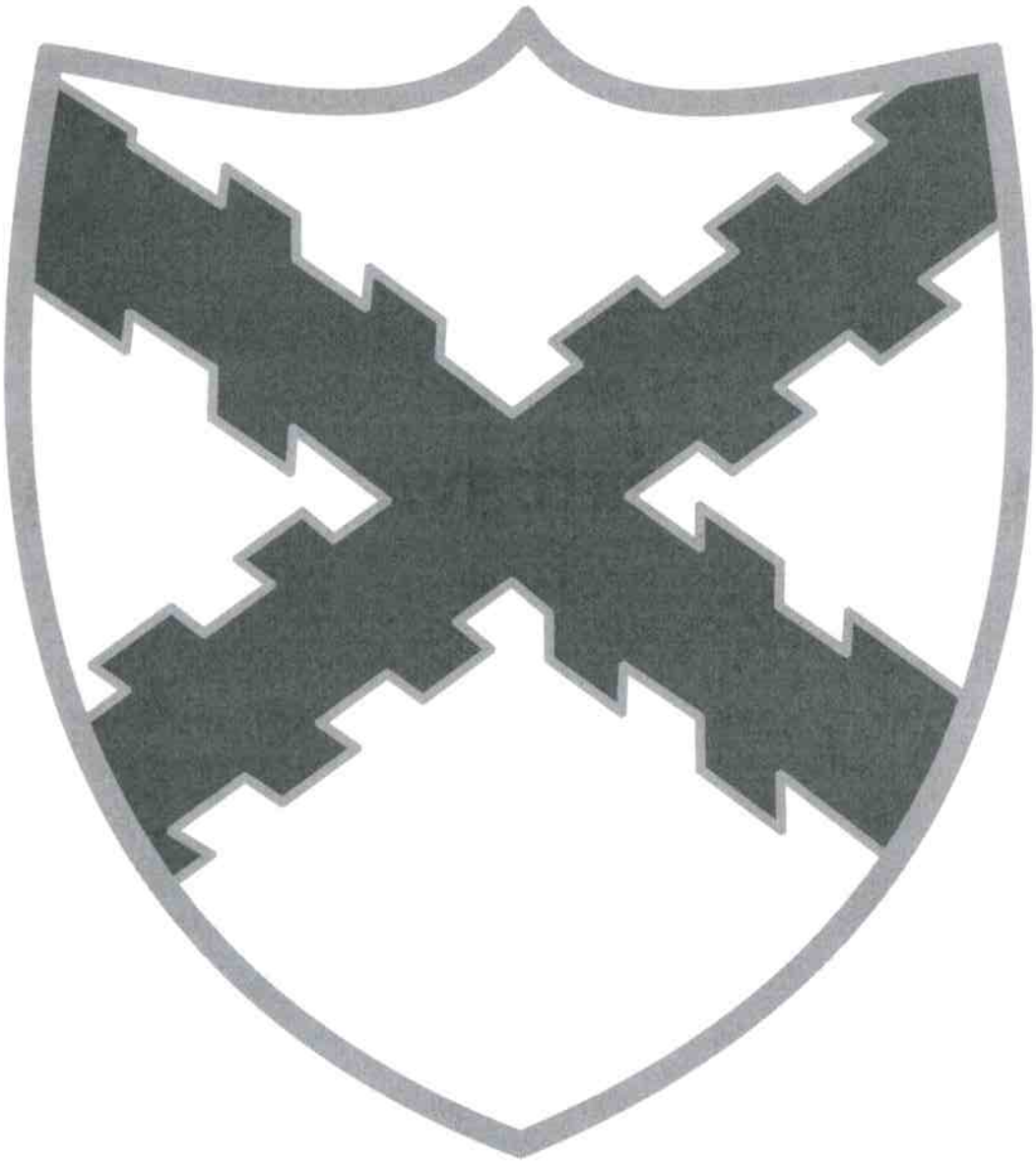

Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)	We follow and adhere to Cornwall Council's commitment to equal opportunities please see link https://www.cornwall.gov.uk/community-and-living/equality-and-diversity/

2. Purpose for which the grant is sought

Project title:	Safer St Austell Young Person's Programme
Description of project (please continue on a separate sheet if necessary):	We have worked with the Phoenix Team of Cornwall Fire and Rescue Service to develop a specialist programme to engage young people who live in St Austell who are on the cusp of criminal activity or involved with anti-social behaviour. The young people will be supported through a range of activities that will aim to engage and deter these young people away from crime. We hope to offer three weeks of engagement work in total, provided to a maximum of 36 young people. The programme will include; self-esteem building, team working, dangers of weapon carrying, drug awareness, anger management, resilience, online safety, healthy relationships, career development advice. Specialist elements of the programme will be provided by a range of Officers from across Services including, Youth Offending Service, Devon and Cornwall Police, Public Health, Anti-Social Behaviour Team and Youth Intervention Officer. We are working with three schools across St Austell who are supportive of the programme and will be referring 12 young people from each school for the programme. Those referred will also be reviewed by Officers to ensure we are targeting the most concerning young people in St Austell.
How would this grant be of benefit to the community in St Austell? (please continue on a separate sheet if necessary):	We are looking to engage with young people who are the highest of concern within Schools and Academy's in St Austell therefore, the overall aim is to disrupt their ASB activity and try to engage them in a programme to steer them away from future crime. These young people will be the most visible concern within the community and be resource intensive from across services. We hope to also provide ongoing mentoring support to a few of the young people who have completed the programme but need additional support.
What arrangements do you have in place to	The young people will have a lead Officer who will continue to ensure the young person is supported but also any safeguarding concerns are addressed

ensure safeguarding of children and young people (applicable only if your project involves working with this client group).	immediately. All Officers involved with the programme have extensive safeguarding knowledge. A risk assessment is also completed for the programme. There will be a 1-3 ratio for each young person.

3. Finance

What is the total cost of the project?	**£4,500**
Amount of grant applied for (Up to £250) *	**£1,500**
Have you previously received a grant from St Austell Town Council?	**Yes/No**
If "Yes" please indicate: **a) When** **b) Amount received** **c) For what purpose**	

* Should you wish to apply for a grant over £250, the Council may consider a larger grant in exceptional circumstances, but you may be asked to provide a presentation to the Town Council.

Please list any applications you have made for funding from other organisations.

Organisation	**Contribution Sought (£)**	**Applied** (please tick as appropriate)	**Granted** (please tick as appropriate)
Safer St Austell	£1,500	Yes	Yes
3 x Schools	£1,500	2 of 3 schools agreed to support with funding, currently approaching 3rd School.	2/3 agreed
Community Led Local Development Funding	£1,500	Currently applying	
Community Chest Fund	£500	Currently applying	

4. Further information enclosed

Information	**Enclosed** (please tick)
A copy of your organisation's most recent bank statement(s) **(mandatory)**	Available if required
A copy of your constitution (or similar document showing the organisation's status)	Available if required
A copy of your organisation's latest set of accounting statements (if any exist)	Available if required

5. Publicity

Please explain how you will publicise and acknowledge the Town Council's grant.

We will develop a press release following the completion of the programme which will be released online and through social media. Partners across Safer St Austell will be aware of the grant.

Please return your completed form to:

Sara Gwilliams
Deputy Town Clerk
The Stable Block
Pondhu House
Penwinnick Road, St Austell, PL25 5DP

E-mail: sara.gwilliams@staustell-tc.gov.uk