

# St Austell Town Council



## To: All Members of St Austell Town Council

Dear Councillor

You are summoned to attend the **Meeting** of **St Austell Town Council** to be held in **Chi Austel, White River Place, St Austell, Cornwall, PL25 5AZ** on **Monday 16<sup>th</sup> March 2026** at **6pm**.

David Pooley  
**Town Clerk**

10<sup>th</sup> March 2026

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## AGENDA

### 1. **Apologies for absence**

(Purpose: To accept apologies for non-attendance).

### 2. **Declarations of interest and gifts or hospitality received.**

(Purpose: To receive declarations of Members' interests and gifts or hospitality received).

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**3. Dispensations**

(Purpose: To consider requests for dispensations).

**4. Minutes of Meeting held on 26<sup>th</sup> January 2026**

**Pages  
1 to 8**

(Purpose: to agree that the minutes of the above meeting be signed as a correct record).

**5. Matters to note**

(Purpose: A verbal update from the Town Clerk on the actions taken since the last meeting).

Note: No decision may be made under this agenda item.

**6. Mayor's announcements**

(Purpose: To receive an update from the Mayor on his engagements and any other civic matters).

**7. Public Participation**

(Purpose: To invite members of the public to address the meeting in relation to the business to be carried out at the meeting).

**8. Members' questions (10 minutes maximum)**

A Member may ask the Mayor or the Clerk any question concerning the business of the Council, provided 3 clear days notice of the question has been given to the person to whom it is addressed. Every question shall be put and answered without discussion. A person to whom a question is put may decline to answer or undertake to provide a full answer within a timescale agreed with the Member. They may also agree to accept a question after the deadline.

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- 9. Mr Richard Gray - Band of Brothers**
- (Purpose: To receive a presentation from Mr Mark Gray from Band of Brothers).
- 10. St Austell BID**
- (Purpose: To receive an update on the activities of St Austell BID).
- 11. Cornwall Councillor update reports**
- (Purpose: To receive reports of any relevant information from local Cornwall Councillors).
- 12. Nominations for Mayor and Deputy Mayor** **Pages 9 - 10**
- (Purpose: To consider the nominations received for the Mayor and Deputy Mayor for the 2026/27 civic year). (Nominations attached).
- 13. Action Plan – 2026/27** **Pages 11 - 18**
- (Purpose: To review and approve the Action Plan for the 2026/27 financial year). (Attached).
- 14. Schedule of Meetings – May 2026 to May 2027** **Pages 19 - 20**
- (Purpose: To review and approve the schedule of meetings for the forthcoming year). (Attached)
- 15. Schedule of Payments** **Pages 21 - 26**
- (Purpose: To receive a schedule of payments from 17th January 2026 to 6<sup>th</sup> March 2026)
- 16. Cornwall Armed Forces Day**
- (Purpose: To receive an update on the Cornwall Armed Forces Day). (Verbal update)

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- 17. Health and Safety** **Pages  
27 - 36**
- (Purpose: To note the latest Health and Safety inspection). (Executive Summary attached).
- 18. Members appointed to outside bodies update reports**
- (Purpose: To receive reports of any relevant information from Members appointed to outside bodies).
- 19. Community Committee** **Pages  
37 - 42**
- (Purpose: To note the minutes of the Community Committee held on 23<sup>rd</sup> February 2026). (Attached).
- 20. Finance and General Purposes Committee** **Pages  
43 - 46**
- (Purpose: To note the minutes of the Finance and General Purposes Committee held on 16<sup>th</sup> February 2026). (Attached).
- 21. Planning and Regeneration Committee** **Pages  
47 - 58**
- (Purpose: To note the minutes of the Planning and Regeneration Committee held on 2<sup>nd</sup> February 2026 and 2<sup>nd</sup> March 2026). (Attached).
- 22. To consider excluding the press and public.**
- Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified for the following item:
- Item 23 is confidential because it contains personal information
- 23. Communication Support**
- (Purpose: To receive an update on the communication support for Councillor Nott). (Report attached).

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## **24. Dates of Meetings**

(Purpose: To note the dates of future Town Council Meetings: Monday 11<sup>th</sup> May 2026 (Annual Town Council Meeting)

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